



MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

16 DECEMBER 2021

CITY OF PERTH

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.32 pm.

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillor Attendance

Cr K Vernon (Chair)	Town of Victoria Park
Cr F Cvitan, JP (Deputy Chair)	City of Wanneroo
Cr A Jacob, JP	City of Joondalup
Cr C May	City of Joondalup
Cr L Gobbert, JP	City of Perth
Cr C Hatton	City of Stirling
Cr E Re	City of Stirling
Cr K Sargent	City of Stirling
Cr L Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr P Miles	City of Wanneroo
Cr K Shannon (<i>arrived at 6.40 pm</i>)	Town of Cambridge

Apologies

Nil

Leave of Absence

Nil

Absent

Nil

MRC Officers

Mr S Cairns (Chief Executive Officer)
Ms A Slater (Director Corporate Services)
Mr A Griffiths (Manager Projects and Procurement)
Mr B Twine (Manager Operations)
Ms S Cherico (Manager Human Resources)
Ms D Toward (Executive Support)

Member Council Observers

Mr M Littleton (City of Stirling)
Mr A Murphy (City of Vincent)
Ms Y Plimbley (City of Vincent)
Mr A Kowero (City of Wanneroo)
Mr J Wong (Town of Victoria Park)

MRC Observers

Nil

Visitors

Nil

3 DECLARATION OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Nil

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

The Chair thanked the Management and Staff of the MRC for providing valuable services in a challenging year noting the end of the RRF Agreement and a change in CEO.

The Chair also thanked Councillors present, and previous councillors, Cr Ferrante, Cr Fishwick, Cr Gordon, Cr Newton and Cr Proud and thanked them for their commitment and support.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 ORDINARY COUNCIL MEETING – 11 November 2021

The Minutes of the Ordinary Council Meeting held on 11 November 2021 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 11 November 2021 be confirmed as a true record of the proceedings.

Moved Cr Re, seconded Cr May

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

9.1 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 OCTOBER 2021
File No:	GF-21-00000008
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	30 NOVEMBER 2021
Responsible Officer:	DIRECTOR CORPORATE SERVICES

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements for the month ended 31 October 2021 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 4 months to 31 October 2021 is attached at **Appendix No. 2**.

The financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

Summary of results for the year to date period ended 31 October 2021

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	75,285	77,209	(1,924)
Tonnes – Others	11,776	4,677	7,099
TOTAL TONNES	87,061	81,886	5,175
	\$	\$	\$
Revenue – Members	13,279,710	16,445,416	(3,165,706)
Revenue – Other	88,949,257	2,715,282	86,233,975
TOTAL REVENUE	102,228,967	19,160,698	83,068,269
Expenses	102,493,690	13,372,156	(89,121,534)
Profit on sale of assets	-	-	-
Loss on sale of assets	-	-	-
Impairment of assets	-	-	-
NET SURPLUS/(DEFICIT)	(264,723)	5,788,542	(6,053,265)

Members

Members tonnages for the financial period ended 31 October 2021 were 1,924 tonnes below budget, member councils delivering more waste than what was estimated.

RRE

The Resource Recovery Facility residue tonnes have delivered 19,696 tonnes in total to Tamala Park year to date as they empty, clean and make safe (ECMS) the facility.

Trade & Casuals

The Casual and Trade tonnages are 7,099 tonnes higher than forecast for the financial year to date, 6,344 tonnes attributable to the discounted rate waste tender.

Overall tonnages for the financial period ended 31 October 2021 were 5,175 tonnes more than budgeted.

The net result variance against budget of \$6,035,266 is mainly attributable to the costs associated with the exit of the RRFA and the ongoing ECMS Contract and the reduced gate fee from September. All items will be addressed at Mid-Year Budget.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 for the month ended 31 October 2021.

Moved Cr Cvitan, seconded Cr Sargent

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED 31 OCTOBER 2021
File No:	GF-21-0000008
Appendix(s):	Appendix No. 3
Date:	30 November 2021
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the month ended 31 October 2021 are at **Appendix 3** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 16 September 2021, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
31 October 2021	General Municipal	Cheques	\$661.64
		EFT	\$5,376,779.01
		DP	\$272,798.33
		Inter account transfers	\$0.00
		Total	\$5,650,238.98

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 31 October 2021.

**Moved Cr Sargent, seconded Cr May
RESOLVED**

**That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)**

Cr Shannon entered the Council Chambers 6.40 pm

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 65

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 65 be received.

Moved Cr Gobbert, seconded Cr Re

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 12/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, the Chair requested the Council to meet "behind closed doors" to allow the Council to consider items 14.1 and 14.2 as the items are of a confidential nature.

The Chair invited Member Council Officers seated in the public gallery to remain in the gallery for item 14.1 only.

There were no members of the public present.

The MRC CEO, Director of Corporate Services, Manager of Human Resources, Manager Projects and Procurement, Manager Operations and the Executive Support Officer remained in the Council Chambers.

Moved Cr Hatton, seconded Cr Re
To close the meeting to the public
(CARRIED UNANIMOUSLY 12/0)

Doors closed at 6.49 pm

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract may be entered into.

14.1 RRF INSURANCE

File No:	GF-2-0001335
Attachment(s):	
Date:	06 December 2021
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

1. Notes the steps taken to ensure the Neerabup Resource Recovery Facility (RRF) is adequately insured in the 2021/22 financial year
2. Approves the reallocation of budget to be reflected at Mid-Year Budget Review.

Moved Cr May, seconded Cr Jacob

RESOLVED

That the recommendation be adopted

(CARRIED 10/2)

For: Crs Castle, Cvitan, Gobbert, Hatton, Jacob, May, Re, Sargent, Thornton, Vernon

Against: Crs Miles and Shannon

At 7.33 pm the MRC CEO, Director Corporate Services, Manager Projects and Procurement, and Manager Operations seated in the Council Chambers left the meeting.

All member council officers observing the meeting vacated the public gallery.

There were no members of the public in attendance.

The MRC Manager Human Resources and Executive Support Officer remained in the meeting.

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (a) of the <i>Local Government Act 1995</i> as the report deals with a matter affecting an employee.	
14.2	CEO RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE – CEO KPI'S
File No:	GF-21-0000396
Attachment(s):	
Date:	03 December 2021
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. Endorse the draft Chief Executive Officer Key Performance Indicators for 2021-22 as per Attachment 1.

Moved Cr May, seconded Cr Vernon

PROPOSED AMENDMENT

Moved Cr Shannon, seconded Cr Miles

At attachment 1 of the confidential report in the 'Target by July 2022' column delete the words ">75% Strategic Community and Long Term Financial Plans completed, other plans commenced"

and replace with the following words:

"100% Strategic Community and Longer Term Financial Plans completed".

In the 'Stretch Target by July 2022' column delete the words:

">90% Strategic Community, Long Term Financial and Corporate Business Plans completed and other plans commenced"

and replace with the following words:

"> 90% Corporate Business Plans completed and other plans commenced".

Rationale for Amendment

It is a matter of statutory compliance, the MRC has already received an extension for the Strategic Community Plan, it is good governance to be compliant.

The amendment was put.

LOST 2/10

For: Crs Miles and Shannon

Against: Crs Castle, Cvitan, Gobbert, Hatton, Jacob, May, Re, Sargent, Thornton, Vernon

SUBSTANTIVE MOTION

Moved Cr May, seconded Cr Vernon

That Council:

- 1. Endorse the draft Chief Executive Officer Key Performance Indicators for 2021-22 as per Attachment 1.**

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 12/0)

Moved Cr Vernon, seconded Cr Re

To re-open the meeting to the public

(CARRIED UNANIMOUSLY 12/0)

Doors re-opened at 8.05 pm, the Chair declared the meeting re-opened.

There were no members of the public present and no-one re-entered the gallery.

The MRC CEO, Director Corporate Services, Manager Projects and Procurement, Manager Operations returned to their seats in the Council Chamber.

The Chair noted the resolutions passed behind closed doors.

15 NEXT MEETING

The next Ordinary Council meeting to be held on Thursday 27 January 2022 at the City of Joondalup commencing at 6.30 pm.

16 CLOSURE

The Chair closed the meeting at 8.07 pm and thanked the City of Perth for their hospitality and use of their meeting facilities.

The Chair wished everyone a merry christmas and happy new year.

Signed.....*Wimon*.....Chair

Dated*27th*..... day of*JANUARY*.....2022
