



AGENDA

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

25 AUGUST 2022

TOWN OF CAMBRIDGE

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



**MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING**

15 AUGUST 2022

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held at the Town of Cambridge at 6.30 pm on 25 August 2022.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.



**SCOTT CAIRNS
CHIEF EXECUTIVE OFFICER**

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr K Vernon (Karen) - Chair	Town of Victoria Park
Cr K Sargent (Keith) -Deputy Chair	City of Stirling
Cr A Jacob, JP (Albert)	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr C Hatton (Chris)	City of Stirling
Cr E Re (Elizabeth)	City of Stirling
Cr L Thornton (Lisa)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr F Cvitan, JP (Frank)	City of Wanneroo
Cr P Miles (Paul)	City of Wanneroo
Cr K Shannon (Keri)	Town of Cambridge

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

CONTENTS

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	4
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	4
3	DECLARATION OF INTERESTS	4
4	PUBLIC QUESTION TIME	4
5	ANNOUNCEMENT BY THE PRESIDING PERSON	4
6	APPLICATION FOR LEAVE OF ABSENCE	4
7	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
8	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	5
8.1	ORDINARY COUNCIL MEETING – 07 JULY 2022	5
9	CHIEF EXECUTIVE OFFICER REPORTS	6
9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED	6
	30 JUNE 2022	6
9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED	9
	30 JUNE 2022	9
10	MEMBERS INFORMATION BULLETIN – ISSUE NO. 70	10
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	11
11.1	NOTICE OF MOTION – CR ELIZABETH RE – AMALGAMATION OF THE MINDARIE REGIONAL COUNCIL (MRC) AND THE TAMALA PARK REGIONAL COUNCIL (TPRC).....	11
11.2	NOTICE OF MOTION – CR ELIZABETH RE – MINDARIE REGIONAL COUNCIL (MRC) NEERABUP FACILITY – ALTERNATIVE FUTURE USE OPTIONS	11
12	URGENT BUSINESS	12
13	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	12
14	MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC..	12
15	NEXT MEETING	12
16	CLOSURE	12

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3 DECLARATION OF INTERESTS

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

4 PUBLIC QUESTION TIME

5 ANNOUNCEMENT BY THE PRESIDING PERSON

6 APPLICATION FOR LEAVE OF ABSENCE

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 ORDINARY COUNCIL MEETING – 07 JULY 2022

The Minutes of the Ordinary Council Meeting held on 07 July 2022 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 07 July 2022 be confirmed as a true record of the proceedings.

9	CHIEF EXECUTIVE OFFICER REPORTS
----------	--

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 JUNE 2022
Reference:	FIN/5-09
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	25 August 2022
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activities
- Tonnage Report

DETAIL

The Financial Statements for the month ended 30 June 2022 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 12 months to 30 June 2022 is attached at **Appendix No. 2**.

The financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

Summary of results for the year to date period ended 30 June 2022

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	190,879	184,458	6,421
Tonnes – Others	32,252	30,861	1,391
TOTAL TONNES	223,131	215,319	7,812
	\$	\$	\$
Revenue – Members	32,037,486	30,587,894	1,449,592
Revenue – Other	10,831,633	10,368,945	462,689
TOTAL REVENUE	42,869,119	40,956,839	1,912,281
Expenses	42,593,523	44,516,721	1,923,199
Profit on sale of assets	210,628	102,295	108,333
Loss on sale of assets	65,239	31,219.00	(34,020)
Impairment of assets	-	-	-
NET SURPLUS/(DEFICIT)	420,985	(3,488,806)	3,909,791

Members

Members tonnages for the financial period ended 30 June 2022 were 6,421 tonnes in excess of budget.

RRF

The Resource Recovery Facility residue tonnes delivered 15,938 tonnes in total to Tamala Park year to date as they have now completed the empty, clean and make safe (ECMS) of the facility.

Trade & Casuals

The Casual and Trade tonnages are 1,391 tonnes higher than forecast for the financial year to date. 15,201 tonnes delivered through the discounted rate waste tender.

Overall tonnages for the financial period ended 30 June 2022 were 7,812 tonnes more than budgeted.

The net result variance against budget of \$3,909,791 is attributable to increased tonnages above budgeted forecast and savings in operational expenditures

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 for the month ended 30 June 2022.

9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED 30 JUNE 2022
File No:	FIN/5-09
Appendix(s):	Appendix No. 3
Date:	25 August 2022
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the month ended 30 June 2022 is at **Appendix 3** to this Item and presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 16 September 2021, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
30 June 2022	General Municipal	Cheques	\$8,199.98
		EFT	\$1,682,229.04
		DP	\$7,477,749.53
		Inter account transfers	\$0
		Total	\$9,168,178.55

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 30 June 2022.

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 70

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 70 be received.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 NOTICE OF MOTION – CR ELIZABETH RE – AMALGAMATION OF THE MINDARIE REGIONAL COUNCIL (MRC) AND THE TAMALA PARK REGIONAL COUNCIL (TPRC)

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests that the Mindarie Regional Council Chief Executive Officer to explore the opportunities and risks associated with the amalgamation of the MRC and the TPRC.
2. Requests the MRC Chief Executive Officer to prepare a report on this subject to be brought to the Ordinary Council meeting on 24 November 2022.

Reasons for the Notice of Motion:

Noting that two separate regional councils are employed to manage both the waste management activities (MRC) and land development activities (TPRC) on member councils' landholding at Tamala Park, I think that all member councils must review the financial sustainability of these arrangements. Arguably, the cost of running both entities is not practical and not good business sense in this current economic market and so the viability of the two organisations needs to be reviewed and assessed on a positive and negative basis as part of our due diligence.

11.2 NOTICE OF MOTION – CR ELIZABETH RE – MINDARIE REGIONAL COUNCIL (MRC) NEERABUP FACILITY – ALTERNATIVE FUTURE USE OPTIONS

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests the Chief Executive Officer to prepare a report for the 24 November 2022 Ordinary Council meeting on the various options and viability of using the MRC facility at Neerabup for recycling strategies including general recycling and specific product recycling such as TVs.

Reasons for the Notice of Motion:

The COVID business environment has showcased the need for products to be made and available in Australia, especially daily used products such as paper and TVs etc., and in this economic climate of sustainability and recycling, I believe that the MRC should be more involved with recycling and more prudent financially with the use of assets.

12 URGENT BUSINESS

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

15 NEXT MEETING

The next Ordinary Council meeting will be held on Thursday 29 September 2022 at the City of Vincent commencing at 6.30 pm.

16 CLOSURE

**MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING**

15 AUGUST 2022

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held at the Town of Cambridge at 6.30 pm on 25 August 2022.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.



**SCOTT CAIRNS
CHIEF EXECUTIVE OFFICER**

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr K Vernon (Karen) - Chair	Town of Victoria Park
Cr K Sargent (Keith) -Deputy Chair	City of Stirling
Cr A Jacob, JP (Albert)	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr C Hatton (Chris)	City of Stirling
Cr E Re (Elizabeth)	City of Stirling
Cr L Thornton (Lisa)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr F Cvitan, JP (Frank)	City of Wanneroo
Cr P Miles (Paul)	City of Wanneroo
Cr K Shannon (Keri)	Town of Cambridge

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

CONTENTS

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	4
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	4
3	DECLARATION OF INTERESTS	4
4	PUBLIC QUESTION TIME	4
5	ANNOUNCEMENT BY THE PRESIDING PERSON	4
6	APPLICATION FOR LEAVE OF ABSENCE	4
7	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
8	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	5
8.1	ORDINARY COUNCIL MEETING – 07 JULY 2022.....	5
9	CHIEF EXECUTIVE OFFICER REPORTS.....	6
9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED.....	6
	30 JUNE 2022.....	6
9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED	9
	30 JUNE 2022.....	9
10	MEMBERS INFORMATION BULLETIN – ISSUE NO. 70.....	10
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	11
11.1	NOTICE OF MOTION – CR ELIZABETH RE – AMALGAMATION OF THE MINDARIE REGIONAL COUNCIL (MRC) AND THE TAMALA PARK REGIONAL COUNCIL (TPRC).....	11
11.2	NOTICE OF MOTION – CR ELIZABETH RE – MINDARIE REGIONAL COUNCIL (MRC) NEERABUP FACILITY – ALTERNATIVE FUTURE USE OPTIONS.....	11
12	URGENT BUSINESS	12
13	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	12
14	MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC ..	12
15	NEXT MEETING	12
16	CLOSURE.....	12

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3 DECLARATION OF INTERESTS

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

4 PUBLIC QUESTION TIME

5 ANNOUNCEMENT BY THE PRESIDING PERSON

6 APPLICATION FOR LEAVE OF ABSENCE

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 ORDINARY COUNCIL MEETING – 07 JULY 2022

The Minutes of the Ordinary Council Meeting held on 07 July 2022 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 07 July 2022 be confirmed as a true record of the proceedings.

9	CHIEF EXECUTIVE OFFICER REPORTS
----------	--

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 JUNE 2022
Reference:	GF/21/0000196
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	25 July 2022
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activities
- Tonnage Report

DETAIL

The Financial Statements for the month ended 30 June 2022 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 12 months to 30 June 2022 is attached at **Appendix No. 2**.

The financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

Summary of results for the year to date period ended 30 June 2022

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	190,879	184,458	6,421
Tonnes – Others	32,252	30,861	1,391
TOTAL TONNES	223,131	215,319	7,812
	\$	\$	\$
Revenue – Members	32,037,486	30,587,894	1,449,592
Revenue – Other	10,831,633	10,368,945	462,689
TOTAL REVENUE	42,869,119	40,956,839	1,912,281
Expenses	42,593,523	44,516,721	1,923,199
Profit on sale of assets	210,628	102,295	108,333
Loss on sale of assets	65,239	31,219.00	(34,020)
Impairment of assets	-	-	-
NET SURPLUS/(DEFICIT)	420,985	(3,488,806)	3,909,791

Members

Members tonnages for the financial period ended 30 June 2022 were 6,421 tonnes in excess of budget.

RRF

The Resource Recovery Facility residue tonnes delivered 15,938 tonnes in total to Tamala Park year to date as they have now completed the empty, clean and make safe (ECMS) of the facility.

Trade & Casuals

The Casual and Trade tonnages are 1,391 tonnes higher than forecast for the financial year to date. 15,201 tonnes delivered through the discounted rate waste tender.

Overall tonnages for the financial period ended 30 June 2022 were 7,812 tonnes more than budgeted.

The net result variance against budget of \$3,909,791 is attributable to increased tonnages above budgeted forecast and savings in operational expenditures

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 for the month ended 30 June 2022.

9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED 30 JUNE 2022
File No:	GF/21/0000196
Appendix(s):	Appendix No. 3
Date:	25 July 2022
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the month ended 30 June 2022 is at **Appendix 3** to this Item and presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 16 September 2021, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
30 June 2022	General Municipal	Cheques	\$8,199.98
		EFT	\$1,682,229.04
		DP	\$7,477,749.53
		Inter account transfers	\$0
		Total	\$9,168,178.55

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 30 June 2022.

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 70

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 70 be received.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 NOTICE OF MOTION – CR ELIZABETH RE – AMALGAMATION OF THE MINDARIE REGIONAL COUNCIL (MRC) AND THE TAMALA PARK REGIONAL COUNCIL (TPRC)

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests that the Mindarie Regional Council Chief Executive Officer to explore the opportunities and risks associated with the amalgamation of the MRC and the TPRC.
2. Requests the MRC Chief Executive Officer to prepare a report on this subject to be brought to the Ordinary Council meeting on 24 November 2022.

Reasons for the Notice of Motion:

Noting that two separate regional councils are employed to manage both the waste management activities (MRC) and land development activities (TPRC) on member councils' landholding at Tamala Park, I think that all member councils must review the financial sustainability of these arrangements. Arguably, the cost of running both entities is not practical and not good business sense in this current economic market and so the viability of the two organisations needs to be reviewed and assessed on a positive and negative basis as part of our due diligence.

11.2 NOTICE OF MOTION – CR ELIZABETH RE – MINDARIE REGIONAL COUNCIL (MRC) NEERABUP FACILITY – ALTERNATIVE FUTURE USE OPTIONS

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests the Chief Executive Officer to prepare a report for the 24 November 2022 Ordinary Council meeting on the various options and viability of using the MRC facility at Neerabup for recycling strategies including general recycling and specific product recycling such as TVs.

Reasons for the Notice of Motion:

The COVID business environment has showcased the need for products to be made and available in Australia, especially daily used products such as paper and TVs etc., and in this economic climate of sustainability and recycling, I believe that the MRC should be more involved with recycling and more prudent financially with the use of assets.

12 URGENT BUSINESS

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

15 NEXT MEETING

The next Ordinary Council meeting will be held on Thursday 29 September 2022 at the City of Vincent commencing at 6.30 pm.

16 CLOSURE
