



# MINUTES

ORDINARY COUNCIL MEETING

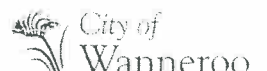
TIME: 6.30 PM

25 AUGUST 2022

TOWN OF CAMBRIDGE

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*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*



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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chair declared the meeting open at 6.34 pm.

**2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**Councillor Attendance**

Cr K Vernon (Chair)	Town of Victoria Park
Cr K Sargent (Deputy Chair)	City of Stirling
Cr A Hill	City of Joondalup
Cr C May	City of Joondalup
Cr L Gobbert, JP	City of Perth
Cr C Hatton	City of Stirling
Cr E Re	City of Stirling
Cr K Sargent	City of Stirling
Cr L Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr F Cvitan, JP	City of Wanneroo
Cr P Miles	City of Wanneroo
Cr G Mack	Town of Cambridge

**MRC Officers**

Mr S Cairns (Chief Executive Officer)  
Ms A Slater (Director Corporate Services)  
Mr B Twine (Manager Operations)  
Mr A Griffiths (Manager Projects and Procurement)  
Ms S Cherico (Human Resources Officer)  
Ms D Toward (Executive Support)

**Apologies**

Cr K Shannon Town of Cambridge

**Member Council Observers**

Mr M MacPherson	City of Joondalup
Mr A Mason	City of Perth
Mr A Murphy	City of Vincent
Mr A Kowero	City of Wanneroo
Mr H Singh	City of Wanneroo
Mr K Hincks	Town of Cambridge

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**3 DECLARATION OF INTERESTS**

Nil

**4 PUBLIC QUESTION TIME**

Public question time opened at 6.36 pm  
There were no members of the public present.  
Public question time closed at 6.36 pm.

**5 ANNOUNCEMENT BY THE PRESIDING PERSON**

The Chair announced that the Director Corporate Services, Ms Andrea Slater is leaving the MRC in September 2022, and this is Ms Slater's last Council meeting. On behalf of the Council, the Chair thanked Ms Slater for her commitment and service to the MRC and wished her well in her future endeavours.

**6 APPLICATION FOR LEAVE OF ABSENCE**

Cr Elizabeth Re and Cr Chris Hatton requested Leave of Absence from Council duties on 29 September 2022.

**Moved Cr Vernon, seconded Cr Castle**

That Council approves the request for Leave of Absence from Council duties for Cr Re and Cr Hatton on 29 September 2022.

(CARRIED UNANIMOUSLY 12/0)

**7 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

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<b>8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>
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**8.1 ORDINARY COUNCIL MEETING – 07 JULY 2022**

The Minutes of the Ordinary Council Meeting held on 07 July 2022 have been printed and circulated to members of the Council.

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of Council held on 07 July 2022 be confirmed as a true record of the proceedings.**

**Moved Cr Cvitan, seconded Cr Sargent  
RESOLVED**

**That the recommendation be adopted  
(CARRIED UNANIMOUSLY 12/0)**

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**9 CHIEF EXECUTIVE OFFICER REPORTS**

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 JUNE 2022
Reference:	FIN/5-09
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	25 August 2022
Responsible Officer:	Director Corporate Services

**SUMMARY**

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

**BACKGROUND**

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activities
- Tonnage Report

**DETAIL**

The Financial Statements for the month ended 30 June 2022 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 12 months to 30 June 2022 is attached at **Appendix No. 2**.

The financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

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Summary of results for the year to date period ended 30 June 2022

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	190,879	184,458	6,421
Tonnes – Others	32,252	30,861	1,391
<b>TOTAL TONNES</b>	<b>223,131</b>	<b>215,319</b>	<b>7,812</b>
	\$	\$	\$
Revenue – Members	32,037,486	30,587,894	1,449,592
Revenue – Other	10,831,633	10,368,945	462,689
<b>TOTAL REVENUE</b>	<b>42,869,119</b>	<b>40,956,839</b>	<b>1,912,281</b>
Expenses	42,593,523	44,516,721	1,923,199
Profit on sale of assets	210,628	102,295	108,333
Loss on sale of assets	65,239	31,219.00	(34,020)
Impairment of assets	-	-	-
<b>NET SURPLUS/(DEFICIT)</b>	<b>420,985</b>	<b>(3,488,806)</b>	<b>3,909,791</b>

Members

Members tonnages for the financial period ended 30 June 2022 were 6,421 tonnes in excess of budget.

RRE

The Resource Recovery Facility residue tonnes delivered 15,938 tonnes in total to Tamala Park year to date as they have now completed the empty, clean and make safe (ECMS) of the facility.

Trade & Casuals

The Casual and Trade tonnages are 1,391 tonnes higher than forecast for the financial year to date. 15,201 tonnes delivered through the discounted rate waste tender.

Overall tonnages for the financial period ended 30 June 2022 were 7,812 tonnes more than budgeted.

The net result variance against budget of \$3,909,791 is attributable to increased tonnages above budgeted forecast and savings in operational expenditures

**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

**Receive the Financial Statements set out in Appendix No. 1 for the month ended 30 June 2022.**

**Moved Cr Sargent, seconded Cr May  
RESOLVED  
That the recommendation be adopted  
(CARRIED UNANIMOUSLY 12/0)**

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<b>9.2</b>	<b>LIST OF PAYMENTS MADE FOR THE MONTH ENDED 30 JUNE 2022</b>
<b>File No:</b>	<b>FIN/5-09</b>
<b>Appendix(s):</b>	<b>Appendix No. 3</b>
<b>Date:</b>	<b>25 August 2022</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

### SUMMARY

The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

### COMMENT

The lists of payments for the month ended 30 June 2022 is at **Appendix 3** to this Item and presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 16 September 2021, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

<b>Months Ended</b>	<b>Account</b>	<b>Vouchers</b>	<b>Amount</b>
30 June 2022	General Municipal	Cheques	\$8,199.98
		EFT	\$1,682,229.04
		DP	\$7,477,749.53
		Inter account transfers	\$0
		<b>Total</b>	<b>\$9,168,178.55</b>

### VOTING REQUIREMENT

Simple Majority

### RESPONSIBLE OFFICER RECOMMENDATION

**That Council:**

**Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 30 June 2022.**

**Moved Cr May, seconded Cr Hatton**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 12/0)**

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**10. MEMBERS INFORMATION BULLETIN – ISSUE NO. 70**

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Members Information Bulletin Issue No. 70 be received.**

**Moved Cr Re, seconded Cr Cvitan**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 12/0)**

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<b>11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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**11.1 NOTICE OF MOTION – CR ELIZABETH RE – AMALGAMATION OF THE MINDARIE REGIONAL COUNCIL (MRC) AND THE TAMALA PARK REGIONAL COUNCIL (TPRC)**

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests that the Mindarie Regional Council Chief Executive Officer to explore the opportunities and risks associated with the amalgamation of the MRC and the TPRC.
2. Requests the MRC Chief Executive Officer to prepare a report on this subject to be brought to the Ordinary Council meeting on 24 November 2022.

Reasons for the Notice of Motion:

Noting that two separate regional councils are employed to manage both the waste management activities (MRC) and land development activities (TPRC) on member councils' landholding at Tamala Park, I think that all member councils must review the financial sustainability of these arrangements. Arguably, the cost of running both entities is not practical and not good business sense in this current economic market and so the viability of the two organisations needs to be reviewed and assessed on a positive and negative basis as part of our due diligence.

**Officer comment**

To fully explore the opportunities and risks of the amalgamation of the MRC and the TPRC would require close collaboration with the TPRC to better understand what operations/resources may be applicable for consolidation or change and the implications of any potential action. However, the MRC understands that there is no parallel instruction in place for the TPRC CEO to engage with the MRC on any assessment. Without this parallel instruction, any investigation by the MRC on its own is unlikely to be thorough enough to determine with certainty what any new structure and savings would look like. The MRC's strategic future is due to be discussed at the Strategy Workshop planned for September 10, which all MRC Councillors are invited to attend. How the MRC operates as an entity is due for inclusion in those discussions, and the potential for amalgamation is a matter which councillors will be able to discuss at that forum. Given the points highlighted above, it could be argued that the proposed exploration of opportunities at this time may be slightly premature.

Also, if an investigation is undertaken, then legal advice would be required to determine what process options are available to the MRC and the TPRC for amalgamation, as would consultation with each member council (and presumably their own internal legal advice on those matters). The costs and time required to complete this are difficult to determine, but it is unlikely that these matters would be concluded in sufficient time to provide a report to council in November 2022.

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**Legal compliance**

Local Government Act 1960, Local Government Act 1995

**Moved Cr Re, seconded Cr Hatton**

**LOST 1/11**

*For: Cr Re*

*Against: Crs Vernon, Sargent, Jacob, May, Gobbert, Hatton, Thornton, Castle, Cvitan, Miles, Mack*

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## 11.2 NOTICE OF MOTION – CR ELIZABETH RE – MINDARIE REGIONAL COUNCIL (MRC) NEERABUP FACILITY – ALTERNATIVE FUTURE USE OPTIONS

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests the Chief Executive Officer to prepare a report for the 24 November 2022 Ordinary Council meeting on the various options and viability of using the MRC facility at Neerabup for recycling strategies including general recycling and specific product recycling such as TVs.

Reasons for the Notice of Motion:

The COVID business environment has showcased the need for products to be made and available in Australia, especially daily used products such as paper and TVs etc., and in this economic climate of sustainability and recycling, I believe that the MRC should be more involved with recycling and more prudent financially with the use of assets.

### Officer comment

In March 2022, the MRC published an *Expression of Interest (EOI) for Resource Recovery Facility Future Use*. That process sought responses from industry on what opportunities may exist with respect to kerbside organics processing, other waste processing opportunities, and other outcomes that may be beneficial on that site for the MRC. The **other waste processing opportunities** specifically asked for responses that may provide alternative waste collection, transfer, or processing opportunities that had the ability to meet the Waste Avoidance and Resource Recovery (WARR) Strategy 2030 objectives. Arguably the EOI process already answers the question posed by Cr Re regarding what potential uses may be viable at that site.

Since Councillor Re notified Administration of her proposed Notice of Motion a separate briefing note has been prepared and provided to Council on the outcome of that EOI process, and the current opportunities that exist for the MRC for the use of that facility.

Through the EOI, only options that related to FOGO processing or transfer station activities were proposed at the site by industry respondents. No options for other recycling strategies were included in the EOI Responses.

The MRC's strategic future is also due to be discussed at the Strategy Workshop planned for September 10, which all MRC Councillors are invited to attend. The future of the RRF is a matter that is likely to be discussed at that session.

### Legal compliance

Waste Avoidance and Resource Recovery Act 2007

### Moved Cr Re, seconded Cr Thornton

LOST 2/10

For: Cr Re, Thornton

Against: Crs Vernon, Sargent, Jacob, May, Gobbert, Hatton, Castle, Cvitan, Miles, Mack

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**12 URGENT BUSINESS**

Nil

**13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**15 NEXT MEETING**

The next Ordinary Council meeting will be held on Thursday 29 September 2022 at the City of Vincent commencing at 6.30 pm.

**16 CLOSURE**

The Chair closed the meeting at 7.30 pm and thanked the Town of Cambridge for their hospitality and use of their meeting facilities.

Signed ..... *Wemo* ..... Chair

Dated ..... *29<sup>th</sup>* ..... day of ..... *SEPTEMBER* ..... 2022

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