**Policy No: CP 10**                                    **Reference:** D-23-0005100

| Policy Title:        Donations – Financial Assistance/Support |
|---|

**Policy Statement:**
To provide support to community groups, schools and MRC employees.

**Procedure:**

1. A not-for-profit community group (incorporated) or school within the Region that is performing an activity or activities that assists the MRC in achieving its objectives may be provided with a non cash donation of up to $500 value, for waste disposal at the MRC weighbridge in any financial year.  This donation will be provided in the form of a letter to be presented at the Weighbridge.

2. An employee who is selected by a:
   a. sporting governing body to represent the State/Commonwealth in a recognised sporting event; or
   b. recognised educational institution to represent the State/Commonwealth for academic or educational achievement,
      may be provided with a donation of $200 if the representation is at a State level or $500 if the representation is at a Commonwealth level.

3. Applications must be made in writing, addressed to the Chief Executive Officer.

4. The Chief Executive Officer is authorised to accept or decline any application.

5. Retrospective applications will not be considered.

6. Donations made under delegated authority will be reported to Council via the Members' Information Bulletin annually.

7. Applications that fall outside this policy may be referred to Council for determination.

| | |
|---|---|
| **Legislation** | N/A |
| **Responsible Officer** | Chief Executive Officer |
| **Council Meeting Date** | 21 September 2023 |
| **Review History** | 02/05/2013; 05/09/2013; 04/09/2014, 20/08/2015, 01/09/2016; 14/09/2017; 14/08/2018; 13/08/2019, 18/06/2020, 12/08/2021 |
| **Next Review Date** | 01/08/2024 |
| **Revision History** | 14/08/2018 Point 1 and 2.  Minor text/grammar<br>18/06/2020 Donations wording clarity<br>12/08/2021 – no change<br>29/08/2022 – minor text change<br>08/08/2023 – donation to external parties is tipping fees only. |
| **Delegation to the Chief Executive Officer** | |

To view details on how to apply for a Donation Request, please [click here](#).