



AGENDA

ORDINARY COUNCIL MEETING

TIME: 5.30PM

20 OCTOBER 2016

TOWN OF CAMBRIDGE

Managing waste and recovering resources responsibly
Constituent Members: *Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo*
Towns of Cambridge and Victoria Park



**MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING**

10 October 2016

Councillors of the Mindarie Regional Local Government are advised that an Ordinary Meeting of the Council will be held in the Council Chambers of the Town of Cambridge, at 1 Bold Park Drive Floreat, at 5.30pm on Thursday 20 October 2016.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.

**BRIAN CALLANDER
CHIEF EXECUTIVE OFFICER**

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr R Fishwick JP (Russ) - Chair	City of Joondalup
Cr D Boothman JP (David) – Deputy Chair	City of Stirling
Cr M Norman (Mike)	City of Joondalup
Cr J Adamos (Jim)	City of Perth
Cr A Guilfoyle (Andrew)	City of Stirling
Cr S Jenkinson (Samantha)	City of Stirling
Cr S Proud JP (Stephanie)	City of Stirling
Cr J Carey (John)	City of Vincent
Cr R Driver (Russell)	City of Wanneroo
Cr D Newton JP (Dot)	City of Wanneroo
Cr C MacRae (Corinne)	Town of Cambridge
Cr V Maxwell (Vince)	Town of Victoria Park

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3 DECLARATION OF INTERESTS

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

4 PUBLIC QUESTION TIME

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

6 APPLICATIONS FOR LEAVE OF ABSENCE

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

8.1 ORDINARY COUNCIL MEETING – 1 SEPTEMBER 2016

The Minutes of the Ordinary Council Meeting held on 1 September 2016 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 1 September 2016 be confirmed as a true record of the proceedings.

9 CHIEF EXECUTIVE OFFICER REPORTS
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9.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 31 JULY 2016 AND 31 AUGUST 2016
File No:	FIN/5-06
Appendix(s):	Appendix No. 1 Appendix No. 2 Appendix No. 3
Date:	5 October 2016
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements attached are for the months ended 31 July 2016 and 31 August 2016 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 2 months to 31 August 2016 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

The results to 31 August 2016 include opening balances for the year ended 30 June 2016 which are still the subject of external audit.

Summary of results for the two month period ended 31 August 2016

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	290,807	300,470	(9,663)
Tonnes – Others	16,067	16,500	(433)
TOTAL TONNES	306,874	316,970	(9,230)
	\$	\$	\$
Revenue – Members	8,245,911	8,632,306	(386,395)
Revenue – Other	772,455	789,351	(16,896)
TOTAL REVENUE	9,018,366	9,421,657	(403,291)
Expenses	8,893,776	9,073,849	180,073
Profit on sale of assets	-	-	-
Loss on sale of assets	-	-	-
NET SURPLUS	124,590	347,808	(223,218)

Commentary

Member tonnes for the year to August 2016 are tracking 3.7% behind budget, which is materially in line with the budget. Variances can partly be explained by the change in systems for bulk/verge collection implemented by various councils. Trade and casuals are 3.6% behind budget.

This translates into reduced revenue for the 2 months, which is partially offset by operational expenditures savings.

Overall, the MRC has still generated a strong surplus of \$125K for the year to date.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 July 2016 and 31 August 2016, respectively, be received.

9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 31 JULY 2016 AND 31 AUGUST 2016
File No:	FIN/5-06
Appendix(s):	Appendix No. 4 Appendix No. 5
Date:	5 October 2016
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 31 July 2016 and 31 August 2016 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 1 September 2016, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
31 July 2016	General Municipal	Cheques	\$1,555.45
		EFT	\$5,649,613.50
		DP	\$3,980,048.21
		Inter account transfers	<u>\$3,000,000.00</u>
		Total	\$12,631,217.16
31 August 2016	General Municipal	Cheques	\$11,117.95
		EFT	\$3,310,282.27
		DP	\$299,936.01
		Inter account transfers	<u>\$2,000,000.00</u>
		Total	\$5,621,336.23

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 July 2016 and 31 August 2016, be noted.

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 31

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 31 be received.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 URGENT BUSINESS

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This report is Confidential in accordance with Section 5.23 (c) of the Local Government Act 1995 as Council’s decision may result in a contract being entered into.

14.1 WASTE TO ENERGY – JOINING THE EASTERN METROPOLITAN REGIONAL COUNCIL RESOURCE RECOVERY FACILITY (WASTE TO ENERGY) TENDER

File No: WST/209

Appendix(s):

Date:

Responsible Officer: CEO

LATE ITEM

THIS ITEM IS CONFIDENTIAL, NOT FOR PUBLIC VIEWING.

SEPARATE COVER TO ELECTED MEMBERS

15 NEXT MEETING

Next meeting to be held on Thursday 1 December 2016 in the Council Chambers at Town of Victoria Park commencing at 5.30pm.

16 CLOSURE
