



AGENDA

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

16 DECEMBER 2021

CITY OF PERTH

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



**MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING**

7 December 2021

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held at the City of Perth at 6.30 pm on 16 December 2021.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.



**SCOTT CAIRNS
CHIEF EXECUTIVE OFFICER**

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr K Vernon (Karen) - Chair	Town of Victoria Park
Cr F Cvitan, JP (Frank) Deputy Chair	City of Wanneroo
Cr A Jacob, JP (Albert)	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr C Hatton (Chris)	City of Stirling
Cr E Re (Elizabeth)	City of Stirling
Cr K Sargent (Keith)	City of Stirling
Cr L Thornton (Lisa)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr P Miles (Paul)	City of Wanneroo
Cr K Shannon (Keri)	Town of Cambridge

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3 DECLARATION OF INTERESTS

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

4 PUBLIC QUESTION TIME

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

6 APPLICATIONS FOR LEAVE OF ABSENCE

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 ORDINARY COUNCIL MEETING – 11 November 2021

The Minutes of the Ordinary Council Meeting held on 11 November 2021 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 11 November 2021 be confirmed as a true record of the proceedings.

9.1 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 OCTOBER 2021
File No:	GF-21-00000008
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	30 NOVEMBER 2021
Responsible Officer:	DIRECTOR CORPORATE SERVICES

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements for the month ended 31 October 2021 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 4 months to 31 October 2021 is attached at **Appendix No. 2**.

The financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

Summary of results for the year to date period ended 31 October 2021

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	75,285	77,209	(1,924)
Tonnes – Others	11,776	4,677	7,099
TOTAL TONNES	87,061	81,886	5,175
	\$	\$	\$
Revenue – Members	13,279,710	16,445,416	(3,165,706)
Revenue – Other	88,949,257	2,715,282	86,233,975
TOTAL REVENUE	102,228,967	19,160,698	83,068,269
Expenses	102,493,690	13,372,156	(89,121,534)
Profit on sale of assets	-	-	-
Loss on sale of assets	-	-	-
Impairment of assets	-	-	-
NET SURPLUS/(DEFICIT)	(264,723)	5,788,542	(6,053,265)

Members

Members tonnages for the financial period ended 31 October 2021 were 1,924 tonnes below budget, member councils delivering more waste than what was estimated.

RRF

The Resource Recovery Facility residue tonnes have delivered 19,696 tonnes in total to Tamala Park year to date as they empty, clean and make safe (ECMS) the facility.

Trade & Casuals

The Casual and Trade tonnages are 7,099 tonnes higher than forecast for the financial year to date, 6,344 tonnes attributable to the discounted rate waste tender.

Overall tonnages for the financial period ended 31 October 2021 were 5,175 tonnes more than budgeted.

The net result variance against budget of \$6,035,266 is mainly attributable to the costs associated with the exit of the RRFA and the ongoing ECMS Contract and the reduced gate fee from September. All items will be addressed at Mid-Year Budget.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 for the month ended 31 October 2021.

9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED 31 OCTOBER 2021
File No:	GF-21-0000008
Appendix(s):	Appendix No. 3
Date:	30 November 2021
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the month ended 31 October 2021 are at **Appendix 3** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 16 September 2021, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
31 October 2021	General Municipal	Cheques	\$661.64
		EFT	\$5,376,779.01
		DP	\$272,798.33
		Inter account transfers	\$0.00
		Total	\$5,650,238.98

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 31 October 2021.

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 65

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 65 be received.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 URGENT BUSINESS

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract may be entered into.

14.1 RRF INSURANCE

File No: GF-2-0001335

Attachment(s):

Date: 06 December 2021

Responsible Officer: Chief Executive Officer

LATE ITEM

THIS REPORT IS CONFIDENTIAL AND NOT FOR PUBLIC VIEWING

TO BE SENT UNDER SEPARATE COVER TO MRC COUNCILLORS,
MEMBER COUNCIL CHIEF EXECUTIVE OFFICERS AND MEMBERS OF THE
MRC STRATEGIC WORKING GROUP

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (a) of the *Local Government Act 1995* as the report deals with a matter affecting an employee.

**14.2 CEO RECRUITMENT AND PERFORMANCE REVIEW
COMMITTEE – CEO KPI'S**

File No: GF-21-0000396

Attachment(s):

Date: 03 December 2021

Responsible Officer: Chief Executive Officer

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TO BE SENT UNDER SEPARATE COVER TO MRC COUNCILLORS

15 NEXT MEETING

The next Ordinary Council meeting to be held on Thursday 27 January 2022 at the City of Joondalup commencing at 6.30 pm.

16 CLOSURE
