



## **AGENDA**

**ORDINARY COUNCIL MEETING**

**TIME: 5.30PM**

**THURSDAY 9 FEBRUARY 2017**

**CITY OF JOONDALUP**

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*Managing waste and recovering resources responsibly*  
*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo*  
*Towns of Cambridge and Victoria Park*



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**MINDARIE REGIONAL COUNCIL  
NOTICE OF MEETING**

27 January 2017

Councillors of the Mindarie Regional Local Government are advised that an Ordinary Meeting of the Council will be held in Conference Room 1 of the City of Joondalup, Boas Avenue, Joondalup, at 5.30pm on Thursday 9 February 2017.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.

**BRIAN CALLANDER  
CHIEF EXECUTIVE OFFICER**

**MINDARIE REGIONAL COUNCIL - MEMBERSHIP**

Cr R Fishwick JP (Russ) - <b>Chair</b>	City of Joondalup
Cr D Boothman JP (David) – <b>Deputy Chair</b>	City of Stirling
Cr M Norman (Mike)	City of Joondalup
Cr J Adamos (Jim)	City of Perth
Cr A Guilfoyle (Andrew)	City of Stirling
Cr S Jenkinson (Samantha)	City of Stirling
Cr S Proud JP (Stephanie)	City of Stirling
Cr J Carey (John)	City of Vincent
Cr R Driver (Russell)	City of Wanneroo
Cr D Newton JP (Dot)	City of Wanneroo
Cr C MacRae (Corinne)	Town of Cambridge
Cr V Maxwell (Vince)	Town of Victoria Park

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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<b>1</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS</b>
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<b>2</b>	<b>ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE</b>
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<b>3</b>	<b>DECLARATION OF INTERESTS</b>
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Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

<b>4</b>	<b>PUBLIC QUESTION TIME</b>
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<b>5</b>	<b>ANNOUNCEMENTS BY THE PRESIDING PERSON</b>
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<b>6</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b>
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<b>7</b>	<b>PETITIONS / DEPUTATIONS / PRESENTATIONS</b>
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<b>8</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>
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**8.1 ORDINARY COUNCIL MEETING – 1 DECEMBER 2016**

The Minutes of the Ordinary Council Meeting held on 1 December 2016 have been printed and circulated to members of the Council.

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting of Council held on 1 December 2016 be confirmed as a true record of the proceedings.**

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<b>9 CHIEF EXECUTIVE OFFICER REPORTS</b>
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<b>9.1</b>	<b>FINANCIAL STATEMENTS FOR THE MONTHS ENDED 30 NOVEMBER 2016 AND 31 DECEMBER 2016</b>
<b>File No:</b>	<b>FIN/5-07</b>
<b>Appendix(s):</b>	<b>Appendix No. 1 Appendix No. 2 Appendix No. 3</b>
<b>Date:</b>	<b>24 January 2017</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

### **SUMMARY**

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

### **BACKGROUND**

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

### **DETAIL**

The Financial Statements attached are for the months ended 30 November 2016 and 31 December 2016 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 6 months to 31 December 2016 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

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Summary of results for the six month period ended 31 December 2016

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<b>t</b>	<b>t</b>	<b>t</b>
Tonnes – Members	152,382	168,436	(16,054)
Tonnes – Others	8,185	8,858	(673)
<b>TOTAL TONNES</b>	<b>160,567</b>	<b>177,294</b>	<b>(16,726)</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Revenue – Members	26,458,126	29,248,608	(2,790,482)
Revenue – Other	1,211,894	1,226,450	(14,556)
<b>TOTAL REVENUE</b>	<b>27,670,020</b>	<b>30,475,058</b>	<b>(2,805,038)</b>
Expenses	26,767,562	27,902,313	1,134,751
Profit on sale of assets	35,445	3,596	31,849
Loss on sale of assets	-	-	-
<b>NET SURPLUS</b>	<b>937,903</b>	<b>2,576,341</b>	<b>(1,638,438)</b>

Commentary

Member tonnes for the year to December 2016 are tracking 9.5% behind budget, which is directly attributable to the change in systems for bulk/verge collection implemented by various councils. Trade and casuals are 673 tonnes behind budget.

The reduction in member tonnes from what was budgeted translates into a reduced surplus for the 4 months, despite the partial offset achieved in operational expenditure savings.

This reduction in waste to landfill is consistent with the MRC's vision of 'Winning Back Waste' but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

Overall, the MRC has still generated a strong surplus of \$0.9 million for the year to date.

**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 30 November 2016 and 31 December 2016, respectively, be received.**

<b>9.2</b>	<b>LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 30 NOVEMBER 2016 AND 31 DECEMBER 2016</b>
<b>File No:</b>	<b>FIN/5-06</b>
<b>Appendix(s):</b>	<b>Appendix No. 4 Appendix No. 5</b>
<b>Date:</b>	<b>24 January 2017</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

**SUMMARY**

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

**COMMENT**

The lists of payments for the months ended 30 November 2016 and 31 December 2016 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 1 September 2016, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

<b>Months Ended</b>	<b>Account</b>	<b>Vouchers</b>	<b>Amount</b>
30 November 2016	General Municipal	Cheques	\$26,467.88
		EFT	\$2,957,395.39
		DP	\$414,211.54
		Inter account transfers	<u>\$3,100,000.00</u>
		<b>Total</b>	<b>\$6,498,074.81</b>
31 December 2016	General Municipal	Cheques	\$10,939.33
		EFT	\$3,354,538.86
		DP	\$224,981.96
		Inter account transfers	<u>\$1,900,000.00</u>
		<b>Total</b>	<b>\$5,490,460.15</b>

**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 30 November 2016 and 31 December 2016, be noted.**

<b>9.3</b>	<b>MID YEAR BUDGET REVIEW - 2016/17</b>
<b>File No:</b>	<b>FIN/146</b>
<b>Appendix(s):</b>	<b>Appendix 6</b>
<b>Date:</b>	<b>24 January 2017</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

### SUMMARY

The purpose of this report is to describe the financial position and performance of the organisation in relation to the Adopted Budget and recommend changes that will reflect the anticipated outcomes for the remainder of the 2016/17 financial year. This will provide stakeholders with a view of the likely results of the Mindarie Regional Council's (MRC) operations at the conclusion of the financial year.

It is anticipated that the MRC will move from a forecast surplus of \$827,101 to a forecast deficit of \$1,302,065, a reduction of \$2,129,166 (257%) (refer **Appendix 6**). This change is primarily as a result of the effects of reduced members tonnes to the MRC.

It is anticipated that there will be an overall reduction in tonnes received by the MRC of 21,030 tonnes (7.3%). This reflects the decrease in member tonnes from 272,910 tonnes to 251,880 tonnes.

### BACKGROUND

Council at its special council meeting held on 7 July 2016, resolved that council:

- (i) adopt the Budget for the Mindarie Regional Council for 2016/17 financial year
- (ii) endorse the on-going strategy of deferred payment of operational surpluses, as approved by Council at its August 2005 meeting, for the 2005/06 financial year and future years to meet its on-going capital requirements
- (iii) approve the use of an on-going overdraft facility of \$1 million to manage cashflow 'short falls' during the 2016/17 financial year and future years
- (iv) Approve the Capital Budget Program of \$16,593,900 for 2016/17 as follows:

New capital expenditures

	\$
• Buildings	370,000
• Office furniture and equipment	117,900
• Computer equipment	224,500
• Plant and equipment	194,500
• Infrastructure	1,573,000
• Vehicles	<u>582,000</u>
	3,061,900

Carried forward capital expenditures

• Waste facility precinct	6,000,000
• Waste facility infrastructure	4,000,000
• Cell lining	3,000,000
• Recycling redevelopment - I	153,000
• Environmental ute	30,000



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• <i>Fire ute</i>	<i>54,000</i>
• <i>Fire truck</i>	<i>200,000</i>
• <i>Wood chipper</i>	<i>60,000</i>
• <i>Forklift</i>	<u><i>35,000</i></u>
	<i>13,532,000</i>
<i>Total Capital expenditure</i>	<i>16,593,900</i>
(v) <i>approve that \$430,362 will be transferred from the Operating Surplus to the Site Rehabilitation Reserve.</i>	
(vi) <i>approve that \$5,000,000 will be transferred from the Operating Surplus to the Reserve for Capital Expenditure.</i>	
(vii) <i>approve that \$5,528,900 be transferred from the Reserve for Capital Expenditure to Operating Surplus to fund capital expenditures.</i>	
(viii) <i>approve that any funds required for carbon abatement projects be transferred from the Carbon Abatement Reserve to the Operating Surplus.</i>	
(ix) <i>approve that all interest earned on cash funds associated with cash-backed reserves will not be credited to the respective reserves.</i>	

Council operations have been conducted in line with the Adopted Budget for 2016/17.

Monthly Financial Statements on the actual expenditure and variations from the Adopted Budget have been submitted to each Council meeting. In addition, monthly management accounts have been provided to Councillors and Member Council Officers on a regular basis.

In line with sound financial management practice, and in order to comply with Local Government Regulations, a detailed review of the MRC's operations, financial position and financial performance has been carried out as at 31 October 2016.

This reports highlights:

- those items that reflect significant trend variations to budgeted allocations, and
- the anticipated revised financial projections to 30 June 2017.

The Income Statement reflecting the Adopted Budget, Actual Expenditure to 31 October 2016 and projected expenditure to 30 June 2017, as well as the projected capital expenditure is enclosed as **Appendix 6** of this report.

## **DETAIL**

### Tonnage variation

The reforecast tonnes are significantly below the originally budgeted tonnage estimates.

The 6.2% or 21,030 tonnes reduction in expected tonnes relates largely to the changes to their bulk verge collection systems made by the cities of Joondalup and Stirling as can be seen from the table below. **This is the primary driver of the \$2.1 million negative impact on the profit and loss statement.**

Tonnes expected to be diverted to and received back from the WMRC have been left unchanged, however there is no certainty that these tonnes will be required under the

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MRC's agreement with the WMRC as the DiCOM plant is currently under administration. The delivery or non-delivery of these tonnes has no impact on the budget bottom line.

<b>TONNES RECEIVED BY THE MRC 2016/17</b>			
	<u>Budget</u>	<u>Reforecast</u>	<u>Variance</u>
Cambridge	8,700	8,700	
Joondalup	65,500	54,397	(11,103)
Perth	13,600	13,620	20
Stirling	79,410	68,525	(10,885)
Victoria Park	16,500	16,500	
Vincent	15,200	15,300	100
Wanneroo	74,000	74,838	838
	<u>272,910</u>	<u>251,880</u>	<u>(21,030)</u>
RRF Residue	48,700	48,700	
Non-members	16,400	16,400	
	<u>65,100</u>	<u>65,100</u>	
	<u><b>338,010</b></u>	<u><b>316,980</b></u>	<u><b>(21,030)</b></u> <b>-6.2%</b>
WMRC Residue	18,500	18,500	

### Revenue

Overall revenue is expected to drop by \$3.6 million (6%) from \$61.1 million to \$57.5 million. This is almost exclusively as a result of the reduction in tonnes committed by the member councils of the MRC.

### Operating Expenditure

Operating expenditures have reduced overall by \$1.5 million (2%) primarily as a result of the reduced tonnes to landfill as a result of the reduction in tonnes from member councils (\$2 million) and the decrease in borrowing costs as a result of the early termination of a number of loan facilities (\$297k).

This decrease in operating costs of \$2.3 million is partially offset by increases in: depreciation on fixed assets (\$224k) as a result of unbudgeted fair value adjustments; an increase in RRF operating costs to take into account a correction in the gate fee calculation (\$93k); an increase in utility costs as a result of increases in electricity costs and rates (\$81k); and in increase in loan facility fees (\$55k).

Consultants and Contract Labour costs have also increased by \$345k primarily in line with decisions of Council from the 1December 2016 meeting where it was agreed to adjust the mid-year budget review to include an additional \$60,000 for further site assessment work to be undertaken (Item 9.4) and an additional \$260,000 for the MRC's participation in the Energy from Waste Tender (Item 9.6).

Capital Expenditure

Forecast capital expenditure for the year has increased by \$14,904 from the budget. There have been a number of reallocations between projects/assets as part of the reforecast to accommodate operational changes, which are listed below:

- New expenditure of \$10,000 has been budgeted for the replacement of the education trailer (as yet unexpended)
- New expenditure of \$13,090 has been budgeted to allow for IT requirements of additional staff and temp workers, as well as an increase the SAN upgrade project costs. The \$4,590 for new computers has been expended, but the additional funding for the SAN/Network project has not yet been expended
- A realised saving of \$8,186 has been made on the replacement of light vehicles
- The fire ute has not yet been purchased, but some of the funds set aside for that vehicle have been used to cross-subsidise the purchase of the fire truck which has been purchased
- \$29,000 has been reallocated between projects in the IT area

The movements above are reflected in the table below.

<b>CAPITAL EXPENDITURES 2016/17</b>				
<u>Description</u>	<u>Capex saved</u>	<u>New capex</u>	<u>Capex realloc.</u>	<u>Net increase</u>
Light vehicles	8,186			
Education trailer		-10,000		
Fire ute			10,660	
Fire truck			-10,660	
IT projects			29,000	
New PCs		-4,590		
Revised SAN/network costs		-37,500		
	<u>8,186</u>	<u>-52,090</u>	<u>29,000</u>	<u>-14,904</u>

**CONSULTATION**

Consultation occurred with Member Councils in relation to their forecast tonnes for the remainder of the 2016/17 financial year.

**STATUTORY ENVIRONMENT**

The half yearly budget review was carried out in accordance with the provision of the Local Government Act and Regulations.

**STRATEGIC COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS**

The revised half yearly budget review presented for approval is consistent with the objectives and actions outlined in the MRC's Community Strategic Plan, Financial Plan and Asset Management Plan.

### **FINANCIAL IMPLICATIONS**

As outlined above, there will be no changes made to the members' or non-members' gate fees and there will be a reduction in the originally budgeted surplus by \$2.1 million, leaving an estimated deficit of \$1,302,065. The deficit will be funded from the Participants' Surplus Reserve.

### **COMMENT**

The budget revision reflects the efforts being made on the part of the MRC's member councils to improve the efficiency and diversion results of their individual waste collection system.

As member councils and the MRC itself increase their efforts to improve diversion of waste from landfill, the residual cost per tonne to operate the Tamala Park landfill site and the RRF contract with continue to increase

### **VOTING REQUIREMENT**

Absolute Majority

### **RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

**Approve by Absolute Majority the forecast deficit position estimated to be \$1,302,065 at 30 June 2017, which includes the following:**

- **A net estimated decrease in members' and non-members' user charges of \$3,484,252;**
  - **A net estimated decrease in total other charges of approximately \$137,410;**
  - **A net estimated decrease in expenditures of \$1,464,411;**
  - **A net estimated increase in the profit on sale of assets of \$28,085; and**
  - **A net increase in capital expenditures of \$14,904, with the reallocations as noted in the officer's report.**
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<b>9.4</b>	<b>ADOPTION OF 2016 ANNUAL COMPLIANCE RETURN</b>
<b>File No:</b>	<b>COR/12-07</b>
<b>Appendix(s):</b>	<b>Appendix 7</b>
<b>Date:</b>	<b>24 January 2017</b>
<b>Responsible Officer:</b>	<b>Gunther Hoppe</b>

#### **SUMMARY**

The purpose of this report is to provide Council with information on the completed Compliance Audit Return (1 January 2016 – 31 December 2016).

#### **BACKGROUND**

The 2016 Local Government Compliance Audit Return (CAR) cover the calendar year 1 January to 31 December 2016.

The 2016 Compliance Audit Return is mandatory pursuant to the *Local Government (Audit) Regulations 1996* which requires all local governments to complete a Compliance Audit Return annually.

As was the case in the 2015 Return, local governments not only have to explain or qualify cases of non-compliance, but also provide details of any remedial action taken or proposed to be taken in regard to instances of non-compliance.

The Administration has completed the Return. No areas of non-compliance were recorded in the Return.

The Return was placed on the agenda for the Audit Committee meeting on 24 January 2017 for consideration.

#### **DETAIL**

The Compliance Audit covers a range of matters that require specific actions to be completed by local government authorities in performing their functions.

The Compliance Audit Return requires the responsible officer to indicate against each item whether the required action is relevant to Mindarie Regional Council (MRC) and if it has been completed by either answering;

- (a) Yes; or
- (b) No; or
- (c) N/A – Not applicable

Local governments are required to provide feedback or comments on areas of non-compliance. This assists the Department of Local Government and Communities to have a better understanding of any problems or issues relating to a local government's inability to achieve full compliance in a particular area.

The following table summarises the MRC's performance in each of the relevant categories and a comparison with the 2015 Return is also provided.

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**Table of CAR Comparison & Compliance**

<b>Category</b>	<b>2016 Audit Questions</b>	<b>Compliant</b>	<b>2015 Audit Questions</b>	<b>Compliant</b>
Commercial Enterprises by Local Governments	5	100%	5	100%
*Delegation of Power / Duty	13	100%	13	77%
Disclosure of Interest	16	100%	16	100%
Disposal of Property	2	100%	2	100%
Finance	14	100%	14	100%
Local Government Employees	5	100%	5	100%
Official Conduct	6	100%	6	100%
Tenders for Providing Goods and Services	25	100%	25	100%
<b>TOTAL</b>	<b>86</b>	<b>100%</b>	<b>86</b>	<b>100%</b>

\* A minor non-compliance was raised at the Audit Committee relating to Q.5 of this part of the CAR with a comment added to the CAR addressing the issue raised.

The MRC was not 100% compliant in the CAR this year as a result of the Council not reviewing the delegation it provided to the Audit Committee permitting it to meet with the Auditors. A comment addressing the non-compliance has been provided in the CAR accordingly.

The non-compliance will be resolved going forward by including the delegation in the report the CEO presents to the council annually reviewing his delegations and the policies of the Council.

The local government is to submit the Compliance Audit Return to its Audit Committee for consideration so that it has the opportunity to examine the Return and report to council the results of that review.

A joint certification is also required to be completed by the Chairperson and Chief Executive Officer to the effect that the information contained in the Return is true and correct to the best of their knowledge. Several other requirements must be met in the Return process and these include: -

- The Compliance Audit Return should be presented for adoption to a Council meeting during the months of February or March 2017;
- The particulars of all matters of concern raised by Council should be recorded in the minutes of the meeting and a copy of the relevant page(s) attached to the Compliance Audit Return as an appendix; and

- 
- The completed Compliance Audit Return and appendices should be forwarded to the Director General of the Department of Local Government and Communities by 31 March 2017.

The Section dealing with the Joint Certification by the Chairperson and Chief Executive Officer requires inter alia that:

- each Councillor has had the opportunity to review the return and to make comment to the Council;
- particulars of any matters of concern relating to the return have been recorded in the minutes of the meeting; and
- a true and correct copy of the relevant sections of the minutes covering Council's consideration of the return must be attached to it.

The Audit Committee at its meeting on 24 January 2017 considered the Return and resolved the following:

*“That the Audit Committee recommends that Council endorse the Compliance Audit Return for the 2016 calendar year with a comment added to question No. 5 of Delegation of Power/Duty advising that the delegation from the council to the audit committee to meet with MRC’s Auditor was not reviewed and how it will be reviewed in future years.”*

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

Regional Councils are required to carry out a Return in accordance with the Local Government (Audit) Regulations 1996. The requirements set for the Return are contained in s.14 and 15 of the Regulations, which read as follows:

- “14. *Compliance audits by local governments*
- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
  - (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
  - (3A) *The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.*
  - (3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*
    - (a) *presented to the council at a meeting of the council; and*
    - (b) *adopted by the council; and*
    - (c) *recorded in the minutes of the meeting at which it is adopted.*
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15. *Compliance audit return, certified copy of etc. to be given to Executive Director*
- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
- (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
  - (b) *any additional information explaining or qualifying the compliance audit,*
- is to be submitted to the Executive Director by 31 March next following the period to which the return relates.*
- (2) *In this regulation —*
- certified** *in relation to a compliance audit return means signed by —*
- (a) *the mayor or president; and*
  - (b) *the CEO.”*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **COMMENT**

In order to comply with Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996* it is necessary for the MRC to complete the Local Government Compliance Audit Return in the form approved by the Minister.

The results contained in the Compliance Audit Return required by the Department of Local Government and Communities for the period 1 January to 31 December 2016 indicates that the Council is continuing to operate within the Local Government Legislative requirements.

The Audit Committee, at its meeting held on 24 January 2017, recommended that the Council adopts the Compliance Audit Return including the comment advising how the minor non-compliance identified in question 5 under Delegation of Power/Duty will be addressed in the future.

It is recommended that the Return be adopted by the Council and that the component comprising the form approved by the Minister be certified by the Chairperson and Chief Executive Officer and be forwarded to the Director General, Department of Local Government and Communities.

#### **VOTING REQUIREMENT**

Simple Majority

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**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

- 1. adopt the Local Government Compliance Audit Return in the form approved by the Minister for the period 1 January to 31 December 2016 as contained within the Appendices in accordance with the provisions of *Regulation 14(3) of the Local Government (Audit) Regulations 1996* and in line with the recommendation from the Audit Committee;**
  - 2. authorise the Chairperson and the Chief Executive Officer to complete the Joint Certification contained in the adopted Return detailed in (1) above; and**
  - 3. authorise the Chief Executive Officer to submit the adopted Return detailed in (1) to the Director General, Department of Local Government and Communities prior to 31 March 2017.**
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<b>9.5</b>	<b>TENDER ASSESSMENT - PROVISION OF CONSULTANCY SERVICES TO UNDERTAKE A RISK ASSESSMENT OF ENVIRONMENTAL AND HEALTH IMPACTS OF LANDFILL GENERATED GAS AND LEACHATE AT TAMALA PARK – 13/134</b>
<b>File No:</b>	<b>ENV/53</b>
<b>Appendix(s):</b>	
<b>Date:</b>	
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

LATE ITEM

SEPARATE COVER TO MEMBERS

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**10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 33**

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Members Information Bulletin Issue No. 33 be received.**

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 URGENT BUSINESS**

**13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**15 NEXT MEETING**

*Next meeting to be held on Thursday 6 April 2017 in the Council Chambers at City of Wanneroo commencing at 5.30pm.*

**16 CLOSURE**

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