



INDEX OF APPENDICES

Item No.	Appendix No.	Title	Page No.
9.2	1	MRC Policy Manual	2
9.4	2	Financial Statements for the period ended 31 January 2013	20
9.4	3	Financial Statements for the period ended 28 February 2013	33
9.4	4	Tonnage Report to 28 February 2013	46
9.5	5	List of Payments made for the month ended 31 January 2013	4J
9.5	6	List of Payments made for the month ended 28 February 2013	5Í

APPENDICES

OCM – 02 MAY 2013

MRC Policy Manual

Item
9.2

APPENDIX NO. 1

Item
9.2



MINDARIE REGIONAL COUNCIL

POLICY MANUAL

MINDARIE REGIONAL COUNCIL POLICIES



- CP01 ANNUAL FEES, ALLOWANCES AND EXPENSES FOR COUNCILLORS
 - CP02 AFFIXING OF THE COMMON SEAL
 - CP03 COUNCILLOR ARRANGEMENTS WHEN ATTENDING AN OVERSEAS/INTERSTATE/INTRASTATE CONFERENCE
 - CP04 EMPLOYEE ARRANGEMENTS WHEN ATTENDING AN OVERSEAS/INTERSTATE/INTRASTATE CONFERENCE
 - CP05 ENVIRONMENTAL MANAGEMENT OF TAMALA PARK
 - CP06 PURCHASE OF GOODS AND SERVICES
 - CP07 GRATUITY PAYMENTS
 - CP08 PROVISION AND USE OF COUNCIL VEHICLES
 - CP09 INVESTMENTS
 - CP10 DONATIONS - FINANCIAL ASSISTANCE/SUPPORT
-

Policy No: CP 01

TRIM Reference: D/13/393

Policy Title: Annual Fees, Allowances and Expenses for Councillors

Policy Statement:

To determine the level of fees, allowances and expenses to be paid to Councillors annually.

Policy Procedure:

1. Level of Fees, Allowances and Expenses to be paid to Councillors annually are as follows:

	Fee (\$)	Allowance (\$)	Expense (\$) (Technology)
Chairperson	14,000	8,000	1,000
Deputy Chairperson	7,000	2,000	1,000
Councillor	7,000		1,000
Deputy Councillor	\$140 per meeting		
Expenses Other	Child Care and Travel Costs will be reimbursed in accordance with Reg. 31 and 32 of the Local Government (Administration) Regulations 1996		

2. Meeting fees and allowances to which the elected members are entitled, are to be paid in two (2) equal instalments in July and December of each financial year.
3. A claim for childcare, travel and/or other relevant expenses will be paid on receipt of sufficient information verifying the expense incurred. Payment will be limited to the amount specified in legislation.

Legislation	Local Government Act 1995 s.5.98., 5.98A., 5.99., 5.99A. Local Government (Administration) Regulations 1996 Regs.30-34AB
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	18/04/2002, 07/06/2005, 06/07/2006, 23/10/2008, 25/10/2012
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Nil

Policy No: CP 02

TRIM Reference: D/13/394

Policy Title: Affixing of the Common Seal

Policy Statement:

To authorise the affixing of the Common Seal to documents

Policy Procedure:

1. The Chairperson or, in the absence of the Chairperson, the Deputy Chairperson and the Chief Executive Officer, or the person acting in the Chief Executive Officer’s position, are authorised to affix the Common Seal to documents requiring the Common Seal.
2. The Chief Executive Officer will maintain a register, in a secure location, detailing:
 - a. The type of document requiring the Common Seal;
 - b. The names of the persons who signed the document; and
 - c. The date the document was signed.
3. A report listing the documents to which the Common Seal has been affixed will be presented to the next Ordinary Meeting of Council.

Legislation	Local Government Act 1995 s.9.49A
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	27/10/2005
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Nil

Policy No: CP 03

TRIM Reference: D/13/396

Policy Title: Councillor Arrangements when attending an Overseas/Interstate/Intrastate Conference

Policy Statement:

To determine the expenses and arrangements for Councillors attending Overseas, Interstate or Intrastate Conferences.

Policy Procedure:

1. Conference attendance, including any dinners and functions that form part of the conference program, will be pre-purchased by the MRC.
2. Economy Class airfares and accommodation will be provided and pre-purchased by the MRC.
3. A cash advance of \$75 per day (from the period of one day prior to the commencement of the conference and up to the final day of the conference or any tours organised as part of the conference) will be available to Councillors on request and issued prior to the conference. All expenses incurred will be remitted to the Director Corporate Services (including receipts) and any unspent cash advance will be returned to the MRC. The remittance will be reviewed by the Director Corporate Services and any expenditure over and above the cash advance will be reimbursed at his discretion.
4. Where a Councillor elects not to make use of the cash advance detailed under (3), they can submit their receipts to the Director Corporate Services for review and reimbursement at his discretion.
5. Taxi Vouchers will be provided for Overseas/Interstate Conferences to cover travel to and from the airport, conference venue and hotel accommodation.
6. The Chief Executive Officer will review the program of conferences being attended by employees and if it is considered that the program offers benefits to the Councillors in their role then a report will be presented to Council inviting one or more Councillors to attend the conference.
7. All Councillors will be provided the opportunity to attend the Biennial Enviro Conference.

Notes:

1. Any variation to the above procedures will require approval of the Chief Executive Officer.
2. Conference attendance will be subject to the availability of funds in the Budget or by approval of Council.

Legislation	Local Government Act 1995 s.5.99A Local Government (Administration) regulations 1996 Reg. 34AB
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	20/04/2000, 27/10/2005, 22/04/2010
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Nil

Policy No: CP 04

TRIM Reference: D/13/397

Policy Title: Employee Arrangements when attending an Overseas/Interstate/Intrastate Conference

Policy Statement:

To determine the expenses and arrangements for employees attending Overseas, Interstate or Intrastate conferences.

Policy Procedure:

1. Conference attendance, including any dinners and functions that form part of the conference program, will be pre-purchased by the MRC.
2. Economy Class airfares and accommodation will be provided and pre-purchased by the MRC.
3. An allowance of \$75 per day (payable from one day prior to the commencement of the conference and up to the final day of the conference or any tours organised as part of the conference) will be issued as a cash advance prior to the conference. Any expenses incurred over and above the allowance issued will only be reimbursed on the production of receipts and at the discretion of the Director Corporate Services.
4. Taxi Vouchers will be provided for Overseas/Interstate Conferences to cover travel to and from the airport, conference venue and hotel.

Notes:

1. Any variation to the above procedures will require approval of the Chief Executive Officer or the Chairperson, if the variation results from the Chief Executive Officer attending a conference.
2. Conference attendance will be subject to the availability of funds in the Budget or by approval of Council.

Legislation	
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	27/10/2005, 22/04/2010
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Nil

Policy No: CP 05

TRIM Reference: D/13/398

Policy Title: Environmental Management of Tamala Park

Policy Statement:

To ensure that the environmental aspects of waste management at Tamala Park are managed in a systematic way using accredited standards and reporting.

Policy Procedure:

1. Maintain and continually improve an audited environmental management system in accordance with ISO 14001: 2004: International standard.
2. Annually review the Environmental Management and Monitoring Plan (EMMP) against its measurable environmental objectives and targets, and set new actions to ensure objectives and targets are met. Outcomes, including any new actions are to be endorsed by the Management Group.
3. Communicate openly with stakeholders, government, staff, contractors and community on environmental matters affecting Tamala Park.
4. Develop relevant reports, systems and audits (internal and external) to provide evidence of performance against the EMMP and compliance with statutory obligations.

Legislation	
Reference	International Standard ISO 14001
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	23/07/2009
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Nil

Policy No: CP 06

TRIM Reference: D/13/400

Policy Title: Purchase of Goods and Services

Policy Statement:

To ensure that goods and services are purchased competitively in accordance with the Local Government Act and associated regulations.

Policy Procedure:

The following requirements shall be observed before entering into a contract or placing an order for the purchase of goods or services:

1. Goods or services not exceeding \$999 (excluding GST)

No quotations are required to be obtained however it is recommended that at least two (2) verbal quotations be obtained, where possible. Periodic market testing with a greater number or more formal forms of quotation should be undertaken to ensure best value is maintained.

Notes: The general principles for obtaining verbal quotations are:

- a. Ensure that the requirements/specifications are clearly understood by the person seeking the quotation.
- b. Ensure that the requirements/specifications are clearly, accurately and consistently communicated to each of the suppliers being invited to quote.
- c. Read back the details to the supplier contact person to confirm their accuracy.
- d. Written notes detailing each verbal quotation must be recorded.

2. Goods and services between \$1,000 and \$19,999 (excluding GST).

At least three (3) verbal or written quotations (or a combination of both) are required. Where this is not practical, e.g. due to limited suppliers, an explanation must be noted on the purchase requisition form.

Notes: Refer to (1) above for details on obtaining verbal quotes.

The general principles relating to written quotations are:

- a. An appropriately detailed specification that communicates the requirement(s) in a clear, concise and logical fashion.
- b. The request for a written quotation should include as a minimum:
 - (i) Written specification
 - (ii) Price Schedule
 - (iii) Any conditions relating to the submission of the quotation.
 - (iv) The period or date until which the offer remains valid.
- c. Invitations to quote should be separately issued to suppliers at the same time.
- d. Any subsequent new or amended requirements for the goods or service during the quotation period must be communicated to all invitee suppliers as soon as the new or amended requirement is determined. Such communication must be made to all invitee suppliers at the same time and if made verbally, confirmed in writing (email, fax, letter) immediately thereafter.

- e. Responses should be assessed for compliance, in order:
 - (i) against the selection criteria, and
 - (ii) value for money.

All evaluations must be documented.

- f. Invited suppliers should be advised of the outcome of their quotations as soon as possible after the final determination is made and approved.

3. Goods or services between \$20,000 and \$39,999 (excluding GST)

At least three (3) written quotes are required.

Note: Refer to (2) above for details on obtaining written quotes.

4. Goods or services between \$40,000 and \$99,999 (excluding GST).

At least three (3) written quotes are required.

Note: In addition to the requirements for obtaining written quotes detailed in (2) above, qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, the organisation's capability, previous relevant experience and any other relevant factor should be considered as part of the assessment.

An evaluation panel consisting of at least three members shall be established prior to the advertising for goods or services. The panel should include a mix of skills and experience relevant to the nature of the purchase.

Where it is considered beneficial, tenders may be called in lieu of seeking quotations for purchases under the \$100,000 threshold (excluding GST). If a decision is made to seek public tenders for the Contracts of less than \$100,000, a Request for Tender process that entails all the procedures for tendering outlined in this procedure must be followed in full.

The procurement of goods and/or services available from only one private sector source of supply (Monopoly Supplier), (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations provided that there is genuinely only one source of supply. Every endeavour to find alternative sources must be made. Written confirmation of this must be kept on file for later audit.

Note: The application of "sole source of supply" provision should only occur in limited cases and procurement experience indicates that generally more than one supplier is able to provide the requirements.

5. Goods or services over \$100,000 (excluding GST).

The following minimum requirements must be met:

a. Anti-Avoidance

Officers shall not divide a tender or quotation for goods or services into two or more contracts for the purpose of reducing each component contract to below \$100,000.

b. Tender Criteria

The officer authorised to manage a public tender shall, before tenders are publicly invited, determine in writing the criteria and criteria weightings for deciding which tender should be accepted.

An evaluation panel consisting of at least three members shall be established prior to the advertising of a tender and include a mix of skills and experience relevant to the nature of the purchase.

c. **Advertising Tenders**

Tenders are to be advertised in a state wide publication e.g. “The West Australian” newspaper, Local Government Tenders section, preferably on a Wednesday or Saturday.

The tender must remain open for at least 14 **full** days after the date the tender is advertised.

The notice must include:

- (i) A brief description of the goods and services required;
- (ii) Information as to where and how tenders may be submitted;
- (iii) The date and time after which tenders cannot be submitted;
- (iv) Particulars identifying the person from whom more detailed information on the tender may be obtained;
- (v) Such information as the CEO decides should be disclosed to those interested in submitting a tender;
- (vi) Detailed specifications of the goods and services required;
- (vii) The criteria for deciding which tender should be accepted;
- (viii) Whether or not the MRC has decided to submit an in-house tender; and
- (ix) Whether or not tenders can be submitted by facsimile or other electronic means, and if so, how tenders may so be submitted.

d. **Issuing Tender Documentation**

The issuing of tender documentation, whether by counter, mail, internet, referral or other means, to an interested potential tenderer is conditional upon the potential tenderer disclosing the name, contact person and contact details of the entity he or she owns or represents.

These details must be recorded and will be used for the purpose of any subsequent clarifications, addendums or further communication that may be required prior to the close of the tenders.

The Council reserves the right to charge a non-refundable ‘documents fee’ for large construction projects comprising voluminous specifications and design drawings.

e. **Tender Deadline**

A tender that is not received in full and/or in the required format by the advertised closing time and date shall be disqualified and will not be evaluated.

f. **Opening of Tenders**

No tenders are to be removed from the tender box, opened, read or evaluated prior to the Tender Deadline.

Tenders are to be opened in the presence of the Chief Executive Officer’s delegated nominee along with at least one other Council Officer. The details of all tenders received and opened shall be recorded in the Tenders Register.

Tenders are to be opened in accordance with the advertised time and place. There is no obligation to disclose or record tendered prices at the tender opening, and price information should be regarded as *commercial-in-confidence* to the MRC. Members of the public are entitled to be present at opening of tenders.

The Tenderer’s Offer Form, Price Schedule and other appropriate pages from each tender shall be date stamped and initialled by at least two MRC Officers present at the opening of tenders.

g. **No Tender Received**

Where the MRC has invited tenders but no compliant submissions were received, direct purchases can be arranged on the basis of the following:

- (i) A sufficient number of quotations are obtained;
- (ii) The process follows the guidelines for seeking quotations between \$40,000 and \$99,999 (listed above);
- (iii) The specification for goods and/or services remains unchanged;
- (iv) Purchasing is arranged within six (6) months of the closing date of the lapsed tender.

h. **Tender Evaluation**

Each tender that has not been disqualified shall be assessed by a tender evaluation panel. The panel must provide a written evaluation against the pre-determined criteria.

i. **Addendum to Tender**

If, after a tender has been publicly advertised, any changes, variations or adjustments to the tender document and/or the conditions of tender are required, the MRC may vary the initial information by taking reasonable steps to give each person who has sought copies of the tender documents notice of the variation.

j. **Minor Variation**

If after the tender has been publicly advertised and a successful tenderer has been chosen, but before the MRC and tenderer have entered into a Contract, a minor variation may be authorised by the CEO. A minor variation is deemed to be one where the scope and price does not vary by more than 10% of the original scope and price. Variations in price alone, i.e. without a change in scope or variation in specification, will not be authorised.

A minor variation must not alter the nature of the goods and/or services procured, nor materially alter the specification or structure provided for by the initial tender.

k. **Notification of Outcome**

Each tenderer shall be notified of the outcome of the tender following Council resolution. Notification shall include:

- (i) The name of the successful tenderer;
- (ii) The total value of consideration of the tender as detailed in the Council resolution;

The details and total value of consideration must also be entered into the Tender register at the conclusion of the tender process.

l. **Records Management**

All records associated with the tender process or a direct purchase must be recorded and retained in accordance with the minimum requirements of the State Records Act.

6. When public tenders or quotations are NOT required

In the following instances public tenders or quotation procedures are not required (regardless of the value of expenditure):

- a. An emergency situation as defined by the Local Government Act 1995;
- b. The purchase is under a contract of WALGA (Preferred Supplier Arrangements), Department of Treasury and Finance (permitted Common Use Arrangements), Regional Council, or another Local Government;

- c. The purchase is under auction which has been authorised by Council;
- d. The contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
- e. Any of the other exclusions applicable under Regulation 11 of the Functions and General Regulations.

7. Recording Quotations

All quotations, whether verbal or written, must be recorded in compliance with the Record Keeping Act.

8. Local supplier

If a local supplier is invited to quote and provides a quotation which, on evaluation, is either equal or better than a non-local supplier, then preference must be given to that local supplier.

Legislation	Local Government Act 1995 s.3.57. Local Government (Functions & General) Regulations 1996 – Part 4
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	28/02/2008
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Yes

Policy No: CP 07

TRIM Reference: D/13/401

Policy Title: Gratuity Payments

Policy Statement:

To provide the Council the opportunity to confer a gratuity benefit on an employee who retires or resigns from full-time employment with MRC.

Policy Procedure:

1. A report may be presented to Council recommending that a full time employee receive a gratuity payment of monies in excess of the employee's contractual or award entitlement. A gratuity benefit must not exceed the amount specified in Clause 19A of the *Local Government (Administration) Regulations 1996*; and
2. Any gratuity benefit approved by Council will be published in accordance with the provisions of Section 5.50(2) of the *Local Government Act 1995*.

Note: The CEO or Council may provide a farewell gift to a value not exceeding \$250 and/or a farewell function not exceeding \$50 per head to a maximum of \$1000. Any such gift or function is not considered to be a gratuity.

Legislation	Local Government Act 1995 s.5.50 Local Government (Admin.) Regulations 1996 Reg.19A
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Nil

Policy No: CP 08

TRIM Reference: D/13/404

Policy Title: Provision and use of Council Vehicles

Policy Statement:

To determine the vehicle type and usage for employees.

Policy Procedure:

- The following positions will be allocated vehicles as follows:

Position Type	Vehicle Type	Vehicle Value (Excl. GST)	Usage
Chief Executive Officer	Any within Value	Up to \$52,000	Per Contract
Director Corporate Services	Any within Value	Up to \$48,000	Private (Unrestricted)
Manager Operations	Four Wheel Drive Min. 1 Tonne Tare	Up to \$45,000	Commuting or Private (Restricted)
Site Supervisor	Four Wheel Drive Min. 1 Tonne Tare	Up to \$38,000	Commuting or Private (Restricted)
Plant Supervisor	Four Wheel Drive Min. 1 Tonne Tare	Up to \$38,000	Commuting or Private (Restricted)

Vehicles are to be purchased using the State Vehicle Pricing contract

- Vehicle Usage Type

Use Type	Definition
Private (Unrestricted)	Travel is permitted within the geographical area of the State/Territory including during periods of leave.
Private (Restricted)	Travel is permitted within the geographical area of the State/Territory excluding periods of leave.
Commuting	Travel is limited to and from the workplace and usual residence of the employee.

- The Manager Operations, Site Supervisor and Plant Supervisor may elect to take Restricted Private Use of the vehicle by contributing *\$20/week after tax, drawn from their salary.
*The level of contribution will be subject to an annual review and any adjustments shall be affected as at 1 July each year. The adjustment in percentage on the above payment shall not exceed any increase in the operating costs of vehicles as outlined on the RAC website consumer guide to vehicle running costs.
- Use of the Managers/Supervisors vehicle is unlimited on sites owned or managed by the MRC. Use of all the vehicles are otherwise limited to sealed roads.
- During working hours the vehicle is to be made available to other staff members when not required by the Manager or relevant officer.

6. All vehicle maintenance and repairs will be provided other than for the CEO if the Novated Lease option of the CEO's contract is elected, in which case the contract conditions will prevail.
7. Fuel costs will be provided as follows:

Use Type	Fuel Purchase
Unrestricted Private	for all use
Restricted Private	for all use other than weekends where travel is outside the Metropolitan Area (Scheme Boundary) when the employee will meet the cost of refuelling.
Commuter	Use between the workplace and usual residence of the employee
Note: Wherever possible the fuel station at Tamala Park should be used. Where an employee with Restricted Private Use refuels the vehicle at the weekend to travel outside the metropolitan area the employee must meet the cost of refuelling and provide receipts for any fuel purchases to the Director Corporate Services as soon as practicable. (This is for Fringe Benefits Tax reduction purposes).	

8. The spouse or partner, family members or friend of an employee who is provided with a vehicle under this clause is permitted to drive the vehicle. A friend may only drive the vehicle when the vehicle is not required for work purposes and the employee is an occupant of the vehicle.

Legislation	
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Nil

Policy No: CP 09**TRIM Reference: D/13/405**

Policy Title: Investments

Policy Statement:

To ensure that funds held by the Council are invested astutely.

Policy Procedure:

1. Reserve Funds and funds surplus to the immediate needs of the Regional Council may be invested with financial institutions with a Standard and Poors rating of "AA-" or better.
2. Funds may only be invested in interest bearing deposits or other bank guaranteed instruments.
3. Where the funds are placed for a tenor of not more than 90 days, they may be invested with one financial institution.
4. Where the funds are placed for a tenor exceeding 90 days, no more than 50% of the total funds shall be held by any one institution. The tenor of any investment is not to exceed 365 days.
5. Details of the performance and amounts invested with each financial institution shall be reported regularly in the Regional Council's Members' Information Bulletin.

Legislation	Local Government Act 1995 s.6.11, s.6.14 Local Government (Financial Management) Regulations 1996 Reg.17, Reg.19
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	Yes

Policy No: CP 10

TRIM Reference: D/13/921

Policy Title: Donations – Financial Assistance/Support

Policy Statement:

To provide support to community groups, schools and MRC employees.

Procedure:

1. A not-for-profit community group (incorporated) or school within the Region that are performing an activity or activities that assists the MRC in achieving its objectives may be provided with a donation of up to \$500 or a discount on MRC goods and services up to a value of \$500 and/or free tipping of up to 5 tonnes of waste in any financial year.
2. An employee who is selected by a:
 - a. sporting governing body to represent the State/Commonwealth in a recognised sporting event; or
 - b. recognised educational institution to represent the State/Commonwealth for academic or educational achievement.

may be provided with a donation of \$200 if the representation is at a State level or \$500 if the representation is at a Commonwealth level.
3. Applications must be made in writing, addressed to the Chief Executive Officer.
4. The Chief Executive Officer is authorised to accept or decline any application.
5. Retrospective applications will not be considered.
6. Donations made under delegated authority will be reported to Council via the Members' Information Bulletin annually.
7. Applications that fall outside this policy may be referred to Council for determination.

Legislation	N/A
Responsible Officer	Chief Executive Officer
Council Meeting Date	02/05/2013
Review History	
Next Review Date	31/08/2014
Delegation to the Chief Executive Officer	

Financial Statements for the period ended 31 January 2013

Item
9.4

APPENDIX NO. 2

Item
9.4



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
31 JANUARY 2013**

Mindari Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 31 January 2013

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities						
Member User Charges						
User Charges - City of Perth	1,881,393	1,127,829	1,135,177			
User Charges - City of Wanneroo	10,944,263	6,621,622	6,474,914			
User Charges - City of Joondalup	8,557,215	5,150,210	5,271,113			
User Charges - Town of Cambridge	1,373,135	827,609	692,467			
User Charges - City of Vincent	1,885,771	1,132,270	1,109,969			
User Charges - Town of Victoria Park	1,689,420	1,014,975	1,042,655			
User Charges - RRF Residues	5,846,767	3,546,400	3,510,967			
	32,177,964	19,420,915	19,237,261	(183,654)	(0.95%)	1
Non Member User Charges						
User Charges - City of South Perth	-	-	6,083	6,083		
User Charges - Casual Tipping Fees	7,632,000	4,553,673	3,434,189	(1,119,484)	(24.58%)	2
	7,632,000	4,553,673	3,440,271	(1,113,402)	(24.45%)	
Total User Charges	39,809,964	23,974,588	22,677,532	(1,297,056)	(5.41%)	
Other Charges						
Service Charges						
Carbon Price	-	-	763,815	763,815		
Sale of Recyclable Materials	400,000	240,001	259,834	19,833	8.26%	
Gas Power Generation Sales	610,000	196,000	197,111	1,111	0.57%	
Grants and Subsidies	360,000	-	-	-		
Contributions, Reimbursements & Donations	63,100	2,000	27,101	25,101	1255.03%	
Interest Earnings	515,300	300,592	301,521	929	0.31%	
Other Revenue	166,200	59,542	122,207	62,665	105.25%	
Total Other Charges	2,114,600	798,134	1,671,588	873,454	109.44%	
Total Revenue from Ordinary Activities	41,924,564	24,772,722	24,349,120	(423,602)	(1.71%)	
Expenses from Ordinary Activities						
Employee Costs	4,340,000	2,405,741	2,355,838	49,903	2.07%	
Materials and Contracts						
Consultants and Contract Labour	588,200	212,300	179,474	32,826	15.46%	
Communications and Public Consultation	137,000	86,083	35,615	50,469	58.63%	
Landfill Expenses	816,200	512,408	474,601	37,808	7.38%	
Office Expenses	235,300	143,583	116,200	27,383	19.07%	
Information System Expenses	378,600	248,650	228,312	20,338	8.18%	
Building Maintenance	123,300	57,708	53,426	4,282	7.42%	
Plant and Equipment Operating & Hire	961,600	588,150	586,409	1,741	0.30%	
RRF Other Operating Expenses	22,071,300	13,593,714	12,702,197	891,517	6.56%	
Waste Minimisation	380,000	-	-	-		
Utilities	184,000	109,625	134,987	(25,362)	(23.14%)	3
Depreciation	902,400	527,593	540,961	(13,368)	(2.53%)	
Borrowing Costs	1,026,200	558,745	508,195	50,550	9.05%	
Insurances	200,600	117,017	108,581	8,436	7.21%	
DEP Landfill Levy	5,037,100	3,022,944	2,875,951	146,993	4.86%	
Land Lease/Rental	635,400	366,733	369,197	(2,464)	(0.67%)	
Other Expenditure						
Members Costs	98,500	59,083	81,545	(22,461)	(38.02%)	
Administration Expenses	148,500	106,500	50,207	56,293	52.86%	
Carbon Price	-	-	763,815	(763,815)		4
Amortisation for Cell Development	1,638,600	983,388	1,151,050	(167,662)	(17.05%)	5
Amortisation for Decommissioning Asset	-	-	715,776	(715,776)		5
Capping Accretion Expense	718,000	418,833	158,676	260,157	62.11%	
Post Closure Accretion Expense	119,300	71,598	74,660	(3,062)	(4.28%)	
RRF Amortisation	551,700	321,825	315,115	6,710	2.08%	
Total Expenses	41,291,800	24,512,223	24,580,789	(68,566)	(0.28%)	
Profit on Sale of Assets	10,888	10,888	936	(9,952)	(91.40%)	
Loss on Sale of Assets	-	-	6,845	(6,845)		
	10,888	10,888	(5,909)	(16,797)	(154.27%)	
Changes in Net Assets Resulting from Operations	643,652	271,387	(237,577)	(508,964)	(187.54%)	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of Unfavourable variance where actual is 10% and \$10,000 from YTD Budget
1	User Charges - Member Tipping Fees	Lower tonnages sent to Tamala Park and Resource Recovery Facility than it was anticipated based on the trend from the last 3 financial years. Budget tonnages spread was based on the last 3 Financial Years.
2	Casual Tipping Fees	Lower tonnages sent to Tamala Park due to Instant Bins no longer sending their waste, Cleanaway rerouted their waste to Bayswater and Veolia lost their major contracts in the North of the river.
3	Utilities	Electricity consumption is higher due to diversion of leachate system to run in electricity from diesel. During the months of July 2012 to November 2012 leachate system is running all day everyday for testing that it won't fail. During this period compared to last year, the cost of electricity almost tripled.
4	Carbon Price	This is unbudgeted expenses but the expenditure will offset against revenue from Carbon Price.
5	Amortisation-Cell Development and Decommission Asset	Amortisation is higher than the budget due to 70% of provision for capping allocated to amortisation for Decommissioning Asset and 30% will remain in the Provision for Capping.

Mindarie Regional Council
OPERATING STATEMENT
For the month ended 31 January 2013

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Resource Recovery Facility						
Operating Expenditure						
Employee Costs						
Salaries	36,800	36,800	17,645	(19,155)	(52.05%)	
Allowances	3,300	3,300	1,537	(1,763)	(53.43%)	
Workers Compensation Premium	1,200	1,200	770	(430)	(35.83%)	
	41,300	41,300	19,952	(21,348)	(51.69%)	
Consultants and Contract Labour						
Consultancy	120,000	70,000	15,889	(54,111)	(77.30%)	
Contract Labour External	-	-	-	-	-	
	120,000	70,000	15,889	(54,111)	(77.30%)	
Office Expenses						
Cleaning of Buildings	9,000	5,250	4,657	(593)	(11.29%)	
	9,000	5,250	4,657	(593)	(11.29%)	
Information System Expenses						
Computer System Maintenance	20,000	18,250	13,228	(5,022)	(27.52%)	
	20,000	18,250	13,228	(5,022)	(27.52%)	
Building Maintenance						
Building Maintenance	5,000	5,000	395	(4,605)	(92.09%)	
Building Security	2,700	875	1,614	739	84.41%	
	7,700	5,875	2,009	(3,866)	(65.80%)	
RRF Operation Expenses						
Fencing and Gate Maintenance	1,500	750	-	(750)	(100.00%)	
Road Maintenance	2,000	1,000	-	(1,000)	(100.00%)	
Bores and Pipework	13,000	6,500	-	(6,500)	(100.00%)	
Vehicle Wash Facility Operations	-	-	-	-	-	
Landscaping and Gardens	9,000	5,250	3,622	(1,628)	(31.01%)	
Compost Disposal	408,300	251,514	217,910	(33,604)	(13.36%)	
Contractor's Fees	21,637,500	13,328,700	12,480,666	(848,034)	(6.36%)	
	22,071,300	13,593,714	12,702,197	(891,517)	(6.56%)	
Utilities						
Electricity	7,000	4,083	-	(4,083)	(100.00%)	
Rates	30,000	17,500	16,560	(940)	(5.37%)	
	37,000	21,583	16,560	(5,024)	(23.28%)	
Insurance						
Municipal Property Insurance	3,700	2,158	2,158	-	0.00%	
Public Liability Insurance	4,400	2,567	2,567	-	0.00%	
	8,100	4,725	4,725	-	0.00%	
Cost of Borrowings						
Interest on Loans	497,600	291,932	283,908	(8,024)	(2.75%)	
Loan Expenses	17,000	8,500	7,150	(1,350)	(15.88%)	
	514,600	300,432	291,058	(9,374)	(3.12%)	
Amortisations						
Amortisation Pre-operating Costs	104,700	61,075	61,075	-	0.00%	
Amortisation Costs	447,000	260,750	254,040	(6,710)	(2.57%)	
	551,700	321,825	315,115	(6,710)	(2.08%)	
Depreciation						
Depreciation on Infrastructure	-	-	2,164	2,164	-	
	-	-	2,164	2,164	-	
Total Operating Expenditure	23,380,700	14,382,954	13,387,554	(995,400)	(6.92%)	
Net Total	(23,380,700)	(14,382,954)	(13,387,554)	995,400	(6.92%)	

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 31 January 2013

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
General Purpose Funding	41,564,564	24,772,722	24,349,120	423,602	1.71%
Community Amenities	360,000	-	-	-	
Resource Recovery Facility	-	-	-	-	
	41,924,564	24,772,722	24,349,120	423,602	1.71%
Profit on Disposal of Assets					
Governance	9,238	9,238	445	8,793	95.18%
Community Amenities	1,650	1,650	491	1,159	70.25%
Resource Recovery Facility	-	-	-	-	
	10,888	10,888	936	9,952	
Total Revenue	41,935,452	24,783,610	24,350,057	433,554	1.75%
Expenses from Ordinary Activities					
Operating Expenditure					
Governance	2,597,000	1,511,373	2,148,217	(636,843)	(42.14%)
Community Amenities	14,802,500	8,359,583	8,827,881	(468,298)	(5.60%)
Resource Recovery Facility	22,866,100	14,082,522	13,096,496	986,026	7.00%
	40,265,600	23,953,478	24,072,594	(119,116)	(0.50%)
Loss on Sale of Assets					
Governance	-	-	6,387	(6,387)	
Community Amenities	-	-	458	(458)	
Resource Recovery Facility	-	-	-	-	
	-	-	6,845	(6,845)	
Cost of Borrowings					
Community Amenities	511,600	258,313	217,137	41,176	15.94%
Resource Recovery Facility	514,600	300,432	291,058	9,374	3.12%
	1,026,200	558,745	508,195	50,550	9.05%
Total Expenditure	41,291,800	24,512,223	24,587,634	(75,411)	(0.31%)
Changes in Net Assets Resulting from Operations	643,652	271,387	(237,577)	508,964	187.54%

Mindarie Regional Council
RATE SETTING STATEMENT
For the month ended 31 January 2013

	Note	Adopted Budget 2012/2013	YTD Actual
REVENUE			
User Charges - Member Charged as Trade		-	-
User Charges - Non Member Council		-	6,083
User Charges - Casual Tipping Fees		7,632,000	3,434,189
Service Charges			
Carbon Price		-	763,815
Sale of Recyclable Materials		400,000	259,834
Gas Power Generation Sales		610,000	197,111
Grants and Subsidies		360,000	-
Contributions, Reimbursements and Donations		63,100	27,101
Interest Earning			
Municipal Account		515,300	301,521
Other Revenue		166,200	122,207
Profit on Sale of Asset		10,888	936
		9,757,488	5,112,796
EXPENDITURE			
Employee Costs		(4,340,000)	(2,355,838)
Materials and Contracts		(25,691,500)	(14,376,234)
Utilities		(184,000)	(134,987)
Depreciation		(902,400)	(540,961)
Amortisation			
Amortisation for Cell Development		(1,638,600)	(1,151,050)
Amortisation Charge for Decommissioning Asset		-	(715,776)
Amortisation RRF		(551,700)	(315,115)
Provisions			
Capping Accretion Expense		(718,000)	(158,676)
Post Closure Accretion Expense		(119,300)	(74,660)
Borrowing Cost Expenses		(1,026,200)	(508,195)
Insurance		(200,600)	(108,581)
Other Expenditure		(5,919,500)	(4,140,715)
Loss on Sale of Asset		-	(6,845)
		(41,291,800)	(24,587,634)
NET OPERATING ACTIVITIES		(31,534,312)	(19,474,838)
Non-Cash Expenditure and Revenue			
(Profit)/Loss on Asset Disposals		(10,888)	5,909
Depreciation on Assets		902,400	540,961
Amortisation for Cell Development		1,638,600	1,151,050
Amortisation Charge for Decommissioning Asset		-	715,776
Amortisation for RRF		551,700	315,115
		3,081,812	2,728,811
CAPITAL EXPENDITURE			
Payments for Purchase of Property, Pland and Equipment		(4,589,500)	(323,347)
Payments for Construction of Infrastructure		(35,000)	(33,000)
Payments for Landfill Excavation & RRF		(634,800)	(1,035,834)
		(5,259,300)	(1,392,181)
FUNDING SOURCES			
Proceeds from Self Supporting Loans		4,000,000	-
Proceeds from Carbon Price		1,442,400	-
Repayments of Self Supporting Loans		(2,647,375)	(1,405,060)
Proceeds from Sale of Plant and Equipment		80,590	74,755
Council Contributions		262,000	110,310
Transfer to Reserves		(9,793,360)	(7,666,482)
Transfer from Reserve		6,757,519	6,642,956
		101,774	(2,243,522)
ADD: Est. Liquid Assets Surplus/(Deficit) July 1 brought forward		1,551,860	3,350,970
LESS: Est. Liquid Assets Surplus/(Deficit) June 30 brought forward		(119,798)	(2,206,501)
		1,432,062	1,144,469
User Charges - Member Councils		(32,177,964)	(19,237,261)

Mindarie Regional Council
Balance Sheet
For the month ended 31 January 2013

Description	ACTUAL 2012/2013	Movement	ACTUAL 2011/2012
CURRENT ASSETS			
Cash	1,804,185	1,046,504	757,682
Investments	9,812,262	(1,708,662)	11,520,924
MRC Security (Guarantee) Account	554,222	17,558	536,664
Debtors	3,582,276	904,794	2,677,482
Stock	14,355	2,275	12,079
Prepayments	264,564	113,494	151,070
Accrued Income	74,507	(95,613)	170,120
Work In Progress - Replacement of Storage Area Network	-	(48,000)	48,000
Work In Progress - Landfill Stage2 Phase3 Development	-	(26,976)	26,976
Work In Progress - Leachate System	-	(12,404)	12,404
Work In Progress - Landfill Gas Infrastructure	-	(15,000)	15,000
Other Current Assets	247,650	(1,499)	249,149
TOTAL CURRENT ASSETS	16,354,020	176,471	16,177,549
NON-CURRENT ASSETS			
Land	2,658,127	-	2,658,127
Buildings & Improvements	1,692,828	(106,036)	1,798,864
Furniture & Equipment	43,183	(15,784)	58,967
Computing Equipment	118,481	8,245	110,236
Plant & Equipment	3,052,465	(105,722)	3,158,187
Infrastructure - Other	605,606	90,664	514,941
Infrastructure - Excavation	16,484,478	(1,151,050)	17,635,529
Infrastructure - RRF	7,147,596	(254,040)	7,401,636
Decommissioning Asset	5,940,850	(4,584,766)	10,525,616
Post Closure	3,868,990	3,868,990	-
Pre-operating RRF	1,717,921	(61,075)	1,778,996
TOTAL NON-CURRENT ASSETS	43,330,526	(2,310,575)	45,641,100
TOTAL ASSETS	59,684,546	(2,134,103)	61,818,649
CURRENT LIABILITIES			
Creditors	3,031,957	(918,684)	3,950,641
Provisions for Leave	579,473	(127,489)	706,962
Current Loans	992,643	(1,405,060)	2,397,703
Accruals	564,799	367,626	197,174
Other Current Liabilities	-	-	-
TOTAL CURRENT LIABILITIES	5,168,872	(2,083,607)	7,252,479
NON CURRENT LIABILITIES			
Provisions for Leave	138,884	36,655	102,228
Non Current Loans	12,479,325	-	12,479,325
Decommission Provision for Capping	13,425,273	(741,258)	14,166,531
Other Non Current Liabilities	1,318,037	781,373	536,664
TOTAL NON CURRENT LIABILITIES	27,361,518	76,771	27,284,747
TOTAL LIABILITIES	32,530,390	(2,006,836)	34,537,226
NET ASSETS	27,154,156	(127,267)	27,281,423
EQUITY			
Retained Surplus	15,236,919	(1,261,104)	16,498,024
Reserves	9,063,248	1,023,527	8,039,721
Council Contribution	2,853,989	110,310	2,743,679
TOTAL EQUITY	27,154,156	(127,267)	27,281,423

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 31 January 2013

Description	ACTUAL 2012/2013
Opening Balance - 1 July 2012	
Site Rehabilitation	-
Carried Forward Expenditures	-
Capital Expenditure	522,136
Participants Surplus Reserve	2,029,282
RRF Operational Requirement	5,488,302
Carbon Price	-
	<u>8,039,721</u>
 Interest on Investments	
Site Rehabilitation	-
Carried Forward Expenditure	-
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Operational Requirement	-
Carbon Price	-
	-
 Transfer from Operating Surplus	
Site Rehabilitation	116,063
Capital Expenditure	583,331
Carbon Price	763,815
	<u>1,463,209</u>
 Total Transfer from Operations	<u>1,463,209</u>
 Transfer from Balance Sheet Provisions	
Site Rehabilitation	6,203,274
	<u>6,203,274</u>
 Transfer to Operating Surplus	
Site Rehabilitation	974,594
Capital Expenditure	180,059
RRF Operational Requirement	5,488,302
	<u>6,642,956</u>
 Closing Balance	
Site Rehabilitation	5,344,743
Carried Forward Expenditure	-
Capital Expenditure	925,408
Participants Surplus Reserve	2,029,282
RRF Operational Requirement	-
Carbon Price	763,815
	<u>9,063,248</u>

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 January 2013

Description	Adopted Budget	Revised Budget	YTD Actual	% to Adopted Budget
PLANT, VEHICLES AND MACHINERIES				
Plant and Vehicles				
Replacement of CEO Motor Vehicle	54,000	47,812	47,812	100.00%
Replacement of Director Motor Vehicle	42,000	42,000	42,000	100.00%
Replacement of Caterpillar 257B2AC MTL	80,000	80,000	-	
Replacement of Navara Ute	28,000	28,000	-	
brought forward items:				
Replacement of Bin Truck	150,000	139,315	139,315	100.00%
Replacement of Communication Vehicle	41,000	41,000	43,173	105.30%
	395,000	378,127	272,300	72.01%
Machinery and Equipment				
2x New Tarps	25,000	25,000	25,000	100.00%
Hook Lift Bins	14,000	14,000	14,000	100.00%
Solar Lighting System for Tip Face	12,000	12,000	11,000	91.67%
	51,000	51,000	50,000	98.04%
TOTAL PLANT, VEHICLES AND MACHINERIES	446,000	429,127	322,300	75.11%
FURNITURE AND EQUIPMENT				
Furniture and Fittings				
Furniture and Fittings	7,000	7,000	-	
	7,000	7,000	-	0.00%
TOTAL FURNITURE AND EQUIPMENT	7,000	7,000	-	
COMPUTING EQUIPMENT				
Computing Equipment				
Replacement of Servers at Admin and Weighbridge	45,000	45,000	-	
Replacement of Desktop - Site Supervisor	1,200	1,200	-	
Replacement of Desktop - Environmental Officer	1,200	1,200	1,048	87.32%
Replacement of Desktop - Conference Room Projector	1,200	1,200	-	
Replacement of Desktop - Finance Officer	1,200	1,200	-	
Replacement of Laptop - Operations Manager	2,500	2,500	-	
Replacement of Desktop - Waste Education Officer	1,200	1,200	-	
Replacement of Wasteman 2G Mobile Unit	7,000	7,000	-	
Replacement of 2x Driver Control Stations and Licences	22,500	22,500	-	
Replacement of 2x External Printer Stations	5,500	5,500	-	
brought forward item:				
Replacement of Server (SAN built-in redundancies)	48,000	48,000	-	
	136,500	136,500	1,048	0.77%
TOTAL COMPUTING EQUIPMENT	136,500	136,500	1,048	0.77%
LAND AND BUILDINGS				
Land				
brought forward item:				
Land Purchase (New Landfill Site)	4,000,000	4,000,000	-	
	4,000,000	4,000,000	-	
TOTAL LAND AND BUILDINGS	4,000,000	4,000,000	-	

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 January 2013

Description	Adopted Budget	Revised Budget	YTD Actual	% to Adopted Budget
INFRASTRUCTURE				
Operations				
Landfill Gas Well Installations	25,000	25,000	25,000	100.00%
<i>brought forward item:</i>				
Leachate System	10,000	10,000	8,000	80.00%
	35,000	35,000	33,000	94.29%
Landfill Stage 1 and Stage 2				
Stage 2 Phase 1 Revegetation	20,000	19,329	-	
<i>brought forward items:</i>				
Stage 1 Migrating Gas Well Project (funded by LGP)	49,000	49,000	47,040	
Stage 2 Capping Construction	514,700	946,402	946,402	
Stage 2 Phase 3 Pumps and Compressor Station	36,000	28,192	28,192	
	619,700	1,042,923	1,021,634	97.96%
Resource Recovery Facility				
Communication Tower and Access Control - Camera	15,100	15,100	14,200	94.04%
	15,100	15,100	14,200	94.04%
TOTAL INFRASTRUCTURE	669,800	1,093,023	1,068,834	97.79%

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2012	Principal Drawn Down to 30/06/2014	Principal Repayments		Principal Outstanding		Interest Repayments Actual to 31/01/2013	Note
						Actual to 31/01/2013	Actual to 31/01/2013	Actual to 31/01/2013	Actual to 31/01/2013		
Community Amenities											
Tamala Park Landfill											
Loan 8 - Building Upgrade	650,000	May-14	6.45%	165,223	-	-	39,328	125,895	-	5,526	
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Dec-15	5.98%	6,729,105	-	-	826,385	5,902,720	-	209,325	
Loan 14 - Purchase of Land for the New Landfill	4,000,000			-	-	-	-	-	-	-	2
Regional Resource Recovery Facility											
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	1,342,048	-	-	110,310	1,231,738	-	44,855	
Loan 10a - RRF Infrastructure	2,000,000	Mar-25	6.16%	1,548,984	-	-	59,778	1,489,206	-	55,220	
Loan 10b - RRF Infrastructure (Variable Interest Rate)	2,600,000	Apr-25	Variable	2,425,000	-	-	110,000	2,315,000	-	53,491	1
Loan 10c - RRF Infrastructure	4,000,000	Apr-25	7.97%	2,666,668	-	-	259,259	2,407,409	-	119,183	
TOTAL	31,750,000			14,877,028	-	-	1,405,060	13,471,968	-	487,599	
							Facility Fee			20,596	
							Total Borrowing Costs			508,195	

Note 1: Loan 10b has a variable rate of 3.51% for the quarter of October 2012 to January 2013.

Note 2: Council approval will be obtained when Land is identified.

**MINDARIE REGIONAL COUNCIL
AUTHORISED 2012/2013 BUDGET VARIATIONS**

Council Meeting	Details	Amount \$	Unbudgeted \$	Retained Surplus \$
06-Dec-12	Capping works on Stage 2 Phase 1 Section 2 were not carried forward from 2011/2012 - OCM 6/12/12 (CEO Rept 9.5)	366,000		
06-Dec-12	Retained Surplus 2011/2012 - OCM 6/12/12 (CEO Rept 9.5)			366,000
06-Dec-12	Contingency set aside for Capping works on Stage 2 Phase 1 Section - OCM 6/12/12 (CEO Rept 9.5)	40,350		
06-Dec-12	Surplus 2012/2013 - OCM 6/12/12 (CEO Rept 9.5)		40,350	
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	10,685		
06-Dec-12	Transfer from the savings on Bin Truck purchase	(10,685)		
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	6,188		
06-Dec-12	Transfer from the savings on purchase of CEO Motor Vehicle	(6,188)		
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	7,808		
06-Dec-12	Transfer from the savings on purchase Compressor	(7,808)		
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	671		
06-Dec-12	Transfer from the savings on Revegetation	(671)		
Total		406,350	40,350	366,000

Financial Statements for the period ended 28 February 2013

Item
9.4

APPENDIX NO. 3

Item
9.4



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
28 FEBRUARY 2013**

Mindari Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 28 February 2013

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities						
Member User Charges						
User Charges - City of Perth	1,881,393	1,273,996	1,285,969			
User Charges - City of Wanneroo	10,944,263	7,463,120	7,236,089			
User Charges - City of Joondalup	8,557,215	5,812,081	5,944,480			
User Charges - Town of Cambridge	1,373,135	933,647	770,086			
User Charges - City of Vincent	1,885,771	1,278,515	1,258,477			
User Charges - Town of Victoria Park	1,689,420	1,145,906	1,166,642			
User Charges - RRF Residues	5,846,767	4,025,643	4,100,166			
	32,177,964	21,932,908	21,761,910	(170,998)	(0.78%)	1
Non Member User Charges						
User Charges - City of South Perth	-	-	6,083	6,083		
User Charges - Casual Tipping Fees	7,632,000	5,164,500	3,854,538	(1,309,962)	(25.36%)	
	7,632,000	5,164,500	3,860,621	(1,303,879)	(25.25%)	
Total User Charges	39,809,964	27,097,408	25,622,530	(1,474,878)	(5.44%)	2
Other Charges						
Service Charges						
Carbon Price	-	-	867,237	867,237		3
Sale of Recyclable Materials	400,000	254,278	347,652	93,374	36.72%	
Gas Power Generation Sales	610,000	196,000	197,111	1,111	0.57%	
Grants and Subsidies	360,000	-	-	-		
Contributions, Reimbursements & Donations	63,100	2,000	27,101	25,101	1255.03%	
Interest Earnings	515,300	343,533	337,379	(6,154)	(1.79%)	
Other Revenue	166,200	66,833	138,187	(71,353)	(106.76%)	
Total Other Charges	2,114,600	862,645	1,914,666	1,052,022	121.95%	
Total Revenue from Ordinary Activities	41,924,564	27,960,053	27,537,197	(422,856)	(1.51%)	
Expenses from Ordinary Activities						
Employee Costs	4,340,000	2,729,013	2,683,067	45,946	1.68%	
Materials and Contracts						
Consultants and Contract Labour	588,200	219,800	188,074	31,726	14.43%	
Communications and Public Consultation	137,000	95,667	38,009	57,658	60.27%	
Landfill Expenses	816,200	545,783	522,835	22,949	4.20%	
Office Expenses	235,300	160,617	126,186	34,430	21.44%	
Information System Expenses	378,600	265,050	244,418	20,632	7.78%	
Building Maintenance	123,300	60,767	60,216	550	0.91%	
Plant and Equipment Operating & Hire	961,600	655,792	666,989	(11,198)	(1.71%)	
RRF Other Operating Expenses	22,071,300	15,358,128	14,498,957	859,171	5.59%	
Waste Minimisation	380,000	-	-	-		
Utilities	184,000	124,500	235,651	(111,151)	(89.28%)	4
Depreciation	902,400	602,594	617,456	(14,862)	(2.47%)	
Borrowing Costs	1,026,200	640,705	567,979	72,726	11.35%	
Insurances	200,600	133,734	123,800	9,933	7.43%	
DEP Landfill Levy	5,037,100	3,408,810	3,235,585	173,225	5.08%	
Land Lease/Rental	635,400	420,467	424,215	(3,748)	(0.89%)	
Other Expenditure						
Members Costs	98,500	60,417	81,545	(21,128)	(34.97%)	
Administration Expenses	148,500	114,500	58,005	56,495	49.34%	
Carbon Price	-	-	867,237	(867,237)		3
Amortisation for Cell Development	1,638,600	1,108,911	1,294,987	(186,076)	(16.78%)	5
Amortisation for Decommissioning Asset	-	-	786,281	(786,281)		5
Capping Accretion Expense	718,000	478,667	181,344	297,323	62.11%	
Post Closure Accretion Expense	119,300	80,737	85,325	(4,588)	(5.68%)	
RRF Amortisation	551,700	367,800	360,132	7,668	2.08%	
Total Expenses	41,291,800	27,632,457	27,948,294	(315,837)	(1.14%)	
Profit on Sale of Assets	10,888	10,888	936	(9,952)	(91.40%)	
Loss on Sale of Assets	-	-	6,845	(6,845)		
	10,888	10,888	(5,909)	(16,797)	(154.27%)	
Changes in Net Assets Resulting from Operations	643,652	338,484	(417,006)	(755,490)	(223.20%)	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of Unfavourable variance where actual is 10% and \$10,000 from YTD Budget
1	User Charges - Member Tipping Fees	Lower tonnages sent to Tamala Park and Resource Recovery Facility than it was anticipated based on the trend from the last 3 financial years. Budget tonnages spread was based on the last 3 Financial Years.
2	Casual Tipping Fees	Lower tonnages sent to Tamala Park due to Instant Bins no longer sending their waste, Cleanaway rerouted their waste to Bayswater and Veolia lost their major contracts in the North of the river.
3	Carbon Price	This is unbudgeted expenses but the expenditure will offset against revenue from Carbon Price.
4	Utilities	Electricity consumption is higher due to diversion of leachate system to run in electricity from diesel. During the months of July 2012 to November 2012 leachate system is running all day everyday for testing that it won't fail. During this period compared to last year, the cost of electricity almost tripled.
5	Amortisation-Cell Development and Decommission Asset	Amortisation is higher than the budget due to 70% of provision for capping allocated to amortisation for Decommissioning Asset and 30% will remain in the Provision for Capping.

Mindarie Regional Council
OPERATING STATEMENT
For the month ended 28 February 2013

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Resource Recovery Facility						
Operating Expenditure						
Employee Costs						
Salaries	36,800	36,800	17,645	(19,155)	(52.05%)	
Allowances	3,300	3,300	1,537	(1,763)	(53.43%)	
Workers Compensation Premium	1,200	1,200	880	(320)	(26.67%)	
	41,300	41,300	20,062	(21,238)	(51.42%)	
Consultants and Contract Labour						
Consultancy	120,000	77,500	17,209	(60,291)	(77.79%)	
Contract Labour External	-	-	-	-	-	
	120,000	77,500	17,209	(60,291)	(77.79%)	
Office Expenses						
Cleaning of Buildings	9,000	6,000	5,276	(724)	(12.07%)	
	9,000	6,000	5,276	(724)	(12.07%)	
Information System Expenses						
Computer System Maintenance	20,000	18,250	13,625	(4,625)	(25.34%)	
	20,000	18,250	13,625	(4,625)	(25.34%)	
Building Maintenance						
Building Maintenance	5,000	5,000	668	(4,332)	(86.64%)	
Building Security	2,700	1,000	2,172	1,172	117.18%	
	7,700	6,000	2,840	(3,160)	(52.67%)	
RRF Operation Expenses						
Fencing and Gate Maintenance	1,500	750	-	(750)	(100.00%)	
Road Maintenance	2,000	1,000	-	(1,000)	(100.00%)	
Bores and Pipework	13,000	6,500	-	(6,500)	(100.00%)	
Vehicle Wash Facility Operations	-	-	-	-	-	
Landscaping and Gardens	9,000	6,000	4,343	(1,657)	(27.62%)	
Compost Disposal	408,300	284,178	249,548	(34,630)	(12.19%)	
Contractor's Fees	21,637,500	15,059,700	14,245,066	(814,634)	(5.41%)	
	22,071,300	15,358,128	14,498,957	(859,171)	(5.59%)	
Utilities						
Electricity	7,000	4,667	1,740	(2,927)	(62.71%)	
Rates	30,000	20,000	18,925	(1,075)	(5.37%)	
	37,000	24,667	20,665	(4,001)	(16.22%)	
Insurance						
Municipal Property Insurance	3,700	2,467	2,467	-	0.00%	
Public Liability Insurance	4,400	2,933	2,933	-	0.00%	
	8,100	5,400	5,400	-	0.00%	
Cost of Borrowings						
Interest on Loans	497,600	328,786	317,494	(11,292)	(3.43%)	
Loan Expenses	17,000	8,500	7,300	(1,200)	(14.12%)	
	514,600	337,286	324,794	(12,492)	(3.70%)	
Amortisations						
Amortisation Pre-operating Costs	104,700	69,800	69,800	-	0.00%	
Amortisation Costs	447,000	298,000	290,332	(7,668)	(2.57%)	
	551,700	367,800	360,132	(7,668)	(2.08%)	
Depreciation						
Depreciation on Infrastructure	-	-	2,506	2,506	-	
	-	-	2,506	2,506	-	
Total Operating Expenditure	23,380,700	16,242,331	15,271,466	(970,865)	(5.98%)	
Net Total	(23,380,700)	(16,242,331)	(15,271,466)	970,865	(5.98%)	

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 28 February 2013

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
General Purpose Funding	41,564,564	27,960,053	27,537,197	422,856	1.51%
Community Amenities	360,000	-	-	-	
Resource Recovery Facility	-	-	-	-	
	41,924,564	27,960,053	27,537,197	422,856	1.51%
Profit on Disposal of Assets					
Governance	9,238	9,238	445	8,793	95.18%
Community Amenities	1,650	1,650	491	1,159	70.25%
Resource Recovery Facility	-	-	-	-	
	10,888	10,888	936	9,952	
Total Revenue	41,935,452	27,970,941	27,538,133	432,808	1.55%
Expenses from Ordinary Activities					
Operating Expenditure					
Governance	2,597,000	1,662,149	2,384,296	(722,147)	(43.45%)
Community Amenities	14,802,500	9,424,558	10,049,347	(624,789)	(6.63%)
Resource Recovery Facility	22,866,100	15,905,045	14,946,672	958,373	6.03%
	40,265,600	26,991,752	27,380,315	(388,563)	(1.44%)
Loss on Sale of Assets					
Governance	-	-	6,387	(6,387)	
Community Amenities	-	-	458	(458)	
Resource Recovery Facility	-	-	-	-	
	-	-	6,845	(6,845)	
Cost of Borrowings					
Community Amenities	511,600	303,419	243,185	60,234	19.85%
Resource Recovery Facility	514,600	337,286	324,794	12,492	3.70%
	1,026,200	640,705	567,979	72,726	11.35%
Total Expenditure	41,291,800	27,632,457	27,955,139	(322,682)	(1.17%)
Changes in Net Assets Resulting from Operations	643,652	338,484	(417,006)	755,490	223.20%

Mindarie Regional Council
RATE SETTING STATEMENT
For the month ended 28 February 2013

	Note	Adopted Budget 2012/2013	YTD Actual
REVENUE			
User Charges - Member Charged as Trade		-	-
User Charges - Non Member Council		-	6,083
User Charges - Casual Tipping Fees		7,632,000	3,854,538
Service Charges			
Carbon Price		-	867,237
Sale of Recyclable Materials		400,000	347,652
Gas Power Generation Sales		610,000	197,111
Grants and Subsidies		360,000	-
Contributions, Reimbursements and Donations		63,100	27,101
Interest Earning			
Municipal Account		515,300	337,379
Other Revenue		166,200	138,187
Profit on Sale of Asset		10,888	936
		9,757,488	5,776,223
EXPENDITURE			
Employee Costs		(4,340,000)	(2,683,067)
Materials and Contracts		(25,691,500)	(16,345,684)
Utilities		(184,000)	(235,651)
Depreciation		(902,400)	(617,456)
Amortisation			
Amortisation for Cell Development		(1,638,600)	(1,294,987)
Amortisation Charge for Decommissioning Asset		-	(786,281)
Amortisation RRF		(551,700)	(360,132)
Provisions			
Capping Accretion Expense		(718,000)	(181,344)
Post Closure Accretion Expense		(119,300)	(85,325)
Borrowing Cost Expenses		(1,026,200)	(567,979)
Insurance		(200,600)	(123,800)
Other Expenditure		(5,919,500)	(4,666,587)
Loss on Sale of Asset		-	(6,845)
		(41,291,800)	(27,955,139)
NET OPERATING ACTIVITIES		(31,534,312)	(22,178,916)
Non-Cash Expenditure and Revenue			
(Profit)/Loss on Asset Disposals		(10,888)	5,909
Depreciation on Assets		902,400	617,456
Amortisation for Cell Development		1,638,600	1,294,987
Amortisation Charge for Decommissioning Asset		-	786,281
Amortisation for RRF		551,700	360,132
		3,081,812	3,064,765
CAPITAL EXPENDITURE			
Payments for Purchase of Property, Plant and Equipment		(4,589,500)	(323,347)
Payments for Construction of Infrastructure		(35,000)	(33,000)
Payments for Landfill Excavation & RRF		(634,800)	(1,035,834)
		(5,259,300)	(1,392,181)
FUNDING SOURCES			
Proceeds from Self Supporting Loans		4,000,000	-
Proceeds from Carbon Price		1,442,400	-
Repayments of Self Supporting Loans		(2,647,375)	(1,636,732)
Proceeds from Sale of Plant and Equipment		80,590	74,755
Council Contributions		262,000	110,310
Transfer to Reserves		(9,793,360)	(7,869,817)
Transfer from Reserve		6,757,519	6,642,956
		101,774	(2,678,529)
ADD: Est. Liquid Assets Surplus/(Deficit) July 1 brought forward		1,551,860	3,350,970
LESS: Est. Liquid Assets Surplus/(Deficit) June 30 brought forward		(119,798)	(1,928,019)
		1,432,062	1,422,951
User Charges - Member Councils		(32,177,964)	(21,761,910)

Mindarie Regional Council
Balance Sheet
For the month ended 28 February 2013

Description	ACTUAL 2012/2013	Movement	ACTUAL 2011/2012
CURRENT ASSETS			
Cash	331,114	(426,568)	757,682
Investments	11,252,738	(268,186)	11,520,924
MRC Security (Guarantee) Account	556,180	19,517	536,664
Debtors	3,893,535	1,216,053	2,677,482
Stock	(12,554)	(24,634)	12,079
Prepayments	235,206	84,136	151,070
Accrued Income	68,470	(101,650)	170,120
Work In Progress - Replacement of Storage Area Network	-	(48,000)	48,000
Work In Progress - Landfill Stage2 Phase3 Development	-	(26,976)	26,976
Work In Progress - Leachate System	-	(12,404)	12,404
Work In Progress - Landfill Gas Infrastructure	-	(15,000)	15,000
Other Current Assets	204,550	(44,599)	249,149
TOTAL CURRENT ASSETS	16,529,239	351,690	16,177,549
NON-CURRENT ASSETS			
Land	2,658,127	-	2,658,127
Buildings & Improvements	1,677,682	(121,182)	1,798,864
Furniture & Equipment	40,929	(18,039)	58,967
Computing Equipment	113,198	2,962	110,236
Plant & Equipment	3,003,028	(155,159)	3,158,187
Infrastructure - Other	601,232	86,290	514,941
Infrastructure - Excavation	16,340,541	(1,294,987)	17,635,529
Infrastructure - RRF	7,111,304	(290,332)	7,401,636
Decommissioning Asset	5,896,311	(4,629,305)	10,525,616
Post Closure	3,843,024	3,843,024	-
Pre-operating RRF	1,709,196	(69,800)	1,778,996
TOTAL NON-CURRENT ASSETS	42,994,572	(2,646,528)	45,641,100
TOTAL ASSETS	59,523,811	(2,294,838)	61,818,649
CURRENT LIABILITIES			
Creditors	2,744,266	(1,206,375)	3,950,641
Provisions for Leave	581,620	(125,342)	706,962
Current Loans	760,971	(1,636,732)	2,397,703
Accruals	957,004	759,830	197,174
Other Current Liabilities	-	-	-
TOTAL CURRENT LIABILITIES	5,043,860	(2,208,619)	7,252,479
NON CURRENT LIABILITIES			
Provisions for Leave	143,876	41,647	102,228
Non Current Loans	12,479,325	-	12,479,325
Decommission Provision for Capping	13,458,606	(707,925)	14,166,531
Other Non Current Liabilities	1,423,418	886,754	536,664
TOTAL NON CURRENT LIABILITIES	27,505,224	220,477	27,284,747
TOTAL LIABILITIES	32,549,085	(1,988,142)	34,537,226
NET ASSETS	26,974,727	(306,696)	27,281,423
EQUITY			
Retained Surplus	14,854,155	(1,643,868)	16,498,024
Reserves	9,266,583	1,226,862	8,039,721
Council Contribution	2,853,989	110,310	2,743,679
TOTAL EQUITY	26,974,727	(306,696)	27,281,423

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 28 February 2013

Description	ACTUAL 2012/2013
Opening Balance - 1 July 2012	
Site Rehabilitation	-
Carried Forward Expenditures	-
Capital Expenditure	522,136
Participants Surplus Reserve	2,029,282
RRF Operational Requirement	5,488,302
Carbon Price	-
	<u>8,039,721</u>
 Interest on Investments	
Site Rehabilitation	-
Carried Forward Expenditure	-
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Operational Requirement	-
Carbon Price	-
	-
 Transfer from Operating Surplus	
Site Rehabilitation	132,642
Capital Expenditure	666,664
Carbon Price	867,237
	<u>1,666,544</u>
 Total Transfer from Operations	<u>1,666,544</u>
 Transfer from Balance Sheet Provisions	
Site Rehabilitation	6,203,274
	<u>6,203,274</u>
 Transfer to Operating Surplus	
Site Rehabilitation	974,594
Capital Expenditure	180,059
RRF Operational Requirement	5,488,302
	<u>6,642,956</u>
 Closing Balance	
Site Rehabilitation	5,361,322
Carried Forward Expenditure	-
Capital Expenditure	1,008,741
Participants Surplus Reserve	2,029,282
RRF Operational Requirement	-
Carbon Price	867,237
	<u>9,266,583</u>

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 28 February 2013

Description	Adopted Budget	Revised Budget	YTD Actual	% to Adopted Budget	Note
PLANT, VEHICLES AND MACHINERIES					
Plant and Vehicles					
Replacement of CEO Motor Vehicle	54,000	47,812	47,812	100.00%	
Replacement of Director Motor Vehicle	42,000	42,000	42,000	100.00%	
Replacement of Caterpillar 257B2AC MTL	80,000	80,000	-		
Replacement of Navara Ute	28,000	28,000	-		
<i>brought forward items:</i>					
Replacement of Bin Truck	150,000	139,315	139,315	100.00%	
Replacement of Communication Vehicle	41,000	41,000	43,173	105.30%	
	395,000	378,127	272,300	72.01%	
Machinery and Equipment					
2x New Tarps	25,000	25,000	25,000	100.00%	
Hook Lift Bins	14,000	14,000	14,000	100.00%	
Solar Lighting System for Tip Face	12,000	12,000	11,000	91.67%	
	51,000	51,000	50,000	98.04%	
TOTAL PLANT, VEHICLES AND MACHINERIES	446,000	429,127	322,300	75.11%	
FURNITURE AND EQUIPMENT					
Furniture and Fittings					
Furniture and Fittings	7,000	7,000	-		
	7,000	7,000	-	0.00%	
TOTAL FURNITURE AND EQUIPMENT	7,000	7,000	-		
COMPUTING EQUIPMENT					
Computing Equipment					
Replacement of Servers at Admin and Weighbridge	45,000	45,000	-		
Replacement of Desktop - Site Supervisor	1,200	1,200	-		
Replacement of Desktop - Environmental Officer	1,200	1,200	1,048	87.32%	
Replacement of Desktop - Conference Room Projector	1,200	1,200	-		
Replacement of Desktop - Finance Officer	1,200	1,200	-		
Replacement of Laptop - Operations Manager	2,500	2,500	-		
Replacement of Desktop - Waste Education Officer	1,200	1,200	-		
Replacement of Wasteman 2G Mobile Unit	7,000	7,000	-		
Replacement of 2x Driver Control Stations and Licences	22,500	22,500	-		
Replacement of 2x External Printer Stations	5,500	5,500	-		
<i>brought forward item:</i>					
Replacement of Server (SAN built-in redundancies)	48,000	48,000	-		
	136,500	136,500	1,048	0.77%	
TOTAL COMPUTING EQUIPMENT	136,500	136,500	1,048	0.77%	
LAND AND BUILDINGS					
Land					
<i>brought forward item:</i>					
Land Purchase (New Landfill Site)	4,000,000	4,000,000	-		
	4,000,000	4,000,000	-		
TOTAL LAND AND BUILDINGS	4,000,000	4,000,000	-		

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 28 February 2013

Description	Adopted Budget	Revised Budget	YTD Actual	% to Adopted Budget	Note
INFRASTRUCTURE					
Operations					
Landfill Gas Well Installations	25,000	25,000	25,000	100.00%	
<i>brought forward item:</i>					
Leachate System	10,000	10,000	8,000	80.00%	
	35,000	35,000	33,000	94.29%	
Landfill Stage 1 and Stage 2					
Stage 2 Phase 1 Revegetation	20,000	19,329	-		
<i>brought forward items:</i>					
Stage 1 Migrating Gas Well Project (funded by LGP)	49,000	49,000	47,040		
Stage 2 Capping Construction	514,700	946,402	946,402		
Stage 2 Phase 3 Pumps and Compressor Station	36,000	28,192	28,192		
	619,700	1,042,923	1,021,634	97.96%	
Resource Recovery Facility					
Communication Tower and Access Control - Camera	15,100	15,100	14,200	94.04%	
	15,100	15,100	14,200	94.04%	
TOTAL INFRASTRUCTURE	669,800	1,093,023	1,068,834	97.79%	

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2012	Principal Drawn Down to 30/06/2014	Principal Repayments Actual to 28/02/2013	Principal Outstanding Actual to 28/02/2013	Interest Repayments Actual to 28/02/2013	Note
Community Amenities									
Tamala Park Landfill									
Loan 8 - Building Upgrade	650,000	May-14	6.45%	165,223	-	59,504	105,719	6,145	
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Dec-15	5.98%	6,729,105	-	944,440	5,784,665	234,604	
Loan 14 - Purchase of Land for the New Landfill	4,000,000			-	-	-	-	-	2
Regional Resource Recovery Facility									
Loan 11 - RRF Land Purchase	3,500,000	May-25	5.97%	1,342,048	-	166,713	1,175,335	50,311	
Loan 10a - RRF Infrastructure	2,000,000	Mar-25	6.16%	1,548,984	-	59,778	1,489,206	62,257	
Loan 10b - RRF Infrastructure (Variable Interest Rate)	2,600,000	Apr-25	Variable	2,425,000	-	110,000	2,315,000	59,435	1
Loan 10c - RRF Infrastructure	4,000,000	Apr-25	7.97%	2,666,668	-	296,296	2,370,372	134,331	
TOTAL	31,750,000			14,877,028	-	1,636,732	13,240,296	547,083	
						Facility Fee		20,896	
						Total Borrowing Costs		567,979	

Note 1: Loan 10b has a variable rate of 3.51% for the quarter of October 2012 to January 2013.

Note 2: Council approval will be obtained when Land is identified.

**MINDARIE REGIONAL COUNCIL
AUTHORISED 2012/2013 BUDGET VARIATIONS**

Council Meeting	Details	Amount	Unbudgeted	Retained Surplus
		\$	\$	\$
06-Dec-12	Capping works on Stage 2 Phase 1 Section 2 were not carried forward from 2011/2012 - OCM 6/12/12 (CEO Rept 9.5)	366,000		
06-Dec-12	Retained Surplus 2011/2012 - OCM 6/12/12 (CEO Rept 9.5)			366,000
06-Dec-12	Contingency set aside for Capping works on Stage 2 Phase 1 Section - OCM 6/12/12 (CEO Rept 9.5)	40,350		
06-Dec-12	Surplus 2012/2013 - OCM 6/12/12 (CEO Rept 9.5)		40,350	
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	10,685		
06-Dec-12	Transfer from the savings on Bin Truck purchase	(10,685)		
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	6,188		
06-Dec-12	Transfer from the savings on purchase of CEO Motor Vehicle	(6,188)		
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	7,808		
06-Dec-12	Transfer from the savings on purchase Compressor	(7,808)		
06-Dec-12	Transfer to Capping works on Stage 2 Phase 1 Section 2, OCM 6/12/12 (CEP Rept 9.5)	671		
06-Dec-12	Transfer from the savings on Revegetation	(671)		
Total		406,350	40,350	366,000

Tonnage Report to 28 February 2013

Item
9.4

APPENDIX NO. 4

Item
9.4

Waste to Landfill Tonnages Report for the eight months to 28 February 2013 (Month 8)

Members

The Member Councils' Processable waste for the 8 months to 28 February 2013 is 3.5% (3,135t) higher than the phased financial year forecast, which is based on previous years' trends. This is primarily driven by the City of Wanneroo which has delivered 2,319t (2.6%) more than was budgeted.

The Member Councils' Non-Processable waste for the 8 months to 28 February 2013 is largely in line with the budget.

RRF

The Resource Recovery Facility residue is marginally lower than financial year forecast by 195t.

Trade & Casual

The Trade and Casual tonnes for the 8 months to 28 February 2013 are significantly below budget expectations, showing a 8,207t or 26% shortfall.

Information relating to landfill, resource recovery & recycling tonnages year to date - 2012/13

To the Month: Feb-13

TONNAGE		Landfill Actual	Total Tonnage	Revised Budget 2012/13	Target % Year to Date	Actual % Year to Date	Year to date Tonnage previous year
MEMBERS							
Processable							
Cambridge	3,525.20	1,662.19	5,187.39	7,750	0.00%	66.93%	5,727.15
Joondalup	25,535.36	10,349.77	35,885.13	52,500	0.00%	68.38%	35,750.82
Perth	-	9,662.44	9,662.44	14,111	0.00%	68.47%	9,168.48
Stirling	-	-	-	-	0.00%	-	140.10
Victoria Park	3,334.84	4,755.27	8,090.11	11,400	0.00%	70.97%	7,744.34
Vincent	4,761.62	4,072.47	8,834.09	13,106	0.00%	67.40%	8,766.53
Wanneroo	26,973.42	7,648.82	34,622.24	47,311	0.00%	73.19%	33,204.10
Sub Total Processable	64,130.44	38,150.96	102,281.40	146,178	0.00%	69.97%	101,001.52
Non-Processable							
Cambridge	-	635.31	635.31	2,600	0.00%	24.44%	872.90
Joondalup	-	9,063.44	9,063.44	12,000	0.00%	75.53%	9,058.61
Perth	-	67.17	67.17	70	0.00%	95.96%	63.58
Stirling	-	-	-	-	0.00%	-	1,119.75
Victoria Park	-	732.70	732.70	1,334	0.00%	54.93%	844.93
Vincent	-	685.57	685.57	1,108	0.00%	61.87%	386.38
Wanneroo	-	14,234.04	14,234.04	20,181	0.00%	70.53%	15,104.68
Sub Total Non-Processable	-	25,418.23	25,418.23	37,293	0.00%	68.16%	27,450.83
Other							
Sita Biovision Residues	-	30,911.76	30,911.76	44,070	0.00%	70.14%	30,533.30
Stirling Bales	-	-	-	-	0.00%	-	-
Wanneroo MRF	-	5,838.51	5,838.51	15,000	0.00%	38.92%	9,424.16
Sub Total Other	-	36,750.27	36,750.27	59,070	0.00%	62.21%	39,957.46
Member charged as Trade							
City of Stirling	-	-	-	-	0.00%	-	2,348.06
Sub Total Other	64,130.44	100,319.46	164,449.90	242,541	0.00%	67.80%	170,757.87
CASUALS							
South Perth	-	42.24	42.24	-	0.00%	0.00%	6.39
Trade	-	17,370.44	17,370.44	34,450	0.00%	50.54%	33,996.51
Cash	-	8,868.82	8,868.82	18,550	0.00%	47.81%	-
Sub Total Casuals	-	26,281.50	26,281.50	53,000	0.00%	49.78%	34,002.90
TOTAL	64,130.44	126,600.96	190,731.40	295,541	0.00%	64.54%	204,760.77
RECYCLING							
Recycling centre sales	-	-	-	-	0.00%	-	-

REVENUE		Actual G/L \$	Carbon Price \$	Revised Budget 2012/13	Target % Year to Date	Actual % Year to Date
		\$ 685,798.91	\$ 21,381.43	\$ 1,028,193	0.00%	66.70%
		\$ 4,744,352.14	\$ 147,969.55	\$ 6,965,175	0.00%	68.12%
		\$ 1,277,057.86	\$ 39,663.03	\$ 1,872,106	0.00%	68.22%
		\$ -	\$ -	\$ -	0.00%	-
		\$ 1,069,524.57	\$ 33,303.28	\$ 1,512,438	0.00%	70.72%
		\$ 1,167,660.71	\$ 36,300.38	\$ 1,738,773	0.00%	67.15%
		\$ 4,579,283.34	\$ 142,955.65	\$ 6,276,750	0.00%	72.96%
		\$ 13,523,677.53	\$ 421,573.32	\$ 19,393,435	0.00%	69.73%
		\$ 84,286.60	\$ 2,750.90	\$ 344,942	0.00%	24.44%
		\$ 1,200,128.29	\$ 41,837.08	\$ 1,592,040	0.00%	75.38%
		\$ 8,911.46	\$ 290.87	\$ 9,287	0.00%	95.96%
		\$ -	\$ -	\$ -	0.00%	-
		\$ 97,117.78	\$ 3,130.22	\$ 176,982	0.00%	54.87%
		\$ 90,816.35	\$ 2,906.62	\$ 146,998	0.00%	61.78%
		\$ 1,885,354.06	\$ 56,243.65	\$ 2,677,413	0.00%	70.42%
		\$ 3,366,614.54	\$ 107,159.34	\$ 4,947,862	0.00%	68.04%
		\$ 4,100,165.94	\$ 129,713.86	\$ 5,846,767	0.00%	70.13%
		\$ -	\$ -	\$ -	0.00%	-
		\$ 771,451.77	\$ 23,855.73	\$ 1,990,100	0.00%	38.76%
		\$ 4,871,617.71	\$ 153,569.59	\$ 7,836,867	0.00%	62.16%
		\$ -	\$ -	\$ -	0.00%	-
		\$ -	\$ -	\$ -	0.00%	-
		\$ 21,761,909.78	\$ 682,302.25	\$ 32,177,964	0.00%	67.63%
		\$ 6,082.68	\$ 312.57	\$ -	0.00%	0.00%
		\$ 2,516,270.30	\$ 122,862.82	\$ 4,960,800	0.00%	50.72%
		\$ 1,335,513.77	\$ 61,759.63	\$ 2,671,200	0.00%	50.00%
		\$ 3,857,866.65	\$ 164,935.02	\$ 7,632,000	0.00%	50.55%
		\$ 25,619,776.43	\$ 867,237.27	\$ 39,909,964	0.00%	64.36%
		\$ 347,651.65	\$ -	\$ 400,000	25.00%	86.91%

RECONCILIATIONS		Total Revenue	W2G \$ ex GST	Difference (Actual G/L- W2G)
average rate charged		\$ 534,750.74	\$ 534,750.77	\$ (0.03)
		\$ 3,673,644.83	\$ 3,673,644.74	\$ 0.09
		\$ 1,000,054.98	\$ 1,000,055.07	\$ (0.09)
		\$ -	\$ -	\$ -
		\$ 830,044.76	\$ 830,044.71	\$ 0.05
		\$ 908,239.59	\$ 908,315.93	\$ (76.24)
		\$ 3,526,305.66	\$ 3,526,305.88	\$ (0.22)
		\$ 10,473,040.56	\$ 10,473,117.00	\$ (76.44)

RECONCILIATIONS		Total Revenue	W2G \$ ex GST	Difference (Actual G/L- W2G)
		\$ 87,037.50	\$ 87,037.51	\$ (0.01)
		\$ 897,934.92	\$ 898,080.36	\$ (145.44)
		\$ 9,202.33	\$ 9,202.33	\$ (0.00)
		\$ -	\$ -	\$ -
		\$ 93,562.26	\$ 93,562.24	\$ 0.02
		\$ 63,977.57	\$ 63,977.57	\$ 0.00
		\$ 1,434,638.45	\$ 1,434,638.45	\$ 0.00
		\$ 2,586,353.03	\$ 2,586,498.46	\$ (145.43)
		\$ 2,978,039.56	\$ 2,978,039.99	\$ (0.43)
		\$ -	\$ -	\$ -
		\$ 616,975.87	\$ 616,986.65	\$ (10.78)
		\$ 3,595,015.43	\$ 3,595,026.64	\$ (11.21)
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ 16,654,409.02	\$ 16,654,642.10	\$ (233.08)

		\$ -	\$ 2,815.56	\$ -
		\$ 151.92	\$ 2,028,853.13	\$ 2,025,855.48
		\$ 157.25	\$ 1,046,502.74	\$ 1,046,731.69
		\$ 3,078,171.43	\$ 3,075,402.73	\$ 2,768.70
		\$ 19,732,580.45	\$ 19,730,044.83	\$ 2,535.62

		\$ 347,651.55	\$ 110,705.75	\$ 236,945.80
--	--	---------------	---------------	---------------

List of Payments made for the month ended 31 January 2013

Item
9.5

APPENDIX NO. 5

Item
9.5

**Schedule of Payment for January 2013
Council Meeting - 2 May 2013**

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
3/01/2013	9762	ALINTA ENERGY	Gas usage	\$78.90
3/01/2013	9763	CAPS Australia Pty Ltd	Servicing of leachate compressor	\$1,163.50
3/01/2013	9764	KINROSS SUPA IGA	Air freshners for various plant	\$59.14
3/01/2013	9765	Power Industrial Supplies	Protective Clothing & Safety gloves	\$1,250.04
3/01/2013	9766	TELSTRA	Telephone Expenses	\$647.43
3/01/2013	9767	W W CONSULTING PTY LTD	PAG meetings Aug, Oct & Dec 2012	\$2,673.00
10/01/2013	9768	ALBERTS CAR STEREO	Replacement of radio in Fire Ute (PLANT71)	\$250.00
10/01/2013	9769	BOBIANE TSMART	Puncture repairs for Fire Ute (PLANT71)	\$90.00
10/01/2013	9770	Deering Autronics Clarkson	Installation of radio in Education vehicle (PLANT84)	\$203.60
10/01/2013	9771	L & T Venables	Workshop Consumables - Snap hooks	\$232.50
10/01/2013	9772	REPCO AUTO PARTS- Clarkson	Workshop consumables	\$66.96
10/01/2013	9773	Cancelled	Cancelled	\$0.00
10/01/2013	9774	TELSTRA	Telephone Expenses	\$392.47
16/01/2013	9775	Blackwoods & Atkins	Coveralls for staff	\$843.96
16/01/2013	9776	CALTEX AUSTRALIA PETROLEUM PTY	Plant - Fuel and Oil	\$542.50
16/01/2013	9777	Couplers Malaga	Repair & Maintenance for Forklift (PLANT59)	\$119.79
16/01/2013	9778	IW Projects	Consultancy - RRF & Landfill Projects	\$950.95
16/01/2013	9779	KINROSS SUPA IGA	Staff Amenities	\$151.97
16/01/2013	9780	Midalia Steel	Building Maintenance - Steel to build shelving in ground maintenance container	\$774.95
16/01/2013	9781	Reliance Petroleum	Distillate	\$35,628.86
16/01/2013	9782	TELSTRA	Telephone Expenses	\$572.33
16/01/2013	9783	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$270.00
16/01/2013	9784	SJM Fencing	Repair & maintenance of fencing - Tamala park	\$800.00
16/01/2013	9785	Jim Veza	Waste Education bus tours	\$185.00
22/01/2013	9786	Petty Cash	Reimbursement of petty cash expenses	\$699.05
25/01/2013	9787	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$270.00
25/01/2013	9788	Australian Services Union	Union membership fee deducted from staff salary	\$45.80
25/01/2013	9789	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$822.26
25/01/2013	9790	Health Insurance Fund of WA	Health Insurance premium deducted from staff salary	\$263.20
29/01/2013	9791	AMP FLEXIBLE SUPER	Superannuation Premium	\$355.97
29/01/2013	9792	Aon Master Trust - Personal Super	Superannuation Premium	\$490.28
29/01/2013	9793	Australian Super Administration	Superannuation Premium	\$675.48
29/01/2013	9794	BT Super for Life - SG	Superannuation Premium	\$0.00
29/01/2013	9795	Colonial First State	Superannuation Premium	\$2,398.84
29/01/2013	9796	REST Superannuation	Superannuation Premium	\$1,121.19
29/01/2013	9797	WALGS PLAN PTY LTD	Superannuation Premium	\$33,846.54
29/01/2013	9798	CBUS	Superannuation Premium	\$875.60
31/01/2013	9799	Gavin Burgess	Battery collection program	\$5,244.80

31/01/2013	9800	TELSTRA	Telephone Expenses	\$1,114.98
31/01/2013	9801	ROTA MOULDINGS	Purchase of Bio-diesel container	\$396.00
31/01/2013	9802	TURNKEY INSTRUMENTS PTY LTD	Annual calibration and servicing of dust monitors - Tamala park	\$5,923.50
31/01/2013	9803	Yakka Pty Ltd	Staff Uniform	\$876.62
			Total Cheque Payments	\$103,367.96
2/01/2013	DP-00848	Australian Taxation Office	BAS - December 2012	\$221,602.00
2/01/2013	DP-00849	National Australia Bank	Merchant & Online bank charges	\$1,089.64
16/01/2013	DP-00850	National Australia Bank	Loan 12 Repayment	\$148,054.15
16/01/2013	DP-00851	National Australia Bank	Loan 12 - Bill Drawdown Fee	\$150.00
21/01/2013	DP-00852	National Australia Bank	Corporate Credit Card	\$4,476.00
29/01/2013	DP-00853	Commonwealth Bank	Loan10A Repayment	\$43,832.53
30/01/2013	DP-00854	National Australia Bank	Loan 10C Repayment	\$52,185.58
30/01/2013	DP-00857	National Australia Bank	Loan 10C - Bill Drawdown Fee	\$150.00
31/01/2013	DP-00858	Commonwealth Bank	Loan 10B Repayment	\$60,834.98
31/01/2013	DP-00859	National Australia Bank	Account Keeping Fees	\$94.70
			Total Direct Payments	\$532,469.58
4/01/2013	EFT-00565	Belridge Bus Charter	Waste Education bus tours	\$110.00
4/01/2013	EFT-00565	C & EM Harmer Newsagents	Periodicals/ Publications	\$15.60
4/01/2013	EFT-00565	Cabcharge Australia Ltd	Account maintenance fee	\$6.09
4/01/2013	EFT-00565	Castle Security & Electrical Pty	Security - Quarterly monitoring & call out fees	\$1,422.34
4/01/2013	EFT-00565	Castledine Gregory	Legal expenses - Mediation work	\$2,143.90
4/01/2013	EFT-00565	Diamond Lock and Key	Fitting of new lock	\$435.00
4/01/2013	EFT-00565	E'Co Australia P/L	Collection of mattresses from transfer station	\$4,528.48
4/01/2013	EFT-00565	Fuji Xerox Australia Pty Ltd	Photocopying paper supply	\$141.90
4/01/2013	EFT-00565	GLOBAL ELECTROTECH PTY LTD	Main Gate software maintenance - Tamala Park	\$1,258.95
4/01/2013	EFT-00565	Joondalup Office National	Stationery and Printing, staff amenities & printer cartridges	\$410.87
4/01/2013	EFT-00565	Magicorp Pty Ltd	Telephone voicemail message subscription	\$108.30
4/01/2013	EFT-00565	MOBILE MASTERS	Purchase of two way Radio for Education Vehicle (PLANT86)	\$1,340.00
4/01/2013	EFT-00565	Olivers Lawn & Landscaping Pty Ltd	Landscaping and Gardens - RRF	\$216.00
4/01/2013	EFT-00565	ORS GROUP	Wellness Programs	\$170.50
4/01/2013	EFT-00565	Red 11 Pty Ltd	Purchase of back up tapes	\$95.46
4/01/2013	EFT-00565	SIMS E- Recycling	Collection of E-waste from recycle centre	\$3,250.72
4/01/2013	EFT-00565	Staff Link	Contract labour hire - Litter pick up & bushland management	\$1,838.87
4/01/2013	EFT-00565	Western Plant Hire (WA) Pty Ltd	Plant Hire Costs - Digger	\$14,478.75
11/01/2013	EFT-00566	MRC	Payroll Employee Wages	\$177,375.04
11/01/2013	EFT-00567	Alance Newspaper & Magazine Delivery	Periodicals/ Publications	\$173.20
11/01/2013	EFT-00567	Animal Pest Management Services	Feral cat trapping program	\$2,194.50
11/01/2013	EFT-00567	AUSTRALIA POST - PERTH	Postage & Freight	\$240.00
11/01/2013	EFT-00567	Bunnings Building Supplies	Fertilizers & bushland management supplies	\$148.15
11/01/2013	EFT-00567	Castle Security & Electrical Pty	Building Security	\$424.05

11/01/2013	EFT-00567	COVS Parts Pty Ltd	Workshop consumable supplies	\$259.16
11/01/2013	EFT-00567	DRIVE IN ELECTRICS	Repair & maintenance for Articulated Dump Truck (PLANT017)	\$485.35
11/01/2013	EFT-00567	E'Co Australia P/L	Collection of mattresses from transfer station	\$6,756.20
11/01/2013	EFT-00567	Fuji Xerox Australia Pty Ltd	Photocopier lease & photocopying expenses	\$1,864.80
11/01/2013	EFT-00567	Iron Mountain Australia Pty Ltd	Back up tapes storage	\$33.11
11/01/2013	EFT-00567	Joondalup Office National	Stationery and Printing & staff amenities	\$68.28
11/01/2013	EFT-00567	JUST SPECTACLES Mindarie	Wellness Programs	\$558.00
11/01/2013	EFT-00567	Kitec Electrical Services	Electrical Maintenance Quarterly tagging - workshop	\$392.81
11/01/2013	EFT-00567	McIntosh & Son	Repair & maintenance to New Holland Tractor (PLANT76)	\$1,389.99
11/01/2013	EFT-00567	Neverfail Springwater Ltd	Staff Amenities	\$183.15
11/01/2013	EFT-00567	Northern Districts Pest Management	Rodent treatment - admin building	\$364.00
11/01/2013	EFT-00567	Olivers Lawn & Landscaping Pty Ltd	Landscaping and Gardens - RRF	\$320.00
11/01/2013	EFT-00567	PIRTEK (MALAGA) PTY LTD	Hydraulic hose replacement for Articulated dump Truck (PLANT17)	\$663.15
11/01/2013	EFT-00567	RCG TECHNOLOGIES	Drop off of Asbestos	\$1,379.35
11/01/2013	EFT-00567	SIMS E- Recycling	Collection of E-waste from recycle centre	\$2,675.20
11/01/2013	EFT-00567	Staff Link	Contract labour hire - Litter pick up & general cleaning	\$978.12
11/01/2013	EFT-00567	WesTrac Pty Ltd	Replacement washer bottle for Caterpillar 966H Loader (PLANT56)	\$437.71
17/01/2013	EFT-00568	Airwell Group Pty Ltd	Leachate System Management	\$693.40
17/01/2013	EFT-00568	C & EM Harmer Newsagents	Periodicals/ Publications	\$74.88
17/01/2013	EFT-00568	COVS Parts Pty Ltd	Purchase of amber-24V,titan gear oil, filters,oil pump & hydraulic oils	\$1,880.59
17/01/2013	EFT-00568	E'Co Australia P/L	Collection of mattresses from transfer station	\$7,929.84
17/01/2013	EFT-00568	Fennell Tyres International Pty Ltd	Puncture repairs for Caterpillar 966H Loader (PLANT57)	\$466.50
17/01/2013	EFT-00568	Fuji Xerox Australia Pty Ltd	Photocopier lease	\$1,111.00
17/01/2013	EFT-00568	Grant Thornton Audit Pty Ltd	Professional fees - Attendance at meetings (FY audit 2011/2012)	\$2,750.00
17/01/2013	EFT-00568	Herbert Smith Freehills	Legal expenses	\$2,178.99
17/01/2013	EFT-00568	HITACHI CONSTRUCTION MACHINERY	Repairs to heater valve & coolant tank for Articulated Dump Truck (PLANT17)	\$668.05
17/01/2013	EFT-00568	Joondalup Office National	Stationery and Printing	\$101.70
17/01/2013	EFT-00568	MOBILE MASTERS	Install two way radio to Education vehicle (PLANT84)	\$654.50
17/01/2013	EFT-00568	Olivers Lawn & Landscaping Pty Ltd	Landscaping and Gardens - RRF	\$55.00
17/01/2013	EFT-00568	QUINNS ROCK EARTHMOVING	Contract Labour External - Mechanic Relief	\$935.00
17/01/2013	EFT-00568	RCG TECHNOLOGIES	Drop off of Asbestos	\$1,475.05
17/01/2013	EFT-00568	Staff Link	Contract labour - Litter pickup in bushland area	\$554.27
17/01/2013	EFT-00568	Vertical Telecoms Pty Ltd	Quarterly RRF Microwave antennas maintenance	\$1,310.72
17/01/2013	EFT-00568	WA HINO SALES & SERVICE	Repairs to radiator for Hino Bin Truck (PLANT61)	\$744.34
17/01/2013	EFT-00568	WORK CLOBBER	Staff Uniforms/Protective Clothing	\$415.35
25/01/2013	EFT-00569	DEC Atrium Finance	Landfill levy (Oct - Dec 2012)	\$1,312,954.74
18/01/2013	EFT-00570	Biovision 2020 Pty Ltd	Contractor's Fees December 2012	\$1,853,144.37
22/01/2013	EFT-00571	Margate Davies	Earth carer event - supplies	\$123.08
22/01/2013	EFT-00571	Wilfred Higo	Reimbursement to staff for purchase of Uniden wireless phone for recycle centre	\$290.00
25/01/2013	EFT-00572	MRC	Payroll Employee Wages	\$96,952.75
29/01/2013	EFT-00573	BT Super for Life - SG	Superannuation Premium	\$515.24
31/01/2013	EFT-00574	City of Joondalup	Lease Fee Lot 118 Marmion Ave. for February 2013	\$12,175.76

31/01/2013	EFT-00574	City of Perth	Lease Fee Lot 118 Marmion Ave. for February 2013	\$6,087.94
31/01/2013	EFT-00574	City of Stirling	Lease Fee Lot 118 Marmion Ave. for February 2013	\$24,351.02
31/01/2013	EFT-00574	City of Vincent	Lease Fee Lot 118 Marmion Ave. for February 2013	\$6,087.94
31/01/2013	EFT-00574	City of Wanneroo	Lease Fee Lot 118 Marmion Ave. for February 2013	\$12,175.76
31/01/2013	EFT-00574	Town of Cambridge	Lease Fee Lot 118 Marmion Ave. for February 2013	\$6,087.94
31/01/2013	EFT-00574	Town of Victoria Park	Lease Fee Lot 118 Marmion Ave. for February 2013	\$6,087.94
31/01/2013	EFT-00575	Air Liquide WA Pty Ltd	Hire of gas cylinder for workshop	\$199.84
31/01/2013	EFT-00575	Alance Newspaper & Magazine Delivery	Periodicals/ Publications	\$179.20
31/01/2013	EFT-00575	AUSTRALIA POST - PERTH	Postage & Freight	\$397.30
31/01/2013	EFT-00575	Australian Institute of Management	Staff Training	\$665.00
31/01/2013	EFT-00575	Belridge Bus Charter	Waste Education bus tours	\$110.00
31/01/2013	EFT-00575	BOC Limited	Hire of gas cylinder for workshop	\$69.15
31/01/2013	EFT-00575	Bunnings Building Supplies	Purchase of spanners ,degreaser spray bottles,poly fittings for pump & Spray for ticks	\$445.83
31/01/2013	EFT-00575	Cannon Hygiene Australia Pty Ltd	Hygiene services	\$860.39
31/01/2013	EFT-00575	Castle Security & Electrical Pty	Building Security	\$323.40
31/01/2013	EFT-00575	Castledine Gregory	Legal expenses - Mediation work	\$1,711.60
31/01/2013	EFT-00575	Champayne Plumbing & Gas	Fix billy and filter in admin kitchen	\$418.00
31/01/2013	EFT-00575	CHEMWATCH	Annual Maintenance	\$1,925.00
31/01/2013	EFT-00575	COVS Parts Pty Ltd	Repair & maintenance supplies for various plant & workshop consumables	\$1,059.95
31/01/2013	EFT-00575	Cube Consulting Pty Ltd	INX incontrol training for staff	\$1,650.00
31/01/2013	EFT-00575	Department of Environment & Conservation	DEC Landfill Licence renewal & Tracking form for hazardous waste transportation	\$18,724.50
31/01/2013	EFT-00575	E'Co Australia P/L	Collection of mattresses from transfer station	\$10,572.54
31/01/2013	EFT-00575	EMRC	Reimbursement of Forum of Regional council (FORC) expenses	\$12,040.59
31/01/2013	EFT-00575	Excel Total Cleaning Services Pty Ltd	Cleaning services - RRF	\$539.00
31/01/2013	EFT-00576	Fennell Tyres International Pty Ltd	Puncture repairs for New holland Tractor (PLANT76)	\$711.70
31/01/2013	EFT-00576	FILTER SUPPLIES	Hydraulic filter replacement for Hino Bin Truck (PLANT61)	\$264.00
31/01/2013	EFT-00576	Fuji Xerox Australia Pty Ltd	Photocopier lease & photocopying expenses	\$3,266.68
31/01/2013	EFT-00576	GLOBAL ELECTROTECH PTY LTD	Main Gate Software Configuration	\$487.85
31/01/2013	EFT-00576	Indoor Gardens Pty Ltd	Monthly plants rental	\$404.25
31/01/2013	EFT-00576	Instant Products Group	Hire & servicing of toilets at Education & recycle centre	\$735.37
31/01/2013	EFT-00576	Jasneat	Cleaning of Buildings	\$2,378.20
31/01/2013	EFT-00576	Joondalup Office National	Stationery and Printing	\$600.45
31/01/2013	EFT-00576	KD Aire Mechanical and Electrical Services	Building Maintenance - airconditioning	\$280.50
31/01/2013	EFT-00576	Kitec Electrical Services	Install power & light circuits for staff Christmas function	\$1,075.95
31/01/2013	EFT-00576	LAKE ANNE CONSULTANCY	HR consultancy	\$770.00
31/01/2013	EFT-00576	LANDFILL GAS & POWER PTY LTD	Electricity usage	\$7,624.57
31/01/2013	EFT-00576	Magicorp Pty Ltd	Telephone voicemail message subscription	\$108.30
31/01/2013	EFT-00576	Menaglio Security & Communication	General maintenance & servicing of cameras at recycling centre	\$1,969.00
31/01/2013	EFT-00576	Neverfail Springwater Ltd	Staff Amenities	\$329.95
31/01/2013	EFT-00576	Northern Districts Pest Management	Six weekly rodent treatment - Tamalia Park	\$364.00
31/01/2013	EFT-00576	Olivers Lawn & Landscaping Pty Ltd	Landscaping and Gardens - RRF	\$217.00
31/01/2013	EFT-00576	Pepler Investments Pty Ltd	Development Access Database - Policy & Procedure	\$1,936.00

31/01/2013	EFT-00576	RCG TECHNOLOGIES	Drop off of Asbestos	\$1,352.95
31/01/2013	EFT-00576	Red 11 Pty Ltd	Computer Systems Maintenance - December 2012	\$13,666.40
31/01/2013	EFT-00576	Security Specialists Australia Pty Ltd	Cash collection fees	\$405.90
31/01/2013	EFT-00576	SEEK Limited	Advertisement expenses - Customer Service Officers	\$247.50
31/01/2013	EFT-00576	SIMS E- Recycling	Collection of E-waste from recycle centre	\$7,884.80
31/01/2013	EFT-00576	SITA Australia Pty Ltd	Reimbursement of Meals & entertainment expenses & collection of confidential bin	\$486.00
31/01/2013	EFT-00576	SOUTHERN METROPOLITAN REGIONAL	Coarse Heavies Residuals Audit for Nov & Dec 2012	\$4,235.72
31/01/2013	EFT-00576	ST JOHN AMBULANCE	Staff training - First aid course	\$137.50
31/01/2013	EFT-00576	Staff Link	Contract labour - Bushland management & litter pick up	\$1,540.20
31/01/2013	EFT-00576	T & C Transport Services	Courier Expenses	\$461.39
31/01/2013	EFT-00577	Transpacific Industries Group Ltd	Collection of waste oil from recycle centre	\$969.10
31/01/2013	EFT-00577	Tutt Bryant Equipment WA	Repair & maintenance to Bomag Compactor (PLANT65)	\$12,066.43
31/01/2013	EFT-00577	WA Local Government Association	MWAC half yearly contribution & statutory advertising expenses	\$30,411.93
31/01/2013	EFT-00577	Western Plant Hire (WA) Pty Ltd	Plant Hire Costs - Excavator	\$14,157.00
31/01/2013	EFT-00577	WesTrac Pty Ltd	Repair & maintenance to Caterpillar 966H Loaders (PLANT56 & PLANT57)	\$15,142.71
31/01/2013	EFT-00577	WILSON SECURITY	Building Security	\$1,585.00
31/01/2013	EFT-00577	WORK CLOBBER	Protective hats for staff	\$138.34
		Total EFT Payments		\$3,772,672.64

Summary Schedule of Payments

Cheque Payments	\$103,367.96
Cheque No. 9762 to 9803	
Electronic Payments	\$532,469.58
DP- 00848 to DP- 00859	
EFT- 00565 to EFT- 00577	\$3,772,672.64
Grand Total	\$4,408,510.18

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 2 May 2013 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

List of Payments made for the month ended 28 February 2013

Item
9.5

APPENDIX NO. 6

Item
9.5

**Schedule of Payment for February 2013
Council Meeting - 2 May 2013**

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
7/02/2013	9804	INFRINGEMENT PAYMENT CENTRE	Infringement for uncovering load of mattresses	\$400.00
8/02/2013	9805	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$280.00
15/02/2013	9806	Cancelled	Cancelled	\$0.00
15/02/2013	9807	KINROSS SUPA IGA	Farewell for Operations manager	\$171.24
15/02/2013	9808	L & T Venables	Workshop consumables supplies	\$8.71
15/02/2013	9809	Reliance Petroleum	Distillate	\$45,069.23
15/02/2013	9810	SYNERGY	Electricity usage	\$70.15
15/02/2013	9811	TELSTRA	Telephone Expenses	\$954.08
15/02/2013	9812	Department of Transport	Vehicle search fees	\$12.40
15/02/2013	9813	Cancelled	Cancelled	\$0.00
15/02/2013	9814	WATER CORPORATION	Water usage	\$4,724.90
18/02/2013	9815 - 17	Cancelled	Cancelled	\$0.00
18/02/2013	9818	Ventouras Advertising & Design	Design and production of online Annual report 2011/12	\$5,390.00
20/02/2013	9819	IWI Projects	Operations manager relief & Strategic Plan review	\$5,006.10
20/02/2013	9820	STEVE'S MOBILE TYRE SERVICE	Purchase & installation of new tyres for Caterpillar 12G Grader (PLANT01)	\$1,930.00
21/02/2013	9821	Petty Cash	Reimbursement of petty cash expenses	\$847.40
22/02/2013	9822	AMP FLEXIBLE SUPER	Superannuation Premium	\$374.70
22/02/2013	9823	Aon Master Trust - Personal Super	Superannuation Premium	\$490.28
22/02/2013	9824	Australian Services Union	Union membership fee deducted from staff salary	\$45.80
22/02/2013	9825	Australian Super Administration	Superannuation Premium	\$882.71
22/02/2013	9826	CBUS	Superannuation Premium	\$869.44
22/02/2013	9827	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$822.26
22/02/2013	9828	Colonial First State	Superannuation Premium	\$2,615.31
22/02/2013	9829	Health Insurance Fund of WA	Health Insurance premium deducted from staff salary	\$263.20
22/02/2013	9830	HOSTPLUS	Superannuation Premium	\$70.32
22/02/2013	9831	Mindarie Regional Council Staff Lotto Account	Staff lotto - Deducted from staff salary	\$310.00
22/02/2013	9832	REST Superannuation	Superannuation Premium	\$902.61
22/02/2013	9833	WALGS PLAN PTY LTD	Superannuation Premium	\$30,545.53
			Total Cheque Payments	\$103,056.37
1/02/2013	DP-00860	National Australia Bank	Bank Charges & Merchant Fees	\$1,123.31
1/02/2013	DP-00861	Cancelled	Cancelled	\$0.00
1/02/2013	DP-00862	inet Limited	Internet VOIP charge	\$9.95
21/02/2013	DP-00863	Australian Taxation Office	BAS - January 2013	\$249,232.00
21/02/2013	DP-00864	National Australia Bank	Corporate Credit Card	\$6,067.41
21/02/2013	DP-00865	National Australia Bank	Loan 12 Repayment	\$143,018.97
21/02/2013	DP-00866	National Australia Bank	Loan 12 - Bill Drawdown fee	\$150.00
21/02/2013	DP-00867	National Australia Bank	NAB Connect Fee	\$35.00

21/02/2013	DP-00868	Commonwealth Bank	Loan 11 Repayment	\$74,937.85
21/02/2013	DP-00869	Cancelled	Cancelled	\$0.00
28/02/2013	DP-00870	National Australia Bank	Loan 10C Repayment	\$51,081.33
28/02/2013	DP-00871	National Australia Bank	Loan 10C - Bill Drawdown fee	\$150.00
28/02/2013	DP-00872	National Australia Bank	Account Keeping Fees	\$89.00
28/02/2013	DP-00873	National Australia Bank	Merchant Fees	\$950.47
28/02/2013	DP-00874	Commonwealth Bank	Loan 8 Repayment	\$22,178.68
28/02/2013	DP-00875	Commonwealth Bank	Loan 10B Repayment	\$51,441.33
			Total Direct Payments	\$600,465.30
8/02/2013	EFT-00578	MRC	Payroll Employee Wages	\$103,409.55
22/02/2013	EFT-00579	Cancelled	Cancelled	\$0.00
22/02/2013	EFT-00580	MRC	Payroll Employee Wages	\$98,741.01
21/02/2013	EFT-00581	Biovision 2020 Pty Ltd	Contractor's Fees - December 2012	\$2,315,145.28
22/02/2013	EFT-00582	AUSTRALIA POST - PERTH	Postage & Freight	\$397.30
22/02/2013	EFT-00582	Australian Landfill Owners Association	Annual Membership	\$4,530.00
22/02/2013	EFT-00582	Billi Pty Ltd	Maintenance of Billi in staff admin kitchen	\$182.60
22/02/2013	EFT-00582	COVS Parts Pty Ltd	Litter control bags for busland management & Renolin B Plus Hydraulics Oil	\$987.04
22/02/2013	EFT-00582	E'Co Australia P/L	Collection of mattresses from transfer station	\$7,048.36
22/02/2013	EFT-00582	ECO Spill	Ecosweep snow primer	\$206.58
22/02/2013	EFT-00582	Elan Energy Management P/L	Collection of tyres from transfer station	\$2,341.31
22/02/2013	EFT-00582	Enviro Sweep	Access Road sweeping	\$3,960.00
22/02/2013	EFT-00582	FILTER SUPPLIES	Replacement filter base for Hino Bin Truck (PLANT61)	\$246.40
22/02/2013	EFT-00582	GREG MILLER	Earth Carers workshop	\$660.00
22/02/2013	EFT-00582	IFAP	Staff Training	\$1,060.00
22/02/2013	EFT-00582	LGISWA	Workers Compensation Adjustment premium	\$1,980.00
22/02/2013	EFT-00582	Local Government Managers Australia	Annual Membership	\$440.00
22/02/2013	EFT-00582	Professional Tree Solutions	Control Fencing - Tree trimming (Tamala Park)	\$14,080.00
22/02/2013	EFT-00582	RCG TECHNOLOGIES	Drop off of Asbestos	\$1,807.63
22/02/2013	EFT-00582	Red 11 Pty Ltd	HP switches for server	\$587.40
22/02/2013	EFT-00582	Remida Perth Inc	Annual membership	\$286.00
22/02/2013	EFT-00582	REPCO AUTO PARTS- Clarkson	Workshop consumables	\$147.01
22/02/2013	EFT-00582	United Equipment	Repair to Diesel Forklift (PLANT59) & Hire of replacement Forklift	\$1,800.81
22/02/2013	EFT-00583	BT Super for Life - SG	Superannuation Premium	\$468.40
26/02/2013	EFT-00584	CALTEX AUSTRALIA PETROLEUM PTY	Plant - Fuel and Oil	\$746.51
27/02/2013	EFT-00585	Airwell Group Pty Ltd	Leachate System Management	\$693.40
27/02/2013	EFT-00585	City of Joondalup	Catering expenses - MRC Community Planning Councillors workshop	\$300.00
27/02/2013	EFT-00585	Command A Com	Maintenance of telephone at recycle centre	\$286.00
27/02/2013	EFT-00585	Department of Environment & Conservation	Licence for transporting hazardous goods	\$274.50
27/02/2013	EFT-00585	DRIVE IN ELECTRICS	Repairs & maintenance for Landfill compactor (PLANT78)	\$345.00
27/02/2013	EFT-00585	DUN & BRADSTREET AUSTRALIA P/L	Debt collection commission	\$9.90
27/02/2013	EFT-00585	Elan Energy Management P/L	Collection of tyres from transfer station	\$2,174.49

27/02/2013	EFT-00585	Fennell Tyres International Pty Ltd	Puncture repairs for Caterpillar 966H Loader (PLANT56)	\$515.50
27/02/2013	EFT-00585	JOONDALUP PLUMBING SERVICE	Washdown bay water line repairs	\$297.00
27/02/2013	EFT-00585	PIRTEK (MALAGA) PTY LTD	Hydraulic hose replacement for Multi Terrain Loader (PLANT74)	\$1,451.63
27/02/2013	EFT-00585	TILT TRAY RENTAL	Transportation of Diesel Forklift (PLANT59) to service workshop	\$453.76
27/02/2013	EFT-00585	United Equipment	Purchase & installation of new tyres for Diesel Forklift (PLANT59)	\$2,341.20
27/02/2013	EFT-00585	Wastemaster Australia P/L	Pump replacement for Hino Bin Truck (PLANT61)	\$1,960.75
		Total EFT Payments		\$2,572,362.32

Summary Schedule of Payments

Cheque Payments	
Cheque No. 9804 to 9833	\$103,056.37
Electronic Payments	
DP- 00860 to DP- 00875	\$600,465.30
EFT- 00578 to EFT- 00585	\$2,572,362.32
Grand Total	\$3,275,883.99

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 2 May 2013 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.