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ANNUAL DONATION/FINANCIAL ASSISTANCE REPORT

DONATIONS – FINANCIAL ASSISTANCE / SUPPORT REPORT	
File No:	GF – 22 -0000304
Appendix(s):	Nil
Date:	6 December 2023
Responsible Officer:	Executive Manager Corporate Services

BACKGROUND

As per Council Policy Number *CP10 Donations – Financial Assistance / Support*, a qualifying not-for-profit community group (incorporated) and schools within the region performing an activity or activities that assists the MRC in achieving its objectives may be provided with a non cash donation of up to \$500 value, for waste disposal at the MRC weighbridge in any financial year.

The policy requires a report to be placed in the Members Information Bulletin annually providing details on the groups to whom support was provided and the type of support provided.

The following table provides details of the organisations that received donations and /or assistance support during the period 1 July 2022 to 30 June 2023.

From 1 September 2021, a contract with an external party exist for the reuse shop and recycling area, as a result, MRC ceased the assessment process for any new applications for this area.

Year ended	School/Not for profit community group	Support in dollars	Support in Tipping (Tonnes)
30 June 23	Yanchep Community Men's Shed	135.45	0.63
	Yanchep Sun City Yacht Club	30.09	0.14
	Total	165.54	0.77

**ANNUAL EMPLOYEE MATCHING COMMUNITY
CONTRIBUTION REPORT**

EMPLOYEE/EMPLOYER MATCHING COMMUNITY CONTRIBUTIONS REPORT	
File No:	GF – 22 -0000304
Appendix(s):	Nil
Date:	6 December 2023
Responsible Officer:	Executive Manager Corporate Services

BACKGROUND

Council Policy Number *CP15 Employee/employer matching community contributions* provides the opportunity for employees as a group to support the broader community through charitable causes and organisations. In support of its employees, the MRC matches employee contributions to approved initiatives on a dollar for dollar basis from a minimum application of \$100 to a maximum of \$5,000 per financial year, in aggregate.

The policy requires a report to be placed in the Members Information Bulletin providing details on the charitable group and the level of support provided.

The following table provides details of the organisations that received donations and/or assistance support during the period 1 July 2022 to 30 June 2023.

Year ended	Charity	Support in dollars
30 June 23	None	Nil
	Total	Nil

SUMMARY OF COUNCIL RESOLUTIONS

List of resolutions for the financial year 2023/2024 plus any outstanding resolutions from previous years			
OCM /SCM Date	Item #	Resolution	Status
30.11.2023	6	Moved Cr Wright, Seconded Cr May RESOLVED That Council approve the request for Leave of Absence from Council duties for Cr Jacob for the period 11 to 15 December 2023	For noting
	8.1	That the Minutes of the Ordinary Meeting of Council held on 21 September 2023 be confirmed as a true record of the proceedings. Moved Cr Gobbert, Seconded Cr Jacob RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i>	For noting
	8.2	That the Minutes of the Special Meeting of Council held on 23 November 2023 be confirmed as a true record of the proceedings. Moved Cr Hatton, Seconded Cr Wright RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i>	For noting
	14.1	That Council: Approve the sale of the Caterpillar 836K Landfill Compactor (CAT836K) as per the details contained within the confidential report. Moved Cr Proud, Seconded Cr Gobbert RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i>	For Action
	14.2	Audit and Risk Committee Items 7.1, 7.2 & 7.3 ITEMS APPROVED "EN BLOC": Moved Cr Hatton, Seconded: Cr Ferrante Resolved That the following unopposed items be adopted "En Bloc": Audit and Risk Committee Items 7.1, 7.2 and 7.3 only (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i>	For noting
		Audit and Risk Committee Items 7.4 COMMITTEE RECOMMENDATION That the Audit and Risk Committee recommend to Council that Mr Aswin Kumar be appointed as an external audit committee member, subject to their acceptance of the appointment, for the period ending November 2024. Moved Cr Hatton, seconded Cr Ferrante RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i>	For Action
	9.5	That Council resolve to: 1. Notes the recommendation of the Audit and Risk Committee meeting held on 23 November 2023 to accept the Financial Report for the year ended 30 June 2023; and 2. Accept the Annual Report for the year ended 30 June 2023, which includes the Financial Report detailed in point 1 above. Moved Cr Gobbert, seconded Cr Hatton RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i>	For noting
	9.1	That Council: Receive the Financial Statements set out in Appendix No. 1 and 2 for the periods ended 30 September 2023 and 31 October 2023. Moved Cr Gobbert, seconded Cr Wright (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i>	For noting

9.2	<p>That Council:</p> <p>Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 30 September 2023 and 31 October 2023.</p> <p>Moved Cr May, seconded Cr Proud (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p>	For noting																																																								
9.3	<p>SUBSTANTIVE RECOMMENDATION AS AMENDED</p> <ol style="list-style-type: none"> Endorses the removal of the Delegation number 1.2 ‘Appoint an employee of the MRC to the position of Acting CEO’ as detailed in Appendix 6 from the Delegation Register. Endorses the changes to Council Policy CP14 ‘Acting Chief Executive Officer Appointment’ as detailed in Appendix 7. Endorses the change to Council Policy CP23 ‘Conducting Electronic Meetings and Attendance by Electronic means’ as detailed in Appendix 8. Endorses the change to Delegation 1.7.1 ‘Disposal of Property’ as detailed in Appendix 9 subject to the change in Council Condition ‘b’ limiting the value to \$250,000 <p>(CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p>	For action																																																								
9.4	<p>Moved Cr Proud, seconded Cr Jacob RESOLVED</p> <ol style="list-style-type: none"> Adopt the meeting dates as follows: <table border="1" data-bbox="405 969 924 1176"> <tr><td>29 February 2024</td><td>6.30pm</td><td>City of Joondalup</td><td>OCM</td></tr> <tr><td>28 March 2024</td><td>6.30pm</td><td>City of Wanneroo</td><td>OCM</td></tr> <tr><td>30 May 2024</td><td>6.30pm</td><td>City of Stirling</td><td>OCM</td></tr> <tr><td>27 June 2024</td><td>6.30pm</td><td>Town of Cambridge</td><td>OCM</td></tr> <tr><td>18 July 2024</td><td>6.30pm</td><td>City of Stirling</td><td>OCM</td></tr> <tr><td>26 September 2024</td><td>6.30pm</td><td>City of Vincent</td><td>OCM</td></tr> <tr><td>28 November 2024</td><td>6.30pm</td><td>Town of Victoria Park</td><td>OCM</td></tr> <tr><td>12 December 2024</td><td>6.30pm</td><td>City of Perth</td><td>OCM</td></tr> </table> Issue a Public Notice on the meeting locations, dates and times as detailed in (1) above in accordance with Part 12 (1) of the <i>Local Government (Administration) Regulations 1996</i> and the <i>Local Government Act 1995</i>. Note the following Budget Workshop and Strategy Workshops dates planned for 2024, as follows: <table border="1" data-bbox="405 1352 1019 1536"> <tr><td>29 February 2024</td><td>After OCM</td><td>City of Joondalup</td><td>Strategy Workshop</td></tr> <tr><td>14 March 2024</td><td>6.30pm</td><td>tbc</td><td>Strategy Workshop</td></tr> <tr><td>04 April 2024</td><td>6.30pm</td><td>tbc</td><td>Budget Workshop</td></tr> <tr><td>30 May 2024</td><td>After OCM</td><td>tbc</td><td>Strategy Workshop</td></tr> <tr><td>22 August 2024</td><td>6.30pm</td><td>tbc</td><td>Strategy Workshop</td></tr> <tr><td>31 October 2024</td><td>6.30pm</td><td>tbc</td><td>Strategy Workshop</td></tr> </table> <p>Moved Cr Proud, seconded Cr Jacob (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p>	29 February 2024	6.30pm	City of Joondalup	OCM	28 March 2024	6.30pm	City of Wanneroo	OCM	30 May 2024	6.30pm	City of Stirling	OCM	27 June 2024	6.30pm	Town of Cambridge	OCM	18 July 2024	6.30pm	City of Stirling	OCM	26 September 2024	6.30pm	City of Vincent	OCM	28 November 2024	6.30pm	Town of Victoria Park	OCM	12 December 2024	6.30pm	City of Perth	OCM	29 February 2024	After OCM	City of Joondalup	Strategy Workshop	14 March 2024	6.30pm	tbc	Strategy Workshop	04 April 2024	6.30pm	tbc	Budget Workshop	30 May 2024	After OCM	tbc	Strategy Workshop	22 August 2024	6.30pm	tbc	Strategy Workshop	31 October 2024	6.30pm	tbc	Strategy Workshop	For action
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9.6	<p>That Council:</p> <p>Authorise the Chief Executive Officer to make a submission to the Salaries and Allowances Tribunal for the 2024 Determination requesting that the Mindarie Regional Council be upgraded from a Band 3 Local Government to a Band 2 Local Government.</p> <p>Moved Cr Proud, seconded Cr Miles RESOLVED That the recommendation be adopted (CARRIED 8/3) <i>For: Crs Castle, Dudek, Hatton, May, Miles, Ferrante, Proud, Wright</i> <i>Against: Crs Cutler, Gobbert, Jacob</i></p>	For action																																																								

	10	<p>That the Members Information Bulletin Issue No. 79 be received. Moved Cr Wright, seconded Cr Hatton RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) <i>For: Crs Castle, Cutler, Dudek, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Proud, Wright</i> <i>Against: Nil</i></p>	For noting
23.11.2023		<p>Moved Cr May, Seconded Cr Mack RESOLVED That the Council: 1. Appoint Cr Miles, Cr Ferrante and Cr Hatton on to the Audit and Risk Committee. (CARRIED 12/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Jacob, Mack, May, Miles, Proud, Vernon and Wright</i> <i>Against: Nil</i></p> <p>Moved Cr Ferrante, Seconded Cr Creado RESOLVED That the Council: 2. Appoint Cr Jacob, Cr Mack, Cr Wright, Cr Miles and Cr Gobbert on to the Chief Executive Officer's Recruitment and Performance Review Committee. (CARRIED 12/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Jacob, Mack, May, Miles, Proud, Vernon and Wright</i> <i>Against: Nil</i></p> <p>Moved Cr Hatton, Seconded Cr Proud RESOLVED 3. Appoint Cr Miles as a member and Cr Gobbert as a Deputy Member on to the Municipal Waste Advisory Council. (CARRIED 12/0) <i>For: Crs Castle, Creado, Ferrante, Gobbert, Hatton, Jacob, Mack, May, Miles, Proud, Vernon and Wright</i> <i>Against: Nil</i></p>	
21/09/2023	<p>8.1</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>10</p> <p>11</p> <p>14.1</p>	<p>That the Minutes of the Ordinary Meeting of Council held on 13 July 2023 be confirmed as a true record of the proceedings.</p> <p>Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 July 2023 and 31 August 2023.</p> <p>Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 July 2023 and 31 August 2023.</p> <p>That the Council</p> <p>1. Endorses the changes to Council Policies as contained in Appendix 6 and 7 of this report. 2. Endorses the delegations made to the Chief Executive Officer as detailed in Attachment 2 of this report.</p> <p>Amendment:</p> <p>1. Add the following words at the end of point number 1. 'Subject to a further review of CP23 Conducting electronic meetings and attendance by electronic means'. 2. Add the following words at the end of point number 2. 'Subject to a further review of delegation 1.2.'</p> <p>Substantive Motion as Amended</p> <p>1. Endorses the changes to Council Policies as contained in Appendix 6 and 7 of this report, subject to a further review of CP23 'Conducting electronic meetings and attendance by electronic means' 2. Endorses the delegations made to the Chief Executive Officer as detailed in Attachment 2 of this report, subject to a further review of delegation 1.2.</p> <p>That the Members Information Bulletin Issue No. 78 be received.</p> <p>That Council</p> <p>1. REQUESTS the Chief Executive Officer to undertake a review of the MRC's current band classificaito, addressing the justification for a proposed reclassification from a band 3 to a band 2 Regional Council.</p> <p>2. REQUESTS the Chief Executive Officer to write to the Department of Local Government to seek clarification on the procedural steps necessary to request a band reclassification 3. REQUESTS that the Chief Executive Officer presents a report on this subject to Council on 30 November 2023.</p> <p>That Council</p> <p>1. Authorise the Mindarie Regional Council's constituent municipalities, being the Cities of Joondalup, Perth, Stirling, Vincent and Wanneroo and the Towns of Cambridge and Victoria Park, to be exempt from the provision of clause 4.A1 of the Constitution Agreement subject to the MRC no longer accepting constituent municipalities' kerbside waste at the Tamala Park Waste Management Facility. 2. Note that the date at which the exemption discussed in 1, above, will be determined by the MRC at a later date. 3. Request the MRC CEO to provide 12 months' written notice to constituent municipalities of the estimated date that the Tamala Park Waste Management Facility expects to no longer accept the constituent municipalities' kerbside waste.</p>	<p>COMPLETED</p> <p>FOR INFORMATION</p> <p>FOR INFORMATION</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>FOR INFORMATION</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>FOR INFORMATION</p> <p>FOR ACTION</p> <p>FOR ACTION</p>

	14.2	That Council 1. Notes that the appraisal of Scott Cairns, Chief Executive Officer, has been undertaken for the period 1 July 2022 to 30 June 2023. 2. Endorses the findings of the MRC CEO Performance Review Report 2022/23 as per Confidential Attachment 1. 3. Reviews the CEO's Total Remuneration Package for 2023/24 and endorses the adjustment to the CEO's total reward package as specified in Confidential Attachment 1. 4. Approves the 2023/24 CEO Key Performance Indicators as specified in Confidential Attachment 1.	FOR INFORMATION FOR INFORMATION FOR INFORMATION COMPLETED
13.7.2023	10.1	That the Minutes of the Ordinary Meeting of Council held on 01 June 2023 be confirmed as a true record of the proceedings. Moved Cr Cvitan, seconded Cr May RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0) That the Minutes of the Special Meeting of Council held on 22 June 2023 be confirmed as a true record of the proceedings. Moved Cr Hatton, seconded Cr Cvitan RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0)	FOR INFORMATION
	11.1	Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 May 2023 and 30 June 2023. Moved Cr Ferrante, seconded Cr Hatton RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0)	FOR INFORMATION
	11.2	Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 May 2023 and 30 June 2023. Moved Cr Thornton, seconded Cr Cutler RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0)	FOR INFORMATION
	11.3	APPROVE the co-funding of a Scoping Study with Tamala Park Regional Council that explores options, opportunities, risks, costs and impediments for potential greater collaboration and/or resource sharing between the two entities. Moved Cr Thornton, seconded Cr Gobbert RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0)	COMPLETED
	11.4	1. That the Draft 2023/24 Annual Budget be adopted including the following: 1.1 Statement of Comprehensive Income That the Statement of Comprehensive Income by Nature/Type in the Draft 2023/24 Annual Budget be adopted. 1.2 Statement of Financial Position That the Statement of Financial Position in the Draft 2023/24 Annual Budget be adopted. 1.3 Statement of Cash Flow That the Statement of Cash Flow in the Draft 2023/24 Annual Budget be adopted. 1.4 Notes to and Forming part of the Annual Budget 2023/24 That the Notes to and Forming Part of the Draft 2023/24 Annual Budget be adopted. 1.5 Reserves That the Reserve accounts in the Draft 2023/24 Annual Budget be adopted. 1.6 Capital works program 2023/24 That the Capital Works Program in the Draft 2023/24 Annual Budget be adopted. 1.7 Operating budget by Department That the Budget by Department in the Draft 2023/24 Annual Budget be adopted. 1.8 Schedule of Fees and Charges 2023/24 That the Schedule of Fees and Charges in the draft 2023/24 Annual Budget be adopted. 2. That interest earned on cash funds associated with cash backed reserves be credited to the respective reserves 3. Financial Reporting and Materiality As per Local Government (Financial Management) Regulations 1996 Section 34 (5) each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in financial statements for reporting material variances. For the purpose of materiality in financial reports for the 2023/24 financial year, variances shall be those greater than \$50,000. Moved Cr May, seconded Cr Ferrante RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0)	COMPLETED
	12	That the Members Information Bulletin Issue No. 77 be received.	For Information

		Moved Cr Ferrante, seconded Cr Cvitan	
		RESOLVED	
		That the recommendation be adopted	
		(CARRIED UNANIMOUSLY 11/0)	
	13	REQUESTS the Mindarie Regional Council's CEO prepare a report for Mindarie Regional Council's next Ordinary Meeting considering:	For Information
		1. the disposal of the Neerabup RRF facility; and	
		2. options for holding the proceeds of the disposal such as a growth fund to offset the future costs associated with closing the Tamala Park Landfill and ongoing site	
		SUBSTANTIVE MOTION:	
		That Council:	
		REQUESTS the Mindarie Regional Council's CEO prepare a report for Mindarie Regional Council's next Ordinary Meeting considering:	
		1. the disposal of the Neerabup RRF facility; and	
		2. options for holding the proceeds of the disposal such as a growth fund to offset the future costs associated with closing the Tamala Park Landfill and ongoing site management costs	
		LOST 5/6	
		<i>For: Cvitan, Gobbert, Hill, May and Miles</i>	
		<i>Against: Crs Castle, Cuter, Ferrante, Hatton, Thornton and Vernon</i>	
	16.1	1. Award the tender for the auction of landfill capacity financial year 2023/24 (Tender Number: 13/161) to Cleanaway and West Tip, and	COMPLETED
		2. Authorises the CEO to inform the tenderers of the decision.	
		Moved Cr Vernon, seconded Cr Hatton	
		PROPOSED AMENDMENT:	
		Moved Cr May, seconded Cr Hill	
		Remove the words 'to Cleanaway and West Tip' and replace with the words 'as per the confidential attachment'	
		LOST 2/9	
		<i>For: Crs Hill and May</i>	
		<i>Against: Crs Castle, Cutler, Cvitan, Ferrante, Gobbert, Hatton, Miles, Thornton and Vernon.</i>	
		SUBSTANTIVE MOTION:	
		RESOLVED	
		That the recommendation be adopted	
		(CARRIED UNANIMOUSLY 11/0)	