



INFORMATION BULLETIN

Issue No. 81



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SUMMARY OF COUNCIL RESOLUTIONS

List of resolutions for the financial year 2023/2024 plus any outstanding resolutions from previous years			
OCM /SCM Date	Item #	Resolution	Status
14.12.2023	8.1	That the Minutes of the Ordinary Meeting of Council held on 30 November 2023 be confirmed as a true record of the proceedings. Moved Cr Hatton, Seconded Cr Ferrante RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 9/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Mack, Proud, Vernon, Wright</i> <i>Against: Nil</i>	FOR INFORMATION
	8.2	RESPONSIBLE OFFICER RECOMMENDATION That Council: Receive the Financial Statements set out in Appendix No. 1 for the month ended 30 November 2023. Moved Cr Vernon, Seconded Cr Creado RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 9/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Mack, Proud, Vernon, Wright</i> <i>Against: Nil</i>	FOR INFORMATION
	8.3	That Council resolve to Note the list of accounts paid under delegated authority to the Chief Executive Officer for November 2023, in accordance with regulation 13(1) of the Local Government (Financial Management) Regulation 1996. Moved Cr Vernon, Seconded Cr Creado RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 9/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Mack, Proud, Vernon, Wright</i> <i>Against: Nil</i>	FOR INFORMATION
	9.3	That Council resolves to: 1. Receive the Scoping Study Report (Oct 2023) prepared by Learning Horizons Pty Ltd on collaboration opportunities that may exist between the Catalina Regional Council and the Mindarie Regional Council. 2. HOLD a joint strategic planning session with Catalina Regional Council in January/February 2024 to explore potential collaboration opportunities/actions that are recommended in the report. Moved Cr Ferrante, seconded Cr Creado <i>Cr May entered the chambers at 6.40 pm</i> PROPOSED AMENDMENT Moved Cr Ferrante, seconded Cr Creado That the administration seek high level advice as to the legislative and legal implications and impediments to consider for merger and with the transfer of the buffer and limitations under respective establishment agreements. Reasons: Legal Advice will assist with future workshop discussions (CARRIED UNANIMOUSLY 10/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Mack, May, Proud, Vernon, Wright</i> <i>Against: Nil</i> SUBSTANTIVE MOTION AS AMENDED: That Council resolves to: 1. Receive the Scoping Study Report (Oct 2023) prepared by Learning Horizons Pty Ltd on collaboration opportunities that may exist between the Catalina Regional Council and the Mindarie Regional Council. 2. Hold a joint strategic planning session with Catalina Regional Council in January/February 2024 to explore potential collaboration opportunities/actions that are recommended in the report. 3. That the administration seek high level advice as to the legislative and legal implications and impediments to consider for merger and with the transfer of the buffer and limitations under respective establishment agreements. (CARRIED UNANIMOUSLY 10/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Mack, May, Proud, Vernon, Wright</i> <i>Against: Nil</i>	COMPLETED COMPLETED COMPLETED
	10	That the Members Information Bulletin Issue No. 80 be received. Moved Cr Wright, Seconded Cr Gobbert RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 10/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Mack, May, Proud, Vernon, Wright</i> <i>Against: Nil</i>	FOR INFORMATION

30.11.2023	6	<p>Moved Cr Wright, Seconded Cr May RESOLVED</p> <p>That Council approve the request for Leave of Absence from Council duties for Cr Jacob for the period 11 to 15 December 2023</p> <p>That the Minutes of the Ordinary Meeting of Council held on 21 September 2023 be confirmed as a true record of the proceedings.</p> <p>Moved Cr Gobbert, Seconded Cr Jacob RESOLVED</p> <p>That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p> <p>That the Minutes of the Special Meeting of Council held on 23 November 2023 be confirmed as a true record of the proceedings.</p> <p>Moved Cr Hatton, Seconded Cr Wright RESOLVED</p> <p>That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p> <p>That Council: Approve the sale of the Caterpillar 836K Landfill Compactor (CAT836K) as per the details contained within the confidential report.</p> <p>Moved Cr Proud, Seconded Cr Gobbert RESOLVED</p> <p>That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p> <p>Audit and Risk Committee Items 7.1, 7.2 & 7.3 ITEMS APPROVED "EN BLOC": Moved Cr Hatton, Seconded: Cr Ferrante Resolved</p> <p>That the following unopposed items be adopted "En Bloc": Audit and Risk Committee Items 7.1, 7.2 and 7.3 only (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p> <p>Audit and Risk Committee Items 7.4 COMMITTEE RECOMMENDATION That the Audit and Risk Committee recommend to Council that Mr Aswin Kumar be appointed as an external audit committee member, subject to their acceptance of the appointment, for the period ending November 2024.</p> <p>Moved Cr Hatton, seconded Cr Ferrante RESOLVED</p> <p>That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p> <p>That Council resolve to:</p> <ol style="list-style-type: none"> Notes the recommendation of the Audit and Risk Committee meeting held on 23 November 2023 to accept the Financial Report for the year ended 30 June 2023; and Accept the Annual Report for the year ended 30 June 2023, which includes the Financial Report detailed in point 1 above. <p>Moved Cr Gobbert, seconded Cr Hatton RESOLVED</p> <p>That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p> <p>Receive the Financial Statements set out in Appendix No. 1 and 2 for the periods ended 30 September 2023 and 31 October 2023.</p> <p>Moved Cr Gobbert, seconded Cr Wright (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p> <p>Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 30 September 2023 and 31 October 2023.</p> <p>Moved Cr May, seconded Cr Proud (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p>	<p>FOR INFORMATION</p> <p>FOR INFORMATION</p> <p>FOR INFORMATION</p> <p>COMPLETED</p> <p>FOR INFORMATION</p> <p>FOR INFORMATION</p>
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9.3	<p>SUBSTANTIVE RECOMMENDATION AS AMENDED</p> <p>1. Endorses the removal of the Delegation number 1.2 'Appoint an employee of the MRC to the position of Acting CEO' as detailed in Appendix 6 from the Delegation Register.</p> <p>2. Endorses the changes to Council Policy CP14 'Acting Chief Executive Officer Appointment' as detailed in Appendix 7.</p> <p>3. Endorses the change to Council Policy CP23 'Conducting Electronic Meetings and Attendance by Electronic means' as detailed in Appendix 8.</p> <p>4. Endorses the change to Delegation 1.7.1 'Disposal of Property' as detailed in Appendix 9 subject to the change in Council Condition 'b' limiting the value to \$250,000</p> <p>(CARRIED UNANIMOUSLY 11/0) For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright Against: Nil</p>	COMPLETED																																																								
9.4	<p>Moved Cr Proud, seconded Cr Jacob RESOLVED</p> <p>1. Adopt the meeting dates as follows:</p> <table><tr><td>29 February 2024</td><td>6.30pm</td><td>City of Joondalup</td><td>OCM</td></tr><tr><td>28 March 2024</td><td>6.30pm</td><td>City of Wanneroo</td><td>OCM</td></tr><tr><td>30 May 2024</td><td>6.30pm</td><td>City of Stirling</td><td>OCM</td></tr><tr><td>27 June 2024</td><td>6.30pm</td><td>Town of Cambridge</td><td>OCM</td></tr><tr><td>18 July 2024</td><td>6.30pm</td><td>City of Stirling</td><td>OCM</td></tr><tr><td>26 September 2024</td><td>6.30pm</td><td>City of Vincent</td><td>OCM</td></tr><tr><td>28 November 2024</td><td>6.30pm</td><td>Town of Victoria Park</td><td>OCM</td></tr><tr><td>12 December 2024</td><td>6.30pm</td><td>City of Perth</td><td>OCM</td></tr></table> <p>2. Issue a Public Notice on the meeting locations, dates and times as detailed in (1) above in accordance with Part 12 (1) of the <i>Local Government (Administration) Regulations 1996</i> and the <i>Local Government Act 1995</i>.</p> <p>3. Note the following Budget Workshop and Strategy Workshops dates planned for 2024, as follows:</p> <table><tr><td>29 February 2024</td><td>After OCM</td><td>City of Joondalup</td><td>Strategy Workshop</td></tr><tr><td>14 March 2024</td><td>6.30pm</td><td>tbc</td><td>Strategy Workshop</td></tr><tr><td>04 April 2024</td><td>6.30pm</td><td>tbc</td><td>Budget Workshop</td></tr><tr><td>30 May 2024</td><td>After OCM</td><td>tbc</td><td>Strategy Workshop</td></tr><tr><td>22 August 2024</td><td>6.30pm</td><td>tbc</td><td>Strategy Workshop</td></tr><tr><td>31 October 2024</td><td>6.30pm</td><td>tbc</td><td>Strategy Workshop</td></tr></table> <p>Moved Cr Proud, seconded Cr Jacob (CARRIED UNANIMOUSLY 11/0) For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright Against: Nil</p>	29 February 2024	6.30pm	City of Joondalup	OCM	28 March 2024	6.30pm	City of Wanneroo	OCM	30 May 2024	6.30pm	City of Stirling	OCM	27 June 2024	6.30pm	Town of Cambridge	OCM	18 July 2024	6.30pm	City of Stirling	OCM	26 September 2024	6.30pm	City of Vincent	OCM	28 November 2024	6.30pm	Town of Victoria Park	OCM	12 December 2024	6.30pm	City of Perth	OCM	29 February 2024	After OCM	City of Joondalup	Strategy Workshop	14 March 2024	6.30pm	tbc	Strategy Workshop	04 April 2024	6.30pm	tbc	Budget Workshop	30 May 2024	After OCM	tbc	Strategy Workshop	22 August 2024	6.30pm	tbc	Strategy Workshop	31 October 2024	6.30pm	tbc	Strategy Workshop	FOR INFORMATION
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9.6	<p>Authorise the Chief Executive Officer to make a submission to the Salaries and Allowances Tribunal for the 2024 Determination requesting that the Mindarie Regional Council be upgraded from a Band 3 Local Government to a Band 2 Local Government.</p> <p>Moved Cr Proud, seconded Cr Miles RESOLVED</p> <p>That the recommendation be adopted (CARRIED 8/3) For: Crs Castle, Dudek, Hatton, May, Miles, Ferrante, Proud, Wright Against: Crs Cutler, Gobbert, Jacob</p>	COMPLETED																																																								
10	<p>That the Members Information Bulletin Issue No. 79 be received.</p> <p>Moved Cr Wright, seconded Cr Hatton RESOLVED</p> <p>That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright Against: Nil</p>	FOR INFORMATION																																																								

23/11/2023		<p>Moved Cr May, Seconded Cr Mack RESOLVED That the Council:</p> <p>1. Appoint Cr Miles, Cr Ferrante and Cr Hatton on to the Audit and Risk Committee.</p> <p>(Absolute Majority Required)</p> <p>(CARRIED 12/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Jacob, Mack, May, Miles, Proud, Vernon and Wright</i> <i>Against: Nil</i></p> <p>Moved Cr Ferrante, Seconded Cr Creado RESOLVED That the Council:</p> <p>2. Appoint Cr Jacob, Cr Mack, Cr Wright, Cr Miles and Cr Gobbert on to the Chief Executive Officer's Recruitment and Performance Review Committee.</p> <p>(Absolute Majority Required)</p> <p>(CARRIED 12/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Jacob, Mack, May, Miles, Proud, Vernon and Wright</i> <i>Against: Nil</i></p> <p>Moved Cr Hatton, Seconded Cr Proud RESOLVED 1. Appoint Cr Miles as a member and Cr Gobbert as a Deputy Member on to the Municipal Waste Advisory Council.</p> <p>(Absolute Majority Required) (CARRIED 12/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Jacob, Mack, May, Miles, Proud, Vernon and Wright</i> <i>Against: Nil</i></p>	FOR INFORMATION
21/09/2023	<p>8.1</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>10</p> <p>11</p>	<p>That the Minutes of the Ordinary Meeting of Council held on 13 July 2023 be confirmed as a true record of the proceedings.</p> <p>Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 July 2023 and 31 August 2023.</p> <p>Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 July 2023 and 31 August 2023.</p> <p>That the Council</p> <p>1. Endorses the changes to Council Policies as contained in Appendix 6 and 7 of this report.</p> <p>2. Endorses the delegations made to the Chief Executive Officer as detailed in Attachment 2 of this report.</p> <p>Amendment:</p> <p>1. Add the following words at the end of point number 1. 'Subject to a further review of CP23 Conducting electronic meetings and attendance by electronic means'.</p> <p>2. Add the following words at the end of point number 2. 'Subject to a further review of delegation 1.2.'</p> <p>Substantive Motion as Amended</p> <p>1. Endorses the changes to Council Policies as contained in Appendix 6 and 7 of this report, subject to a further review of CP23 'Conducting electronic meetings and attendance by electronic means'</p> <p>2. Endorses the delegations made to the Chief Executive Officer as detailed in Attachment 2 of this report, subject to a further review of delegation 1.2.</p> <p>That the Members Information Bulletin Issue No. 78 be received.</p> <p>That Council</p> <p>1. REQUESTS the Chief Executive Officer to undertake a review of the MRC's current band classificaito, addressing the justification for a proposed reclassification from a band 3 to a band 2 Regional Council.</p> <p>2. REQUESTS the Chief Executive Officer to write to the Department of Local Government to seek clarification on the procedural steps necessary to request a band reclassification</p> <p>3. REQUESTS that the Chief Executive Officer presents a report on this subject to Council on 30 November 2023.</p>	<p>COMPLETED</p> <p>FOR INFORMATION</p> <p>FOR INFORMATION</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>FOR INFORMATION</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p>
	14.1	That Council	
		1. Authorise the Mindarie Regional Council's constituent municipalities, being the Cities of Joondalup, Perth, Stirling, Vincent and Wanneroo and the Towns of Cambridge and Victoria Park, to be exempt from the provision of clause 4.A1 of the Constitution Agreement subject to the MRC no longer accepting constituent municipalities' kerbside waste at the Tamala Park Waste Management Facility.	FOR INFORMATION
		2. Note that the date at which the exemption discussed in 1, above, will be determined by the MRC at a later date.	FOR ACTION
		3. Request the MRC CEO to provide 12 months' written notice to constituent municipalities of the estimated date that the Tamala Park Waste Management Facility expects to no longer accept the constituent municipalities' kerbside waste.	FOR ACTION

	14.2	<p>That Council</p> <p>1. Notes that the appraisal of Scott Cairns, Chief Executive Officer, has been undertaken for the period 1 July 2022 to 30 June 2023.</p> <p>2. Endorses the findings of the MRC CEO Performance Review Report 2022/23 as per Confidential Attachment 1.</p> <p>3. Reviews the CEO's Total Remuneration Package for 2023/24 and endorses the adjustment to the CEO's total reward package as specified in Confidential Attachment 1.</p> <p>4. Approves the 2023/24 CEO Key Performance Indicators as specified in Confidential Attachment 1.</p>	<p>FOR INFORMATION</p> <p>FOR INFORMATION</p> <p>FOR INFORMATION</p> <p>COMPLETED</p>
13.7.2023	10.1	<p>That the Minutes of the Ordinary Meeting of Council held on 01 June 2023 be confirmed as a true record of the proceedings.</p> <p>Moved Cr Cvitan, seconded Cr May</p> <p>RESOLVED</p> <p>That the recommendation be adopted</p> <p>(CARRIED UNANIMOUSLY 11/0)</p> <p>That the Minutes of the Special Meeting of Council held on 22 June 2023 be confirmed as a true record of the proceedings.</p> <p>Moved Cr Hatton, seconded Cr Cvitan</p> <p>RESOLVED</p> <p>That the recommendation be adopted</p> <p>(CARRIED UNANIMOUSLY 11/0)</p>	FOR INFORMATION
	11.1	<p>Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 May 2023 and 30 June 2023.</p> <p>Moved Cr Ferrante, seconded Cr Hatton</p> <p>RESOLVED</p> <p>That the recommendation be adopted</p> <p>(CARRIED UNANIMOUSLY 11/0)</p>	FOR INFORMATION
	11.2	<p>Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 May 2023 and 30 June 2023.</p> <p>Moved Cr Thornton, seconded Cr Cutler</p> <p>RESOLVED</p> <p>That the recommendation be adopted</p> <p>(CARRIED UNANIMOUSLY 11/0)</p>	FOR INFORMATION
	11.3	<p>APPROVE the co-funding of a Scoping Study with Tamala Park Regional Council that explores options, opportunities, risks, costs and impediments for potential greater collaboration and/or resource sharing between the two entities.</p> <p>Moved Cr Thornton, seconded Cr Gobbert</p> <p>RESOLVED</p> <p>That the recommendation be adopted</p> <p>(CARRIED UNANIMOUSLY 11/0)</p>	COMPLETED
	14.1	<p>SUBSTANTIVE MOTION AS AMENDED</p> <p>1. Nominates Tenderer B as the first preferred tenderer for the Waste to Energy Tender.</p> <p>2. Nominates Tenderer A as the second preferred tenderer for the Waste to Energy Tender.</p> <p>3. Authorises the Chief Executive Officer to commence commercial discussions with the preferred tenderers identified in 1 and 2 above with the intention of agreeing the terms of a Draft Waste Supply Agreement between the MRC and a waste to energy service provider.</p> <p>4. Authorises the CEO to negotiate with the MRC's member council CEOs on the terms of a Participants Agreement to support the MRC's ability to meet its obligations under the Waste Supply Agreement.</p> <p>5. Seeks a further report when the Waste Supply Agreement and Participant's Agreement are ready for Council's consideration.</p> <p>Put separately :</p> <p>1. Authorises the Chief Executive Officer to advise the Member Council CEOs in writing that they and/or the individual MRC Councillors are permitted to disclose the contents of Confidential Report 14.1 to their own Member Councils should they wish to do so in regard to any issues arising therefrom, provided that they do so as a confidential report to a meeting of their Council held in closed confidential session."</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>FOR ACTION</p> <p>FOR ACTION</p>
22.06.2022	14.1	<p>That Council:</p> <p>1. Endorses the publication of a tender for the provision of FOGO processing services.</p> <p>2. Requests the CEO to bring back to council a report, detailing the outcome of the tender and recommendations regarding an award.</p> <p>3. Approves an increase in the 2022/23 budget for the costs specified in the Financial Implications section of the report.</p> <p>4. Endorses the recommendation to insure the Neerabup Resource Recovery Facility, as detailed in the Confidential Report.</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>FOR ACTION</p> <p>COMPLETED</p> <p>COMPLETED</p>

MINUTES – MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)



MUNICIPAL WASTE ADVISORY COUNCIL
"Getting the Environment Right"

Municipal Waste Advisory Council

Minutes

3:00pm Wednesday, 13 December 2023

ONE70, Level 1, 170 Railway Parade, West Leederville

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Attendance

Cr Giorgia Johnson (Bayswater)	Eastern Metropolitan Regional Council	
Cr Paul Miles (Wanneroo)	Mindarie Regional Council	
Mayor Hannah Fitzhardinge (Fremantle)	Resource Recovery Group	
Cr Laurene Bonza (Dundas)	WALGA State Council	
Cr Karen Wheatland (Melville)	WALGA State Council	
Cr Michael Dudek (Stirling)	WALGA State Council	
Mr Nick Edwards	Bunbury Harvey Regional Council	
Mr Michael Dufour	City of Greater Geraldton	
Mr Scott Cairns	Mindarie Regional Council	
Mr Brendan Doherty	Resource Recovery Group	
Ms Libby Eustance	Western Metropolitan Regional	
Mr Darrell Monteiro (Serpentine Jarrahdale)	Metropolitan Local Government	
Ms Ruth March (Albany)	Non-metropolitan Local Government	<i>OAG Deputy</i>
Ms Jacky Jurmann (Northam)	Non-metropolitan Local Government	
Ms Rebecca Brown	WALGA / Municipal Waste Advisory	
Ms Tazra Hawkins	WALGA / Municipal Waste Advisory	
Ms Conor Macgill	WALGA / Municipal Waste Advisory	
Ms Candy Wong	WALGA / Municipal Waste Advisory	
Ms Nicole Matthews	WALGA	
Cr Paul Kelly	WALGA Deputy President	<i>Observer</i>

Apologies

Mr Tim Youé	Resource Recovery Group	<i>OAG Chair</i>
Cr Wendy Dickinson (Harvey)	Bunbury Harvey Regional Council	
Cr Natasha Colliver	City of Greater Geraldton	
Cr Brad Wylynko (Cottesloe)	Western Metropolitan Regional Council	
Cr Les Price (Cue)	WALGA State Council	
Cr Bronwyn Smith (Wanneroo)	WALGA State Council	
Mr Marcus Geisler	Eastern Metropolitan Regional Council	
Mr Stefan Frodsham	Western Metropolitan Regional Council	
Mr Brett Jackson (Kalamunda)	Metropolitan Local Government	
Cr Karen Chappel JP	WALGA President	<i>Observer</i>
Cr Peter Abetz	City of Gosnells	<i>Observer</i>

Acknowledgement of Country

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth) on the land of the Whadjuk Noongar People where WALGA is located, and we acknowledge and pay respect to Elders past and present. WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

Presentation

Adrian Wiley, Department of Water and Environmental Regulation Director Circular Economy, provided an overview of structural reforms within the Department, as well as updates on the Waste Strategy Review, e-waste to landfill ban, and national tyres project.

1 Procedural Matters

1.1 Election of Municipal Waste Advisory Council Chair and Deputy Chair

Nominations were called for at the meeting. Cr Giorgia Johnson was elected unopposed as MWAC Chair, Cr Karen Wheatland was elected unopposed as MWAC Deputy Chair. These positions are for a two-year term, expiring in December 2025.

1.2 MWAC Minutes Tabled at WALGA State Council

A summary of the Minutes of the Municipal Waste Advisory Council meeting held Wednesday, 18 October 2023 will be noted at the next WA Local Government Association State Council meeting.

1.3 Confirmation of the Previous MWAC Minutes

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

The Minutes of the meeting of the Municipal Waste Advisory Council held on Wednesday, 18 October 2023 were confirmed as a true and accurate record of the proceedings.

Moved Cr Johnson

Seconded Cr Wheatland

CARRIED

2 Business Arising

No Business Arising issues for consideration.

3 Decision Items

3.1 Policy Statement Review – Standards for Recycled Organics Applied to Land

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council:

1. Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:

Local Government:

1. *Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,*
2. *Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.*

2. Endorse a revised WALGA Advocacy Position *Recovered Materials Framework* as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material. The State Government should:

1. *Develop a regulatory framework which:*
 - a. *Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.*
 - b. *Minimises risk to human health and the environment from the use of recovered material.*
 - c. *Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.*
2. *Provide guidance and support mechanisms for the successful implementation of the framework.*
3. *Support the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.*

Moved Cr Wheatland
Seconded Cr Dudek

CARRIED

In Brief

- The [*Standards for Recycled Organics Applied to Land Policy Statement 2007*](#) was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.

- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.
- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of waste derived material to land.
- The proposed approach is that the principles/approach in the Policy Statement be reviewed and used to develop an Advocacy Position on a Recovered Materials Framework. The existing Policy Statement would then be rescinded.

Background

In 2007, when the Policy Statement on Standards for Recycled Organics Applied to Land was developed, Regional Councils had in place or were developing, Alternative Waste Treatment (AWT) infrastructure for mixed waste composting (output of 2-bin system or City of Stirling's 1-bin system). This direction was largely in response to State Government push to reduce waste to landfill and eliminate the development of new landfill sites in the Perth metropolitan area. At that time the State Government had not expressed a technology/system preference. AWTs were diverting substantial amounts of material from landfill to beneficial uses, however because of the mixed waste source there was a high degree of concern about potential contamination of land. The approach taken in the Policy Statement was to advocate for outcome based, fit for purpose, standards.

With the decision of Beech J in *Eclipse Resources Pty Ltd v The State of Western Australia* in 2016, any clean fill material applied to land (over 500 tonnes/year) could be considered landfilling. The Department of Water and Environmental Regulation has undertaken several consultations on the development of framework to facilitate the use of recovered materials (Waste Derived Materials Framework 2019-20).

In WALGA's previous Submissions on the establishment of a Legislative framework for recovered materials, the following key outcomes were identified:

- Risk based, fit for purpose standards – the standards should be based on the risk associated with the material and its use in specific applications.
- Streamlined approval process for waste derived materials – a process which does not require an application to be lodged with the Department for every use of material and that is supported by clear guidance documentation (developed in consultation with industry).
- WA specific evidence base – to be able to make risk-based assessments DWER will need to establish a reliable WA specific evidence base, and secured staff with the necessary skills and experience to successfully implement a framework.
- Certainty and stability for markets - the establishment of a legislative framework for waste derived materials will not automatically create market demand for waste derived materials. A range of other initiatives are required to support uptake of these materials, such as active engagement with potential end users and the inclusion of recycled content targets in Government procurement.

Following these consultations the Department is progressing a Recovered Materials Framework. The development of an Advocacy Position on this will inform WALGA's input into the development of the final Framework.

The proposed Advocacy Position *Recovered Materials Framework* is as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill.

To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material. The State Government should:

- 1. Develop a regulatory framework which:

 - a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.*
 - b. Minimises risk to human health and the environment from the use of recovered material.*
 - c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.**
- 2. Provide guidance and support mechanisms for the successful implementation of the framework.*
- 3. Support the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.*

Comment

Local Government is a user and a producer of recovered materials and will benefit from a robust legislative framework that provides certainty regarding the use of products. The materials which will be covered by the Framework include any material recovered from waste which is applied to land. For example, FOGO Derived Compost, glass from kerbside recycling used in road construction, and construction and demolition waste used in road construction.

The Advocacy Position provides a strong basis for WALGA to argue for an effective framework and the key elements of implementation. Discussion at the Officers Advisory Group emphasised the need for funding to ensure that testing of products was undertaken.

Discussion at the Municipal Waste Advisory Council

Clarification was sought regarding whether the Recovered Materials Framework would impact current diversion targets for FOGO. The intent of the Framework is to support the use of waste-derived recovered materials by providing regulatory certainty for these materials to be reused in a range of applications. Under current legislation, once materials are classified as waste there is no legal pathway for these materials to be considered as anything but waste.

4 Discussion Items

4.1 Soft Plastics – Collection Approaches

In Brief

- WALGA, with the other Local Government Associations, is advocating nationally against the proposed inclusion of soft plastics in kerbside recycling collections (by the Australian Food and Grocery Council).
- Trials of kerbside soft plastic collection in NSW and SA have yielded high participation rates, however have identified significant issues with resourcing and infrastructure at the participating Material Recovery Facilities (MRF).

- WALGA and MRF operators recently met with a soft plastics processor intending to establish a recycling plant in Perth and expressed support for a non-kerbside collection option.

For Discussion

- Potential soft plastics collection options.
- Stability and timing of processing and end markets.

Background

The Australian Food and Grocery Council (AFGC) is undertaking trials of kerbside collection of soft plastics as part of the [National Plastics Recycling Scheme](#) project, with Local Governments directing residents to collect soft plastics in a designated bag and placing in the Recycling bin. The inclusion of soft plastics in kerbside recycling, whether in a designated bag or loose in the bin, **is not supported** by WALGA and other individual state and territory Local Government Associations.

Kerbside collection of soft plastics is not supported in WA for the following reasons:

- Soft plastic is a significant contaminant in the paper stream and is likely to become a greater issue with the upcoming paper export bans.
- Bagged material is 6% of contamination by weight in kerbside recycling.
- Consistent messaging across WA is not to place anything in bags in the Recycling bin – mixed messaging will be very difficult to overcome.
- MRF resourcing and infrastructure is not adequate to accommodate additional separating and sorting of bags.
- Product stewardship should be in place for all packaging to ensure schemes have longevity before committing to collection options.

WALGA and MRF representatives recently met with Remade Durable, a company proposing to establish a soft plastic recycling facility in Perth. Remade Durable will use a mechanical recycling process to produce bollards, poles and sleepers for agricultural and viticultural purposes as well as supplying to government. The facility is anticipated to be in operation by late 2024, dependent on licensing and site requirements. Remade Durable has partnered with the Curby program, the kerbside soft plastics trial launched by AFGC, to collect material for processing.

Both WALGA and Veolia reiterated kerbside collection would not be supported and expressed support for a drop-off collection option, either through the Containers for Change network or retail points. The Curby program can also be used in a drop off or return to store situation, as the key intention is to place soft plastics in a bag at home to avoid litter. The bag is then labelled with a traceable QR code which is linked to the Curby app and allows users to track the progress of their bags.

Trialling soft plastics collection through Containers for Change Refund Points would allow access to an established network, as stated in WALGA's Submission on the expansion of the Container Deposit Scheme in April 2023:

Leveraging the existing network of Refund Points to also accept soft plastics offers the opportunity to collect clean, source separated material to potentially be collected and transported as part of existing arrangements to ensure economies of scale. While work is ongoing to secure processing and end market solutions for source separated soft plastics, consideration should be given to establishing a collection methodology which builds on the community's desire to recycle soft plastics and ensures the material retains the highest possible value.

The Officers Advisory Group discussion supported WALGA engaging with Containers for Change as a potential collection solution and also highlighted the importance of ensuring that there are viable

local markets for the product. Officers also identified some of the logistical considerations which would need to be addressed for Containers for Change to be effectively engaged.

Discussion at the Municipal Waste Advisory Council

Additional background information was sought as to why the inclusion of soft plastics in kerbside recycling, whether in a designated bag or loose in the bin, is not supported. The [National Packaging Targets](#) commit to 100% of packaging being reusable, recyclable or compostable by 2025. The Curby program was developed by the AFGC and is being piloted as a potential solution for soft plastics recycling. Curby has been pushed strongly by the AFGC since the collapse of REDcycle which provided the community with an in-store take back option for soft plastics at major supermarkets.

In Western Australia (WA), all Local Governments and major Materials Recovery Facility (MRF) operators agreed in 2018 to cease accepting soft plastics in kerbside recycling collections. The main reasons for this were because soft plastics behave like paper when they are processed through MRFs and can contaminate paper and cardboard streams, and recycling tied up in bags is classified as general waste which is not recovered due to potential health and safety risks to workers.

To reduce contamination and increase resource recovery, messaging in WA has remained consistent and encourages the community to keep materials loose in the Recycling bin rather than placing materials in bags. The method of the Curby program is at odds with practices in WA and would make communications about correct recycling very difficult and complex. The current advice is for soft plastics to be placed in general waste as there is no recycling option in WA.

Members fully supported the [work being progressed](#) by the major supermarkets to relaunch an in-store take back option, and recognised the need for Local Government to consider various options. There was also support for WALGA to engage with Containers for Change to discuss potential barriers and opportunities for a collection solution utilising their Refund Point network.

Concern was raised that too much emphasis was being placed on collections for soft plastics and it was suggested that greater advocacy was needed to ensure that any materials collected should be of a quality and standard that could be manufactured into higher value and more diverse products. This would be predicated by the implementation of an effective product stewardship scheme where recycling costs are fully funded by industry.

4.2 Waste Levy Policy Statement Review

In Brief

- The [Waste Levy Policy Statement](#) was first endorsed in 2008 and amended in 2018. The statement outlines the Local Government position on levies charged on the weight or volume of waste received at licensed premises and the application of those funds to waste management activities.
- Earlier this year, the WA Government published the findings of a Review of the Waste Avoidance and Resource Recovery (WARR) Levy. The consultation summary report and supporting consultant report can be accessed on the Department of Water and Environmental Regulation (DWER) [website](#).
- Key outcomes of the Levy Review included a five-year schedule of increases and a commitment to investigate extending the levy boundary to regional areas.

For Discussion

- Key elements to include in an updated Waste Levy Policy Statement and Advocacy Position.

Background

WALGA's [Waste Levy Policy Statement](#) was first endorsed in 2008, and amended in 2018 to reflect the implementation of the Waste Avoidance and Resource Recovery Strategy 2030 (State Waste Strategy).

The current Advocacy Position 7.4 *Waste Management Funding* is as follows:

Local Government considers that:

1. *Waste Avoidance and Resource Recovery Levy funds should be hypothecated to strategic waste management activities in line with the State Waste Strategy and strongly opposes the application of the Levy to non-waste management related activities, such as funding State Government core activities; and*
2. *The Levy should not be applied to licensed landfills outside the metropolitan area.*

The statement outlines the Local Government position on levies charged on the weight or volume of waste received at licensed premises, and the application of those funds to waste management activities.

The statement highlights conditional support for the Waste Levy, in that:

- The Levy must be hypothecated to strategic waste management initiatives.
- There is no support for the Levy to be applied to waste received at licensed premises whose primary purpose is resource recovery.
- There is no support for the Levy to be applied to licensed landfills outside the metropolitan area.

WALGA's 2020 [Submission](#) to the Levy Review reiterated key points of the Policy Statement, in particular the concerns of Local Government regarding a potential expansion of the levy to non-metropolitan areas.

Following the Levy Review, DWER has advised it is preparing a consultation regulatory impact statement (CRIS) on options to expand the area where the WARR Levy applies. This is expected to be released for comment in late 2023. The CRIS will examine the benefits, costs and financial impacts of expanding the area.

At the Officer Advisory Group, discussion identified the importance of undertaking a review of how the Levy was spent in other states and territories. Officers also identified that ideally the State Waste Infrastructure Plan would assist in directing expenditure from the Levy. Having good data on waste destinations and effective regulation were identified as necessary conditions for the Levy to be effective.

Discussion at the Municipal Waste Advisory Council

Additional background information was sought as to why Local Government does not support the application of the Levy outside the metropolitan area. The Levy was first introduced in WA in 1998, through the *Environmental Protection (Landfill) Levy Act 1998* (EP Levy Act) where money raised through the Levy was only used to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. Under the EP Levy Act, the Levy was not to be used to fund day-to-day ongoing operations of the Department. Local Government support of the Levy was conditional on the understanding that funds generated would only be used within the bounds of these specified restrictions. Currently, 75% of funds collected through the Levy go to consolidated revenue with the remaining 25% hypothecated to the Waste

Avoidance and Resource Recovery (WARR) Account. A significant proportion of funds allocated to the WARR Account goes into funding ongoing operations of the Department.

As there has been a paucity of funding going back to waste management activities across the state, applying the Levy outside of the metropolitan area would increase costs to regional and remote Local Governments and their communities with no significant benefits. Some of the main considerations for regional and remote Local Governments include low population densities where economies of scale are not applicable, as well as greater distances to transport and access markets for recovered materials, leading to costs of service provision being generally higher compared to services provided in metropolitan areas.

For example, regional and remote Local Governments typically have limited ratepayer bases. Those that have implemented better practice waste management services such as Food Organics and Garden Organics (FOGO) collections would likely be unable to continue providing this service if the Levy were to be extended beyond metropolitan areas.

There was strong support for WALGA's continued advocacy for 100% of hypothecated revenue to go back to the source of that revenue to fund programs and infrastructure that can progress and improve waste management outcomes.

4.3 Priority Actions for 2024

In Brief

- WALGA will soon commence work to develop Policy Priorities for 2024, this is an opportunity to review the current waste related priorities and refine the direction for the coming year.
- The priorities for 2023 included a focus on the WARR Strategy, WARR Levy and regulatory settings and product stewardship.

For Discussion

- Any changes or additional priorities?

Background

WALGA developed a [Policy Priorities](#) document in 2023, with input from MWAC on waste issues.

The key priorities identified relating to waste included:

- Review of the WARR Strategy, certainty on the trajectory for the WARR Levy and the provision of appropriate regulatory settings and guidelines that assist Local Governments to meet WARR Strategy targets.
- Development of a WALGA Circular Economy Policy Position.
- Implementation of comprehensive and effective product stewardship for products such as electronic waste, packaging, mattresses and tyres.
- Expansion of the Container Deposit Scheme, to include wine and spirit bottles as a minimum.

In relation to achieving the priorities, action has included:

- Submission on the directions paper for the WARR Strategy, with a new draft Strategy anticipated in early 2024.
- A 5-year trajectory for the Levy has been released.
- Work continues on regulatory settings, such as the recovered materials framework and State Waste Infrastructure Plan.

- WALGA has provided input/Submissions/undertaken advocacy on the key material types, e-waste, packaging, mattresses and tyres. With e-waste and packaging progressing most.
- WALGA was part of the working group on the Container Deposit Scheme expansion and provided input to the Department on this matter.

The Export Ban and the impact on paper and cardboard recycling was identified by the Officers Advisory Group as a priority area for action.

Discussion at the Municipal Waste Advisory Council

Due to limited time, this item was deferred and will be discussed at a future meeting.

5 Information Items

5.1 National Tyre Recovery Data

- Tyre Stewardship Australia (TSA) has released its tyre recovery data for 2022-23, showing a downturn in overall recovery rates to 80%, from 90% in 2019-20.
- The remaining 20% equates to approximately 11.3 million used car tyres across Australia, with illegal dumping reports consistently increasing.
- TSA is advocating for a regulated, mandatory product stewardship scheme for all tyre types, including off the road (OTR) tyres which are currently buried on site or stockpiled.

5.2 Policy Statement Review Update

- Policy Statement Reviews in progress:
 - Household Hazardous Waste –considered at the December State Council meeting.
 - Waste Management Education - considered at the December State Council meeting.
 - Standards for Recycled Organics Applied to Land – discuss revisions at December OAG/MWAC meetings.
- Initial Review December OAG/MWAC:
 - Waste Levy Policy Statement (consider revisions December OAG/MWAC meetings).
- Policy Statement Reviews complete:
 - Waste Management Data and Information Management – recommendation to rescind endorsed at September State Council meeting.
- The following Policy Statements will be reviewed in 2024, Container Deposit Systems, Extended Producer Responsibility and Waste Management Legislation.
- Policy Statement to be developed – Circular Economy.

5.3 Plan for Plastics – Compostable Produce Bags

- Following submissions from WALGA and the retail sector, the Minister for Environment will amend the regulations implementing Western Australia's Plan for Plastics to allow for produce bags that are certified as compostable and can be used as caddy liners for food organics garden organics (FOGO) systems.
- The Department of Water and Environmental Regulation will consult with impacted industries on these issues to determine whether the ban on non-compostable produce bags should be extended to include barrier bags for meat and dairy products, and the need for a design standard.

- To ensure industry has sufficient time to prepare for this change, and to align with a similar change coming into effect in South Australia, the implementation date will be moved from 1 March 2024 to 1 September 2024.

6 Reports

6.1 MWAC Groups

- 1. Metropolitan Regional Council Working Group**
Delegates/Nominees: Mr Tim Youé, Working Group Chair, Mr Stefan Frodsham, Deputy Chair
This Group has not met since the previous MWAC meeting.
- 2. Consistent Communications Collective**
Delegates/Nominees: n/a
This Group met on Wednesday, 1 November.
- 3. Industry Training Reference Group**
Delegates/Nominees: n/a
This Group has not met since the previous MWAC Meeting.
- 4. Household Hazardous Waste Advisory Group/Operators Meeting**
This Group met on Monday, 20 November to discuss battery recycling.

6.2 External Committees & Working Groups

- 1. DWER Waste Reform Advisory Group**
Representative: MWAC Chair, MWAC Executive Officer and CEO of RRG
This Group has not met since the previous MWAC meeting.
- 2. DWER Regulatory Reference Group**
Representative: WALGA Executive Manager, Policy
This Group has not met since the previous MWAC meeting.
- 3. DWER FOGO Reference Group**
Representative: Senior Policy Advisor, RRG, EMRC, WMRC
This Group has met on Tuesday, 21 November.
- 4. DWER Single-use Plastic Working Group**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC meeting.
- 5. Australian Packaging Covenant Local Government Working Group**
Representative: Waste Management Support Officer
This Group met on Wednesday, 6 December to discuss various packaging reforms and an appeal regarding the ARL classification.
- 6. Hazard Coordinating Committee**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC meeting.

7. Across Agency Asbestos Group

Representative: MWAC Executive Officer

This Group has not met since the previous MWAC meeting.

8. Waste Authority Construction & Demolition (C&D) Working Group

Representative: Senior Policy Advisor

This Group met on Wednesday, 6 December.

9. Waste Management and Resource Recovery Association of Australia

Representative: Senior Policy Advisor

This Group meets on a monthly basis.

10. Charitable Recycling Australia

Representative: Senior Policy Advisor

The Group met on Monday, 6 November.

11. Keep Australia Beautiful Council

Representative: MWAC Executive Officer

KABC is scheduled to meet on Thursday, 7 December.

12. Australian Local Government Association (ALGA) Representation

Representative: MWAC Executive Officer

WALGA is representing ALGA on the Government Officers Group for the Australian Packaging Covenant. This Group is meeting on a monthly basis to provide input and direction into the development of the new regulatory framework for packaging.

WALGA also represents ALGA on the E-stewardship Reform Working Group.

13. E-waste to Landfill Ban - Technical Advisory Group

Representative: MWAC Executive Officer

This Group has not met since the previous MWAC meeting.

14. Container Deposit Scheme (CDS) Stakeholder Advisory Group

Representative: MWAC Executive Officer

This Group has not met since the previous MWAC meeting.

7 Other General Business

The meeting closed at 4.35pm.

8 Next Meeting

The next meeting of the Municipal Waste Advisory Council will be held **online** on Wednesday, **21 February 2024**. A short survey of MWAC Members will be undertaken to determine whether the start time should be 3:00pm or 4:00pm.

ODOUR MANAGEMENT KEY STAKEHOLDERS WORKING GROUP- MINUTES



Date: 17th January 2024, 1.30 pm

Location: Mindarie Regional Council

Attendance: Chief Executive Officer (CEO)
 Executive Manager Operations (EMO)
 Environmental Supervisor (ES)
 Waste Management Coordinator (WMC)
 DWER Officer (DO 1)
 DWER Officer (DO 2)

Apologies: Nil

1. MRC – OMKS – Previous Meeting – completed actions

- MRC Investigating options for Tamala Park Site Tours
- Last Friday of every month
- Start November 2023
- On-line booking form
- 6-10 capacity
- Adults only
- PPE – enclosed shoes, hat, sunglasses,
- Information to be released on the website

Action: Proposal to be brought to Leadership Team Meeting, for discussion – completed –
added to website

Update 17.1.2024 – no requests have been received for tours of the site

2. MRC – OMKS – Working Group

Open discussion:

1. Ongoing discussion with Department of Water and Regulations (DWER)

- Last year the DWER contacted the MRC regarding an increase in Odour Complaints received by the Pollution Watch. Over several on-site visits and meetings and DWER's consultation with the MRC, DWER moved to amend the MRC's environmental licence to reduce the likelihood of odour generation on-site.
- The licence was changed to limit waste disposal at the landfill from 6 am-6 pm daily except for Christmas Day, New Year's Day and Good Friday, rather than the site's previous 24-hour waste disposal operation. In addition to this, DWER informed the MRC of a Community Update on its website. The Tamala Park Waste Facility would now be placed on the update page, so the broader community was informed of updates. See the link below:
Community Update webpage: <https://www.wa.gov.au/organisation/departments-of-water-and-environmental-regulation/community-updates>
- As part of the community engagement on this web page, DWER states that if members of the public have any questions relating to the Tamala Park Waste Management Facility, they should contact DWER directly.
- **Proposed Action: MRC to request from the DWER if any community residences have requested new information.**

2. DWER – Pollution Watch – information

On invitation from the MRC, DWER was able to attend January's meeting and provided DWER Pollution Watch information to the group. The information presented (Appendix 1) shows:

- Increase in notification in the last half of 2023, with the highest month being October 2023
- Suburb notifications per month were also presented throughout 2023

In addition to this, the DWER provided a yearly summary of odour notifications from 2020-2024 Financial Years.

Table 1 DWER, Pollution Watch - Odour notification - Finance Year 2020-2024

FY	DWER received
2020-2021	2
2021-2022	10
2022/2023	24
2023/2024	119 (YTD, Jan 2024)

Both parties agreed that there has been a significant increase in odour complaints being registered with the DWER and the MRC.

3. Community Champions/stakeholders

The current stakeholders currently informed of the monthly meeting via the receipt of the released OMSK-WG meeting minutes are:

- Department of Water and Environmental Regulations (DWER)
- Local Member of Parliament for Burns Beach

- All Community Odour Complaints Registered
- Mindarie Regional Councils – Member Councils
- Catalina Regional Council

Open Discussion:

Different views on community champions were expressed across attendees. It was concluded to be a very complex task with specific requirements required by the community champions. For transparency, the drafting of these community requirements will be managed by a third-party consultant, with the view that the consultant works closely with the community and the MRC.

Examples of community champions' requirements raised: Nose calibration, training, site validation, uniform reporting, eg FIDOL (Frequency, Intensity, Duration and Offensiveness, Location) for example.

Action: MRC to engage an experienced odour consultant to assist.

4. EcoSorb – scheduled delivery to landfill

During January 2024, EcoSorb was sprayed in the Evaporation mats (East and West) to reduce odour generation and to neutralise odour molecules.

- **Trial:** Spraying EcoSorb in the evaporation mats, and ponds at the end of the day and over the closing working cell at the end of the day. .
- 2,500L Eastern Mat, 5,000L Western Mat, 5,000L Batter 1 pond, 7,500L Eastern Ramp pond (while extraction is underway).
- **Outcome:** early figures would suggest that EcoSorb in the afternoon has assisted in reducing odour complaints.

Odour Identified for January 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Odour Identified per Week
1	2	3	4	5	6	7	
3	8	2	1	0	0	3	17
8	9	10	11	12	13	14	
2	0	1	1	1	2	1	8
15	16	17	18	19	20	21	
0	0	0	0	0	1	0	1

5. Budget Discussion:

- 2023/24 Budget in place
 - Ongoing works funded
 - Ambient Air Monitoring Units -
 - RFQ – two units (mobile)

- Sensors to include determination of the following gases: hydrogen sulphide, total volatile organic compounds, nitrogen dioxide, carbon dioxide and carbon monoxide, Temperature, Humidity, wind, direction
 - Guided by OMP
- Odour Misting/vapour system ring around the landfill

Discussions around the table expressed the value for money. It is proposed that money best spent undertaking field surveys/modelling and engaging with the community

 - Requesting a performance-based product including service and maintenance
 - On hold, to be determined by the Odour Consultants
- 2024/25 Budget
 - Future work budgeted
 - Investigation of Leachate Treatment Plant options
 - Preliminary investigations underway
 - Update – Third-party sewage plant have provided information that will assist in determining if leachate to sewage option is viable.
 - Capping of the Western side of the landfill
 - Preliminary investigations underway
 - Update – Tender is open, site visit has been undertaken and the tender closes next week.
 - Increase in odour management budget
 - Ecosorb, Zeolite, Consultants
 - Complete

6. Odour Management Plan

Action – be incorporated into the RFQ –Odour Management Consultant

3. Operations Optimisation Programs to reduce odours

Operational activity to reduce odours on-site during the period Dec 2023 / Jan 2024

Item	Activities on site to reduce odour issues	Comments
Landfill Operations	EcoSorb (odour neutralisation product (enzymes that eat odour gases)	EcoSorb is applied to landfill strategically. 2 x 10,000 water carts (evap, ponds) each day.
	Zeolite	Spread around leachate Mats, ponds and landfill working cell leading up to the Christmas Season and New Year
	Odorous Loads/ Special Burials/ water cart with Ecosorb	Restricted hours applied to Biosolid deliveries
	Covering the waste	150mm limestone and/ no tarps have been used on landfill since 10 November 2023

	Zeolite spread out on wet/rainfall areas on landfill	No wet areas, leachate impacted areas
	Investigating barrier mitigation	On hold until RFQ – OMC is awarded
	Northern Barrier Odour Pods	Serviced and maintained
	Landfilling bench	5m reduced to 3.5m
Power Station	Generated Kwh	Yet to be supplied for December
	Efficiencies – Tonnes CO ₂ -e Abated	Yet to be supplied for December
Landfill gas	Landfill Gas Monitoring	Within Licence Condition parameters
	Efficiencies	December 2023 Wellfield adjustment Program - completed
Leachate	Leachate pond	<ul style="list-style-type: none"> BioWish added once a week.

4. Special Investigations

1. Odorous complaints - Sunday 17th December 2023 — investigation

The Event: 3 odour complaints were received (2 Mindarie, 1 Clarkson), all reported after hours, and during the same time.

Investigation/ Findings:

- a. Biosolid loads were noticed being delivered over the weekend. The organic content level of disposed rubbish is significantly lower on the weekend, due to reduced putrescible rubbish being delivered. This means that the odorous load is more evident.

Outcome:

- a. Biosolid contractor was approached to restrict their delivery loads to 7-3 pm Monday to Friday. This gives the landfill operators enough time to landfill additional rubbish over the top of the odorous biosolids.
- b. Management has proposed a significant increase to the disposal cost to encourage disposal elsewhere. It is expected that WTE will accept this waste in the future.
- c. Odour Mitigation Measures were put into place 12 days before the Christmas Break (23rd Sat – 1 Jan 2024). These measures included
 - a. Re-sheet daily cover on portions of the landfill
 - b. Restrict any movement of leachate within the landfill
 - c. Increase BioWish management to the Evaporation Pods
 - d. Increase the use of EcoSorb before the closing of the working cell that afternoon.
 - e. Deploy Zeolite onto all temporary capped areas and areas of historical odour points.
- d. DWER – Pollution Watch was notified

Additional investigation:

Two field surveys were undertaken – in the Mindarie area - following the 17th of December 2023 odour complaints –

- a. 18.12.2023 (Monday)
 - Weather conditions suitable for investigation
 - 9-11 pm field assessment

- Odour Field Survey - Plume Tracing Method – a constant smell was identified at the leachate mats/ ponds, and a subtle smell was detected on the site's boundary (northwest). Mild rubbish was smelt along Aviator Boulevard – Mindarie. Slight odour along Savona Grove – Mindarie. Fish and Chip smell along Anchorage Drive. Wood chip – along Long Beach Promenade.
- 25 field survey points registered during the survey.
- Survey completed by 11 pm,
- An odour complaint was registered in the same area at 11.45 pm.

b. 19.12.2023 (Tuesday)

- Weather conditions suitable for investigation
- 9-11 pm field assessment
- Odour Field Survey - Plume Tracing Method - constant smell was identified at the leachate mats/ ponds, subtle smell on the boundary (northwest), burnt rubber smell (witnessed a drag race along Long Beach Promenade to the beach), slight sewage smell at Water Corp facility along Clarecastle Retreat.
- 23 field survey points were registered during the survey.
- Survey completed by 10.40 pm,

2. Odorous complaints - Tuesday 2nd January 2024 – investigation

The Event: 8 Complaints cluster (1 before opening, 4 after opening, 2 Evening, 1 – the whole day)

Investigation/ Findings:

- a. Increased the disposal of Christmas/ New Year rubbish to landfill.
- b. No odour management on New Year's Day – closed
- c. Gentle breeze blowing into Mindarie/ Clarkson all-day
- d. One odour complaint relating to an odorous load

Outcome:

- a. DWER – Pollution Watch was notified
- b. No additional odour management was undertaken, as the site opened the next day and odour management continued.

5. Community Odour Complaints Register for December 2023

During December 2023, thirty-two (32) community odour complaints were registered.

Graphs of the December 2023 – Community Odour Complaints – *See Appendix 2*

- 16 days of 31 for December – odours were lodged, 15 days where zero odours experiences were lodged
- 26 odour complaints were identified
- 2 odour complaints were a possible impact
- 1 odour complaint was blowing in the wrong direction and
- 3 odour complaints did not provide enough data to investigate. They are lodged in the register as – No Data Provided (NDP).

Of the odour complaints identified

- 15 odours lodged from Mindarie, 14 odours lodged from Catalina/ Clarkson and 3 from Kinross.
- 21 complainants experienced odours outside of working (6 am-6 pm) and 8 odours were experienced during operational hours
- 21 odours reported outside of office hours via email/ website. 8 odour lodged were lodged during office hours.

- Of the 26 complaints, 21 of these were outside of business hours as no mitigation of odours was possible.
- Two field surveys were undertaken during December 2023.

Registered Community Odour Complaints - December 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Odour Feedback per Week
Days of the week				1	2	3	
No. Odour complaints				0	0	0	0
4	5	6	7	8	9	10	
2	1	2	1	3	0	2	11
11	12	13	14	15	16	17	
1	0	0	0	0	0	2	3
18	19	20	21	22	23	24	
5	1	0	1	4	0	0	11
25	26	27	28	29	30	31	
0	0	3	2	1	0	1	7
8	2	5	4	8	0	5	

Total for Month **32**

7. External Correspondence

DWER –

- Odour event 17.12.2023 – Notified Pollution Watch of an odour cluster and will share the findings of the investigation. – discussed in this meeting
- Odour event 2.1.2024 – Notified Pollution Watch of an odour cluster and will share the findings of the investigation – discussed in this meeting
- Thank you to the two DWER officers for attending the OMKS-WG.

Community Correspondence –

Letter received from Community resident in Mindarie. 18.1.2023

- Reported an on-going Issue for 12 months,
- Odours being experienced at their home
- Particularly evening and early morning
- Predominantly one particular odour
- MRC investigations are wrongly ruled based on the direction of the wind.
- Provided details on their discomfort when experiencing the odours

Discussions within the meeting:

MRC is aware of the resident who wrote the letter, and has previously invited them to the site and assisted in investigating their specific situation. All odour complaints are lodged and investigated (using time, date, weather information and what is happening on site). MRC notes that odour experiences mostly occur in weather that is higher in humidity, low in wind speed and in the direction of the complaint. MRC also notes that several additional odour sources within the area have the combined ability to contribute to the odours being experienced at the complainant's location.

Over the past 12-18 months, the site's landfilling operation has changed position within the site several times. Also, the landfilling height has risen from above ground level. Outside the facility, urban development to the northwest has been cleared, and irrigation/ garden works/ road bitumen works have been undertaken over the last 2 to 4 years. Collectively, all these changing operations may have significantly altered the way odour moves and collects in the landscape.

Action: Information to be provided to the Odour Consultant once appointed.

8. Key Meetings/ Events Ahead

Drafting of the RFQ – Odour Management Consultant

9. Next Meeting

February 2024

Appendix 1 – DWER Approved – Odour information

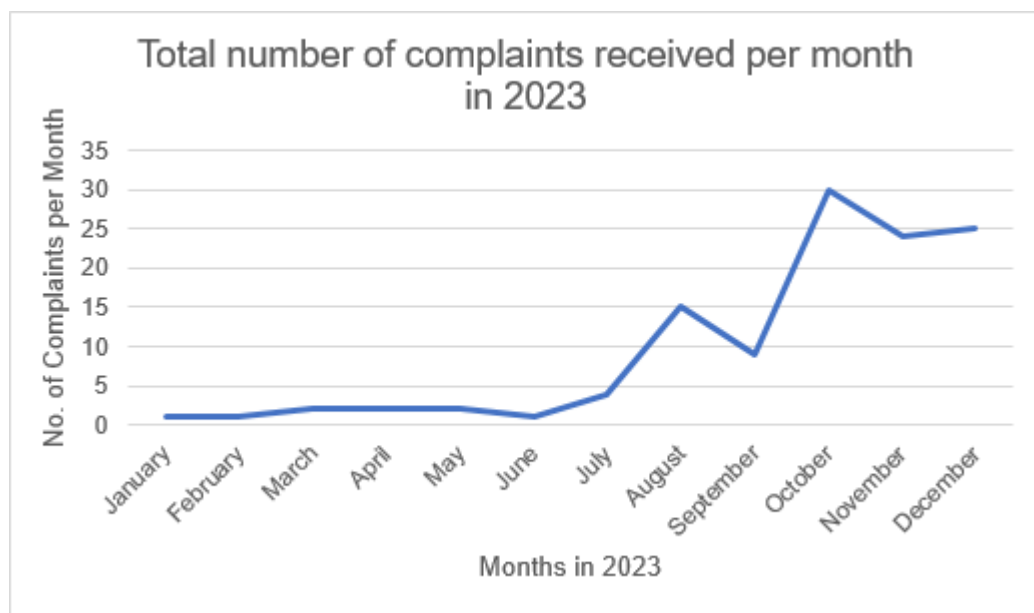
Pivot 1: Complaints received by Month and Suburb of complainant

MONTH 2023	MONTH	Number of Complaints by Suburb
January	1	1
	MINDARIE	1
February	2	1
	MINDARIE	1
March	3	2
	CLARKSON	1
	MINDARIE	1
April	4	2
	CLARKSON	1
	MINDARIE	1
May	5	2
	MINDARIE	2
June	6	1
	CLARKSON	1
July	7	4
	KINROSS	1
	MINDARIE	3
August	8	15
	CLARKSON	8
	KINROSS	3
	MINDARIE	4
September	9	9
	ANONYMOUS	1
	CLARKSON	7
	KINROSS	1
October	10	30
	CLARKSON	21
	KINROSS	6
	MINDARIE	3
November	11	24
	CLARKSON	7
	KINROSS	14
	MINDARIE	3
December	12	25
	CLARKSON	9
	JOONDALUP	1
	KINROSS	10
	MINDARIE	5
Grand Total		116

**Pivot 2: Number of Complaints
by Month**

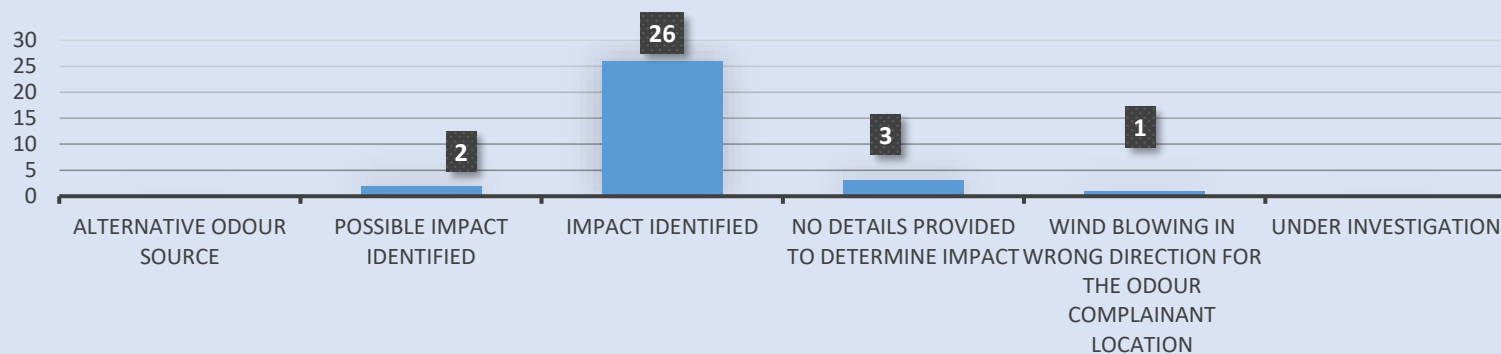
Months in 2023	Total number of complaints per month
January	1
February	1
March	2
April	2
May	2
June	1
July	4
August	15
September	9
October	30
November	24
December	25
	116

DWER received odour complaints per month for the year 2023

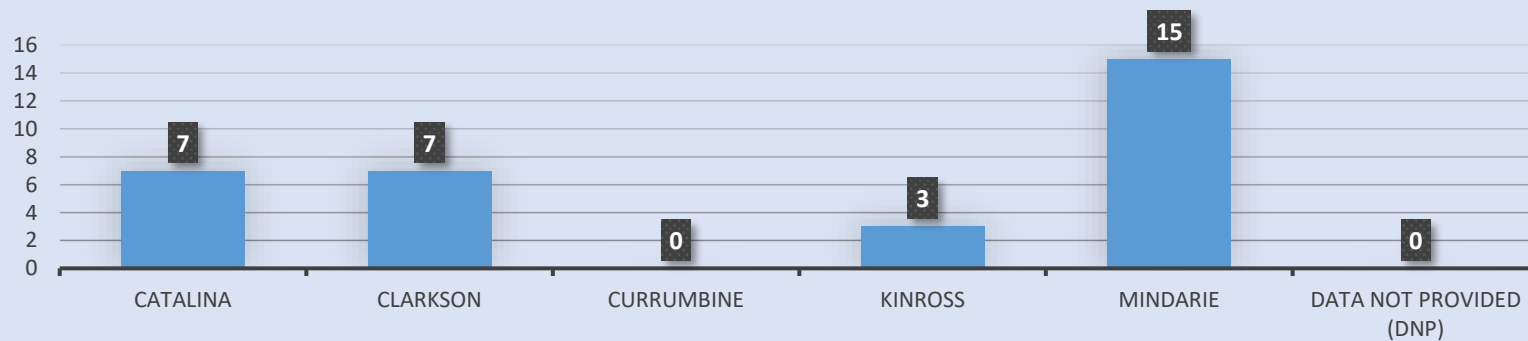


Appendix 2 – December 2023 Odour Register – Information

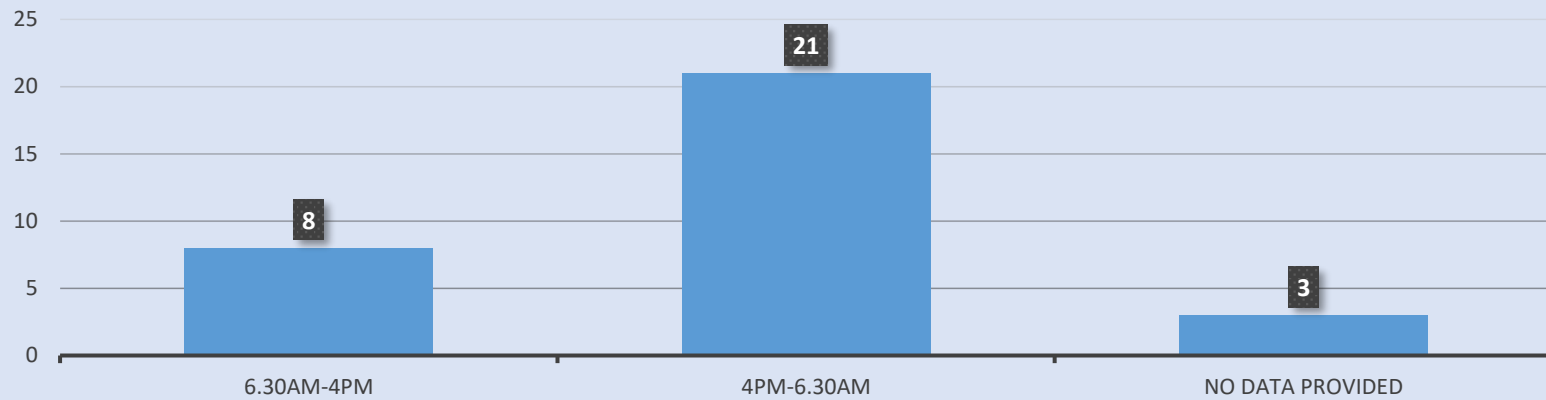
Event Odour Outcomes December 2023



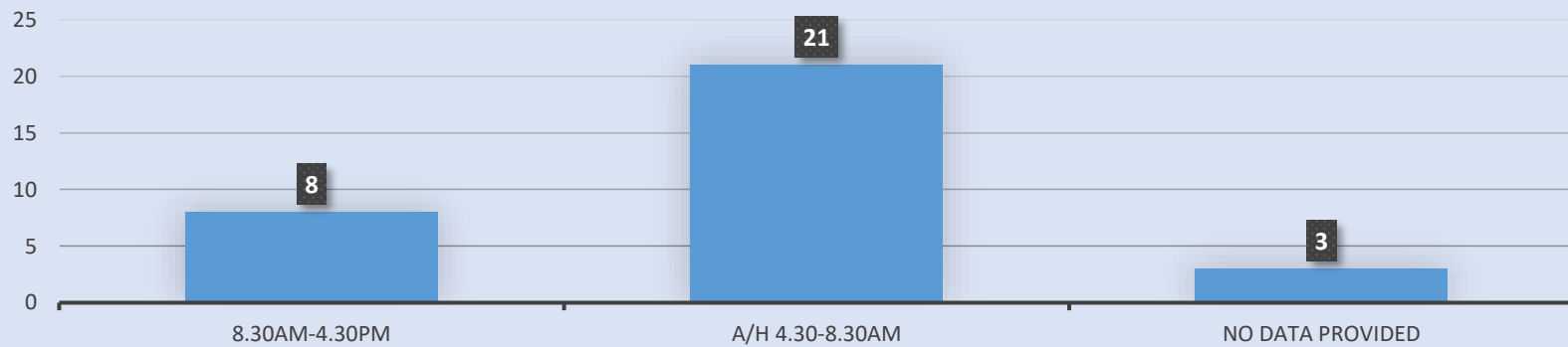
Complaint Location December 2023



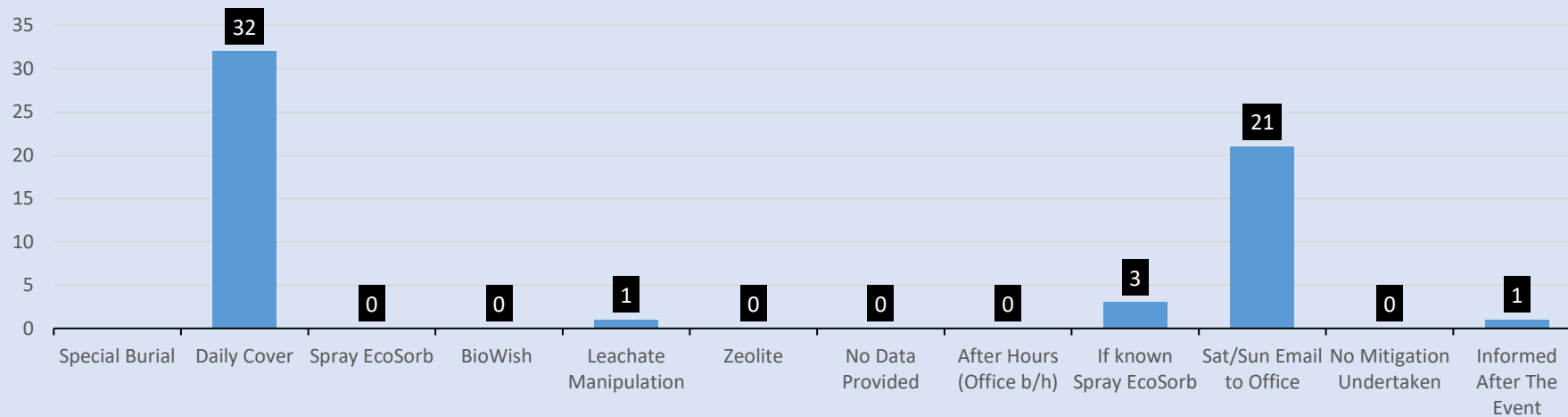
Time that odour was experienced - December 2023



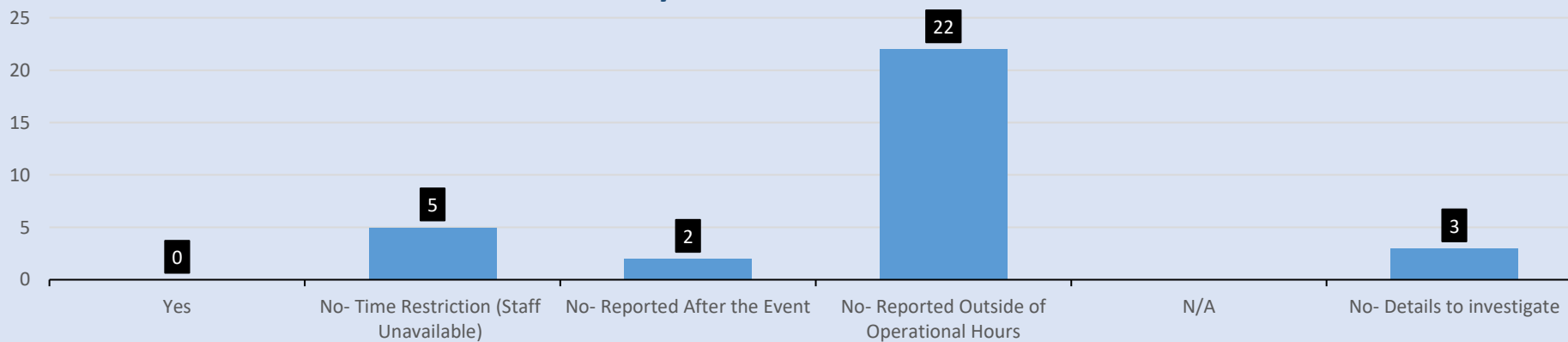
Odour Event Reporting Time - December 2023



Odour Mitigation December 2023



Field Survey Undertaken December 2023



DOCUMENTS EXECUTED BY AFFIXING THE COMMON SEAL REPORT

DOCUMENTS EXECUTED BY AFFIXING THE COMMON SEAL	
File No:	G-20-0001584
Appendix(s):	Nil
Date:	15 February 2024
Responsible Officer:	Chief Executive Officer

SUMMARY

The report is for Council to note the documents executed by affixing the Common Seal of the Mindarie Regional Council.

BACKGROUND

The MRC enters into various agreements by affixing its Common Seal in accordance with *Division 3, s9.49A of the Local Government Act 1995*. Documents that are executed by affixing the Common Seal are reported to Council for information.

DETAIL

During the period 13 February 2023 to 15 February 2024, one (1) document was executed by affixing the Common Seal. A summary is provided below:

Date	Document	Signed/Sealed
29/09/2023	The State of Western Australia and Mindarie Regional Council - E-Waste Infrastructure Grants Funding Agreement D-23-0006550	Sealed and signed by Chair and CEO

If further information is required on the documents signed under common seal please contact the Chief Executive Officer, Scott Cairns on 9306 6302.