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APPENDICES

Ordinary Council Meeting – 9 February 2017

Financial Statements for the period ended 30 November 2016

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MANAGEMENT FINANCIAL STATEMENTS

FOR THE MONTH ENDED 30 NOVEMBER 2016

APPENDIX NO. 1

Mindari Regional Council

INCOME STATEMENT BY NATURE AND TYPE

For the month ended 30 November 2016

Description	Adopted Budget	YTD Budget	YTD Actual	$ Variance	% Variance	Note
Revenue from Ordinary Activities						
Member User Charges						
User Charges - City of Perth	2,244,000	957,339	958,111			
User Charges - City of Wanneroo	12,210,000	5,354,720	5,135,832			
User Charges - City of Joondalup	10,807,500	4,739,571	3,822,979			
User Charges - City of Stirling	12,830,115	5,898,195	4,987,324			
User Charges - Town of Cambridge	1,435,500	625,701	523,247			
User Charges - City of Vincent	2,508,000	1,089,711	968,693			
User Charges - Town of Victoria Park	2,722,500	1,183,449	862,178			
User Charges - RRF Residues	8,035,500	3,310,626	3,587,142			
	52,793,115	**23,159,312**	**20,845,506**	**(2,313,806)**	**(9.99%)**	
Non Member User Charges						
User Charges - WMRC	3,052,500	-	-	-		
User Charges - City of South Perth	-	-	-	-		
User Charges - Casual Tipping Fees	2,981,848	1,330,503	1,235,506	(94,997)	(7.14%)	
	6,034,348	**1,330,503**	**1,235,506**	**(94,997)**	**(7.14%)**	
Total User Charges	**58,827,463**	**24,489,815**	**22,081,012**	**(2,408,803)**	**(9.84%)**	1
Other Charges						
Service Charges						
Sale of Recyclable Materials	785,000	327,083	324,943	(2,141)	(0.65%)	
Gas Power Generation Sales	580,000	333,000	333,116	116	0.03%	
Grants and Subsidies	-	-	-	-		
Contributions, Reimbursements & Donations	5,000	300	5,906	5,606	1868.54%	
Interest Earnings	593,000	247,083	231,202	(15,881)	(6.43%)	
Other Revenue	352,300	176,425	183,507	7,082	4.01%	
Total Other Charges	**2,315,300**	**1,083,892**	**1,078,674**	**(5,218)**	**(0.48%)**	
Total Revenue from Ordinary Activities	**61,142,763**	**25,573,707**	**23,159,686**	**(2,414,021)**	**(9.44%)**	
Expenses from Ordinary Activities						
Employee Costs	5,410,752	2,226,513	2,025,436	201,078	9.03%	2
Materials and Contracts						
Consultants and Contract Labour	1,034,000	190,400	204,538	(14,138)	(7.43%)	
Communications and Public Consultation	377,980	58,250	60,040	(1,790)	(3.07%)	
Landfill Expenses	1,262,600	391,507	396,054	(4,547)	(1.16%)	
Office Expenses	217,740	83,588	81,585	2,003	2.40%	
Information System Expenses	178,900	64,900	44,812	20,088	30.95%	
Building Maintenance	207,800	56,837	61,183	(4,346)	(7.65%)	
Plant and Equipment Operating & Hire	995,280	299,722	265,080	34,642	11.56%	
RRF Other Operating Expenses	26,211,300	10,634,952	11,070,655	(435,703)	(4.10%)	3
Waste Minimisation	3,052,500	-	-	-		
Utilities	185,229	77,312	108,541	(31,228)	(40.39%)	
Depreciation	1,705,220	710,509	810,397	(99,888)	(14.06%)	
Borrowing Costs	382,472	84,363	43,615	40,748	48.30%	
Insurances	293,676	77,032	67,176	9,856	12.80%	
DEP Landfill Levy	13,138,200	5,919,502	4,361,764	1,557,738	26.32%	4
Land Lease/Rental	709,000	293,333	293,059	275	0.09%	
Other Expenditure						
Members Costs	247,213	90,006	89,992	14	0.02%	
Administration Expenses	192,000	45,123	61,217	(16,094)	(35.67%)	
Amortisation for Cell Development	2,701,400	1,217,134	896,848	320,286	26.31%	4
Amortisation for Decommissioning Asset	846,087	352,536	352,536	-	0.00%	
Capping Accretion Expense	274,234	114,264	114,264	-	0.00%	
Post Closure Accretion Expense	156,128	65,053	65,053	-	0.00%	
RRF Amortisation	491,348	204,728	204,728	-	0.00%	
Total Expenses	**60,271,059**	**23,257,566**	**21,678,572**	**1,578,994**	**6.79%**	
Profit on Sale of Assets	26,122	2,472	35,445	32,973	1333.85%	
Loss on Sale of Assets	70,725	-	-	-		
Revaluation of Assets	-	-	-	-		
	(44,603)	**2,472**	**35,445**	**32,973**	**1333.85%**	
Changes in Net Assets Resulting from Operations	**827,101**	**2,318,612**	**1,516,559**	**(802,054)**	**(34.59%)**	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of variance where: **1. Member Revenue (Aggregated) variances greater than $250,000.** **2. Non Member Revenue (Aggregated) variances greater than $100,000.** **3. Other Revenues Charged (Per Line Item) variances greater than $100,000.** **4. All Expense variances (Per Line Item) greater than $100,000.**
1	User Charges - Members and Non Members	Total user charges year to date are lower than budget ($2,409k). Member councils ($2,314k) below budget mainly Cities of Stirling and Joondalup. Non-members are below budget ($95k) driven mainly by Casuals.The Member Councils, year to date have delivered less processable tonnes (3,749t) and less non processable tonnes (11,822t) than the phased annual budget mainly attributable to Cities of Joondalup and Stirling. RRF residues are slightly above budget (1,716t). Cash and Trade customers are below budget (539t).
2	Employee Costs	Employee costs for year to date are down by $201k due to unspent wages, superannuation and workers compensation insurance.
3	RRF Other Operating Expenses	RRF Other Operating Expenses is $436k higher than the budget which is tonnage driven.
4	DEP Landfill Levy/Amortisation for Cell Development	DEP Landfill Levy is $1.558m lower than the budget and Amortisation for Cell Development is $320k below budget due to lower waste delivered to landfill.

APPENDIX NO. 1

Mindarie Regional Council

OPERATING STATEMENT
For the month ended 30 November 2016

Description	Adopted Budget	YTD Budget	YTD Actual	$ Variance	% Variance
Resource Recovery Facility					
Operating Expenditure					
Employee Costs					
Salaries	-	-	-	-	
Allowances	-	-	-	-	
Workers Compensation Premium	-	-	-	-	
	-	**-**	**-**	**-**	
Consultants and Contract Labour					
Consultancy	15,000	4,800	4,757	(43)	(0.90%)
Contract Labour External	-	-	-	-	
	15,000	**4,800**	**4,757**	**(43)**	**(0.90%)**
Office Expenses					
Cleaning of Buildings					
General cleaning	9,000	3,750	1,240	(2,510)	(66.94%)
Window cleaning	2,000	833	3,294	2,461	295.28%
	11,000	**4,583**	**4,534**	**(50)**	**(1.08%)**
Information System Expenses					
Computer System Maintenance					
ICT contractors costs	2,000	2,000	1,995	(5)	(0.25%)
Newcastle Weighing Services-Gen Maintenance	12,000	5,000	4,344	(656)	(13.13%)
Vertical Telecom P/L-Maint of Microwave Ant	6,000	2,500	2,107	(393)	(15.70%)
	20,000	**9,500**	**8,446**	**(1,054)**	**(11.09%)**
Building Maintenance					
Building Maintenance	12,500	1,250	389	(861)	(68.84%)
Building Security					
Security - Monitoring	2,000	833	-	(833)	(100.00%)
Security - Alarm maintenance	2,000	-	687	687	
Security - call out	1,000	-	210	210	
	17,500	**2,083**	**1,287**	**(797)**	**(38.23%)**
RRF Operation Expenses					
Fencing and Gate Maintenance					
Fencing and Gate Maintenance	7,500	3,600	3,600	-	0.00%
Repair of Boom Gate	2,500	-	-	-	
Road Maintenance	-	-	-	-	
Bores and Pipework					
Bore maint/calibration/electronics	5,000	-	-	-	
Groundwater sampling	2,500	1,000	1,050	50	5.00%
Bacteria sampling	1,000	-	-	-	
Vermin control	1,000	-	-	-	
Spills/leaks/incident management	500	-	-	-	
Vehicle Wash Facility Operations	-	-	-	-	
Landscaping and Gardens	12,000	1,100	1,960	860	78.18%
Compost Disposal	408,300	114,600	168,976	54,376	47.45%
Contractor's Fees	25,521,000	10,514,652	10,895,069	380,417	3.62%
RRF Maintenance Funding	250,000	-	-	-	
	26,211,300	**10,634,952**	**11,070,655**	**435,703**	**4.10%**
Utilities					
Electricity	10,000	4,167	-	(4,167)	(100.00%)
Rates	25,829	10,762	44,652	33,890	314.90%
	35,829	**14,929**	**44,652**	**29,723**	**199.10%**
Insurance					
Municipal Property Insurance	3,000	1,250	1,790	540	43.23%
Public Liability Insurance	5,600	2,333	2,156	(177)	(7.59%)
	8,600	**3,583**	**3,947**	**363**	**10.14%**
Cost of Borrowings					
Interest on Loans					
Loan 10A	69,779	29,075	27,854	(1,220)	(4.20%)
Loan 10B	-	-	644	644	
Loan 10C	-	-	2,795	2,795	
Loan 11	12,693	5,289	8,506	3,217	60.83%
Loan Expenses	-	-	1,065	1,065	
	82,472	**34,363**	**40,864**	**6,501**	**18.92%**
Amortisations					
Amortisation Pre-operating Costs	104,700	43,625	43,625	-	0.00%
Amortisation Costs	386,648	161,103	161,103	-	0.00%
	491,348	**204,728**	**204,728**	**-**	**0.00%**
Depreciation					
Depreciation on Building	23,600	9,833	9,834	1	0.01%

Mindarie Regional Council
OPERATING STATEMENT
For the month ended 30 November 2016

Depreciation on Infrastructure	26,700	11,125	11,124	(2)	(0.01%)
	50,300	**20,958**	**20,958**	**(0)**	**(0.00%)**
Total Operating Expenditure	**26,943,349**	**10,934,481**	**11,404,827**	**470,348**	**4.30%**
Net Total	**(26,943,349)**	**(10,934,481)**	**(11,404,827)**	**(470,348)**	**4.30%**

APPENDIX NO. 1

Mindarie Regional Council

INCOME STATEMENT BY DEPARTMENT
For the month ended 30 November 2016

Description	Adopted Budget	YTD Budget	YTD Actual	$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
General Purpose Funding	61,142,763	25,573,707	23,159,686	2,414,021	9.44%
Community Amenities	-	-	-	-	
Resource Recovery Facility	-	-	-	-	
	61,142,763	**25,573,707**	**23,159,686**	**2,414,021**	**9.44%**
Profit on Disposal of Assets					
Governance	4,998	2,472	3,356	(884)	(35.77%)
Community Amenities	21,124	-	32,088	(32,088)	
Resource Recovery Facility	-	-	-	-	
	26,122	**2,472**	**35,445**	**(32,973)**	
Total Revenue	**61,168,885**	**25,576,179**	**23,195,131**	**2,381,048**	**9.31%**
Expenses from Ordinary Activities					
Operating Expenditure					
Governance	4,239,998	1,518,057	1,464,938	53,119	3.50%
Community Amenities	28,787,712	10,755,028	8,806,056	1,948,972	18.12%
Resource Recovery Facility	26,860,877	10,900,118	11,363,963	(463,846)	(4.26%)
	59,888,587	**23,173,203**	**21,634,957**	**1,538,246**	**6.64%**
Loss on Sale of Assets					
Governance	-	-	-	-	
Community Amenities	70,725	-	-	-	
Resource Recovery Facility	-	-	-	-	
	70,725	**-**	**-**	**-**	
Cost of Borrowings					
Community Amenities	300,000	50,000	2,751	47,249	94.50%
Resource Recovery Facility	82,472	34,363	40,864	(6,501)	(18.92%)
	382,472	**84,363**	**43,615**	**40,748**	**48.30%**
Total Expenditure	**60,341,784**	**23,257,566**	**21,678,572**	**1,578,994**	**6.79%**
Changes in Net Assets Resulting from Operations	**827,101**	**2,318,612**	**1,516,559**	**802,054**	**34.59%**

APPENDIX NO. 1

Mindarie Regional Council

Balance Sheet

For the month ended 30 November 2016

Description	ACTUAL 2016/2017	Movement	ACTUAL 2015/2016
CURRENT ASSETS			
Cash	1,352,844	(3,190,361)	4,543,205
Investments	21,671,084	1,421,124	20,249,960
MRC Security (Guarrantee) Account	-	-	-
Debtors	3,402,001	(134,792)	3,536,793
Stock	9,460	(2,645)	12,105
Prepayments	388,117	304,479	83,638
Accrued Income	105,820	(27,829)	133,649
Work In Progress - Waste Facility	-	-	-
Work In Progress - Waste Facility Building	-	-	-
Work In Progress - Landfill Stage2 Phase3 Development (Lining)	196,868	192,318	4,550
Work In Progress - CCTV Project	54,189	54,189	-
Work In Progress - Admin Renovation	85,968	85,968	-
Work In Progress - Network to Transfer Hut	5,219	5,219	-
Other Current Assets	313,710	(312,821)	626,531
TOTAL CURRENT ASSETS	**27,585,278**	**(1,605,152)**	**29,190,430**
NON-CURRENT ASSETS			
Land	7,000,000	-	7,000,000
Buildings & Improvements	2,848,905	(116,551)	2,965,455
Furniture & Equipment	57,981	(15,707)	73,688
Computing Equipment	290,495	(116,890)	407,384
Plant & Equipment	3,866,918	17,179	3,849,739
Infrastructure - Other	6,065,729	(116,327)	6,182,057
Infrastructure - Excavation	29,049,505	(896,848)	29,946,353
Infrastructure - RRF	4,521,627	(161,103)	4,682,730
Decommissioning Asset	3,891,951	(222,704)	4,114,655
Post Closure	2,674,528	(129,832)	2,804,360
Pre-operating RRF	1,316,571	(43,625)	1,360,196
TOTAL NON-CURRENT ASSETS	**61,584,209**	**(1,802,409)**	**63,386,618**
TOTAL ASSETS	**89,169,487**	**(3,407,561)**	**92,577,048**
CURRENT LIABILITIES			
Creditors	3,501,367	(2,568,642)	6,070,009
Provisions for Leave	842,931	20,377	822,553
Current Loans	158,853	(4,028,196)	4,187,049
Accruals	1,645,802	1,439,381	206,421
TOTAL CURRENT LIABILITIES	**6,148,953**	**(5,137,080)**	**11,286,032**
NON CURRENT LIABILITIES			
Provisions for Leave	116,834	33,643	83,191
Non Current Loans	1,196,489	-	1,196,489
Decommission Provision for Capping	15,128,461	179,318	14,949,143
Other Non Current Liabilities	39,983	-	39,983
TOTAL NON CURRENT LIABILITIES	**16,481,767**	**212,960**	**16,268,806**
TOTAL LIABILITIES	**22,630,719**	**(4,924,119)**	**27,554,838**
NET ASSETS	**66,538,768**	**1,516,558**	**65,022,210**
EQUITY			
Retained Surplus	18,598,545	39,928	18,558,617
Reserves (Cash Back)	14,713,137	1,476,630	13,236,506
Reserves (Non Cash Back)	29,499,837	-	29,499,837
Council Contribution	3,727,249	-	3,727,249
TOTAL EQUITY	**66,538,768**	**1,516,558**	**65,022,210**

 APPENDIX NO. 1

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 30 November 2016

Description	ACTUAL 2016/2017
Opening Balance - 1 July 2015	
Site Rehabilitation	9,140,456
Capital Expenditure	1,604,975
Participants Surplus Reserve	2,000,000
Carbon Price	491,076
	13,236,506
Interest on Investments	
Site Rehabilitation	-
Capital Expenditure	-
Participants Surplus Reserve	-
Carbon Price	-
	-
Transfer from Operating Surplus	
Site Rehabilitation	179,318
Capital Expenditure	2,083,335
Participants Surplus Reserve	-
Carbon Price	-
	2,262,653
Total Transfer from Operations	**2,262,653**
Transfer from Balance Sheet Provisions	
Site Rehabilitation	-
	-
Transfer to Operating Surplus	
Site Rehabilitation	-
Capital Expenditure	786,022
Carbon Price	-
	786,022
Closing Balance	
Site Rehabilitation	9,319,773
Capital Expenditure	2,902,288
Participants Surplus Reserve	2,000,000
Carbon Price	491,076
	14,713,137

APPENDIX NO. 1

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 30 November 2016

Description	Adopted Budget	YTD Actual	% to Adopted Budget
PLANT, VEHICLES AND MACHINERIES			
Plant and Vehicles			
Replacement of Hino Bin Truck (Plant83)	286,000	-	
Replacement of Cat 257 MTL (Plant99)	90,000	-	
Replacement of Lighting tower (Plant88)	45,000	35,853	
Replacement of DCS vehicle (Plant97)	48,000	47,916	
Replacement of CEO vehicle (Plant96)	52,000	48,088	92.48%
Replacement of Ops Manager vehicle (Plant101)	45,000	40,810	
brought forward item:			
Replacement of Fire Ute (Plant10)	70,000	1,600	
Replacement of Fire Truck (Plant14)	200,000	210,660	105.33%
Replacement of Fire Cat Forklift (Plant59)	35,000	-	
Replacement of Nissan Ute (Plant86)	30,000	29,590	
	901,000	**414,517**	
Machinery and Equipment			
3 Odour monitoring units	45,000	-	
Replacement of Radiation equipment	5,000	-	
Replacement of Biodiesel equipment	2,500	-	
Irrigation on Waugal	5,000	-	
Hook Lift Bins	50,000	-	
Tarpomatic Spindle	27,000	20,390	
Tarpomatic Tarps	60,000	50,455	
brought forward item:			
Woodchipper	60,000	-	
	254,500	**70,845**	
TOTAL PLANT, VEHICLES AND MACHINERIES	**1,155,500**	**485,362**	42.00%
FURNITURE AND EQUIPMENT			
Furniture and Fittings			
Furniture and Fittings (Miscellaneous Replacements)	5,100	-	
New CCTV for Tamala Park and Neerabup	90,000	46,108	
Airconditioning Units to Various Locations	22,800	-	
	117,900	**46,108**	
TOTAL FURNITURE AND EQUIPMENT	**117,900**	**46,108**	39.11%
COMPUTING EQUIPMENT			
Computing Equipment			
Custom PC for DCS upgrade	5,000	-	
Dust Monitoring upgrade	5,500	-	
HP switch with POE upgrade	14,000	-	
Network, wi-fi and power to transfer hut	23,000	6,783	
Admin Network and Server cabinets	23,000	-	
Server upgrade at Tamala Park	24,000	-	
SAN upgrade	130,000	-	
	224,500	**6,783**	
TOTAL COMPUTING EQUIPMENT	**224,500**	**6,783**	
LAND AND BUILDINGS			
Building			
Second BioDiesel Shed	15,000	4,895	32.63%
Admin office renovation	80,000	10,878	13.60%
Recycling Centre renovation and alignment phase2	428,000	-	
	523,000	**15,773**	
TOTAL LAND AND BUILDINGS	**523,000**	**15,773**	3.02%

Mindarie Regional Council

STATEMENT OF INVESTING ACTIVITIES
For the month ended 30 November 2016

Description	Adopted Budget	YTD Actual	% to Adopted Budget
INFRASTRUCTURE			
Operations			
Telemetry system-4 leachate sys, weather and comp.	130,000	-	
Litter fence	20,000	-	
Drizzle mat extension	15,000	-	
Gas monitoring wells - program7	45,000	-	
Gas monitoring wells - program8	45,000	-	
Gas remediation wells - program4	45,000	-	
Gas remediation wells - program5	22,500	-	
Gas remediation wells - program6	22,500	-	
Groundwater monitoring wells	26,000	-	
Groundwater remediation pumps	30,000	-	
Millipede barrier	35,000	-	
Wastewater treatment plant - redesign	10,000	2,694	
Fuel tanks	50,000	36,985	
Signage	50,000	-	
Gas well installations	27,000	-	
	573,000	**39,679**	
Waste Infrastructure			
brought forward item:			
Waste Facility	6,000,000	-	
Waste Facility Buiding	5,000,000	-	
	11,000,000	**-**	
Landfill Infrastructure Phase3			
Cell Development - Lining (inc. c/f)	3,000,000	192,318	6.41%
	3,000,000	**192,318**	
TOTAL INFRASTRUCTURE	**14,573,000**	**231,996**	1.59%

APPENDIX NO. 1

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2016	Principal Drawn Down to 30/06/2017	Principal Repayments Actual to 30/11/2016	Principal Outstanding Actual to 30/11/2016	Interest Repayments Actual to 30/11/2016	Note
Community Amenities									
Tamala Park Landfill									
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Mar-16	5.98%	-	-	-	-	-	
Loan 13 - Development of Cell for Phase 3	5,630,000	Jun-19	6.71%	1,151,157	-	1,151,156	-	2,751	
Loan 14 - Waste Facility	6,000,000			-	-	-	-	-	
Loan 15 - Waste Facility Building	4,000,000			-	-	-	-	-	
Loan 16 - Cell Development Expenditure	1,346,000			-	-	-	-	-	
Regional Resource Recovery Facility									
Loan 11 - RRF Land Purchase	3,500,000	Aug-17	5.97%	358,477	-	140,193	218,283	8,506	
Loan 10a - RRF Infrastructure	2,000,000	Apr-25	6.16%	1,190,014	-	52,955	1,137,060	27,854	
Loan 10b - RRF Infrastructure (Variable Interest Rate)	2,600,000	Sep-22	Variable	1,795,000	-	1,795,000	-	644	
Loan 10c - RRF Infrastructure	4,000,000	Jun-18	3.97%	888,892	-	888,892	-	2,795	
TOTAL	44,076,000			5,383,540	-	4,028,196	1,355,343	42,550	
						Facility Fee		1,065	
						Total Borrowing Costs		**43,615**	

Financial Statements for the period ended 31 December 2016

Item 9.1	APPENDIX NO. 2	Item 9.1

MANAGEMENT FINANCIAL STATEMENTS

FOR THE MONTH ENDED 31 DECEMBER 2016

APPENDIX NO. 2

Mindari Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 31 December 2016

Description	Adopted Budget	YTD Budget	YTD Actual	$ Variance	% Variance	Note
Revenue from Ordinary Activities						
Member User Charges						
User Charges - City of Perth	2,244,000	1,160,872	1,151,899			
User Charges - City of Wanneroo	12,210,000	6,406,568	6,107,165			
User Charges - City of Joondalup	10,807,500	5,670,629	4,611,328			
User Charges - City of Stirling	12,830,115	6,899,812	5,971,625			
User Charges - Town of Cambridge	1,435,500	750,831	615,955			
User Charges - City of Vincent	2,508,000	1,309,652	1,165,017			
User Charges - Town of Victoria Park	2,722,500	1,421,995	1,031,099			
User Charges - RRF Residues	8,035,500	4,017,750	4,307,291			
	52,793,115	**27,638,109**	**24,961,379**	**(2,676,730)**	**(9.68%)**	
Non Member User Charges						
User Charges - WMRC	3,052,500	-	-	-		
User Charges - City of South Perth	-	-	-	-		
User Charges - Casual Tipping Fees	2,981,848	1,610,499	1,496,747	(113,752)	(7.06%)	
	6,034,348	**1,610,499**	**1,496,747**	**(113,752)**	**(7.06%)**	
Total User Charges	**58,827,463**	**29,248,608**	**26,458,126**	**(2,790,482)**	**(9.54%)**	1
Other Charges						
Service Charges						
Sale of Recyclable Materials	785,000	392,500	401,152	8,652	2.20%	
Gas Power Generation Sales	580,000	333,000	333,116	116	0.03%	
Grants and Subsidies	-	-	-	-		
Contributions, Reimbursements & Donations	5,000	300	5,906	5,606	1868.54%	
Interest Earnings	593,000	296,500	271,821	(24,679)	(8.32%)	
Other Revenue	352,300	204,150	199,900	(4,250)	(2.08%)	
Total Other Charges	**2,315,300**	**1,226,450**	**1,211,894**	**(14,556)**	**(1.19%)**	
Total Revenue from Ordinary Activities	**61,142,763**	**30,475,058**	**27,670,020**	**(2,805,038)**	**(9.20%)**	
Expenses from Ordinary Activities						
Employee Costs	5,410,752	2,650,045	2,427,326	222,720	8.40%	2
Materials and Contracts						
Consultants and Contract Labour	1,034,000	220,500	464,664	(244,164)	(110.73%)	3
Communications and Public Consultation	377,980	58,250	62,577	(4,327)	(7.43%)	
Landfill Expenses	1,262,600	454,957	516,203	(61,246)	(13.46%)	
Office Expenses	217,740	103,495	99,356	4,139	4.00%	
Information System Expenses	178,900	79,300	54,673	24,627	31.06%	
Building Maintenance	207,800	62,270	65,016	(2,746)	(4.41%)	
Plant and Equipment Operating & Hire	995,280	363,331	314,231	49,100	13.51%	
RRF Other Operating Expenses	26,211,300	12,936,100	13,309,634	(373,534)	(2.89%)	4
Waste Minimisation	3,052,500	-	-	-		
Utilities	185,229	92,815	130,974	(38,159)	(41.11%)	
Depreciation	1,705,220	852,610	970,164	(117,554)	(13.79%)	5
Borrowing Costs	382,472	91,236	50,232	41,004	44.94%	
Insurances	293,676	91,389	80,471	10,918	11.95%	
DEP Landfill Levy	13,138,200	7,024,279	5,735,412	1,288,867	18.35%	6
Land Lease/Rental	709,000	352,000	351,670	330	0.09%	
Other Expenditure						
Members Costs	247,213	90,006	96,153	(6,147)	(6.83%)	
Administration Expenses	192,000	51,540	66,792	(15,252)	(29.59%)	
Amortisation for Cell Development	2,701,400	1,444,292	1,088,115	356,177	24.66%	6
Amortisation for Decommissioning Asset	846,087	423,044	423,044	-	0.00%	
Capping Accretion Expense	274,234	137,117	137,117	-	0.00%	
Post Closure Accretion Expense	156,128	78,064	78,064	-	0.00%	
RRF Amortisation	491,348	245,674	245,674	-	0.00%	
Total Expenses	**60,271,059**	**27,902,313**	**26,767,562**	**1,134,751**	**4.07%**	
Profit on Sale of Assets	26,122	3,596	35,445	31,849	885.67%	
Loss on Sale of Assets	70,725	-	-	-		
Revaluation of Assets	-	-	-	-		
	(44,603)	**3,596**	**35,445**	**31,849**	**885.67%**	
Changes in Net Assets Resulting from Operations	**827,101**	**2,576,341**	**937,903**	**(1,638,438)**	**(63.60%)**	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of variance where: 1. Member Revenue (Aggregated) variances greater than $250,000. 2. Non Member Revenue (Aggregated) variances greater than $100,000. 3. Other Revenues Charged (Per Line Item) variances greater than $100,000. 4. All Expense variances (Per Line Item) greater than $100,000.
1	User Charges - Members and Non Members	Total user charges year to date are lower than budget ($2,790k). Member councils ($2,677k) below budget mainly Cities of Stirling and Joondalup. Non-members are below budget ($113k) driven mainly by Casuals. The Member Councils, year to date have delivered less processable tonnes (5,221t) and less non processable tonnes (12,627t) than the phased annual budget mainly attributable to Cities of Joondalup and Stirling and Town of Victoria Park. RRF residues are slightly above budget (1,795t). Cash and Trade customers are below budget (673t).
2	Employee Costs	Employee costs for year to date are down by $223k due to unspent wages, superannuation and workers compensation insurance.
3	Consultants and contract labour	Consultants and contract labour for December is over budget by $230k mainly due to a payment to EMRC in month ($210k) to fund a portion of costs associated with consultancy and legal costs incurred in the tender regarding a resource recovery facility.
4	RRF Other Operating Expenses	RRF Other Operating Expenses is $374k higher than the budget which is tonnage driven.
5	Depreciation	Depreciation is $118k higher than the budget due to unbudgeted revaluation of Plant and Equipment assets on 30 June 2016.

APPENDIX NO. 2

Mindarie Regional Council
OPERATING STATEMENT
For the month ended 31 December 2016

Chief Executive Officer					
Operating Expenditure					
Employee Costs					
Salaries	425,800	212,900	161,974	50,926	23.92%
Allowances	3,619	1,809	279	1,530	84.59%
Staff Training					
Staff Training - CEO	4,000	300	300	0	0.09%
Staff Training - HR	1,500	250	227	23	9.09%
Staff Training - Exec Asst	1,500	-	-	-	
Staff Training - First Aid	400	-	-	-	
Staff Training - Manual handling	200	-	-	-	
Staff Training - Warden training	500	-	-	-	
Staff Conferences	17,000	1,500	2,363	(863)	(57.56%)
Superannuation	66,500	33,250	29,690	3,560	10.71%
Travelling Expenses	1,000	500	607	(107)	(21.47%)
First Aid Expenses	-	-	-	-	
Staff Recruitment					
Staff Recruitment - Senior management	6,000	6,000	7,774	(1,774)	(29.57%)
Staff Recruitment - Officers	2,500	2,100	395	1,705	81.19%
Staff Recruitment - Operations	2,500	1,800	2,011	(211)	(11.72%)
Corporate Uniform/Protective Clothing	-	-	-	-	
Wellness Program					
Spectacle allowance	1,600	-	14	(14)	
Drug and alcohol test	8,000	2,100	2,152	(52)	(2.48%)
ORS counselling service	4,000	1,200	1,200	-	0.00%
Flu injection	2,000	-	-	-	
Hep B and tetanus	500	-	-	-	
Skin cancer	3,500	-	-	-	
FBT Expenses	14,000	3,200	3,192	8	0.25%
OH&S Expenses	-	-	-	-	
Workers Compensation Premium	16,900	8,450	6,012	2,438	28.85%
Annual Leave	46,400	23,200	18,163	5,037	21.71%
Sick Leave	10,000	5,000	3,365	1,635	32.70%
Long Service Leave	12,100	6,050	4,723	1,327	21.94%
Total Employee Costs	**652,019**	**309,609**	**244,441**	**65,168**	**21.05%**
Consultants and Contract Labour					
Consultancy					
HR Support and Performance Review	13,000	5,700	3,250	2,450	
OHS Consultant Support	5,000	-	-	-	
Senior Management Coaching	10,000	5,000	5,040	(40)	
Waste Precinct and Reports	280,000	41,800	41,596	204	
Valuation of Properties	15,000	-	-	-	
	323,000	**52,500**	**49,886**	**2,614**	**4.98%**
Communications and Public Consultations					
Advertising and Promotions	10,000	200	1,225	(1,025)	(512.42%)
	10,000	**200**	**1,225**	**(1,025)**	**(512.42%)**
Landfill Expenses					
Research and Planning					
MWAC	52,100	26,050	25,440	611	2.34%
Other	-	-	2,000	(2,000)	
	52,100	**26,050**	**27,440**	**(1,390)**	**(5.33%)**
Office Expenses					
Meals and Entertainment					
Awards recognition	3,000	1,300	2,901	(1,601)	(123.12%)
Business meetings	5,000	1,080	1,757	(677)	(62.68%)
CEO miscellaneous	6,000	870	1,420	(550)	(63.22%)
Subscriptions and Memberships					
Australian landfill owners association	3,500	1,750	2,750	(1,000)	(57.14%)
ISWA/AL&GA annual membership	600	300	-	300	100.00%
LGMA membership	500	250	233	17	6.71%
Others	300	-	114	(114)	
	18,900	**5,550**	**9,175**	**(3,625)**	**(65.31%)**
Plant and Vehicles Operating & Hire					
Fuel and Oil	4,000	2,000	1,670	330	16.50%
MV Licences	350	350	741	(391)	(111.69%)
Tyres and Tubes	1,500	-	-	-	
Repair and Maintenance	1,500	200	182	18	9.09%
Plant Hire Costs	2,000	-	-	-	
	9,350	**2,550**	**2,593**	**(43)**	**(1.67%)**
Insurance					
Municipal Property Insurance	14,000	7,000	11,049	(4,049)	(57.84%)
Public Liability Insurance	5,600	2,800	2,541	259	9.24%

Mindarie Regional Council
OPERATING STATEMENT
For the month ended 31 December 2016

Plant and Machinery Insurance	400	200	126	74	37.10%
Salary Continuance	3,000	1,500	1,061	439	29.26%
Fidelity Guarantee Insurance	2,000	1,000	1,320	(320)	(31.96%)
Statutory & Business Practices Liability Ins	11,000	5,500	5,904	(404)	(7.34%)
Personal Injury Insurance	1,300	650	588	63	9.62%
Pollution Liability Insurance	130,000	-	-	-	
Insurance Excess	10,000	1,000	700	300	30.00%
	177,300	**19,650**	**23,288**	**(3,638)**	**(18.51%)**
Administration Expenses					
Legal Expenses	100,000	15,000	15,739	(739)	(4.93%)
Other Expenses	5,000	4,100	4,069	31	0.75%
	105,000	**19,100**	**19,808**	**(708)**	**(3.71%)**
Depreciation					
Depreciation on Buildings	92,100	46,050	46,029	21	0.05%
Depreciation on Furniture & Office Equipment	1,400	700	675	25	3.58%
Depreciation on Computing Equipment	8,400	4,200	4,157	43	1.04%
Depreciation on Plant and Vehicles	6,600	3,300	3,390	(90)	(2.72%)
	108,500	**54,250**	**54,250**	**0**	**0.00%**
Total Operating Expenditure	**1,456,169**	**489,459**	**432,105**	**57,354**	**11.72%**
Profit on Sale of Assets	2,472	2,472	849	1,623	65.64%
Loss on Sale of Assets	-	-	-	-	
Net Total	**(1,453,697)**	**(486,987)**	**(431,256)**	**(55,731)**	**11.44%**

APPENDIX NO. 2

Mindarie Regional Council

INCOME STATEMENT BY DEPARTMENT
For the month ended 31 December 2016

Description	Adopted Budget	YTD Budget	YTD Actual	$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
General Purpose Funding	61,142,763	30,475,058	27,670,020	2,805,038	9.20%
Community Amenities	-	-	-	-	
Resource Recovery Facility	-	-	-	-	
	61,142,763	**30,475,058**	**27,670,020**	**2,805,038**	**9.20%**
Profit on Disposal of Assets					
Governance	4,998	2,472	3,356	(884)	(35.77%)
Community Amenities	21,124	1,124	32,088	(30,964)	(2754.83%)
Resource Recovery Facility	-	-	-	-	
	26,122	**3,596**	**35,445**	**(31,849)**	
Total Revenue	**61,168,885**	**30,478,654**	**27,705,465**	**2,773,189**	**9.10%**
Expenses from Ordinary Activities					
Operating Expenditure					
Governance	4,239,998	1,802,464	1,753,795	48,668	2.70%
Community Amenities	28,787,712	12,754,675	11,304,032	1,450,643	11.37%
Resource Recovery Facility	26,860,877	13,253,939	13,659,503	(405,564)	(3.06%)
	59,888,587	**27,811,077**	**26,717,330**	**1,093,747**	**3.93%**
Loss on Sale of Assets					
Governance	-	-	-	-	
Community Amenities	70,725	-	-	-	
Resource Recovery Facility	-	-	-	-	
	70,725	**-**	**-**	**-**	
Cost of Borrowings					
Community Amenities	300,000	50,000	2,751	47,249	94.50%
Resource Recovery Facility	82,472	41,236	47,481	(6,245)	(15.14%)
	382,472	**91,236**	**50,232**	**41,004**	**44.94%**
Total Expenditure	**60,341,784**	**27,902,313**	**26,767,562**	**1,134,751**	**4.07%**
Changes in Net Assets Resulting from Operations	**827,101**	**2,576,341**	**937,903**	**1,638,438**	**63.60%**

Mindarie Regional Council

Balance Sheet

For the month ended 31 December 2016

Description	ACTUAL 2016/2017	Movement	ACTUAL 2015/2016
CURRENT ASSETS			
Cash	1,522,285	(3,020,920)	4,543,205
Investments	21,906,901	1,656,941	20,249,960
Debtors	4,396,535	859,742	3,536,793
Stock	16,241	4,136	12,105
Prepayments	341,891	258,253	83,638
Accrued Income	97,367	(36,282)	133,649
Work In Progress - Landfill Stage2 Phase3 Development (Lining)	200,718	196,168	4,550
Work In Progress - CCTV Project	68,225	68,225	-
Work In Progress - Admin Renovation	91,100	91,100	-
Work In Progress - Network to Transfer Hut	6,722	6,722	-
Work In Progress - SAN Upgrade	123,855	123,855	-
Other Current Assets	301,586	(324,945)	626,531
TOTAL CURRENT ASSETS	**29,073,424**	**(117,006)**	**29,190,430**
NON-CURRENT ASSETS			
Land	7,000,000	-	7,000,000
Buildings & Improvements	2,828,096	(137,359)	2,965,455
Furniture & Equipment	54,846	(18,842)	73,688
Computing Equipment	269,509	(137,876)	407,384
Plant & Equipment	3,833,988	(15,751)	3,849,739
Infrastructure - Other	6,035,058	(146,999)	6,182,057
Infrastructure - Excavation	28,858,239	(1,088,115)	29,946,353
Infrastructure - RRF	4,489,406	(193,324)	4,682,730
Decommissioning Asset	3,847,410	(267,245)	4,114,655
Post Closure	2,648,561	(155,799)	2,804,360
Pre-operating RRF	1,307,846	(52,350)	1,360,196
TOTAL NON-CURRENT ASSETS	**61,172,960**	**(2,213,658)**	**63,386,618**
TOTAL ASSETS	**90,246,384**	**(2,330,664)**	**92,577,048**
CURRENT LIABILITIES			
Creditors	6,710,118	640,109	6,070,009
Provisions for Leave	849,129	26,576	822,553
Current Loans	158,853	(4,028,196)	4,187,049
Accruals	44,603	(161,818)	206,421
TOTAL CURRENT LIABILITIES	**7,762,704**	**(3,523,328)**	**11,286,032**
NON CURRENT LIABILITIES			
Provisions for Leave	122,771	39,580	83,191
Non Current Loans	1,196,489	-	1,196,489
Decommission Provision for Capping	15,164,324	215,181	14,949,143
Other Non Current Liabilities	39,983	-	39,983
TOTAL NON CURRENT LIABILITIES	**16,523,568**	**254,762**	**16,268,806**
TOTAL LIABILITIES	**24,286,272**	**(3,268,567)**	**27,554,838**
NET ASSETS	**65,960,112**	**937,903**	**65,022,210**
EQUITY			
Retained Surplus	17,749,371	(809,245)	18,558,617
Reserves (Cash Back)	14,983,654	1,747,148	13,236,506
Reserves (Non Cash Back)	29,499,837	-	29,499,837
Council Contribution	3,727,249	-	3,727,249
TOTAL EQUITY	**65,960,112**	**937,903**	**65,022,210**

APPENDIX NO. 2

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 31 December 2016

Description	ACTUAL 2016/2017
Opening Balance - 1 July 2015	
Site Rehabilitation	9,140,456
Capital Expenditure	1,604,975
Participants Surplus Reserve	2,000,000
Carbon Price	491,076
	13,236,506
Interest on Investments	
Site Rehabilitation	-
Capital Expenditure	-
Participants Surplus Reserve	-
Carbon Price	-
	-
Transfer from Operating Surplus	
Site Rehabilitation	215,181
Capital Expenditure	2,500,002
Participants Surplus Reserve	-
Carbon Price	-
	2,715,183
Total Transfer from Operations	**2,715,183**
Transfer from Balance Sheet Provisions	
Site Rehabilitation	-
	-
Transfer to Operating Surplus	
Site Rehabilitation	-
Capital Expenditure	968,035
Carbon Price	-
	968,035
Closing Balance	
Site Rehabilitation	9,355,637
Capital Expenditure	3,136,942
Participants Surplus Reserve	2,000,000
Carbon Price	491,076
	14,983,654

APPENDIX NO. 2

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 December 2016

Description	Adopted Budget	YTD Actual	% to Adopted Budget
PLANT, VEHICLES AND MACHINERIES			
Plant and Vehicles			
Replacement of Hino Bin Truck (Plant83)	286,000	-	
Replacement of Cat 257 MTL (Plant99)	90,000	-	
Replacement of Lighting tower (Plant88)	45,000	35,853	
Replacement of DCS vehicle (Plant97)	48,000	47,916	
Replacement of CEO vehicle (Plant96)	52,000	48,088	92.48%
Replacement of Ops Manager vehicle (Plant101)	45,000	40,810	
brought forward item:			
Replacement of Fire Ute (Plant10)	70,000	1,600	
Replacement of Fire Truck (Plant14)	200,000	210,660	105.33%
Replacement of Fire Cat Forklift (Plant59)	35,000	-	
Replacement of Nissan Ute (Plant86)	30,000	29,590	
	901,000	**414,517**	
Machinery and Equipment			
3 Odour monitoring units	45,000	-	
Replacement of Radiation equipment	5,000	-	
Replacement of Biodiesel equipment	2,500	-	
Irrigation on Waugal	5,000	-	
Hook Lift Bins	50,000	45,640	
Tarpomatic Spindle	27,000	20,390	
Tarpomatic Tarps	60,000	50,455	
brought forward item:			
Woodchipper	60,000	-	
	254,500	**116,485**	
TOTAL PLANT, VEHICLES AND MACHINERIES	**1,155,500**	**531,002**	45.95%
FURNITURE AND EQUIPMENT			
Furniture and Fittings			
Furniture and Fittings (Miscellaneous Replacements)	5,100	-	
New CCTV for Tamala Park and Neerabup	90,000	60,144	
Airconditioning Units to Various Locations	22,800	-	
	117,900	**60,144**	
TOTAL FURNITURE AND EQUIPMENT	**117,900**	**60,144**	51.01%
COMPUTING EQUIPMENT			
Computing Equipment			
Custom PC for DCS upgrade	5,000	-	
Dust Monitoring upgrade	5,500	-	
HP switch with POE upgrade	14,000	-	
Network, wi-fi and power to transfer hut	23,000	6,783	
Admin Network and Server cabinets	23,000	-	
Server upgrade at Tamala Park	24,000	-	
SAN upgrade	130,000	123,855	
	224,500	**130,638**	
TOTAL COMPUTING EQUIPMENT	**224,500**	**130,638**	
LAND AND BUILDINGS			
Building			
Second BioDiesel Shed	15,000	8,403	56.02%
Admin office renovation	80,000	16,010	20.01%
Recycling Centre renovation and alignment phase2	428,000	-	
	523,000	**24,413**	
TOTAL LAND AND BUILDINGS	**523,000**	**24,413**	4.67%

APPENDIX NO. 2

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 December 2016

Description	Adopted Budget	YTD Actual	% to Adopted Budget
INFRASTRUCTURE			
Operations			
Telemetry system-4 leachate sys, weather and comp.	130,000	-	
Litter fence	20,000	-	
Drizzle mat extension	15,000	-	
Gas monitoring wells - program7	45,000	-	
Gas monitoring wells - program8	45,000	-	
Gas remediation wells - program4	45,000	-	
Gas remediation wells - program5	22,500	-	
Gas remediation wells - program6	22,500	-	
Groundwater monitoring wells	26,000	-	
Groundwater remediation pumps	30,000	-	
Millipede barrier	35,000	-	
Wastewater treatment plant - redesign	10,000	2,694	
Fuel tanks	50,000	36,985	
Signage	50,000	-	
Gas well installations	27,000	-	
	573,000	**39,679**	
Waste Infrastructure			
brought forward item:			
Waste Facility	6,000,000	-	
Waste Facility Buiding	5,000,000	-	
	11,000,000	**-**	
Landfill Infrastructure Phase3			
Cell Development - Lining (inc. c/f)	3,000,000	196,168	6.54%
	3,000,000	**196,168**	
TOTAL INFRASTRUCTURE	**14,573,000**	**235,846**	1.62%

APPENDIX NO. 2

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2016	Principal Drawn Down to 30/06/2017	Principal Repayments Actual to 31/12/2016	Principal Outstanding Actual to 31/12/2016	Interest Repayments Actual to 31/12/2016	Note
Community Amenities									
Tamala Park Landfill									
Loan 12 - Construction Stage 2 Phase 2	15,000,000	Mar-16	5.98%	-	-	-	-	-	
Loan 13 - Development of Cell for Phase 3	5,630,000	Jun-19	6.71%	1,151,157	-	1,151,156	-	2,751	
Loan 14 - Waste Facility	6,000,000			-	-	-	-	-	
Loan 15 - Waste Facility Building	4,000,000			-	-	-	-	-	
Loan 16 - Cell Development Expenditure	1,346,000			-	-	-	-	-	
Regional Resource Recovery Facility									
Loan 11 - RRF Land Purchase	3,500,000	Aug-17	5.97%	358,477	-	140,193	218,283	9,613	
Loan 10a - RRF Infrastructure	2,000,000	Apr-25	6.16%	1,190,014	-	52,955	1,137,060	33,365	
Loan 10b - RRF Infrastructure (Variable Interest Rate)	2,600,000	Sep-22	Variable	1,795,000	-	1,795,000	-	644	
Loan 10c - RRF Infrastructure	4,000,000	Jun-18	3.97%	888,892	-	888,892	-	2,795	
TOTAL	44,076,000			5,383,540	-	4,028,196	1,355,343	49,168	
						Facility Fee		1,065	
						Total Borrowing Costs		**50,232**	

Tonnage Report to 31 December 2016

Item 9.1	APPENDIX NO. 3	Item 9.1

Waste to Landfill Tonnages Report for the period to 31 December 2016

Members

The Member Councils' Processable waste for period to date is 5,221 tonnes lower than forecast, with predominantly the Cities of Wanneroo (2,204t) and Joondalup (953t) and the Town of Victoria Park (1,298t) delivering less than forecast.

The non processable waste for the financial year was 12,627 tonnes below the financial forecast, primarily as a result of reductions in member council waste deliveries primarily from the Cities of Joondalup (5,413t) and Stirling (6,311t).

These variances leave the MRC 9.5% behind in its waste receipts from member councils. This reduction in waste to landfill is consistent with the MRC's vision of '*Winning Back Waste*' but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

RRF

The Resource Recovery Facility residue tonnes are 1,795 tonnes ahead of forecast primarily as a result of additional shifts being run.

Trade & Casual

The Casual and Trade tonnes are 673 tonnes lower than financial forecast.

Overall for the period ended 31 December 2016, the tonnes received are 16,726 tonnes (9.4%) below what was budgeted.

APPENDIX NO. 3

Information relating to landfill, resource recovery & recycling tonnages year to date 2016/17

Month: Dec-16

	TONNAGE							
	RRF Actual	Landfill Actual	Total Tonnage	Budget 2016/17	Target % Year to Date	Note	Actual % Year to Date	Year to date Tonnage previous year
MEMBERS								
Processable								
Cambridge	-	3,146	3,146	3,878	51.7%		81.1%	2,752
Joondalup	22,237	4,728	26,965	27,918	51.7%		96.6%	22,018
Perth	-	6,917	6,917	6,980	51.7%		99.1%	5,492
Stirling	-	22,282	22,282	21,585	51.7%	1	103.2%	17,737
Victoria Park	3,378	2,821	6,199	7,497	51.7%		82.7%	5,257
Vincent	3,593	2,665	6,258	6,928	51.7%		90.3%	5,314
Wanneroo	25,988	3,345	29,333	31,537	51.7%		93.0%	23,699
Sub Total Processable	**55,197**	**45,903**	**101,100**	**106,321**	**51.7%**		**95.1%**	**82,268**
Non-Processable								
Cambridge		594	594	673	56.1%		88.3%	538
Joondalup		1,037	1,037	6,449	56.1%		16.1%	4,977
Perth		80	80	100	56.1%		79.9%	59
Stirling		14,809	14,809	21,121	56.1%	1	70.1%	13,193
Victoria Park		64	64	1,122	56.1%		5.7%	95
Vincent		817	817	1,009	56.1%		80.9%	662
Wanneroo		7,736	7,736	7,291	56.1%		106.1%	6,315
Sub Total Non-Processable	**-**	**25,138**	**25,138**	**37,765**	**56.1%**		**66.6%**	**25,838**
Other								
Sita Biovision Residues		26,145	26,145	24,350	50.0%		107.4%	10,169
Wanneroo WRC		-	-	-	0.0%	1	0.0%	2
Sub Total Other	**-**	**26,145**	**26,145**	**24,350**			**107.4%**	**10,171**
SUB TOTAL MEMBERS	**55,197**	**97,185**	**152,382**	**168,436**			**90.5%**	**118,277**
CASUALS								
Trade		6,699	6,699	7,075	54.0%	1	94.7%	5,442
Cash		1,486	1,486	1,782	54.0%	1	83.4%	1,404
Sub Total Casuals	**-**	**8,185**	**8,185**	**8,858**	**54.0%**		**92.4%**	**6,846**
TOTAL	**55,197**	**105,370**	**160,567**	**177,294**				**125,123**
RECYCLING								
Recycling centre sales								

	REVENUE				
	Actual G/L $	Budget 2016/17	Target % Year to Date	Note	Actual % Year to Date
MEMBERS					
Processable					
Cambridge	$ 517,929	639,788	51.7%		81.0%
Joondalup	$ 4,439,984	4,606,470	51.7%		96.4%
Perth	$ 1,138,712	1,151,618	51.7%		98.9%
Stirling	$ 3,600,207	3,487,405	51.7%	1	103.2%
Victoria Park	$ 1,020,484	1,236,923	51.7%		82.5%
Vincent	$ 1,030,327	1,143,087	51.7%		90.1%
Wanneroo	$ 4,831,885	5,203,605	51.7%		92.9%
Sub Total Processable	**$ 16,579,528**	**$ 17,468,894**	**51.7%**		**94.9%**
Non-Processable					
Cambridge	$ 98,026	111,043	56.1%		88.3%
Joondalup	$ 171,344	1,064,160	56.1%		16.1%
Perth	$ 13,187	9,254	56.1%		142.5%
Stirling	$ 2,371,418	3,412,407	56.1%	1	69.5%
Victoria Park	$ 10,615	185,071	56.1%		5.7%
Vincent	$ 134,690	166,564	56.1%		80.9%
Wanneroo	$ 1,275,280	1,202,964	56.1%		106.0%
Sub Total Non-Processable	**$ 4,074,560**	**$ 6,151,463**	**56.1%**		**66.2%**
Other					
Sita Biovision Residues	$ 4,307,291	4,017,750	50.0%		107.2%
Wanneroo WRC	$ -	-	0.0%	1	0.0%
Sub Total Other	**$ 4,307,291**	**$ 4,017,750**			**107.2%**
SUB TOTAL MEMBERS	**$ 24,961,379**	**$ 27,638,107**			**90.3%**
CASUALS					
Trade	$ 1,225,390	1,286,433	54.0%	1	95.3%
Cash	$ 271,358	324,063	54.0%	1	83.7%
Sub Total Casuals	**$ 1,496,747**	**$ 1,610,496**	**54.0%**		**92.9%**
TOTAL	**$ 26,458,126**	**$ 29,248,604**			
RECYCLING					
Recycling centre sales	$ 401,152	785,000	83.3%		51.1%

Notes **1* Based on 15/16 actual tonnages**

APPENDIX NO. 3

List of Payments made for the month ended 30 November 2016

Item 9.2	APPENDIX NO. 4	Item 9.2

Schedule of Payment for November 2016
Council Meeting - 9th February 2017

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
2/11/2016	263	**TELSTRA**	Telephone Expenses	$1,334.69
9/11/2016	264	**CHILD SUPPORT**	Child Support Allowance payment - Deduction made from staff salary	$2,049.79
9/11/2016	265	**Health Insurance Fund of WA**	Health Insurance premium deducted from staff salary	$362.50
21/11/2016	266	**TELSTRA**	Telephone Expenses	$958.38
21/11/2016	267	**Cash**	Staff lotto - Deducted from staff salary	$310.00
24/11/2016	268	**Cash - Petty Cash**	Reimbursement of petty cash expenses	$861.60
24/11/2016	269	**TELSTRA**	Telephone Expenses	$494.79
24/11/2016	270	**Department of Transport**	Vehicle search fees	$33.00
28/11/2016	271	**Cash**	Staff lotto - Deducted from staff salary	$310.00
28/11/2016	272	**CHILD SUPPORT**	Child Support Allowance payment - Deduction made from staff salary	$2,147.63
28/11/2016	273	**Health Insurance Fund of WA**	Health Insurance premium deducted from staff salary	$362.50
28/11/2016	274	**Australian Services Union**	Union Membership Fees - Deducted from staff salary	$293.00
29/11/2016	275	**Dot Newton**	Member Meeting Fees	$5,650.00
29/11/2016	276	**John Carey**	Member Meeting Fees	$5,650.00
29/11/2016	277	**Russell Driver**	Member Meeting Fees	$5,650.00
		Total Cheque Payments		**$26,467.88**
1/11/2016	DP-01490	**Iinet**	VOIP Charges	$9.95
1/11/2016	DP-01491-92	**Cancelled**	Cancelled	$0.00
15/11/2016	DP-01493	**Australian Taxation Office**	BAS October 2016	$338,040.00
15/11/2016	DP-01494	**Commonwealth Bank**	Merchant Fees	$839.05
15/11/2016	DP-01495	**Commonwealth Bank**	Merchant Fees	$74.97
15/11/2016	DP-01496	**Commonwealth Bank**	Merchant Fees	$0.25
15/11/2016	DP-01497	**Commonwealth Bank**	Merchant Fees	$52.25
21/11/2016	DP-01498	**Commonwealth Bank**	Merchant Fees	$170.75
21/11/2016	DP-01499	**Commonwealth Bank**	Merchant Fees	$43.07
21/11/2016	DP-01500	**National Australia Bank**	Account Keeping fees	$26.90
21/11/2016	DP-01501	**Commonwealth Bank**	Commbiz fees	$16.50
21/11/2016	DP-01502	**Commonwealth Bank**	Loan 11 Repayment	$74,937.85
		Total Direct Payments		**$414,211.54**

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2/11/2016	Trf 1	**Commonwealth Bank**	Inter-account transfer	$700,000.00
16/11/2016	Trf 2	**Commonwealth Bank**	Inter-account transfer	$2,000,000.00
25/11/2016	Trf 3	**Commonwealth Bank**	Inter-account transfer	$400,000.00
		Total Inter account Transfers		**$3,100,000.00**
1/11/2016	EFT-01298	**AMP FLEXIBLE SUPER**	Superannuation Premium	$804.57
1/11/2016	EFT-01298	**ANZ Smart Choice Super**	Superannuation Premium	$492.73
1/11/2016	EFT-01298	**Australian Ethical Super**	Superannuation Premium	$1,333.74
1/11/2016	EFT-01298	**Australian Super Administration**	Superannuation Premium	$556.60
1/11/2016	EFT-01298	**BT Super for Life - SG**	Superannuation Premium	$780.84
1/11/2016	EFT-01298	**CBUS**	Superannuation Premium	$276.72
1/11/2016	EFT-01298	**Colonial First State**	Superannuation Premium	$1,097.24
1/11/2016	EFT-01298	**HOSTPLUS**	Superannuation Premium	$1,121.52
1/11/2016	EFT-01298	**Netwealth Superannuation**	Superannuation Premium	$455.44
1/11/2016	EFT-01298	**North Personal Superannuation**	Superannuation Premium	$1,225.19
1/11/2016	EFT-01298	**Plum Superannuation Fund**	Superannuation Premium	$258.68
1/11/2016	EFT-01298	**Sunsuper**	Superannuation Premium	$1,484.18
1/11/2016	EFT-01298	**WALGS PLAN PTY LTD**	Superannuation Premium	$43,972.73
2/11/2016	EFT-01299	**City of Joondalup**	Lease Fees for November 2016	$10,745.48
2/11/2016	EFT-01299	**City of Perth**	Lease Fees for November 2016	$5,372.74
2/11/2016	EFT-01299	**City of Stirling**	Lease Fees for November 2016	$21,490.96
2/11/2016	EFT-01299	**City of Vincent**	Lease Fees for November 2016	$5,372.74
2/11/2016	EFT-01299	**City of Wanneroo**	Lease Fees for November 2016	$10,745.48
2/11/2016	EFT-01299	**Town of Cambridge**	Lease Fees for November 2016	$5,372.74
2/11/2016	EFT-01299	**Town of Victoria Park**	Lease Fees for November 2016	$5,372.74
3/11/2016	EFT-01300	**A Noble & Son Ltd**	1 x 1.5T Lever Hoist	$185.08
3/11/2016	EFT-01300	**AIR MET SCIENTIFIC PTY LTD**	Sound monitoring equipment	$3,177.90
3/11/2016	EFT-01300	**Alance Newspaper & Magazine Delivery**	Periodicals/ Publications	$278.40
3/11/2016	EFT-01300	**BOC Limited**	Cylinder gas and hire charges	$602.57
3/11/2016	EFT-01300	**Bunnings**	Building Maintenance & bushland management supplies	$798.90
3/11/2016	EFT-01300	**Data#3**	Replacement computer for staff	$1,720.91
3/11/2016	EFT-01300	**DFP Recruitment Services**	Environmental Admin Assistant	$1,621.08
3/11/2016	EFT-01300	**EMRC**	Timber processing	$264.00
3/11/2016	EFT-01300	**Excel Carpet Cleaning WA**	Cleaning of Buildings - RRF	$1,275.00
3/11/2016	EFT-01300	**Fennell Tyres International Pty Ltd**	Replacement tyres for Komatsu Loader (PLANT94)	$3,088.75
3/11/2016	EFT-01300	**J & K Hopkins (Malaga)**	Workstation for Waste Education staff	$614.00
3/11/2016	EFT-01300	**Joondalup Office National**	Stationery & toner cartridges	$545.36
3/11/2016	EFT-01300	**Kyocera Document Solutions**	Photocopying lease expense	$499.38

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3/11/2016	EFT-01300	**Michael Page International P/L**	Project Manager	$1,448.16
3/11/2016	EFT-01300	**Open Office**	Navision maintenance 2016/17	$29,342.52
3/11/2016	EFT-01300	**St Mark's Anglican Community School**	Waste Education bus tours	$440.00
3/11/2016	EFT-01300	**The Planning Group WA Pty Ltd**	Post Closure Landfill Study	$8,811.00
3/11/2016	EFT-01300	**Tutt Bryant Equipment WA**	Scheduled service for Bomag Compactor (PLANT100)	$6,759.24
3/11/2016	EFT-01300	**Tyrecycle P/L**	Collection of Tyres from Transfer station	$326.69
3/11/2016	EFT-01300	**Vicki Joyce**	Relief staff - Finance	$1,338.75
3/11/2016	EFT-01300	**WesTrac Pty Ltd**	Repair & maintenance for Caterpillar Skid Steer (PLANT99)	$1,194.35
8/11/2016	EFT-01301	**Gunther Hoppe**	Reimbursement of conference expenses	$725.74
11/11/2016	EFT-01302	**MRC**	Payroll Employee Wages	$105,196.86
10/11/2016	EFT-01303	**MRC Credit Card**	Waste to Energy Conference, AIEN Conference, staff awards and amenities, meals & entertainment	$15,526.55
11/11/2016	EFT-01304	**Airwell Group Pty Ltd**	6 x 6m risers for Leachate Pumps	$38,885.68
11/11/2016	EFT-01304	**ALS Laboratory Services P/L**	Groundwater winter sampling	$629.20
11/11/2016	EFT-01304	**Anne Pettit**	Earth Carer support	$1,200.00
11/11/2016	EFT-01304	**ATOM Supply**	Safety uniforms	$541.49
11/11/2016	EFT-01304	**BOULEVARD FLORIST**	Flowers for staff	$132.00
11/11/2016	EFT-01304	**Braxford Consultancy P/L**	Probity services	$866.25
11/11/2016	EFT-01304	**COVS Parts Pty Ltd**	Expendable Tools for workshop	$417.44
11/11/2016	EFT-01304	**Creative Catering**	Catering expenses - Customer Service Training	$535.00
11/11/2016	EFT-01304	**Crommelins Australia**	Expendable Tools for workshop	$73.65
11/11/2016	EFT-01304	**Crossland & Hardy Pty Ltd**	Volume survey & planning	$7,983.25
11/11/2016	EFT-01304	**Data#3**	FortiGate 111 & Fortiguard bundle 100 Licensing	$2,611.90
11/11/2016	EFT-01304	**DUN & BRADSTREET AUSTRALIA P/L**	Debt collection commission	$1.34
11/11/2016	EFT-01304	**Envirocare Systems**	Hygiene services	$688.13
11/11/2016	EFT-01304	**Fantastic Building Works P/L**	Biodiesel shed	$2,692.00
11/11/2016	EFT-01304	**Fennell Tyres International Pty Ltd**	Replacement tyres for Komatsu Loader (PLANT93)	$1,524.88
11/11/2016	EFT-01304	**GCM Enviro Pty Ltd**	Filters for Tana Landfill compactor (PLANT107)	$3,989.30
11/11/2016	EFT-01304	**GHD PTY LTD**	Review of specifications on Liner	$5,897.10
11/11/2016	EFT-01304	**Green Services**	Composting & wormfarm presentation at Earth Carers	$550.00
11/11/2016	EFT-01304	**Joondalup Office National**	Stationery and Printing	$755.32
11/11/2016	EFT-01304	**Keynote Conferences**	Waste & Recycling conference	$2,280.00
11/11/2016	EFT-01304	**Lachlan Atkinson**	Event stall support	$400.00
11/11/2016	EFT-01304	**Major Motors Pty Ltd**	Floor mats for Isuzu Fire Ute (PLANT110)	$73.62
11/11/2016	EFT-01304	**Michael Page International P/L**	Project Manager	$1,048.01
11/11/2016	EFT-01304	**MINDARIE BUS CHARTER**	Waste Education bus tours	$605.00
11/11/2016	EFT-01304	**Olivers Lawn & Landscaping Pty Ltd**	Landscaping and Gardens - RRF	$194.00
11/11/2016	EFT-01304	**Phoenix Holden**	Replacement vehicle for Operations Manager (PLANT112)	$10,180.84

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11/11/2016	EFT-01304	**RCG TECHNOLOGIES**	Drop off of Asbestos	$626.45
11/11/2016	EFT-01304	**Relationships Australia**	Wellness Programs	$165.00
11/11/2016	EFT-01304	**SEEK Limited**	Advertisement	$434.50
11/11/2016	EFT-01304	**Spider Waste Collection Services P/L**	Recycling of mattresses	$2,513.50
11/11/2016	EFT-01304	**Suez Recycling & Recovery (Perth) P/L**	Collection of confidential bin	$98.58
11/11/2016	EFT-01304	**The Pest Guys**	6 weekly service	$286.00
11/11/2016	EFT-01304	**Toyota Material Handling P/L**	Seat covers for Toyota Forklift (PLANT98)	$210.46
11/11/2016	EFT-01304	**Tyrecycle P/L**	Collection of Tyres from Transfer station	$309.46
11/11/2016	EFT-01304	**Western Tree Recyclers**	Processing of green waste	$1,008.61
15/11/2016	EFT-01305	**MRC**	Payroll Employee Wages	$2,340.22
17/11/2016	EFT-01306	**Bowman & Associates P/L**	Superintendent Fees	$2,695.00
17/11/2016	EFT-01306	**Bunnings**	Site Operating expenses	$142.00
17/11/2016	EFT-01306	**CALTEX AUSTRALIA PETROLEUM PTY**	Plant - Fuel and Oil	$927.74
17/11/2016	EFT-01306	**Castle Security & Electrical Pty**	Call out charges	$108.68
17/11/2016	EFT-01306	**CHUBB FIRE SAFETY LTD**	Fire extinguisher for Isuzu Fire truck (PLANT110)	$187.00
17/11/2016	EFT-01306	**Cloe's Workwear**	Electorlyte Drink - Sqwincher pk 50 (3g)	$250.00
17/11/2016	EFT-01306	**CSE Crosscom**	Replacement two way radio for Toyota Forklift (PLANT98)	$460.90
17/11/2016	EFT-01306	**Domain Catering**	Catering expenses - Earth Carers course	$374.00
17/11/2016	EFT-01306	**EMRC**	Timber processing	$637.93
17/11/2016	EFT-01306	**Excel Carpet Cleaning WA**	Cleaning of Buildings RRF & TP windows	$1,290.00
17/11/2016	EFT-01306	**Gavin Burgess**	Community battery collection	$3,108.00
17/11/2016	EFT-01306	**Iron Mountain Australia Pty Ltd**	Storage - Data & archival boxes	$41.09
17/11/2016	EFT-01306	**Joondalup Mowers & Machinery**	Brushcutter head replacements	$140.00
17/11/2016	EFT-01306	**LANDFILL GAS & POWER PTY LTD**	Electricity usage	$11,410.46
17/11/2016	EFT-01306	**Michael Page International P/L**	Project Manager	$914.63
17/11/2016	EFT-01306	**MINDARIE BUS CHARTER**	Waste Education bus tours	$200.00
17/11/2016	EFT-01306	**MKDC**	Office redesigning	$1,925.00
17/11/2016	EFT-01306	**Neverfail Springwater Ltd**	Bottled water	$267.45
17/11/2016	EFT-01306	**NEWCASTLE WEIGHING SERVICES PT**	DCS Rolls	$558.80
17/11/2016	EFT-01306	**Our Lady of Good Counsel School**	Waste Education bus tours	$250.00
17/11/2016	EFT-01306	**Plants & Garden Rentals**	Monthly Plants rental	$220.00
17/11/2016	EFT-01306	**Reliance Petroleum**	Distillate	$28,294.50
17/11/2016	EFT-01306	**SEEK Limited**	Advertisement	$355.30
17/11/2016	EFT-01306	**Spider Waste Collection Services P/L**	Mattress recycling	$2,715.90
17/11/2016	EFT-01306	**Tyrecycle P/L**	Collection of Tyres from Transfer station	$611.45
17/11/2016	EFT-01306	**Vicki Joyce**	Relief staff - Finance	$1,901.25
17/11/2016	EFT-01306	**Western Tree Recyclers**	Processing of green waste	$901.40
17/11/2016	EFT-01306	**WORK CLOBBER**	Staff boots	$496.20

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17/11/2016	EFT-01306	**Wright Landscapes Consulting**	Washdown wall repair	$2,605.00
21/11/2016	EFT-01307	**Biovision 2020 Pty Ltd**	Contractor's Fees	$1,764,578.15
21/11/2016	EFT-01307	**NUFORD WANGARA**	Replacement vehicle for Environmental Department (PLANT113)	$32,813.93
23/11/2016	EFT-01308	**ERTECH PTY LTD**	Claim payment - Landfill Phase 3 Development	$114,018.23
23/11/2016	EFT-01309	**MRC Credit Card**	Purchase of computing equipment	$1,883.00
25/11/2016	EFT-01310	**MRC**	Payroll Employee Wages	$107,691.98
25/11/2016	EFT-01311	**Adware Flags and Flagpoles**	Red and Green Flags for Tipface	$1,000.00
25/11/2016	EFT-01311	**Car Care (WA) - Mindarie**	Maintenance for Kia Carnival (PLANT106)	$360.00
25/11/2016	EFT-01311	**Castledine Gregory**	Legal Expenses	$1,973.40
25/11/2016	EFT-01311	**COVS Parts Pty Ltd**	Engine Oil, coolant and other workshop supplies	$1,110.81
25/11/2016	EFT-01311	**Davidson Projects P/L**	Office redesigning	$50,152.82
25/11/2016	EFT-01311	**DFP Recruitment Services**	Environmental Admin Assistant	$1,007.70
25/11/2016	EFT-01311	**EMRC**	Timber processing	$297.00
25/11/2016	EFT-01311	**Environment House Incorporated**	Earth Carers course - Venue hire	$150.00
25/11/2016	EFT-01311	**Fennell Tyres International Pty Ltd**	Puncture tyres repairs for Volvo Skid Steer Loader (PLANT92)	$964.50
25/11/2016	EFT-01311	**Inglewood Primary School**	Waste Education bus tours	$250.00
25/11/2016	EFT-01311	**KD Aire Mechanical and Electrical Services**	Air Conditioning maintenance at Transfer	$371.25
25/11/2016	EFT-01311	**Keith D'Sa**	Reimbursement of CPA Membership	$720.00
25/11/2016	EFT-01311	**Komatsu Australia**	Repairs & maintenance for Komatsu Loader (PLANT94)	$3,291.55
25/11/2016	EFT-01311	**Magicorp Pty Ltd**	Telephone Expenses	$113.33
25/11/2016	EFT-01311	**Mission Impossible**	Cleaning of Buildings - Tamala Park	$1,956.30
25/11/2016	EFT-01311	**Neverfail Springwater Ltd**	Bottled water	$213.70
25/11/2016	EFT-01311	**Olivers Lawn & Landscaping Pty Ltd**	Landscaping and Gardens - RRF	$110.00
25/11/2016	EFT-01311	**P & G Body Builders P/L**	Hooklift latch assy	$85.80
25/11/2016	EFT-01311	**Performance Packaging**	Paper Hand Towels	$354.42
25/11/2016	EFT-01311	**Reece Vellios**	Computer system maintenance	$16,675.27
25/11/2016	EFT-01311	**Smart Electrix**	CCTV Project (electrical works & cabling)	$9,020.00
25/11/2016	EFT-01311	**Spider Waste Collection Services P/L**	Mattress recycling	$3,763.10
25/11/2016	EFT-01311	**ST JOHN AMBULANCE**	First Aid Kit Servicing	$863.57
25/11/2016	EFT-01311	**Tyrecycle P/L**	Collection of Tyres from Transfer station	$465.93
25/11/2016	EFT-01311	**Veraison Enterprises P/L**	Team Level Debriefs - Landfill and Recycling	$2,772.00
25/11/2016	EFT-01311	**Vicki Joyce**	Relief staff - Finance	$821.25
25/11/2016	EFT-01311	**Western Tree Recyclers**	Processing of green waste	$964.66
25/11/2016	EFT-01311	**WesTrac Pty Ltd**	Replacement fliters for Caterpillar Skid Steer Loader (PLANT99)	$532.49
25/11/2016	EFT-01311	**Wren Oil**	Collection of waste oil	$16.50
29/11/2016	EFT-01312	**Andrew Guilfoyle**	Member Meeting Fees	$5,650.00
29/11/2016	EFT-01312	**Corinne MacRae**	Member Meeting Fees	$5,650.00
29/11/2016	EFT-01312	**David Boothman**	Member Meeting Fees	$8,096.50

APPENDIX NO. 4

29/11/2016	EFT-01312	**Jim Adamos**	Member Meeting Fees	$5,650.00
29/11/2016	EFT-01312	**Michael Norman**	Member Meeting Fees	$5,650.00
29/11/2016	EFT-01312	**Russ Fishwick**	Member Meeting Fees	$18,010.00
29/11/2016	EFT-01312	**Samantha Jenkinson**	Member Meeting Fees	$5,650.00
29/11/2016	EFT-01312	**Stephanie Proud**	Member Meeting Fees	$5,650.00
29/11/2016	EFT-01312	**Vince Maxwell**	Member Meeting Fees	$5,650.00
29/11/2016	EFT-01313	**City of Joondalup**	Lease Fees for December 2016	$10,745.48
29/11/2016	EFT-01313	**City of Perth**	Lease Fees for December 2016	$5,372.74
29/11/2016	EFT-01313	**City of Stirling**	Lease Fees for December 2016	$21,490.96
29/11/2016	EFT-01313	**City of Vincent**	Lease Fees for December 2016	$5,372.74
29/11/2016	EFT-01313	**City of Wanneroo**	Lease Fees for December 2016	$10,745.48
29/11/2016	EFT-01313	**Town of Cambridge**	Lease Fees for December 2016	$5,372.74
29/11/2016	EFT-01313	**Town of Victoria Park**	Lease Fees for December 2016	$5,372.74
30/11/2016	EFT-01314	**AMP FLEXIBLE SUPER**	Superannuation Premium	$806.14
30/11/2016	EFT-01314	**ANZ Smart Choice Super**	Superannuation Premium	$431.86
30/11/2016	EFT-01314	**Australian Ethical Super**	Superannuation Premium	$1,333.74
30/11/2016	EFT-01314	**Australian Super Administration**	Superannuation Premium	$776.07
30/11/2016	EFT-01314	**BT Super for Life - SG**	Superannuation Premium	$798.84
30/11/2016	EFT-01314	**CBUS**	Superannuation Premium	$86.22
30/11/2016	EFT-01314	**Colonial First State**	Superannuation Premium	$822.94
30/11/2016	EFT-01314	**HOSTPLUS**	Superannuation Premium	$1,007.72
30/11/2016	EFT-01314	**IOOF Portfolio Service Superannuation Fund**	Superannuation Premium	$372.98
30/11/2016	EFT-01314	**Netwealth Superannuation**	Superannuation Premium	$527.86
30/11/2016	EFT-01314	**North Personal Superannuation**	Superannuation Premium	$1,335.78
30/11/2016	EFT-01314	**Plum Superannuation Fund**	Superannuation Premium	$143.71
30/11/2016	EFT-01314	**Sunsuper**	Superannuation Premium	$1,428.46
30/11/2016	EFT-01314	**WALGS PLAN PTY LTD**	Superannuation Premium	$42,182.80
30/11/2016	EFT-01315	**Airwell Group Pty Ltd**	Quarterly leachate controller service	$920.70
30/11/2016	EFT-01315	**APN Outdoor (Trading) P/L**	Advertisement expenses - Transperth buses	$11,565.72
30/11/2016	EFT-01315	**Bale Data Services**	Thermal cash register rolls	$129.62
30/11/2016	EFT-01315	**BOC Limited**	Cylinder gas and hire charges	$103.54
30/11/2016	EFT-01315	**Castle Security & Electrical Pty**	Call out charges - RRF	$230.95
30/11/2016	EFT-01315	**City of Perth**	Recoup of Tamala Park rates 2016/17	$3,314.02
30/11/2016	EFT-01315	**Couplers Malaga**	Expendable Tools for workshop	$45.94
30/11/2016	EFT-01315	**Data#3**	MS Office Professional Plus	$5,843.43
30/11/2016	EFT-01315	**Davidson Projects P/L**	Electrical audit of cables & switchboards	$56,789.89
30/11/2016	EFT-01315	**Durotank**	Replace of diesel fuel storage tanks	$40,683.50
30/11/2016	EFT-01315	**EMRC**	Timber processing	$594.00

30/11/2016	EFT-01315	**Enviro Sweep**	Access Road Maintenance	$1,650.00
30/11/2016	EFT-01315	**Instant Products Group**	Portable toilet hire & servicing	$735.37
30/11/2016	EFT-01315	**Kitec Electrical Services**	Electrical Isolation (tag out of electric fence)	$194.50
30/11/2016	EFT-01315	**Komatsu Australia**	Repair & maintenance for Komatsu dump truck (PLANT90)	$262.04
30/11/2016	EFT-01315	**Kott Gunning Lawyers**	Legal Expenses	$589.71
30/11/2016	EFT-01315	**Kyocera Document Solutions**	Photocopying Expenses	$791.75
30/11/2016	EFT-01315	**Mercy College**	Waste Education bus tours	$400.00
30/11/2016	EFT-01315	**North Coast Probus Club INC**	Waste Education bus tours	$200.00
30/11/2016	EFT-01315	**RCG TECHNOLOGIES**	Drop off of Asbestos	$1,861.35
30/11/2016	EFT-01315	**Security Specialists Australia Pty Ltd**	Cash collection charges	$414.02
30/11/2016	EFT-01315	**Smart Electrix**	Network & power for Transfer hut	$6,070.90
30/11/2016	EFT-01315	**Spider Waste Collection Services P/L**	Mattress recycling	$3,584.90
30/11/2016	EFT-01315	**Steelforce Australia Ltd**	Consumable steel for transfer bins and general workshop use	$671.00
30/11/2016	EFT-01315	**T & C Transport Services**	Courier Expenses	$786.18
30/11/2016	EFT-01315	**The Planning Group WA Pty Ltd**	Post Closure Landfill Study	$33,668.25
30/11/2016	EFT-01315	**The Valve Company P/L**	100mm butterfly valve for Tana Landfill compactor (PLANT107)	$498.30
30/11/2016	EFT-01315	**Tutt Bryant Equipment WA**	Repair & maintenance for Bomag compactor (PLANT100)	$227.39
30/11/2016	EFT-01315	**Uniting Church in the City**	Waste Education bus tours	$200.00
30/11/2016	EFT-01315	**WA Local Government Association**	Staff Training	$544.50
30/11/2016	EFT-01315	**Waddington Primary School**	Waste Education bus tours	$400.00
30/11/2016	EFT-01315	**Western Tree Recyclers**	Processing of green waste	$8,025.36
30/11/2016	EFT-01315	**WORK CLOBBER**	Staff uniforms and safety work wear	$2,002.23
30/11/2016	EFT-01315	**Wren Oil**	Collection of waste oil	$16.50
30/11/2016	EFT-01316	**MRC Credit Card**	Waste to Energy Conference, meals & entertainment, Team Viewer license,Safety glasses for staff,Debugger concentrate	$8,980.58
		Total EFT Payments		**$2,957,395.39**

APPENDIX NO. 4

Cheque No. 263 to 277	$26,467.88
Electronic Payments:	
DP- 01490 to DP- 01502	$414,211.54
Inter-Account Transfers	$3,100,000.00
EFT- 01298 to EFT- 01316	$2,957,395.39
Grand Total	$6,498,074.81

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 9th February 2017 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

APPENDIX NO. 4

List of Payments made for the month ended 31 December 2016

Item 9.2	APPENDIX NO. 5	Item 9.2

Schedule of Payment for December 2016
Council Meeting - 9th February 2017

Cheque Posting Date	Document No.	Vendor Name	Description	Cheque Amount
2/12/2016	278	**TELSTRA**	Telephone Expenses	$787.46
2/12/2016	279	**WATER CORPORATION**	Water usage	$1,124.12
9/12/2016	280	**Cash - Petty Cash**	Reimbursement of petty cash expenses	$510.80
9/12/2016	281	**Cash**	Staff lotto - Deducted from staff salary	$310.00
9/12/2016	282	**Action Sheds Australia**	Degas shed	$2,067.49
15/12/2016	283	**Australian Communications and Media Authority**	Two way radio licence	$426.00
15/12/2016	284	**Telstra**	Telephone Expenses	$978.38
21/12/2016	285	**Alinta Energy**	Gas usage	$60.85
21/12/2016	286	**Synergy**	Electricity usage	$83.90
21/12/2016	287	**Telstra**	Telephone Expenses	$470.62
21/12/2016	288	**Department of Transport**	Vehicle search fees	$16.50
22/12/2016	289	**Cash - Petty Cash**	Reimbursement of petty cash expenses	$930.70
23/12/2016	290	**Cash**	Staff lotto - Deducted from staff salary	$310.00
23/12/2016	291	**Australian Services Union**	Union Membership Fees - Deducted from staff salary	$146.50
23/12/2016	292	**CHILD SUPPORT**	Child Support Allowance payment - Deduction made from staff salary	$2,353.51
23/12/2016	293	**Health Insurance Fund of WA**	Health Insurance premium deducted from staff salary	$362.50
		Total Cheque Payments		**$10,939.33**
1/12/2016	DP-01503-04	**Cancelled**	Cancelled	$0.00
1/12/2016	DP-01505	**Australian Taxation Office**	BAS payment November 16	$223,324.00
1/12/2016	DP-01506	**Commonwealth Bank**	Merchant Fees	$82.13
1/12/2016	DP-01507	**Commonwealth Bank**	Merchant Fees	$848.17
1/12/2016	DP-01508	**Commonwealth Bank**	Merchant Fees	$399.80
2/12/2016	DP-01509	**Commonwealth Bank**	Merchant Fees	$0.58
2/12/2016	DP-01510	**Commonwealth Bank**	Merchant Fees	$185.60
2/12/2016	DP-01511	**Commonwealth Bank**	Merchant Fees	$52.20
15/12/2016	DP-01512	**National Australia Bank**	Account Keeping fees	$20.65
15/12/2016	DP-01513	**Commonwealth Bank**	Commbiz fees	$16.50
15/12/2016	DP-01514	**Commonwealth Bank**	Merchant Fees	$49.83
29/12/2016	DP-01515	**Commonwealth Bank**	Funds return fee	$2.50
		Total Direct Payments		**$224,981.96**
5/12/2016	Trf 1	**Commonwealth Bank**	Inter-account transfer	$1,000,000.00
23/12/2016	Trf 2	**Commonwealth Bank**	Inter-account transfer	$900,000.00

		Total Inter account Transfers		**$1,900,000.00**
2/12/2016	EFT-01317	**Gunther Hoppe**	Reimbursement of truck driving course	$928.97
2/12/2016	EFT-01317	**RAICH AND ASSOCIATES**	Tamala Park environmental monitoring systems	$2,460.61
5/12/2016	EFT-01318	**Soft Landing**	Collection of mattresses from transfer station	$56,925.00
5/12/2016	EFT-01318	**Superior Environment Solutions**	Tarpomatic Spindle & 4 Tarps	$77,929.50
6/12/2016	EFT-01319	**Allana Wignall**	City of Vincent bin audits	$476.85
6/12/2016	EFT-01319	**ALLIGHTSYKES P/L**	Replacement of Lighting Tower (PLANT114)	$39,734.63
6/12/2016	EFT-01319	**AUSTRALIAN TRAINING MANAGEMENT**	Staff Training	$2,100.00
6/12/2016	EFT-01319	**Bowman & Associates P/L**	Superintendent Fees	$2,887.50
6/12/2016	EFT-01319	**Central Fire Services P/L**	HHW Fire system Service	$73.33
6/12/2016	EFT-01319	**Command A Com**	Telephone maintenance	$836.00
6/12/2016	EFT-01319	**COVS Parts Pty Ltd**	Filter cartridge oil	$273.12
6/12/2016	EFT-01319	**CSE Crosscom**	Kenwood radio repairs for MAN truck (PLANT104)	$181.50
6/12/2016	EFT-01319	**DFP Recruitment Services**	Environmental Admin Assistant	$1,697.77
6/12/2016	EFT-01319	**DRAGE SIGNS**	Signage	$198.00
6/12/2016	EFT-01319	**Envirocare Systems**	Hygiene services	$711.45
6/12/2016	EFT-01319	**Fordham Management Services Pty Ltd**	City of Vincent bin audits	$841.50
6/12/2016	EFT-01319	**Gavin Burgess**	Community battery collection	$3,930.00
6/12/2016	EFT-01319	**Joondalup Mowers & Machinery**	Trash pump - drive shaft repair	$600.00
6/12/2016	EFT-01319	**Joondalup Office National**	Stationery and Printing	$700.96
6/12/2016	EFT-01319	**Lachlan Atkinson**	City of Vincent bin audits	$1,085.00
6/12/2016	EFT-01319	**METTLER TOLEDO LIMITED**	Weighbridge calibration - RRF	$2,194.50
6/12/2016	EFT-01319	**Michael Page International P/L**	Project Manager	$1,314.78
6/12/2016	EFT-01319	**Olivers Lawn & Landscaping Pty Ltd**	Landscaping and Gardens - RRF	$247.00
6/12/2016	EFT-01319	**Portner Press P/L**	OHS update	$97.00
6/12/2016	EFT-01319	**RCG TECHNOLOGIES**	Drop off of Asbestos	$6,937.78
6/12/2016	EFT-01319	**Ryan Atkinson**	City of Vincent bin audits	$433.50
6/12/2016	EFT-01319	**SEEK Limited**	Advertisement expenses	$789.80
6/12/2016	EFT-01319	**Specialist News P/L**	OHS annual Subscription	$849.00
6/12/2016	EFT-01319	**Spider Waste Collection Services P/L**	Mattress recycling	$7,108.20
6/12/2016	EFT-01319	**Stephen Michael Terenciuk**	Repairs to puncture tyre for Hino Bin truck (PLANT61)	$987.00
6/12/2016	EFT-01319	**TILT TRAY RENTAL**	Transport Caterpillar Skid Steer (PLANT99) to Westrac workshop	$226.88
6/12/2016	EFT-01319	**Tyrecycle P/L**	Collection of Tyres from Transfer station	$815.48
6/12/2016	EFT-01319	**Vibra Industrial Filtration**	Filter supplies for workshop usage	$198.00
6/12/2016	EFT-01319	**Western Tree Recyclers**	Processing of green waste	$2,312.44
6/12/2016	EFT-01319	**WesTrac Pty Ltd**	Engine oil and hydraulic oil for workshop usage	$1,249.14
9/12/2016	EFT-01320	**MRC**	Payroll Employee Wages	$113,798.33
9/12/2016	EFT-01321	**Cancelled**	Cancelled	$0.00

14/12/2016	EFT-01322	**Braxford Consultancy P/L**	Probity services	$558.25
14/12/2016	EFT-01322	**Bridgestone Australia Ltd (Kewdale)**	Replacement of tyres for MAN truck (PLANT104)	$1,485.00
14/12/2016	EFT-01322	**Bunnings**	Building maintenance supplies	$229.19
14/12/2016	EFT-01322	**CALTEX AUSTRALIA PETROLEUM PTY**	Plant - Fuel and Oil	$834.16
14/12/2016	EFT-01322	**Cloe's Workwear**	Fly Nets	$760.00
14/12/2016	EFT-01322	**COVS Parts Pty Ltd**	Expendable Tools for workshop usage	$61.15
14/12/2016	EFT-01322	**DEXION**	Office redesigning	$5,533.00
14/12/2016	EFT-01322	**DFP Recruitment Services**	Environmental Admin Assistant	$679.11
14/12/2016	EFT-01322	**Domain Catering**	Catering expenses - Earth Carers course	$445.00
14/12/2016	EFT-01322	**EMRC**	Timber processing	$297.00
14/12/2016	EFT-01322	**Freiberg Office Solutions P/L**	Office redesigning	$6,842.40
14/12/2016	EFT-01322	**Great Southern Fuel Supplies**	Distillate	$38,820.53
14/12/2016	EFT-01322	**H & L GLASS**	Replacement of front screen for Toyota Forklift (PLANT98)	$385.00
14/12/2016	EFT-01322	**Jindalee Bus Charter**	Waste Education bus tours	$440.00
14/12/2016	EFT-01322	**Joondalup Office National**	Stationery and Printing	$179.32
14/12/2016	EFT-01322	**Kitec Electrical Services**	Electrical works	$629.13
14/12/2016	EFT-01322	**Macri Partners**	Audit Fees 2015/16	$16,104.00
14/12/2016	EFT-01322	**Magicorp Pty Ltd**	Telephone Expenses	$113.33
14/12/2016	EFT-01322	**Michael Page International P/L**	Project Manager	$1,829.26
14/12/2016	EFT-01322	**MKDC**	Office redesigning	$330.00
14/12/2016	EFT-01322	**Plants & Garden Rentals**	Monthly plants rental	$220.00
14/12/2016	EFT-01322	**Spider Waste Collection Services P/L**	Mattress recycling	$2,931.50
14/12/2016	EFT-01322	**Toyota Material Handling P/L**	Spare parts for Toyota Forklift (PLANT98)	$174.23
14/12/2016	EFT-01322	**Western Tree Recyclers**	Processing of green waste	$740.12
14/12/2016	EFT-01322	**Wren Oil**	Collection of waste oil	$33.00
15/12/2016	EFT-01323	**Vicki Joyce**	Relief staff - Finance	$1,687.50
19/12/2016	EFT-01324	**Allana Wignall**	City of Vincent bin audits	$627.00
19/12/2016	EFT-01324	**Biovision 2020 Pty Ltd**	Contractor's Fees - November 16	$2,478,595.74
19/12/2016	EFT-01324	**Fordham Management Services Pty Ltd**	City of Vincent bin audits	$874.50
19/12/2016	EFT-01324	**Lachlan Atkinson**	City of Vincent bin audits	$795.00
19/12/2016	EFT-01324	**Ryan Atkinson**	City of Vincent bin audits	$570.00
21/12/2016	EFT-01325	**MRC Credit Card**	Credit card fees	$9.00
22/12/2016	EFT-01326	**AIR MET SCIENTIFIC PTY LTD**	Hire equipment - Odour monitoring investigation	$962.50
22/12/2016	EFT-01326	**ALBERTS CAR STEREO**	Supply and fit rear view camera for Bomag compactor (PLANT100)	$379.00
22/12/2016	EFT-01326	**Allana Wignall**	City of Vincent bin audits	$498.90
22/12/2016	EFT-01326	**APN Outdoor (Trading) P/L**	Advertisement expenses - Transperth buses	$7,071.43
22/12/2016	EFT-01326	**Cabcharge Australia Ltd**	Travelling Expenses	$187.34
22/12/2016	EFT-01326	**CAPS MALAGA**	Leachate Management System	$925.32

22/12/2016	EFT-01326	**Castle Equipment Hire P/L**	Demobilisation of crushing equipment	$1,922.25
22/12/2016	EFT-01326	**Castledine Gregory**	Legal Expenses	$3,744.60
22/12/2016	EFT-01326	**Creative Catering**	Catering expenses for staff - opening Road Re-alignment	$277.50
22/12/2016	EFT-01326	**CSE Crosscom**	Fitting of two way radio in Holden Colorado (PLANT112)	$746.90
22/12/2016	EFT-01326	**Data#3**	Network to Transfer Hut and SAN server upgrade	$137,893.25
22/12/2016	EFT-01326	**DFP Recruitment Services**	Environmental Admin Assistant	$668.15
22/12/2016	EFT-01326	**Eaton & Passarelli P/L**	Review of outcomes - Request for Tender	$1,100.00
22/12/2016	EFT-01326	**EMRC**	Timber processing	$891.00
22/12/2016	EFT-01326	**Fennell Tyres International Pty Ltd**	Puncture repairs for Komatsu Loader (PLANT93)	$522.35
22/12/2016	EFT-01326	**Highgate Primary School**	Waste Education bus tours	$300.00
22/12/2016	EFT-01326	**JSB FENCING & Machinery Hire P/L**	Control Fencing Maintenance	$1,048.30
22/12/2016	EFT-01326	**LANDFILL GAS & POWER PTY LTD**	Electricity usage	$11,063.09
22/12/2016	EFT-01326	**M2 Technology Group**	Apple iPhone 5S	$448.50
22/12/2016	EFT-01326	**Michael Page International P/L**	Project Manager	$1,143.29
22/12/2016	EFT-01326	**Olivers Lawn & Landscaping Pty Ltd**	Landscaping and Gardens - RRF	$219.00
22/12/2016	EFT-01326	**Ornithological Technical Services**	Report on IBIS - Tamala Park	$1,136.00
22/12/2016	EFT-01326	**RCG TECHNOLOGIES**	Drop off of Asbestos	$3,103.46
22/12/2016	EFT-01326	**Ryan Atkinson**	City of Vincent bin audits	$479.33
22/12/2016	EFT-01326	**Soft Landing**	Collection of mattresses from transfer station	$64,735.00
22/12/2016	EFT-01326	**SOUTHERN METROPOLITAN REGIONAL**	Nappy campaign	$2,772.00
22/12/2016	EFT-01326	**Spider Waste Collection Services P/L**	Mattress recycling	$2,718.10
22/12/2016	EFT-01326	**Staples Australia P/L**	Staff Amenities	$237.39
22/12/2016	EFT-01326	**The Hire Guys - Wangara**	Hire of excavator - CCTV project	$1,378.00
22/12/2016	EFT-01326	**TILT TRAY RENTAL**	Scheduled service for Volvo Skid Steer Loader (PLANT92)	$280.50
22/12/2016	EFT-01326	**TURNKEY INSTRUMENTS PTY LTD**	Annual service and calibration of units	$7,094.51
22/12/2016	EFT-01326	**Tyrecycle P/L**	Collection of Tyres from Transfer station	$1,368.68
22/12/2016	EFT-01326	**Unity Training Services**	Staff Training	$995.00
22/12/2016	EFT-01326	**URBAN RESOURCES**	Limestone Crushing	$71,148.00
22/12/2016	EFT-01326	**WA HINO SALES & SERVICE**	Service filters for Hino Bin truck (PLANT83)	$449.34
22/12/2016	EFT-01326	**WANNEROO CRANE HIRE**	Crane Hire for unloading fuel tanks	$506.00
22/12/2016	EFT-01326	**Water Dynamics**	Annual service on retic - admin	$1,129.15
22/12/2016	EFT-01326	**Water2water P/L**	Billi (Hot water) Service - Recycling crib room	$296.50
22/12/2016	EFT-01326	**Western Tree Recyclers**	Processing of green waste	$6,983.04
22/12/2016	EFT-01326	**WORK CLOBBER**	Staff uniforms & safety boots	$2,589.53
22/12/2016	EFT-01327	**MRC**	Payroll Employee Wages	$115,183.72
		Total EFT Payments		**$3,354,538.86**

APPENDIX NO. 5

Cheque No. 278 to 293	$10,939.33
Electronic Payments:	
DP- 01503 to DP- 01515	$224,981.96
Inter-Account Transfers	$1,900,000.00
EFT- 01317 to EFT- 01327	$3,354,538.86
Grand Total	$5,490,460.15

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

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APPENDIX NO. 5

MRC Budget Review for the year ending 30 June 2017

Item 9.3	APPENDIX NO. 6	Item 9.3

Mindarie Regional Council

Budget Review

For the year ending
30 June 2017

Approved at the Ordinary Council Meeting - 9 February 2017

APPENDIX NO. 6

Mindarie Regional Council

INCOME STATEMENT BY NATURE AND TYPE
Estimated Actual for the year ending 30 June 2017
Midyear Budget Review

Description	Adopted Budget 2016/2017	YTD Actual October 2016	Estimated Actual 30 June 2017	$ Variance (Adopted vs Est Actual June 2017)	% Variance
Revenue form Ordinary Activities					
Member User Charges					
User Charges - City of Perth	2,244,000	759,543	2,244,769		
User Charges - City of Wanneroo	12,210,000	4,094,457	12,338,761		
User Charges - City of Joondalup	10,807,500	3,027,394	8,966,402		
User Charges - City of Stirling	12,830,115	3,999,150	11,050,285		
User Charges - Town of Cambridge	1,435,500	436,412	1,434,308		
User Charges - City of Vincent	2,508,000	768,101	2,522,130		
User Charges - Town of Victoria Park	2,722,500	685,707	2,720,184		
User Charges - RRF Residues	8,035,500	2,854,068	8,028,933		
	52,793,115	**16,624,832**	**49,305,771**	**(3,487,344)**	**(6.61%)**
Non Member User Charges					
User Charges - WMRC	3,052,500	-	3,052,500	-	
User Charges - City of South Perth	-	-	-	-	
User Charges - Casual Tipping Fees	2,981,848	989,414	2,984,940	3,092	0.10%
	6,034,348	**989,414**	**6,037,440**	**3,092**	**0.05%**
Total User Charges	**58,827,463**	**17,614,246**	**55,343,211**	**(3,484,252)**	**(5.92%)**
Other Charges					
Service Charges					
Sale of Recyclable Materials	785,000	275,378	685,378	(99,622)	(12.69%)
Gas Power Generation Sales	580,000	333,116	580,000	-	0.00%
Grants & Subsidies	-	-	-	-	
Contributions, Reimbursments & Donations	5,000	5,906	5,906	906	18.12%
Interest Earnings					
Municipal Account	593,000	189,647	593,000	-	
Reserve Account	-	-			
Other Revenue	352,300	142,344	313,606	(38,694)	(10.98%)
Total Other Charges	**2,315,300**	**946,391**	**2,177,890**	**(137,410)**	**(5.93%)**
Total Revenue from Ordinary Activities	**61,142,763**	**18,560,637**	**57,521,101**	**(3,621,662)**	**(5.92%)**
Expenses from Ordinary Activities					
Employee Costs	5,410,752	1,610,432	5,413,400	(2,648)	(0.05%)
Materials and Contracts					
Consultants and Contract Labour	1,034,000	146,155	1,379,000	(345,000)	(33.37%)
Communications and Public Consultation	377,980	36,189	377,980	-	0.00%
Landfill Expenses	1,262,600	255,701	1,291,085	(28,485)	(2.26%)
Office Expenses	217,740	66,140	220,682	(2,942)	(1.35%)
Information Systems	178,900	25,169	176,991	1,909	1.07%
Building Maintenance	207,800	23,603	207,036	764	0.37%
Plant and Equipment Operating and Hire	995,280	215,867	1,013,307	(18,027)	(1.81%)
RRF Other Operationg Expenses	25,961,300	8,805,847	26,054,349	(93,049)	(0.36%)
RRF Maintenance Funding	250,000	-	250,000	-	0.00%
WMRC Processing	3,052,500	-	3,052,500	-	0.00%
Waste Minimisation	-	-	-	-	
Utilities	185,229	84,798	266,564	(81,335)	(43.91%)
Depreciation	1,705,220	653,341	1,928,675	(223,455)	(13.10%)
Borrowing Cost Expenses					
Landfill Tamala	300,000	2,751	2,751	297,249	99.08%
RRF	82,472	34,368	86,976	(4,504)	(5.46%)
Insurance	293,676	53,881	297,582	(3,906)	(1.33%)
DEP Landfill Levy	13,138,200	3,636,083	11,460,737	1,677,463	12.77%
Land Lease/Rental	709,000	234,447	709,000	-	0.00%
Other Expenditure					
Member Costs	247,213	-	247,213	-	0.00%
Administration Expenses	192,000	42,447	246,512	(54,512)	(28.39%)
Carbon Price	-		-	-	
Amortisation-Cell Development	2,701,400	747,637	2,356,511	344,889	12.77%
Amortisation for Decommissioning Asset	846,087	282,029	846,087	-	0.00%
Capping Accretion Expense	274,234	91,411	274,234	-	0.00%
Post Closure Accretion Expense	156,128	52,043	156,128	-	0.00%
RRF Amortisation	491,348	163,783	491,348	-	0.00%
	60,271,059	**17,264,122**	**58,806,648**	**1,464,411**	**2.43%**
Profit on Sale of Assets	26,122	10,403	54,207	28,085	107.51%
Loss on Sale of Assets	70,725		70,725	-	0.00%
	(44,603)	**10,403**	**(16,518)**	**28,085**	**(62.97%)**
Changes in Net Assets Resulting from Operations	**827,101**	**1,306,918**	**(1,302,065)**	**(2,129,166)**	**(257.43%)**

Mindarie Regional Council

INCOME STATEMENT BY DEPARTMENT

Estimated Actual for the year ending 30 June 2017

Description	Adopted Budget 2016/2017	YTD Actual October 2016	Estimated Actual June 2017	$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
General Purpose Funding	61,142,763	-	57,521,101	(3,621,662)	(5.92%)
Community Amenities	-	-	-	-	
Resource Recovery Facility	-	-	-	-	
	61,142,763	**-**	**57,521,101**	**(3,621,662)**	**(5.92%)**
Profit on Disposal of Assets					
Governance	4,998	-	3,356	(1,642)	(32.85%)
Community Amenities	21,124	-	50,851	29,727	140.73%
Resource Recovery Facility	-	-	-	-	
	26,122	**-**	**54,207**	**28,085**	**107.87%**
Total Revenue	**61,168,885**	**-**	**57,575,308**	**(3,593,577)**	**(5.87%)**
Expenses from Ordinary Activities					
Operating Expenditure					
Governance	4,239,998	-	4,297,114	(57,116)	(1.35%)
Community Amenities	28,787,712	-	27,384,546	1,403,166	4.87%
Resource Recovery Facility	26,860,877	-	27,035,261	(174,384)	(0.65%)
	59,888,587	**-**	**58,716,921**	**1,171,666**	**1.96%**
Loss on Sale of Assets					
Governance	-	-	-	-	
Community Amenities	70,725	-	70,725	-	0.00%
Resource Recovery Facility	-	-	-	-	
	70,725	**-**	**70,725**	**-**	0.00%
Cost of Borrowings					
Governance	300,000	-	2,751	297,249	99.08%
Resource Recovery Facility	82,472	-	86,976	(4,504)	(5.46%)
	382,472	**-**	**89,727**	**292,745**	**76.54%**
Total Expenditure	**60,341,784**	**-**	**58,877,373**	**1,464,411**	**2.43%**
Changes in Net Assets Resulting from Operations	**827,101**	**-**	**(1,302,065)**	**2,129,166**	**257.43%**

APPENDIX NO. 6

TONNAGE CALCULATION

		July to Oct 2016 Actual		Nov-16			Dec 16 - Jun 17			Total Tonnages for 2016/2017		Adopted Budget 2016/2017		Variance Budget 2016/2017	
		Tonnage	Amount	Tonnage	Gate Fee	Amount	Tonnage	Gate Fee	Amount	Tonnage	Amount	Tonnage	Amount	Tonnage	Amount
Processable Waste Tonnage															
Perth	01	4,538.72	746,357	1,203.44		198,568	7,757.84	165.00	1,280,044	13,500.00	2,224,969	13,500.00	2,227,500	0.00	(2,531)
Stirling	02	14,704.49	2,375,844	3,845.48		621,325	24,975.03	161.57	4,035,216	43,525.00	7,032,385	41,750.00	6,745,464	1,775.00	286,921
Wanneroo	03	19,349.52	3,184,553	4,952.51		817,239	34,021.97	165.00	5,613,625	58,324.00	9,615,417	61,000.00	10,065,000	(2,676.00)	(449,583)
Cambridge	04	2,058.23	338,414	526.27		86,835	4,915.50	165.00	811,058	7,500.00	1,236,307	7,500.00	1,237,500	0.00	(1,194)
Vincent	05	4,112.92	676,367	1,084.50		178,943	8,302.58	165.00	1,369,926	13,500.00	2,225,236	13,400.00	2,211,000	100.00	14,236
Victoria Park	06	4,120.37	677,559	1,060.71		175,017	9,318.92	165.00	1,537,622	14,500.00	2,390,198	14,500.00	2,392,500	0.00	(2,302)
Joondalup	07	17,704.26	2,911,911	4,617.19		761,838	30,275.55	165.00	4,995,466	52,597.00	8,669,215	54,000.00	8,910,000	(1,403.00)	(240,785)
Total		66,588.51	10,911,005	17,290.10		2,839,765	119,567.39		19,642,955	203,446.00	33,393,725	205,650.00	33,788,964	(2,204.00)	(395,239)
Non Processable Waste Tonnage															
Perth	01	79.92	13,187	-		-	40.08	165.00	6,613	120.00	19,800	100.00	16,500	20.00	3,300
Stirling	02	10,179.25	1,623,306	2,270.49		366,849	12,550.26	161.57	2,027,746	25,000.00	4,017,901	37,660.00	6,084,651	(12,660.00)	(2,066,750)
Wanneroo	03	5,525.44	909,903	1,356.40		224,135	9,632.16	165.00	1,589,306	16,514.00	2,723,344	13,000.00	2,145,000	3,514.00	578,344
Cambridge	04	593.93	97,999	526.27		86,835	79.80	165.00	13,167	1,200.00	198,001	1,200.00	198,000	0.00	1
Vincent	05	556.60	91,733	131.21		21,650	1,112.19	165.00	183,511	1,800.00	296,894	1,800.00	297,000	0.00	(106)
Victoria Park	06	49.47	8,148	8.81		1,454	1,941.72	165.00	320,384	2,000.00	329,986	2,000.00	330,000	0.00	(14)
Joondalup	07	699.21	115,483	204.08		33,747	896.71	165.00	147,957	1,800.00	297,187	11,500.00	1,897,500	(9,700.00)	(1,600,313)
		17,683.82	2,859,759	4,497.26		734,670	26,252.92		4,288,684	48,434.00	7,883,113	67,260.00	10,968,651	(18,826.00)	(3,085,538)
Residues															
Stirling Baled Residue															
Wanneroo WRC						-			-	-	-				
Total Other Residues		-	-	-		-	-		-	-	-	-	-	-	-
Total Member Council Tonnes/Charges		**84,272.33**	**13,770,764**	**21,787.36**		**3,574,435**	**145,820.31**		**23,931,639**	**251,880.00**	**41,276,838**	**272,910.00**	**44,757,615**	**(21,030.00)**	**(3,480,777)**
Other Non Member Councils															
South Perth	09			-		-	-		-	-	-				
Other						-			-	-	-				
Total		-	-	-		-	-		-	-	-	-	-	-	-
Casuals															
Casuals		4,460.51	816,235	1,077.59		192,691	7,561.90	181.82	1,374,905	13,100.00	2,383,831	13,100.00	2,381,842	0.00	1,989
Trade		949.96	173,179	290.15		53,401	2,059.89	181.82	374,529	3,300.00	601,109	3,300.00	600,006	0.00	1,103
Total Casuals		5,410.47	989,414	1,367.74		246,092	9,621.79		1,749,434	16,400.00	2,984,940	16,400.00	2,981,848	0.00	3,092
Total Waste Delivered to MRC		**89,682.80**	**14,760,178**	**23,155.10**		**3,820,527**	**155,442.10**		**25,681,073**	**268,280.00**	**44,261,778**	**289,310.00**	**47,739,463**	**(21,030.00)**	**(3,477,685)**
Tonnages delivered to RRF		(36,950.55)		(9,291.98)			(53,757.47)			(100,000.00)		(100,000.00)		0.00	
RRF Residues from RRF to Tamala Park		17,337.18	2,854,068	4,442.87		733,073	26,919.95	165.00	4,441,792	48,700.00	8,028,933	48,700.00	8,035,500	0.00	(6,567)
Tonnages delivered to WMRC							(18,500.00)			(18,500.00)		(18,500.00)		0.00	
WMRC residues to Tamala Park							18,500.00			18,500.00		18,500.00		0.00	
Total Waste Delivered to Tamala Park		**70,069.43**	**17,614,246**	**18,305.99**		**4,553,600**	**128,604.58**			**216,980.00**		**238,010.00**		**(21,030.00)**	
Total Waste Delivered to RRF		**36,951**	**0.00**	**9,292**		**0.00**	**53,757**		**0.00**	**100,000**		**100,000.00**		**0.00**	

Mindarie Regional Council

STATEMENT OF BUDGET REVIEW

Nature and Type

Estimated Actual for the year ending 30 June 2017

		Budget vs Actual		Predicted		
Description	**Note**	**Adopted Budget 2016/2017**	**YTD Actual October 2016**	**Estimated Actual Nov16 to Jun17**	**Variance Timing and Carryover**	**Year End**
Revenue form Ordinary Activities						
Member User Charges						
User Charges - City of Perth		2,244,000	759,543	1,485,226		2,244,769
User Charges - City of Wanneroo		12,210,000	4,094,457	8,244,305		12,338,762
User Charges - City of Joondalup		10,807,500	3,027,394	5,939,008		8,966,402
User Charges - City of Stirling		12,830,115	3,999,150	7,051,135		11,050,285
User Charges - Town of Cambridge		1,435,500	436,412	997,895		1,434,307
User Charges - City of Vincent		2,508,000	768,101	1,754,029		2,522,130
User Charges - Town of Victoria Park		2,722,500	685,707	2,034,477		2,720,184
User Charges - RRF Residues		8,035,500	2,854,068	5,174,865		8,028,933
		52,793,115	**16,624,832**	**32,680,939**	**-**	**49,305,771**
Non Member User Charges						
User Charges - WMRC		3,052,500	-	3,052,500		3,052,500
User Charges - City of South Perth		-	-	-		-
User Charges - Casual Tipping Fees		2,981,848	989,414	1,995,526		2,984,940
		6,034,348	**989,414**	**5,048,026**	**-**	**6,037,440**
Total User Charges		**58,827,463**	**17,614,246**	**37,728,965**	**-**	**55,343,211**
Other Charges						
Service Charges						
Carbon Price		-	-	-		-
Sale of Recyclable Materials		785,000	275,378	410,000		685,378
Gas Power Generation Sales		580,000	333,116	246,884		580,000
Grants & Subsidies		-	-	-		-
Contributions, Reimbursments & Donations		5,000	5,906	-		5,906
Interest Earnings		593,000	189,647	403,353		593,000
Other Revenue		352,300	142,344	171,262		313,606
Profit on Sale of Assets		26,122	10,403	43,804		54,207
Total Other Charges		**2,341,422**	**956,794**	**1,275,303**	**-**	**2,232,097**
Total Revenue from Ordinary Activities		**61,168,885**	**18,571,040**	**39,004,268**	**-**	**57,575,308**
Expenses from Ordinary Activities						
Employee Costs		(5,410,752)	(1,610,432)	(3,802,968)		(5,413,400)
Materials and Contracts		(4,274,300)	(768,824)	(3,897,257)		(4,666,081)
RRF Other Operationg Expenses		(25,961,300)	(8,805,847)	(17,248,502)		(26,054,349)
RRF Maintenance Funding		(250,000)		(250,000)		(250,000)
WMRC Processing		(3,052,500)	-	(3,052,500)		(3,052,500)
Utilities		(185,229)	(84,798)	(181,766)		(266,564)
Depreciation		(1,705,220)	(653,341)	(1,275,334)		(1,928,675)
Borrowing Cost Expenses		(382,472)	(37,119)	(52,608)		(89,727)
Insurance		(293,676)	(53,881)	(243,701)		(297,582)
DEP Landfill Levy		(13,138,200)	(3,636,083)	(7,824,654)		(11,460,737)
Land Lease/Rental		(709,000)	(234,447)	(474,553)		(709,000)
Other Expenditure		(4,908,410)	(1,379,350)	(3,238,683)		(4,618,033)
Loss on Sale of Assets		(70,725)	-	(70,725)		(70,725)
		(60,341,784)	**(17,264,122)**	**(41,613,251)**	**-**	**(58,877,373)**
Funding Balance Adjustment						
Add Back:						
Depreciation		1,705,220	653,341	1,275,334		1,928,675
Amortisation for Cell Development		2,701,400	747,637	1,608,874		2,356,511
Amortisation Charge for Decommissioning Asset		846,087	282,029	564,058		846,087
RRF Amortisation		491,348	163,783	327,565		491,348
Adjust (Profit) / Loss on Asset Disposal		44,603	(10,403)	26,921		16,518
		5,788,658	**1,836,387**	**3,802,752**	-	**5,639,139**
Net Operating		**6,615,759**	**3,143,305**	**1,193,769**	**-**	**4,337,074**
Capital Expenditures						
Payments for Purchase of Land and Buildings		(523,000)	(7,997)	(515,003)		(523,000)
Payments for Purchase of Plant and Equipment		(1,155,500)	(349,074)	(808,240)		(1,157,314)
Payments for Purchase of Furniture and Fixtures		(117,900)	(45,989)	(71,911)		(117,900)
Payments for Purchase of Computing Equipment		(224,500)	(1,564)	(236,026)		(237,590)
Payments for Construction of Infrastructure		(14,573,000)	(91,268)	(14,481,732)		(14,573,000)
Payments for Landfill Excavation and RRF		-	-	-		-
		(16,593,900)	**(495,892)**	**(16,112,912)**	**-**	**(16,608,804)**
Funding Sources						
Proceeds from Disposal of Assets		192,750	75,759	131,435		207,194
Proceeds from Self Supporting Loans		11,000,000	-	11,000,000		11,000,000
Proceeds from Carbon Price		-	-	-		-
Council Contributions		284,650	-	284,650		284,650
Repayments of Self Supporting Loans		(4,046,831)	(3,957,605)	(89,226)		(4,046,831)
Transfer from Reserves		5,593,900	495,892	5,112,912		5,608,804
Transfer to Reserve (from Operating Surplus)		-	-	-		-
Transfer to Reserve		(5,430,362)	(1,810,122)	(3,620,240)		(5,430,362)
		7,594,107	**(5,196,076)**	**12,819,531**	**-**	**7,623,455**
Net Capital and Funding Sources		**(8,999,793)**	**(5,691,968)**	**(3,293,381)**	**-**	**(8,985,349)**
Closing Funds		**(2,384,034)**	**(2,548,663)**	**(2,099,612)**	**-**	**(4,648,275)**

APPENDIX NO. 6

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
Estimated Actual for the year ending 30 June 2017

Description	Adopted Budget	Revised Budget	YTD Actual 31 October 2016	% to Adopted Budget	Projections from Nov 16 - June 2017	Projected Total for the year to 30 June 2017	Variations between Projected Total for year 2016/17 and Adopted Budget	Explanation 2 - Variation between Projected Total 2016/17 and Adopted Budget
PLANT, VEHICLES AND MACHINERIES								
Plant and Vehicles								
Replacement of Hino bin truck (Plant83)	286,000				286,000	286,000	0	
Replacement of Cat 257 MTL (Plant99)	90,000				90,000	90,000	0	
Replacement of lighting tower (plant 88)	45,000				45,000	45,000	0	
Replacement of DCS vehicle (Plant97)	48,000		47,916	99.83%		47,916	84	
Replacement of CEO vehicle (Plant96)	52,000		48,088	92.48%		48,088	3,912	
Replacement of Ops Manager vehicle (Plant101)	45,000		40,810	90.69%		40,810	4,190	
Replacement of Fire Ute (Plant10)	70,000		1,600	2.29%	57,740	59,340	10,660	Partially used to fund excess on fire truck
Replacement of Fire Truck (Plant14)	200,000		210,660	105.33%		210,660	(10,660)	Partially funded from fire ute
Replacement of CAT Forklift (Plant59)	35,000				35,000	35,000	0	
Replacement of Nissan Ute (Plant86)	30,000				30,000	30,000	0	
	901,000	**0**	**349,074**	**38.74%**	**543,740**	**892,814**	**8,186**	
Machinery and Equipment								
3 Odour monitoring units	45,000				45,000	45,000	0	
Radiation equipment replacement	5,000				5,000	5,000	0	
Biodiesel equipment replacement	2,500				2,500	2,500	0	
Irrigation on Waugal	5,000				5,000	5,000	0	
Hook Lift Bins	50,000				50,000	50,000	0	
Tarpomatic Spindle	27,000				27,000	27,000	0	
Tarpomatic Tarps	60,000				60,000	60,000	0	
Woodchipper	60,000				60,000	60,000	0	
Education Trailer					10,000	10,000	(10,000)	Includes fit out, paint and graphics
	254,500	**0**	**0**	**0.00%**	**264,500**	**264,500**	**(10,000)**	
TOTAL PLANT, VEHICLES AND MACHINERIES	**1,155,500**	**0**	**349,074**	**30.21%**	**808,240**	**1,157,314**	**(1,814)**	
FURNITURE AND EQUIPMENT								
Furniture and Fittings								
Furniture and Fittings (Miscellaneous replacements)	5,100		0		5,100	5,100	0	
Airconditioning Units to various locations	22,800		0		22,800	22,800	0	
New CCTV for Tamala Park and Neerabup	90,000		45,989	51.10%	44,011	90,000	0	
	117,900	**0**	**45,989**	**39.01%**	**71,911**	**117,900**	**0**	
TOTAL FURNITURE AND EQUIPMENT	**117,900**	**0**	**45,989**	**39.01%**	**71,911**	**117,900**	**0**	
COMPUTING EQUIPMENT								
Computing Equipment								
Custom PC for DCS upgrade	5,000					0	5,000	no longer needed. Savings to be transferred to admin network and server cabinets

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
Estimated Actual for the year ending 30 June 2017

Description	Adopted Budget	Revised Budget	YTD Actual 31 October 2016	% to Adopted Budget	Projections from Nov 16 - June 2017	Projected Total for the year to 30 June 2017	Variations between Projected Total for year 2016/17 and Adopted Budget	Explanation 2 - Variation between Projected Total 2016/17 and Adopted Budget
Dust Monitoring upgrade	5,500				5,500	5,500	0	
HP Switch with POE upgrade	14,000				14,000	14,000	0	
Network, Wifi and Power to Transfer Hut	23,000		1,564	6.80%	21,436	23,000	0	
Admin Network and Server cabinets	23,000				30,000	30,000	(7,000)	$5k from DCS upgrade. Additional budget of $2k
								server upgrade changed to warranty renewal, saving
Server upgrade at Tamala Park	24,000				0	0	24,000	of $24k will be transferred to SAN upgrade
Desktop HP 800 for Transfer station	0				1,245	1,245	(1,245)	New installation
Desktop HP 800 for Recycling drop off	0				1,245	1,245	(1,245)	New installation
Laptop for Project Manager	0				2,100	2,100	(2,100)	New installation
								transferred from server upgrade savings of $24k,
SAN upgrade	130,000				160,500	160,500	(30,500)	plus additional budget of $6.5k
	224,500	**0**	**1,564**	**0.70%**	**236,026**	**237,590**	**(13,090)**	
TOTAL COMPUTING EQUIPMENT	**224,500**	**0**	**1,564**	**0.70%**	**236,026**	**237,590**	**(13,090)**	
LAND AND BUILDINGS								
Land								
						0	0	
	0	**0**	**0**		**0**	**0**	**0**	
Buildings								
brought forward item:								
Second BioDiesel Shed	15,000		2,447	16.31%	12,553	15,000	0	
Admin Renovation	80,000		5,550	6.94%	74,450	80,000	0	
Recycling Centre Renovation and Alignment Phase1&2	428,000				428,000	428,000	0	
	523,000	**0**	**7,997**	**1.53%**	**515,003**	**523,000**	**0**	
TOTAL LAND AND BUILDINGS	**523,000**	**0**	**7,997**	**1.53%**	**515,003**	**523,000**	**0**	
INFRASTRUCTURE								
Operations								
Telemetary System-4 leachate sys, weather and compressor	130,000				130,000	130,000	0	
Litter Fence	20,000				20,000	20,000	0	
Drizzle mat extension	15,000				15,000	15,000	0	
Gas Monitoring Wells-Program 7 (10 wells southern side of Stg2 ph3)	45,000				45,000	45,000	0	
Gas Monitoring Wells-Program 8 (10 wells - no location at this stage)	45,000				45,000	45,000	0	
Gas Remediation Wells-Program 4 (10 wells nth east cnr of Stage1 north)	45,000				45,000	45,000	0	
Gas Remediation Wells-Program 5 (5 wells western side of Stg3 ph3)	22,500				22,500	22,500	0	
Gas Remediation Wells-Program 6 (5 wells eastern side of Stg 1 south)	22,500				22,500	22,500	0	
Groundwater monitoring wells (nest of 3) - 2 sets -if required - (DER CSB request)	26,000				26,000	26,000	0	
Groundwater remediation pumps (3 PUMPS)	30,000				30,000	30,000	0	

MINDARIE REGIONAL COUNCIL
STATEMENT OF INVESTING ACTIVITIES
Estimated Actual for the year ending 30 June 2017

Description	Adopted Budget	Revised Budget	YTD Actual 31 October 2016	% to Adopted Budget	Projections from Nov 16 - June 2017	Projected Total for the year to 30 June 2017	Variations between Projected Total for year 2016/17 and Adopted Budget	Explanation 2 - Variation between Projected Total 2016/17 and Adopted Budget
Millipede Barrier	35,000				35,000	35,000	0	
Wastewater Treatment plant - redesign	10,000		2,603		7,397	10,000	0	
Fuel Tanks	50,000				50,000	50,000	0	
Signage	50,000				50,000	50,000	0	
Gas well installations	27,000				27,000	27,000	0	
	573,000	**0**	**2,603**	**0.45%**	**570,397**	**573,000**	**0**	
Waste Infrastructure								
Waste Facility	6,000,000				6,000,000	6,000,000	0	
Waste Facility - Building	5,000,000				5,000,000	5,000,000	0	
	11,000,000	**0**	**0**	**0.00%**	**11,000,000**	**11,000,000**	**0**	
Landfill Phase 3								
Cell Development - Lining	3,000,000		88,665	2.96%	2,911,335	3,000,000	0	
	3,000,000	**0**	**88,665**	**2.96%**	**2,911,335**	**3,000,000**	**0**	
TOTAL INFRASTRUCTURE	**14,573,000**	**0**	**91,268**	**0.63%**	**14,481,732**	**14,573,000**	**0**	
TOTAL CAPITAL EXPENDITURES	**16,593,900**	**0**	**495,892**	**2.99%**	**16,112,912**	**16,608,804**	**-14,904**	

APPENDIX NO. 6

MRC Compliance Audit Return 2016

Item 9.4	APPENDIX NO. 7	Item 9.4

Government of **Western Australia**
Department of **Local Government and Communities**

Mindarie Regional Council - Compliance Audit Return Regional Local Government 2016

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments

No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2016.	N/A		Brian Callander
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2016.	N/A		Brian Callander
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2016.	N/A		Brian Callander
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2016.	N/A		Brian Callander
5	s3.59(5)	Did the Council, during 2016, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Brian Callander

APPENDIX NO. 7

Government of **Western Australia**
Department of **Local Government and Communities**

Delegation of Power / Duty

No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Brian Callander
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Brian Callander
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Brian Callander
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Brian Callander
5	s5.18	Has Council reviewed delegations to its committees in the 2015/2016 financial year.	No	The council of the MRC has delegated to its Audit committee to meet with the councils Auditor. this delegation was not reviewed in 2016 but will be included in the annual review of policies and delegations that the CEO presents to council in September each year.	Lynda Nyssen
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Brian Callander
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Brian Callander
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Brian Callander
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Brian Callander
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Brian Callander
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Brian Callander
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2015/2016 financial year.	Yes		Brian Callander
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Brian Callander

Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent

Government of **Western Australia**
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Brian Callander
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Brian Callander
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Brian Callander
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Brian Callander
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Brian Callander
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2016.	Yes		Brian Callander
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2016.	Yes		Brian Callander
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Brian Callander
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Brian Callander
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Brian Callander
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Brian Callander
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Brian Callander

Government of **Western Australia**
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Brian Callander
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Brian Callander
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Brian Callander
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Brian Callander

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Brian Callander
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Brian Callander

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Brian Callander
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Brian Callander
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Brian Callander
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Brian Callander

Government of **Western Australia**
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government within 30 days of completion of the audit.	Yes		Brian Callander
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government by 31 December 2016.	Yes		Brian Callander
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Brian Callander
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Brian Callander
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Brian Callander
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Brian Callander
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Brian Callander
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Brian Callander
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Brian Callander
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Brian Callander

APPENDIX NO. 7

Government of **Western Australia**
Department of **Local Government and Communities**

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Sonia Cherico
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Sonia Cherico
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Sonia Cherico
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Sonia Cherico
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Sonia Cherico

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Sonia Cherico
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Sonia Cherico
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Sonia Cherico
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Sonia Cherico
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occured.	Yes		Sonia Cherico
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Sonia Cherico

Government of **Western Australia**
Department of **Local Government and Communities**

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Brian Callander
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Brian Callander
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Brian Callander
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Brian Callander
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	N/A		Brian Callander
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Brian Callander
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Brian Callander
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Brian Callander
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Brian Callander
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Brian Callander
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Brian Callander
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Brian Callander

Government of **Western Australia**
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Brian Callander
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Brian Callander
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Brian Callander
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Brian Callander
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Brian Callander
18	F&G Reg 24AD(6)	If the local government to sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Brian Callander
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Brian Callander
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Brian Callander
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Brian Callander
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Brian Callander

Government of **Western Australia**
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Brian Callander
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Brian Callander
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, $150,000 or less.	Yes		Brian Callander

I certify this Compliance Audit return has been adopted by Council at its meeting on ____________________

____________________ ____________________

Signed Mayor / President, Mindarie Regional Council

Signed CEO, Mindarie Regional Council

APPENDIX NO. 7