



INDEX OF APPENDICES

Item No.	Appendix No.	Title	Page No.
9.1	1	Financial Statements for the period ended 31 May 2021	2
9.1	2	Financial Statements for the period ended 30 June 2021	10
9.1	3	Tonnage Report to 30 June 2021	19
9.2	4	List of Payments made for the month ended 31 May 2021	22
9.2	5	List of Payments made for the month ended 30 June 2021	29
9.3	6	Mindarie Regional Council Meeting Procedures Local Law 2020	38
9.4	7	Mindarie Regional Council Waste Facility Site Local Law 2020	74

APPENDICES

Ordinary Council Meeting –

12 AUGUST 2021

Financial Statements for the period ended 31 May 2021

Item
9.1

APPENDIX 1

Item
9.1



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
31 May 2021**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 31 May 2021

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities							
Member User Charges							
User Charges - City of Perth	2,665,000	2,563,536	2,339,832	2,410,708			
User Charges - City of Wanneroo	13,294,250	13,294,250	12,170,407	11,594,489			
User Charges - City of Joondalup	6,369,350	6,862,576	6,316,883	6,211,161			
User Charges - City of Stirling	9,840,000	9,799,617	8,966,446	8,900,565			
User Charges - Town of Cambridge	1,118,275	1,198,226	1,104,356	1,102,137			
User Charges - City of Vincent	2,870,000	2,542,001	2,309,735	2,167,487			
User Charges - Town of Victoria Park	2,644,500	2,521,500	2,299,396	2,245,643			
User Charges - RRF Residues	11,623,500	11,623,500	10,642,593	10,836,304			
	50,424,875	50,405,206	46,149,648	45,468,494	(681,154)	(1.48%)	
Non Member User Charges							
User Charges - Casual Tipping Fees	2,755,896	2,791,909	2,540,186	3,783,202	1,243,016	48.93%	
	2,755,896	2,791,909	2,540,186	3,783,202	1,243,016	48.93%	
Total User Charges	53,180,771	53,197,115	48,689,834	49,251,695	561,861	1.15%	1
Other Charges							
Service Charges							
Sale of Recyclable Materials	702,113	129,196	129,951	161,129	31,178	23.99%	
Gas Power Generation Sales	1,130,000	1,130,000	558,374	558,374	-	0.00%	
Grants and Subsidies	-	-	-	-	-	-	
Contributions, Reimbursements & Donations	1,500	46,024	46,024	55,604	9,580	20.82%	
Interest Earnings	326,752	193,258	176,867	146,310	(30,557)	(17.28%)	
Other Revenue	554,380	785,530	700,162	695,752	(4,410)	(0.63%)	
Total Other Charges	2,714,745	2,284,008	1,611,378	1,617,169	5,791	0.36%	
Total Revenue from Ordinary Activities	55,895,516	55,481,123	50,301,212	50,868,864	567,652	1.13%	
Expenses from Ordinary Activities							
Employee Costs	5,778,105	4,972,985	4,314,832	4,320,009	(5,177)	(0.12%)	
Materials and Contracts							
Consultants and Contract Labour	425,580	412,560	248,781	257,065	(8,284)	(3.33%)	
Communications and Public Consultation	366,500	141,545	42,967	50,723	(7,756)	(18.05%)	
Landfill Expenses	1,880,270	1,943,904	1,115,387	1,151,517	(36,130)	(3.24%)	
Office Expenses	252,495	227,207	175,927	141,990	33,937	19.29%	
Information System Expenses	205,778	229,768	150,439	132,886	17,553	11.67%	
Building Maintenance	152,600	175,879	81,457	82,660	(1,203)	(1.48%)	
Plant and Equipment Operating & Hire	916,490	929,953	519,872	551,205	(31,333)	(6.03%)	
RRF Other Operating Expenses	30,695,864	31,711,870	28,749,534	29,555,832	(806,298)	(2.80%)	2
WMRC	-	-	-	-	-	-	
Utilities	311,167	320,073	286,172	275,747	10,425	3.64%	
Depreciation	2,114,229	2,190,358	1,934,644	1,950,154	(15,510)	(0.80%)	
Depreciation - Right of Use Asset	-	635,037	556,902	556,902	-	0.00%	
Finance Costs (leases)	-	333,125	291,424	291,424	-	0.00%	
Insurances	222,072	221,528	196,237	205,057	(8,820)	(4.49%)	
DEP Landfill Levy	10,321,710	10,331,563	9,467,508	9,455,498	12,010	0.13%	
Land Lease/Rental	815,486	-	-	-	-	-	
Other Expenditure							
Members Costs	250,413	250,413	82,606	80,767	1,839	2.23%	
Administration Expenses	981,500	975,680	211,584	207,928	3,656	1.73%	
Amortisation for Cell Development	2,487,470	2,489,843	2,281,611	2,285,650	(4,039)	(0.18%)	
Amortisation for Decommissioning Asset	1,097,915	1,097,915	1,006,421	1,006,421	-	0.00%	
Capping Accretion Expense	191,721	191,721	175,744	175,744	-	0.00%	
Post Closure Accretion Expense	157,761	157,761	144,614	144,614	-	0.00%	
RRF Amortisation	462,791	462,791	424,225	424,225	-	0.00%	
Total Expenses	60,087,917	60,403,479	52,458,887	53,304,017	(845,130)	(1.61%)	
Profit on Sale of Assets	18,287	35,266	18,430	56,441	38,011	206.25%	
Loss on Sale of Assets	7,963	7,963	-	-	-	-	
Revaluation of Assets	-	-	-	-	-	-	
	10,324	27,303	18,430	56,441	38,011	206.25%	
Changes in Net Assets Resulting from Operations	(4,182,077)	(4,895,053)	(2,139,245)	(2,378,712)	(239,467)	11.19%	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of variance where: 1. Member Revenue (Aggregated) variances greater than \$250,000. 2. Non Member Revenue (Aggregated) variances greater than \$100,000. 3. Other Revenues Charged (Per Line Item) variances greater than \$100,000. 4. All Expense variances (Per Line Item) greater than \$100,000.
1	User Charges - Members and Non Members	<p>Total user charges are \$562k above budget, Members being \$681k below budget and non members \$1,243m in excess of budget. Members have delivered 3,647 less tonnes year to date abated by casuals and trade 10,974t exceeding budget due to trade waste discount rate contracts.</p> <p>Member Councils delivered less processable tonnes (755t) and less non processable tonnes (3,838t) than budget year to date. The variances relate to mainly the Cities of Stirling and Wanneroo.</p> <p>RRF residues have delivered more than anticipated (945t) year to date.</p>
2	RRF Other Operating Expenses	RRF other operating expenses is \$806k above budget due to 5,346 tonnes more waste delivered against the contracted scheduled of tonnes.

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 31 May 2021

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities						
Operating Revenues						
General Purpose Funding	55,895,516	55,481,123	50,301,212	50,868,864	567,652	1.13%
Community Amenities	-	-	-	-	-	
Resource Recovery Facility	-	-	-	-	-	
	55,895,516	55,481,123	50,301,212	50,868,864	567,652	1.13%
Profit on Disposal of Assets						
Governance	-	-	-	-	-	
Community Amenities	18,287	35,266	18,430	56,441	38,011	206.25%
Resource Recovery Facility	-	-	-	-	-	
	18,287	35,266	18,430	56,441	38,011	
Total Revenue	55,913,803	55,516,389	50,319,642	50,925,305	605,663	1.20%
Expenses from Ordinary Activities						
Operating Expenditure						
Governance	4,910,785	4,844,860	3,276,430	3,232,423	44,007	1.34%
Community Amenities	23,760,402	22,792,757	19,504,175	19,594,991	(90,816)	(0.47%)
Resource Recovery Facility	31,416,730	32,432,736	29,386,857	30,185,179	(798,321)	(2.72%)
	60,087,917	60,070,353	52,167,463	53,012,593	(845,130)	(1.62%)
Loss on Sale of Assets						
Governance	-	-	-	-	-	
Community Amenities	7,963	7,963	-	-	-	
Resource Recovery Facility	-	-	-	-	-	
	7,963	7,963	-	-	-	
Cost of Borrowings						
Governance	-	333,125	291,424	291,424	(0)	(0.00%)
Community Amenities	-	-	-	-	-	
Resource Recovery Facility	-	-	-	-	-	
	-	333,125	291,424	291,424	(0)	(0.00%)
Total Expenditure	60,095,880	60,411,441	52,458,887	53,304,017	(845,130)	(1.61%)
Revaluation of Assets	-	-	-	-	-	
Changes in Net Assets Resulting from Operations	(4,182,077)	(4,895,052)	(2,139,245)	(2,378,712)	(239,467)	11.19%

Mindarie Regional Council

Balance Sheet

For the month ended 31 May 2021

Description	ACTUAL 2020/2021	Movement	ACTUAL 2019/2020
CURRENT ASSETS			
Cash and cash equivalents	38,694,327	2,543,380	36,150,947
Debtors and other receivables	3,776,963	(713,131)	4,490,095
Inventories	8,408	(4,882)	13,290
Other Current Assets	443,967	57,673	386,294
TOTAL CURRENT ASSETS	42,923,664	1,883,039	41,040,625
NON-CURRENT ASSETS			
Property, plant and equipment	13,397,687	(1,550,682)	14,948,369
Work in progress - property, plant and equipment	1,279,706	1,279,706	-
Right of Use Asset	6,529,033	(556,902)	7,085,936
Infrastructure	6,429,288	(451,249)	6,880,537
Work in progress - Infrastructure	145,305	145,305	-
Excavation work	19,965,414	(2,285,650)	22,251,063
Resource recovery facility	3,673,611	(424,225)	4,097,836
Rehabilitation asset	8,420,628	(1,006,421)	9,427,049
Work in progress - Rehabilitation	45,529	45,529	-
TOTAL NON-CURRENT ASSETS	59,886,201	(4,804,589)	64,690,790
TOTAL ASSETS	102,809,865	(2,921,550)	105,731,415
CURRENT LIABILITIES			
Trade and other payables	7,097,374	(167,056)	7,264,430
Provisions	712,284	(348,903)	1,061,187
Right of Use Asset (leases)	39,907	(371,022)	410,929
TOTAL CURRENT LIABILITIES	7,849,565	(886,981)	8,736,546
NON CURRENT LIABILITIES			
Provisions for Leave	122,290	67,650	54,640
Decommission Provision for Capping	22,136,619	320,358	21,816,261
Right of Use Asset (leases)	6,859,201	(43,865)	6,903,066
TOTAL NON CURRENT LIABILITIES	29,118,109	344,143	28,773,966
TOTAL LIABILITIES	36,967,674	(542,838)	37,510,512
NET ASSETS	65,842,191	(2,378,712)	68,220,902
EQUITY			
Retained Surplus	14,752,216	(1,193,821)	15,946,037
Reserves (Cash Back)	21,798,824	(913,815)	22,712,639
Reserves (Non Cash Back)	25,205,425	(271,076)	25,476,500
Council Contribution	4,085,726	-	4,085,726
TOTAL EQUITY	65,842,191	(2,378,712)	68,220,902

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 31 May 2021

Description	ACTUAL 2020/2021
Opening Balance - 1 July 2020	
Site Rehabilitation	14,788,715
Capital Expenditure	4,535,325
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	897,524
Carbon Abatement	491,076
	22,712,639
Interest on Investments	
Site Rehabilitation	-
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	-
Carbon Abatement	-
Transfer from Operating Surplus	
Site Rehabilitation	320,358
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	229,166
Carbon Abatement	-
	549,524
Total Transfer from Operations	549,524
Transfer from Balance Sheet Provisions	
Site Rehabilitation	-
	-
Transfer to Operating Surplus	
Site Rehabilitation	-
Capital Expenditure	1,463,339
RRF Maintenance Funding	-
Carbon Abatement	-
	1,463,339
Closing Balance	
Site Rehabilitation	15,109,073
Capital Expenditure	3,071,985
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	1,126,690
Carbon Abatement	491,076
	21,798,824

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 May 2021

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget
PLANT, VEHICLES AND MACHINERIES				
Plant and Vehicles				
Replacement of Landfill Compactor	1,200,000	1,200,000	1,120,660	93.39%
Replacement of Skid Steer Loader	110,000	110,000	74,535	67.76%
	1,310,000	1,310,000	1,195,195	91.24%
Machinery and Equipment				
Hook Lift Bins	20,000	20,000	-	
	20,000	20,000	-	
TOTAL PLANT, VEHICLES AND MACHINERIES	1,330,000	1,330,000	1,195,195	89.86%
FURNITURE AND EQUIPMENT				
Furniture and Fittings				
Replacement of Airconditioning Units	10,000	10,000	-	
	10,000	10,000	-	0.00%
TOTAL FURNITURE AND EQUIPMENT	10,000	10,000	-	
COMPUTING EQUIPMENT				
Computing Equipment				
Microsoft Dynamics Navision upgrade	150,000	150,000	84,510	56.34%
Upgrade back-up server	6,000	6,000	-	
	156,000	156,000	84,510	54.17%
TOTAL COMPUTING EQUIPMENT	156,000	156,000	84,510	54.17%
TOTAL LAND AND BUILDINGS	-	-	-	
INFRASTRUCTURE				
Operations				
Litter Fencing	20,000	20,000	-	
Drilling - Gas & Leachate (MAR)	150,000	150,000	123,600	82.40%
Enviro drilling of landfill gas and groundwater monitoring wells	150,000	150,000	-	
Project work (IW) - Stage 2 Phase 3	60,000	60,000	15,782	26.30%
Replacement of Airwell pumps	30,000	30,000	5,923	
	410,000	410,000	145,305	35.44%
Landfill Infrastructure Phase 3				
Cell Development - Lining	200,154	200,154	45,529	22.75%
	200,154	200,154	45,529	22.75%
TOTAL INFRASTRUCTURE	610,154	610,154	190,834	31.28%

Financial Statements for the period ended 30 June 2021

Item
9.1

APPENDIX 2

Item
9.1



MANAGEMENT FINANCIAL STATEMENTS

**FOR THE MONTH ENDED
30 June 2021
(Month 12 Position)**

Mindarie Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 30 June 2021

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities							
Member User Charges							
User Charges - City of Perth	2,665,000	2,563,536	2,563,536	2,628,701			
User Charges - City of Wanneroo	13,294,250	13,294,250	13,294,250	12,536,341			
User Charges - City of Joondalup	6,369,350	6,862,576	6,862,576	6,767,633			
User Charges - City of Stirling	9,840,000	9,799,617	9,799,617	9,661,200			
User Charges - Town of Cambridge	1,118,275	1,198,226	1,198,226	1,199,240			
User Charges - City of Vincent	2,870,000	2,542,001	2,542,001	2,366,749			
User Charges - Town of Victoria Park	2,644,500	2,521,500	2,521,500	2,443,277			
User Charges - RRF Residues	11,623,500	11,623,500	11,623,500	11,845,011			
	50,424,875	50,405,206	50,405,206	49,448,151	(957,055)	(1.90%)	
Non Member User Charges							
User Charges - Casual Tipping Fees	2,755,896	2,791,909	2,791,909	4,288,349	1,496,440	53.60%	
	2,755,896	2,791,909	2,791,909	4,288,349	1,496,440	53.60%	
Total User Charges	53,180,771	53,197,115	53,197,115	53,736,501	539,386	1.01%	1
Other Charges							
Service Charges							
Sale of Recyclable Materials	702,113	129,196	129,196	161,129	31,933	24.72%	
Gas Power Generation Sales	1,130,000	1,130,000	1,130,000	770,777	(359,223)	(31.79%)	2
Grants and Subsidies	-	-	-	-	-	-	
Contributions, Reimbursements & Donations	1,500	46,024	46,024	55,604	9,580	20.82%	
Interest Earnings	326,752	193,258	193,258	153,198	(40,060)	(20.73%)	
Other Revenue	554,380	785,530	785,530	773,669	(11,861)	(1.51%)	
Total Other Charges	2,714,745	2,284,008	2,284,008	1,914,377	(369,631)	(16.18%)	
Total Revenue from Ordinary Activities	55,895,516	55,481,123	55,481,123	55,650,878	169,755	0.31%	
Expenses from Ordinary Activities							
Employee Costs	5,778,105	4,972,985	4,972,985	4,737,630	235,355	4.73%	3
Materials and Contracts							
Consultants and Contract Labour	425,580	412,560	412,560	281,199	131,361	31.84%	4
Communications and Public Consultation	366,500	141,545	141,545	61,722	79,823	56.39%	
Landfill Expenses	1,880,270	1,943,904	1,943,904	1,509,420	434,484	22.35%	5
Office Expenses	252,495	227,207	227,207	155,269	71,938	31.66%	
Information System Expenses	205,778	229,768	229,768	143,874	85,894	37.38%	
Building Maintenance	152,600	175,879	175,879	91,560	84,319	47.94%	
Plant and Equipment Operating & Hire	916,490	929,953	929,953	616,617	313,336	33.69%	6
RRF Other Operating Expenses	30,695,864	31,711,870	31,711,870	32,356,137	(644,267)	(2.03%)	7
WMRC	-	-	-	-	-	-	
Utilities	311,167	320,073	320,073	298,605	21,468	6.71%	
Depreciation	2,114,229	2,190,358	2,190,357	2,103,594	86,763	3.96%	
Depreciation - Right of Use Asset	-	635,037	635,037	613,534	21,503	3.39%	
Finance Costs (leases)	-	333,125	333,125	318,113	15,012	4.51%	
Insurances	222,072	221,528	221,528	223,678	(2,150)	(0.97%)	
DEP Landfill Levy	10,321,710	10,331,563	10,331,563	10,318,078	13,485	0.13%	
Land Lease/Rental	815,486	-	-	-	-	-	
Other Expenditure							
Members Costs	250,413	250,413	250,413	163,763	86,650	34.60%	
Administration Expenses	981,500	975,680	975,680	244,327	731,353	74.96%	8
Amortisation for Cell Development	2,487,470	2,489,843	2,489,843	2,493,526	(3,683)	(0.15%)	
Amortisation for Decommissioning Asset	1,097,915	1,097,915	1,097,915	1,097,915	-	0.00%	
Capping Accretion Expense	191,721	191,721	191,721	191,721	-	0.00%	
Post Closure Accretion Expense	157,761	157,761	157,761	157,761	-	0.00%	
RRF Amortisation	462,791	462,791	462,791	462,791	-	0.00%	
Total Expenses	60,087,917	60,403,479	60,403,478	58,640,833	1,762,645	2.92%	
Profit on Sale of Assets	18,287	35,266	35,266	56,441	21,175	60.04%	
Loss on Sale of Assets	7,963	7,963	7,963	-	7,963	(100.00%)	
Revaluation of Assets	-	-	-	-	-	-	
	10,324	27,303	27,303	56,441	29,138	106.72%	
Changes in Net Assets Resulting from Operations	(4,182,077)	(4,895,053)	(4,895,052)	(2,933,514)	1,961,538	(40.07%)	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of variance where: 1. Member Revenue (Aggregated) variances greater than \$250,000. 2. Non Member Revenue (Aggregated) variances greater than \$100,000. 3. Other Revenues Charged (Per Line Item) variances greater than \$100,000. 4. All Expense variances (Per Line Item) greater than \$100,000.
1	User Charges - Members and Non Members	<p>Total user charges are \$539k above budget, Members being \$957k below budget and non-members \$1.496m in excess of budget. Members have delivered 4,725 less tonnes year to date abated by casuals and trade 13,078t exceeding budget due to trade waste discount rate (12,304t). Overall tonnages are 8,353 tonnes above budget.</p> <p>RRF residues have delivered more than anticipated (1,081t) year to date.</p>
2	Gas Power Generation Sales	Gas Power Generation Sales is \$359k below budget mainly due to lower estimates sales of renewable energy certificate (REC's) for the financial year.
3	Employee Costs	Employee costs are \$235k below budget due to savings in employee associated costs (staff reductions and impact of COVID-19). The employee costs savings across the year are due to the restructure and new rostering schedule.
4	Consultants and Contract Labour	Consultant costs are below budget by \$131k due to savings in contract labour and general consultancy.
5	Landfill Expenses	Landfill expenses are \$434k below budget mainly due to savings in ground water monitoring (\$109k) due to delay in project works, odour management (\$167k) due to the use of a new product, which is more economical. Recycling contractors (21k), site operating (\$43k) and others (\$94k) are general savings across the financial year.
6	Plant and Equipment Operating & Hire	Plant and Equipment Operating and Hire are \$313k below budget mainly due to savings in fuel and oil \$106k (machines works mostly now in economy mode), tyres and tubes \$71k (using hard/thick threading tyres), repair and maintenance \$74k (due to pro-active maintenance), plant hire costs \$27 (smarter planning) and others \$35k.
7	RRF Other Operating Expenses	RRF other operating expenses is \$644k above budget due to 523 tonnes more waste delivered against the contracted scheduled of tonnes.
8	Administration Expenses	Administration expenses is \$731k below budget due to underspend of \$665k in legal fees and \$66k in other administration expenses.

Mindarie Regional Council

OPERATING STATEMENT

For the month ended 30 June 2021

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Remaining Bal of Budget	% Balance
Resource Recovery Facility						
Operating Expenditure						
Employee Costs						
Salaries	-	-	-	-	-	
Allowances	-	-	-	-	-	
Workers Compensation Premium	-	-	-	-	-	
	-	-	-	-	-	
Consultants and Contract Labour						
Consultancy	10,000	10,000	10,000	-	10,000	100.00%
	10,000	10,000	10,000	-	10,000	100.00%
Office Expenses						
Cleaning of Buildings						
General cleaning (Enviro Care)	-	-	-	-	-	
Window cleaning	-	-	-	-	-	
	-	-	-	-	-	
Information System Expenses						
Computer System Maintenance						
ICT contractors costs	2,000	2,000	2,000	-	2,000	100.00%
Newcastle Weighing Services-Gen Maintenance	12,000	12,000	12,000	10,425	1,575	13.13%
Vertical Telecom P/L-Maint of Microwave Ant	6,000	6,000	6,000	5,398	602	10.04%
	20,000	20,000	20,000	15,823	4,177	20.89%
Building Maintenance						
Building Maintenance						
Airconditioning Maintenance	3,000	3,000	3,000	1,868	1,132	37.73%
Septic system maintenance	4,000	4,000	4,000	-	4,000	100.00%
Community Education Centre	3,000	3,000	3,000	-	3,000	100.00%
Weighbridge and Calibration	9,000	9,000	9,000	3,080	5,920	65.77%
Building Security						
Security - Monitoring	-	-	-	-	-	
	19,000	19,000	19,000	4,948	14,052	73.96%
RRF Operation Expenses						
Fencing and Gate Maintenance						
Fencing and Gate Maintenance	5,000	5,000	5,000	550	4,450	89.00%
Repair of Boom Gate	1,000	1,000	1,000	-	1,000	100.00%
Access control infrastructure maintenance	3,000	3,000	3,000	-	3,000	100.00%
Road Maintenance	5,000	5,000	5,000	-	5,000	100.00%
Bores and Pipework						
Bore maint/calibration/electronics	4,500	4,500	4,500	-	4,500	100.00%
Groundwater sampling	4,000	4,000	4,000	-	4,000	100.00%
Bacteria sampling	1,000	1,000	1,000	-	1,000	100.00%
Vermin control	500	500	500	-	500	100.00%
Spills/leaks/incident management	500	500	500	-	500	100.00%
Environmental monitoring	4,000	4,000	4,000	1,200	2,800	70.00%
Landscaping and Gardens	-	2,500	2,500	1,616	884	35.35%
Compost Disposal	456,900	456,900	456,900	328,112	128,788	28.19%
Contractor's Fees	29,960,464	30,973,970	30,973,970	32,024,658	(1,050,688)	(3.39%)
RRF Maintenance Funding	250,000	250,000	250,000	-	250,000	100.00%
	30,695,864	31,711,870	31,711,870	32,356,137	(644,267)	(2.03%)
Utilities						
Electricity	15,800	15,800	15,800	5,040	10,760	68.10%
Rates	104,127	104,127	104,127	108,274	(4,147)	(3.98%)
	119,927	119,927	119,927	113,314	6,613	5.51%
Insurance						
Municipal Property Insurance	3,800	3,800	3,800	4,057	(257)	(6.77%)
Public Liability Insurance	5,650	5,650	5,650	5,480	170	3.00%
	9,450	9,450	9,450	9,538	(88)	(0.93%)
Cost of Borrowings						
Interest on Loans						
Loan 10A	-	-	-	-	-	
Loan Expenses	-	-	-	-	-	
	-	-	-	-	-	
Amortisations						
Amortisation Pre-operating Costs	104,784	104,784	104,784	104,784	-	0.00%
Amortisation Costs	358,007	358,007	358,007	358,007	-	0.00%
	462,791	462,791	462,791	462,791	-	0.00%
Depreciation						
Depreciation on Building	36,515	36,515	36,515	36,515	(0)	(0.00%)
Depreciation on Infrastructure	43,183	43,183	43,183	43,183	(0)	(0.00%)
	79,698	79,698	79,698	79,699	(1)	(0.00%)
Total Operating Expenditure	31,416,730	32,432,736	32,432,736	33,042,249	(609,513)	(1.88%)
Net Total	(31,416,730)	(32,432,736)	(32,432,736)	(33,042,249)	609,513	(1.88%)

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 30 June 2021

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities						
Operating Revenues						
General Purpose Funding	55,895,516	55,481,123	55,481,123	55,650,878	169,755	0.31%
Community Amenities	-	-	-	-	-	
Resource Recovery Facility	-	-	-	-	-	
	55,895,516	55,481,123	55,481,123	55,650,878	169,755	0.31%
Profit on Disposal of Assets						
Governance	-	-	-	-	-	
Community Amenities	18,287	35,266	35,266	56,441	21,175	60.04%
Resource Recovery Facility	-	-	-	-	-	
	18,287	35,266	35,266	56,441	21,175	
Total Revenue	55,913,803	55,516,389	55,516,389	55,707,319	190,930	0.34%
Expenses from Ordinary Activities						
Operating Expenditure						
Governance	4,910,785	4,844,860	4,844,860	3,651,799	1,193,061	24.63%
Community Amenities	23,760,402	22,792,757	22,792,757	21,628,671	1,164,086	5.11%
Resource Recovery Facility	31,416,730	32,432,736	32,432,736	33,042,249	(609,513)	(1.88%)
	60,087,917	60,070,353	60,070,353	58,322,720	1,747,633	2.91%
Loss on Sale of Assets						
Governance	-	-	-	-	-	
Community Amenities	7,963	7,963	7,963	-	7,963	100.00%
Resource Recovery Facility	-	-	-	-	-	
	7,963	7,963	7,963	-	7,963	
Cost of Borrowings						
Governance	-	333,125	333,125	318,113	15,012	4.51%
Community Amenities	-	-	-	-	-	
Resource Recovery Facility	-	-	-	-	-	
	-	333,125	333,125	318,113	15,012	4.51%
Total Expenditure	60,095,880	60,411,441	60,411,441	58,640,833	1,770,608	2.93%
Revaluation of Assets	-	-	-	-	-	
Changes in Net Assets Resulting from Operations	(4,182,077)	(4,895,052)	(4,895,052)	(2,933,514)	1,961,539	(40.07%)

Mindarie Regional Council

Balance Sheet

For the month ended 30 June 2021

Description	ACTUAL 2020/2021	Movement	ACTUAL 2019/2020
CURRENT ASSETS			
Cash and cash equivalents	38,284,278	2,133,331	36,150,947
Debtors and other receivables	4,156,575	(333,519)	4,490,095
Inventories	14,343	1,054	13,290
Other Current Assets	370,931	(15,363)	386,294
TOTAL CURRENT ASSETS	42,826,127	1,785,502	41,040,625
NON-CURRENT ASSETS			
Property, plant and equipment	14,580,568	(367,800)	14,948,369
Work in progress - property, plant and equipment	-	-	-
Right of Use Asset	6,472,402	(613,534)	7,085,936
Infrastructure	6,661,334	(219,203)	6,880,537
Work in progress - Infrastructure	-	-	-
Excavation work	19,757,537	(2,493,526)	22,251,063
Resource recovery facility	3,635,045	(462,791)	4,097,836
Rehabilitation asset	8,329,134	(1,097,915)	9,427,049
Work in progress - Rehabilitation	-	-	-
TOTAL NON-CURRENT ASSETS	59,436,021	(5,254,769)	64,690,790
TOTAL ASSETS	102,262,148	(3,469,267)	105,731,415
CURRENT LIABILITIES			
Trade and other payables	7,106,929	(157,501)	7,264,430
Provisions	715,611	(345,575)	1,061,187
Right of Use Asset (leases)	-	(410,929)	410,929
TOTAL CURRENT LIABILITIES	7,822,540	(914,006)	8,736,546
NON CURRENT LIABILITIES			
Provisions for Leave	127,275	72,635	54,640
Decommission Provision for Capping	22,165,743	349,482	21,816,261
Right of Use Asset (leases)	6,859,201	(43,865)	6,903,066
TOTAL NON CURRENT LIABILITIES	29,152,219	378,253	28,773,966
TOTAL LIABILITIES	36,974,759	(535,753)	37,510,512
NET ASSETS	65,287,389	(2,933,514)	68,220,902
EQUITY			
Retained Surplus	16,241,487	295,450	15,946,037
Reserves (Cash Back)	19,754,751	(2,957,888)	22,712,639
Reserves (Non Cash Back)	25,205,425	(271,076)	25,476,500
Council Contribution	4,085,726	-	4,085,726
TOTAL EQUITY	65,287,389	(2,933,514)	68,220,902

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 30 June 2021

Description	ACTUAL 2020/2021
Opening Balance - 1 July 2020	
Site Rehabilitation	14,788,715
Capital Expenditure	4,535,325
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	897,524
Carbon Abatement	491,076
	<u>22,712,639</u>
Interest on Investments	
Site Rehabilitation	-
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	-
Carbon Abatement	-
	<u>-</u>
Transfer from Operating Surplus	
Site Rehabilitation	349,482
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	250,000
Carbon Abatement	-
	<u>599,482</u>
Total Transfer from Operations	<u>599,482</u>
Transfer from Balance Sheet Provisions	
Site Rehabilitation	-
	<u>-</u>
Transfer to Operating Surplus	
Site Rehabilitation	-
Capital Expenditure	1,557,370
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	-
RRF Operational Requirement	-
Carbon Abatement	-
	<u>3,557,370</u>
Closing Balance	
Site Rehabilitation	15,138,197
Capital Expenditure	2,977,954
Participants Surplus Reserve	-
RRF Maintenance Funding	1,147,524
Carbon Abatement	491,076
	<u>19,754,751</u>

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 30 June 2021

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget
PLANT, VEHICLES AND MACHINERIES				
Plant and Vehicles				
Replacement of Landfill Compactor	1,200,000	1,200,000	1,131,657	94.30%
Replacement of Skid Steer Loader	110,000	110,000	80,285	72.99%
	1,310,000	1,310,000	1,211,942	92.51%
Machinery and Equipment				
Hook Lift Bins	20,000	20,000	-	
	20,000	20,000	-	
TOTAL PLANT, VEHICLES AND MACHINERIES	1,330,000	1,330,000	1,211,942	91.12%
FURNITURE AND EQUIPMENT				
Furniture and Fittings				
Replacement of Airconditioning Units	10,000	10,000	-	
	10,000	10,000	-	0.00%
TOTAL FURNITURE AND EQUIPMENT	10,000	10,000	-	
COMPUTING EQUIPMENT				
Computing Equipment				
Microsoft Dynamics Navision upgrade	150,000	150,000	84,510	56.34%
Upgrade back-up server	6,000	6,000	5,350	89.16%
	156,000	156,000	89,860	57.60%
TOTAL COMPUTING EQUIPMENT	156,000	156,000	89,860	57.60%
TOTAL LAND AND BUILDINGS	-	-	-	
INFRASTRUCTURE				
Operations				
Litter Fencing	20,000	20,000	-	
Drilling - Gas & Leachate (MAR)	150,000	150,000	123,600	82.40%
Enviro drilling of landfill gas and groundwater monitoring wells	150,000	150,000	39,220	26.15%
Project work (IW) - Stage 2 Phase 3	60,000	60,000	23,148	38.58%
Replacement of Airwell pumps	30,000	30,000	5,923	
	410,000	410,000	191,890	46.80%
Landfill Infrastructure Phase 3				
Cell Development - Lining	200,154	200,154	63,678	31.81%
	200,154	200,154	63,678	31.81%
TOTAL INFRASTRUCTURE	610,154	610,154	255,568	41.89%

Tonnage Report to 30 June 2021

Item 9.1	APPENDIX 3	Item 9.1
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Information relating to landfill, resource recovery & recycling tonnages year to date 2020/21

Month: Jun-21²⁰

TONNAGE								
RRF Actual	Landfill Actual	Total Tonnage	Adopted Budget 2020/21	Variance YTD	Target % Year to Date	Note	Actual % Year to Date	Year to date Tonnage previous year

MEMBERS

Processable									
Cambridge	3	5,826	5,829	5,800	29	100.0%	1	100.5%	5,760
Joondalup	5,738	26,708	32,446	32,750	(304)	100.0%		99.1%	32,085
Perth	316	12,505	12,821	12,500	321	100.0%		102.6%	12,396
Stirling	20,659	21,819	42,478	44,009	(1,531)	100.0%		96.5%	42,003
Victoria Park	11,370	549	11,918	12,250	(332)	100.0%		97.3%	11,724
Vincent	10,040	359	10,398	11,000	(602)	100.0%		94.5%	11,592
Wanneroo	57,922	1,637	59,560	58,250	1,310	100.0%		102.2%	58,929
Sub Total Processable	106,049	69,402	175,450	176,559	(1,109)	100.0%		99.4%	174,489
Non-Processable									
Cambridge		21	21	45	(24)	100.0%	1	46.0%	26
Joondalup		564	564	725	(161)	100.0%		77.8%	607
Perth		2	2	5	(3)	100.0%		0.0%	4
Stirling		4,649	4,649	3,794	855	100.0%		122.5%	6,065
Victoria Park		-	-	50	(50)	100.0%		0.0%	1
Vincent		1,120	1,120	1,400	(280)	100.0%		80.0%	1,435
Wanneroo		1,500	1,565	6,600	(5,035)	100.0%		23.7%	5,624
Sub Total Non-Processable	-	7,856	7,921	12,619	(4,698)	100.0%		62.8%	13,762
Other									
Sita Biovision Residues		57,781	57,781	56,700	1,081	100.0%	1	101.9%	59,013
Wanneroo WRC		-	-	-	-	-		-	-
Sub Total Other	-	57,781	57,781	56,700	1,081			101.9%	59,013
SUB TOTAL MEMBERS	106,114	135,039	241,153	245,878	(4,725)	(1.92)		98.1%	247,263

CASUALS

Cash		12,548	12,548	11,250	1,298	100.0%	1	111.5%	11,083
Trade		2,776	2,776	3,300	(524)	100.0%	1	84.1%	2,745
Trade Waste Tender		12,304	12,304	-	12,304	-	1	0.0%	-
Sub Total Casuals	-	27,628	27,628	14,550	13,078	100.0%		189.9%	13,828
TOTAL	106,114	162,667	268,781	260,428	8,353				261,091

RECYCLING

Recycling centre sales									
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Notes 1* Based on 19/20 actual tonnages

REVENUE				
Actual G/L \$	Adopted Budget 2020/21	Target % Year to Date	Note	Actual % Year to Date

\$ 1,194,996	1,189,001	100.0%	1	100.5%
\$ 6,651,427	6,713,753	100.0%		99.1%
\$ 2,628,328	2,562,511	100.0%		102.6%
\$ 8,708,066	9,021,845	100.0%		96.5%
\$ 2,443,277	2,511,250	100.0%		97.3%
\$ 2,137,057	2,255,000	100.0%		94.8%
\$ 12,212,164	11,941,250	100.0%		102.3%
\$ 35,975,315	\$ 36,194,610	100.0%		99.4%

\$ 4,244	9,225	100.0%	1	46.0%
\$ 116,206	148,823	100.0%		78.1%
\$ 373	1,025	100.0%		-
\$ 953,134	777,772	100.0%		122.5%
\$ -	10,250	100.0%		0.0%
\$ 229,692	287,000	100.0%		80.0%
\$ 324,177	1,353,000	100.0%		24.0%
\$ 1,627,826	\$ 2,587,095	100.0%		62.9%

\$ 11,845,011	11,623,500	100.0%	1	101.9%
\$ -	-	0.0%		-
\$ 11,845,011	\$ 11,623,500			101.9%
\$ 49,448,151	\$ 50,405,205			98.1%

\$ 2,391,319	2,156,362	100.0%	1	110.9%
\$ 596,104	635,547	100.0%	1	93.8%
\$ 1,300,927	-	0.0%	2	-
\$ 4,288,349	\$ 2,791,909	100.0%		153.6%
\$ 53,736,501	\$ 53,197,114			

\$ 161,129	129,196	27.0%		124.7%
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Waste to Landfill Tonnages Report for the period to 30 June 2021

Members

The Member Councils' processable waste for the financial year ended 30 June 2021 is 1,109 tonnes below budget, mainly City of Stirling delivering less than anticipated to date (1,531t) abated by City of Wanneroo delivering more than anticipated to date (1,310t).

The non processable waste for the financial year is 4,698 tonnes below budget, primarily as a result of the City of Wanneroo (5,035t) delivering less than their estimated non processable tonnage.

These variances leave the MRC below in its budgeted waste receipts (1.92%) from Member Councils for the financial year to date. Overall the Member Council waste is 4,725 tonnes below budget as at the end of June 2021.

RRF

The Resource Recovery Facility residue tonnes are above budget (1,081t) for the financial year to June 2021.

Trade & Casual

The Casual and Trade tonnages in total are 13,078 tonnes above budget for the financial year to June 2021. Cash customers exceeding budget (1,298t) year to date and Trade tonnages exceeding budget (11,780t) due to the Trade Waste Tender which has seen 12,304 tonnes delivered to site since inception.

Overall for the period ended 30th June 2021, the tonnes received were 8,353 tonnes above budget.

List of Payments made for the month ended 31 May 2021
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Item 9.2

APPENDIX 4

Item 9.2

**Schedule of Payments for May 2021
Council Meeting - 12th August 2021**

Cheque Posting Date	Document No.	Vendor Name	Description	Amount
21/05/2021	797	Cash	Staff Lotto	\$440.00
Total CBA cheques				\$440.00
2/05/2021	DP-01898	Commonwealth Bank	CBA Merchant fees	\$1,456.01
2/05/2021	DP-01899	Commonwealth Bank	CBA Merchant fees	\$92.30
20/05/2021	DP-01900	Australian Taxation Office	BAS payment April 2021	\$181,069.00
17/05/2021	DP-01901	Commonwealth Bank	Commbiz Fees	\$34.65
17/05/2021	DP-01902	Commonwealth Bank	CBA Acc Serv Fees Trans	\$10.65
21/05/2021	DP-01903	Commonwealth Bank	Reject Return Fee-account closed	\$2.50
31/05/2021	DP-01904	National Australia Bank	Account Fee	\$10.00
27/05/2021	DP-01905	MRC Credit Card	See Schedule Attached	\$6,611.17
Total Direct Payments & Fees				\$189,286.28
13/05/2021	Tsf1	Commonwealth Bank	Transfer to National Bank Term Investment	\$2,600,000.00
20/05/2021	Tsf2	Commonwealth Bank	Transfer to Online Saver	\$2,500,000.00
Total Inter account Transfers				\$5,100,000.00
Posting Date	Document No.	Vendor Name	Details	EFT Amount
7/05/2021	EFT-02111	Payroll Employee Wages	PAYFE070521	\$88,683.85
7/05/2021	EFT-02112	Australian Taxation Office	PAYG070521	\$29,800.00
11/05/2021	EFT-02113	A1 Locksmiths	Boomgate lock repair	\$172.50
11/05/2021	EFT-02113	Allwest Plant Hire Australia	Excavator hire	\$10,043.00
11/05/2021	EFT-02113	Blackwoods & Atkins	Workshop Consumables Pump drum oil	\$309.58
11/05/2021	EFT-02113	Blackwoods & Atkins	Rope	\$173.25
11/05/2021	EFT-02113	BOQ Asset Finance & Leasing Pty Ltd	Printer Rental June 2021	\$446.85
11/05/2021	EFT-02113	Bunnings	Buckets and Cordless blower	\$128.20
11/05/2021	EFT-02113	Bunnings	Travelator tyres/tools	\$381.50
11/05/2021	EFT-02113	Copyright Agency Ltd	Copyright Local Government Package 17/6/821-16/6/21	\$1,214.31
11/05/2021	EFT-02113	COVS Parts Pty Ltd	Addblue 20lt CC36059	\$99.00
11/05/2021	EFT-02113	Crossland & Hardy Pty Ltd	GPS and map of gas risers	\$319.00
11/05/2021	EFT-02113	Fennell Tyres International Pty Ltd	Tyre puncture repairs	\$524.00

11/05/2021	EFT-02113	LGISWA	LGIS - CEO event - Workforce Risk Forum	\$209.00
11/05/2021	EFT-02113	Local Government Professionals Australia	Leadership Program	\$2,900.00
11/05/2021	EFT-02113	McIntosh & Son	Plt76 - compressor replacement -supply & install	\$3,282.51
11/05/2021	EFT-02113	Nutrien Ag Solutions	Hansen Poly Bushes (6)	\$83.69
11/05/2021	EFT-02113	Plants & Garden Rentals	Office Plants - May 2021	\$220.00
11/05/2021	EFT-02113	SafeWork Laboratories Pty Ltd	D & A April 2021	\$2,176.35
11/05/2021	EFT-02113	SafeWork Laboratories Pty Ltd	D & A breath test 13.04.201	\$90.20
11/05/2021	EFT-02113	Seton Australia Pty Ltd	Calcium Gluconate Gel	\$256.64
11/05/2021	EFT-02113	St John Ambulance	St John - First Aid for Mental Health	\$175.00
11/05/2021	EFT-02113	Total Green Recycling Pty Ltd	E-Waste recycling for - April	\$588.34
11/05/2021	EFT-02113	Total Tools Joondalup	Ridgid 48 - 116mm Quick Action Tube Cutter	\$205.00
11/05/2021	EFT-02113	Tyrecycle P/L	Tyre recycling - 154 tyres	\$1,306.27
11/05/2021	EFT-02113	WA Local Government Association	Training WALGA Agendas & Minutes	\$558.00
11/05/2021	EFT-02113	Wanneroo Crane Hire	Crane hire for the risers installation	\$1,188.00
11/05/2021	EFT-02113	Water2water P/L	Service site ice machines and water filter systems	\$1,554.40
11/05/2021	EFT-02113	WesTrac Pty Ltd	PL118 Oil leak	\$3,815.80
11/05/2021	EFT-02113	Wren Oil	Waste oil weekly collection - April	\$16.50
18/05/2021	EFT-02114	Australia Post	Postage - April 2020	\$15.75
18/05/2021	EFT-02114	Bale Data Services	Cash Register Rolls x 6 boxes	\$277.73
18/05/2021	EFT-02114	Caltex - Ampol Australia Petroleum Pty Ltd	Fuel April 2021	\$956.35
18/05/2021	EFT-02114	City of Vincent	TP Lease - Vincent - May 2021	\$6,233.33
18/05/2021	EFT-02114	DCM Services	Quarterly Air conditioner maintenance Jan 2021	\$990.00
18/05/2021	EFT-02114	Fennell Tyres International Pty Ltd	Plt133 - puncture repair	\$603.75
18/05/2021	EFT-02114	Geofabrics Aust. Pty Ltd	Liner material	\$8,620.70
18/05/2021	EFT-02114	Great Southern Fuel Supplies	Fuel April 2021	\$26,121.05
18/05/2021	EFT-02114	Ironcat Tyres	Plt120 - Type Replacement	\$2,396.90
18/05/2021	EFT-02114	Ironcat Tyres	Plt120 - Puncture repair - Steer tyre	\$506.00
18/05/2021	EFT-02114	Komatsu Australia	Major Service - March 2021	\$3,513.99
18/05/2021	EFT-02114	Landfill Gas & Power Pty Ltd	Electricity - March 2021	\$11,627.74
18/05/2021	EFT-02114	Neverfail Springwater Ltd	Water for Cooler	\$39.60
18/05/2021	EFT-02114	Senversa Pty Ltd	SAQP Review - partial payment	\$8,069.88
18/05/2021	EFT-02114	Strata Green	15 bags x fertiliser (native) quarry seeding prog	\$1,451.18
18/05/2021	EFT-02114	Department of Transport	Electronic Searches March	\$17.00
18/05/2021	EFT-02114	Tyrecycle P/L	Tyre Recycling - x 259	\$2,668.12
18/05/2021	EFT-02114	WA Local Government Association	LG Accounting course - GST The Essentials	\$578.00
18/05/2021	EFT-02114	Wanneroo Crane Hire	Crane hire - move replacement tank at ERTECH site	\$399.30
18/05/2021	EFT-02114	West Coast Poly	23,000 water tank (replacement) & fittings	\$6,500.00
18/05/2021	EFT-02114	Western Tree Recyclers	Recycling of TP Green Waste - 74.45 tonnes	\$2,784.43
18/05/2021	EFT-02114	WesTrac Pty Ltd	Plt130 radiator flush	\$904.52
18/05/2021	EFT-02114	Winc Australia P/L	Black plastic bags & Kleenex	\$183.94
18/05/2021	EFT-02114	Wormald	Monthly HHW Fire Panel Inspections and Testing	\$53.81
18/05/2021	EFT-02115	Telstra	Internet Charges - May 2021 Equipment	\$1,210.00
21/05/2021	EFT-02116	Payroll Employee Wages	PAYFE210521	\$82,814.10
21/05/2021	EFT-02117	Australian Taxation Office	PAYG210521	\$26,472.00

21/05/2021 EFT-02118	Australian Super Administration	Staff Superannuation	\$107.74
21/05/2021 EFT-02118	Australian Super Administration	Staff Superannuation	\$107.27
21/05/2021 EFT-02118	Australian Super Administration	Staff Superannuation	\$2,159.06
21/05/2021 EFT-02118	Aware Super	Staff Superannuation	\$3,535.98
21/05/2021 EFT-02118	Aware Super	Staff Superannuation	\$3,204.73
21/05/2021 EFT-02118	Aware Super	Staff Superannuation	\$17,797.08
21/05/2021 EFT-02118	CBus	Staff Superannuation	\$251.02
21/05/2021 EFT-02118	CBus	Staff Superannuation	\$224.34
21/05/2021 EFT-02118	CBus	Staff Superannuation	\$1,307.24
21/05/2021 EFT-02118	Colonial First State	Staff Superannuation	\$1,297.12
21/05/2021 EFT-02118	Commonwealth Bank Group Super	Staff Superannuation	\$53.67
21/05/2021 EFT-02118	Commonwealth Bank Group Super	Staff Superannuation	\$55.18
21/05/2021 EFT-02118	Commonwealth Bank Group Super	Staff Superannuation	\$1,360.65
21/05/2021 EFT-02118	Hesta Super Fund	Staff Superannuation	\$153.66
21/05/2021 EFT-02118	Hesta Super Fund	Staff Superannuation	\$191.68
21/05/2021 EFT-02118	Hesta Super Fund	Staff Superannuation	\$949.68
21/05/2021 EFT-02118	HostPlus	Staff Superannuation	\$486.58
21/05/2021 EFT-02118	IOOF Portfolio Service Superannuation Fund	Staff Superannuation	\$397.55
21/05/2021 EFT-02118	IOOF Portfolio Service Superannuation Fund	Staff Superannuation	\$328.81
21/05/2021 EFT-02118	IOOF Portfolio Service Superannuation Fund	Staff Superannuation	\$2,873.07
21/05/2021 EFT-02118	Sunsuper	Staff Superannuation	\$390.26
21/05/2021 EFT-02118	Sunsuper	Staff Superannuation	\$361.13
21/05/2021 EFT-02118	Sunsuper	Staff Superannuation	\$2,066.28
21/05/2021 EFT-02118	TWU Superannuation Fund	Staff Superannuation	\$548.23
20/05/2021 EFT-02119	Biovision 2020 Pty Ltd	Contractor's Fees - April 2021	\$2,726,020.13
21/05/2021 EFT-02120	Airwell Group Pty Ltd	Technician Labour - April 6th, 12,19 and 26	\$2,975.63
21/05/2021 EFT-02120	Allout Towing Services Pty Ltd	Plt130 - Transport of skid steer for repairs.	\$250.80
21/05/2021 EFT-02120	Allwest Plant Hire Australia	Hire of Skidsteer to replace PL130 12/4/21-23/4/21	\$3,011.25
21/05/2021 EFT-02120	Allwest Plant Hire Australia	Hire of Skidsteer to replace PL130 27/4/21-30/4/21	\$1,100.00
21/05/2021 EFT-02120	ANRI Instruments & Controls Pty Ltd	GFM436 Calibration	\$799.70
21/05/2021 EFT-02120	Australian Services Union	Staff Union	\$25.90
21/05/2021 EFT-02120	Australian Services Union	Staff Union	\$25.90
21/05/2021 EFT-02120	Bardap Hydraulics	Plt118 - hoses and fittings	\$620.20
21/05/2021 EFT-02120	BOYA EQUIPMENT	Skidsteer Loader parts manual	\$544.50
21/05/2021 EFT-02120	Cleanaway Co Pty Ltd formally TOX FREE	Comingled Recycling Bin Collection - Jan 2021	\$41.14
21/05/2021 EFT-02120	Command A Com	Telephone Expenses May 2021	\$1,262.73
21/05/2021 EFT-02120	Couplers Malaga	3 dual float valves for the ERTECH tank leachate	\$594.83
21/05/2021 EFT-02120	Deloitte	Transaction Due Diligence Consultancy	\$5,000.00
21/05/2021 EFT-02120	Deloitte	Due Diligence Fee Variation OCM 13.04.21	\$15,905.50
21/05/2021 EFT-02120	Enviro Sweep	Monthly Road Sweeping	\$594.00
21/05/2021 EFT-02120	Global Spill Control Pty Ltd	Replacement of DG Cabinet	\$1,613.90
21/05/2021 EFT-02120	Instant Products Group	Chemical toilet monthly hire, restock & cleaning	\$259.03
21/05/2021 EFT-02120	Kyocera Document Solutions	Photocopying Expenses - April 2021	\$191.46
21/05/2021 EFT-02120	Marketforce P/L	Tender Adverts - RFT 13/149 08/04/21 Community Newspapers	\$507.59

21/05/2021	EFT-02120	Marketforce P/L	Tender Adverts - RFT 13/148 08/04/21 Community Newspapers	\$697.95
21/05/2021	EFT-02120	Marketforce P/L	Tender Advertisement - RFT 13/149 31/03/21	\$560.84
21/05/2021	EFT-02120	Nindethana Seed Service Pty Ltd	Native seeds for Quarry revegetation	\$8,764.52
21/05/2021	EFT-02120	Soft Landing	CoS On Demand Mattresses April 2021	\$25,456.20
21/05/2021	EFT-02120	Soft Landing	Mattress recycling - April x 560	\$15,400.00
21/05/2021	EFT-02120	Soft Landing	CoS RCB Mattresses - April 2021	\$28,187.50
21/05/2021	EFT-02120	Starzone Holdings Pty Ltd	Plt118 alternator replacement	\$1,465.20
21/05/2021	EFT-02120	Starzone Holdings Pty Ltd	Plt114 - electrical inspection, parts replacement	\$536.80
21/05/2021	EFT-02120	Total Green Recycling Pty Ltd	E-Waste recycling for - 16/04/21	\$905.24
21/05/2021	EFT-02120	Tutt Bryant Equipment WA	Plt135 - major service	\$5,591.12
21/05/2021	EFT-02120	Western Tree Recyclers	Recycling of greens from TP 142.40 tonnes	\$5,325.76
21/05/2021	EFT-02120	Western Tree Recyclers	Recycling Green at TP 110.26 tonnes	\$4,123.72
21/05/2021	EFT-02120	Western Tree Recyclers	CoP Green Waste Handling - April 2021	\$888.62
21/05/2021	EFT-02120	Western Tree Recyclers	CoJ Greens Handling - April 2021	\$4,393.38
21/05/2021	EFT-02120	Winc Australia P/L	Photocopying Paper	\$158.99
26/05/2021	EFT-02121	EASISALARY PTY LTD	Staff Salary Sacrifice	\$405.76
26/05/2021	EFT-02121	EASISALARY PTY LTD	Staff Salary Sacrifice	\$484.41
26/05/2021	EFT-02121	EASISALARY PTY LTD	Staff Salary Sacrifice	\$69.51
28/05/2021	EFT-02122	Telstra	Mobiles - 14/05/2021 - 13/05/2022	\$4,346.39
28/05/2021	EFT-02123	360 Environmental P/L	Landfill Gas Monitoring (MRC & EDL) - Mar 21	\$11,647.90
28/05/2021	EFT-02123	360 Environmental P/L	CSIRO Groundwater Report - April 2021 work	\$2,629.00
28/05/2021	EFT-02123	360 Environmental P/L	Landfill Gas Assessment Report	\$4,774.00
28/05/2021	EFT-02123	ALLIGHTSYKES P/L	Plt114 - Alternator	\$4,347.12
28/05/2021	EFT-02123	Australian Landfill Owners Association	ALOA Annual Membership 01/01/21-31/12/21	\$2,860.00
28/05/2021	EFT-02123	Brendan Twine	Circular Economy Master Class Reimbursement	\$363.40
28/05/2021	EFT-02123	City of Joondalup	TP Lease - June 2021 - Joondalup	\$11,297.17
28/05/2021	EFT-02123	City of Perth	TP Lease - June 2021 - Perth	\$6,233.33
28/05/2021	EFT-02123	COVS Parts Pty Ltd	Grease cartridges x 24	\$342.76
28/05/2021	EFT-02123	Crossland & Hardy Pty Ltd	GPS plans for Gas, g/w, hz area updates	\$1,542.75
28/05/2021	EFT-02123	DUSTEX	Dustex transport charges	\$279.27
28/05/2021	EFT-02123	ELO Digital Office AU/NA Pty Ltd	ELO Support Services - Bronze 5 hr per month	\$935.00
28/05/2021	EFT-02123	Flick Anticimex P/L	6 weekly rodent service - Feb 2021	\$161.28
28/05/2021	EFT-02123	Flick Anticimex P/L	Quarterly Service Rodents - April 2021	\$143.00
28/05/2021	EFT-02123	Getex Pty Ltd	Asbestos Training (2 sessions @1.5 hrs)	\$4,785.00
28/05/2021	EFT-02123	Gunther Hoppe	Bird Scaring Supplies	\$901.62
28/05/2021	EFT-02123	Herbert Smith Freehills	Legal Expenses RRF to 31/03/2021 (extra)	\$5,670.50
28/05/2021	EFT-02123	Kitec Electrical Services	Emergency Generator ATS Replacement	\$13,160.40
28/05/2021	EFT-02123	Komatsu Australia	Plt134 - 3000 hr Major Service - March 2021	\$3,513.99
28/05/2021	EFT-02123	Lynn Douglas	Staff Amenities - Milk & Sugar	\$370.32
28/05/2021	EFT-02123	Marketforce P/L	Tender Adverts - RFT 13/147 08/04/21Community Newspapers	\$697.95
28/05/2021	EFT-02123	ReNew Property Maintenance	Litter Collect, Vetiver grass maint'nce & weeding	\$4,004.00
28/05/2021	EFT-02123	ReNew Property Maintenance	Litter Collect, Vetiver grass maint'nce & weeding	\$3,003.00
28/05/2021	EFT-02123	Sonia Cherico	Spectacle Allowance - SC	\$200.00
28/05/2021	EFT-02123	Suez Recycling & Recovery (Perth) P/L	Confidential Paper Bin 22/04/2021	\$56.54

28/05/2021 EFT-02123	T & C Transport Services	Courier Expenses April 2021	\$110.90
28/05/2021 EFT-02123	Total Green Recycling Pty Ltd	E-Waste recycling for - 23/04/21	\$776.64
28/05/2021 EFT-02123	Total Green Recycling Pty Ltd	E-Waste recycling for - 30/04/21	\$987.33
28/05/2021 EFT-02123	Total Green Recycling Pty Ltd	E-waste recycling for - 07/05/21	\$1,145.10
28/05/2021 EFT-02123	Town of Victoria Park	TP Lease - May 2021 - Vic Park	\$5,601.75
28/05/2021 EFT-02123	Workpower Incorporated	Recycling - Metal - RCTI TPE105710	\$8,881.61
28/05/2021 EFT-02123	Workpower Incorporated	Recycling - Wet Batteries - RCTI MDRC0321	\$1,203.84
28/05/2021 EFT-02123	Workpower Incorporated	Recycled Metal - CTI TPE106376	\$38,657.85
28/05/2021 EFT-02123	Workpower Incorporated	Recycling - Wet Batteries - RCTI MRDC0121	\$1,001.79
28/05/2021 EFT-02123	Wren Oil	Waste oil collection - April	\$16.50
28/05/2021 EFT-02123	Wren Oil	Waste engine oil collection - May	\$16.50
28/05/2021 EFT-02124	Nindethana Seed Service Pty Ltd		\$8,764.52

Total EFT Payments**\$3,407,327.65**

CBA Cheque No. 797	\$440.00
Electronic Payments:	
DP- 01898 to DP- 01905	\$189,286.28
Inter-Account Transfers	\$5,100,000.00
EFT- 02111 to EFT- 02124	\$3,407,327.65
Grand Total	\$8,697,053.93

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 12th August 2021 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

Credit Card detailed analysis for May 2021
Council Meeting - 12th August 2021

Date	Payment to	Description	Amount
28-Apr-21	Dome Currumbine	Hospitality	\$9.60
29-Apr-21	City Rubber Stamps	Goods and Creditor Authorisation Stamps	\$392.95
04-May-21	Waste Sorted Awards	Refund Waste Sorted Awards	-\$1,850.00
06-May-21	Archival Survival Pt	Copy Paper	\$163.02
07-May-21	Subaru Wangara	Plant128 Car Service	\$870.00
10-May-21	IIPA Murdoch	IPAA Conference Registrations	\$1,125.00
11-May-21	Case Store Pty Ltd	Mobile Phone Cases	\$199.90
12-May-21	Apple Online AU	Mobile Phone Fast Chargers and Mag Safe	\$188.00
13-May-21	WA Local Government	WALGA Procurement Forum	\$135.00
13-May-21	Wave.Video / Creator	Renewal Subscription	\$620.33
18-May-21	ARC Ltd	Licence Degassing 1x pax	\$33.00
19-May-21	Mentor Education	Staff Training	\$1,250.00
19-May-21	DNH Go Daddy.com	2 x SSL Certificates for Navision Upgrade	\$1,821.38
25-May-21	SEC ERGO Link	Height Adjustable Desk	\$1,063.00
25-May-21	Seaview Ford	Plant127 Car Service	\$586.80
26-May-21	Easypark Pay by Phone	Parking	\$3.19
Total CBA Credit Card - 28 April 2021 - 27 May 2021			\$6,611.17

List of Payments made for the month ended 30 June 2021

Item 9.2

APPENDIX 5

Item 9.2

**Schedule of Payments for June 2021
Council Meeting - 12th August 2021**

Cheque Posting Date	Document No.	Vendor Name	Description	Amount
3/06/2021	798	Cash - Petty Cash	June Petty Cash Reimbursement	\$1,326.85
18/06/2021	799	Cash	Staff Lotto	\$440.00
18/06/2021	800	Water Corporation	Water use 22/03/2021 to 21/05/2021	\$5,773.84
24/06/2021	801	Department of Transport	MRC Fleet Licencing 01/07/21 to 30/06/22	\$6,112.50
Total CBA cheques				\$13,653.19
21/06/2021	DP-01906	Australian Taxation Office	BAS payment May 2021	\$54,667.00
3/06/2021	DP-01907	Commonwealth Bank	CBA Merchant fee	\$1,322.56
3/06/2021	DP-01908	Commonwealth Bank	CBA Merchant fee	\$91.32
4/06/2021	GENFO02394	Williams Electrical	Refund to Debtor for Overpayment of Invoice	\$17.00
15/06/2021	DP-01909	Commonwealth Bank	CommBiz Fees	\$30.53
15/06/2021	DP-01910	Commonwealth Bank	CBA Acc Serv Fee Trans	\$11.35
29/06/2021	DP-01911	MRC Credit Card	See attached Schedule	\$5,204.62
30/06/2021	DP-01912	National Australia Bank	Account Fee	\$10.00
Total Direct Payments & Fees				\$61,354.38
16/06/2021	Tsf1	Commonwealth Bank	Transfer New Term Deposit ANZ	\$2,200,000.00
17/06/2021	Tsf2	Commonwealth Bank	Transfer New Term Deposit ANZ	\$2,100,000.00
17/06/2021	Tsf3	Commonwealth Bank	Transfer CBA Green Term Deposit	\$2,000,000.00
Total Inter account Transfers				\$6,300,000.00

Posting Date	Document No.	Vendor Name	Details	EFT Amount
4/06/2021	EFT-02125	Payroll Employee Wages	PAYFE 040621	\$86,821.41
4/06/2021	EFT-02126	Allwest Plant Hire Australia	Windscreen repair, hire Bobcat	\$1,195.63
4/06/2021	EFT-02126	Boya Equipment	Kubota Skid Steer SVL75-2CW SN56904	\$81,444.50
4/06/2021	EFT-02126	City of Wanneroo	TP Lease - April 2021 - Wanneroo	\$11,203.51
4/06/2021	EFT-02126	Couplers Malaga	Female and male cam locks fittings - 4 sets	\$69.96
4/06/2021	EFT-02126	DCM Services	Workshop aircon defect repair	\$693.00
4/06/2021	EFT-02126	DCM Services	RRF building airconditioner defect repair	\$1,724.80

4/06/2021	EFT-02126	Department of Water & Environment Regulation	DWER Annual licence fee for FY 21/22	\$25,984.00
4/06/2021	EFT-02126	ELO Digital Office AU/NA Pty Ltd	ELO Annual Software Assurance 1/7/21 - 30/6/22	\$3,290.10
4/06/2021	EFT-02126	EMRC	CCA timber to Red Hill 07/05/2021	\$536.00
4/06/2021	EFT-02126	Envirocare Systems	Tamala Park Monthly Hygiene Services Monthly	\$697.62
4/06/2021	EFT-02126	Envirocare Systems	Neerabup Montly Hygiene Services Monthly	\$231.77
4/06/2021	EFT-02126	Flick Anticimex P/L	Ant treatment at main admin - Pest Control	\$220.00
4/06/2021	EFT-02126	Joondalup Mowers & Machinery	Hedge trimmer service and chain sharpen 1 of 2	\$188.00
4/06/2021	EFT-02126	Joondalup Mowers & Machinery	Hedge trimmer service and chain sharpen 2 of 2	\$200.00
4/06/2021	EFT-02126	Kitec Electrical Services	Electrical outlet installation x 2	\$1,010.36
4/06/2021	EFT-02126	MAGNETIC AUTOMATION PTY LTD	Boom gate replacement parts - inc \$30 freight	\$352.00
4/06/2021	EFT-02126	OCP Sales	Two way radios x 5 inc freight	\$1,011.00
4/06/2021	EFT-02126	Olivers Lawn & Landscaping Pty Ltd	May Service - hedging at Tamala Park	\$550.00
4/06/2021	EFT-02126	Olivers Lawn & Landscaping Pty Ltd	May Service - lawns at Tamala Park	\$310.00
4/06/2021	EFT-02126	Position Partners	Landfill GPS sytems - monthly fee	\$2,200.00
4/06/2021	EFT-02126	Push My Button Australia Ltd	Happy or not licenses - 1/5/21-30/4/2022	\$3,036.00
4/06/2021	EFT-02126	SafeWork Laboratories Pty Ltd	Drug and Alcohol Testing 8.05.2021	\$636.46
4/06/2021	EFT-02126	ST JOHN AMBULANCE	First aid kit checks	\$1,010.13
4/06/2021	EFT-02126	ST JOHN AMBULANCE	Spare defibrillator pad	\$109.99
4/06/2021	EFT-02126	Talis Consultants P/L	Landfill Capping Design Works	\$6,223.25
4/06/2021	EFT-02126	Total Green Recycling Pty Ltd	E-waste contract shortfall	\$4,587.73
4/06/2021	EFT-02126	Trade West Industrial Supplies	Bin castors - rigid	\$355.08
4/06/2021	EFT-02126	Tyrecycle P/L	Tyre Recycling x 82 03/05/21	\$1,666.56
4/06/2021	EFT-02126	Tyrecycle P/L	Tyre Recycling x 355 07/05/21	\$2,486.23
4/06/2021	EFT-02126	Tyrecycle P/L	Tyre Recycling x 71 12/05/21	\$354.70
4/06/2021	EFT-02126	Winc Australia P/L	Stationery	\$232.09
4/06/2021	EFT-02127	Australian Taxation Office	PAYG	\$28,896.00
18/06/2021	EFT-02128	Payroll Employee Wages	Cancelled	\$0.00
18/06/2021	EFT-02129	Payroll Employee Wages	PAYFE180621	\$88,950.70
18/06/2021	EFT-02130	Australian Taxation Office	PAYG	\$30,070.00
18/06/2021	EFT-02131	EASISALARY PTY LTD	Staff Salary Sacrifice	\$479.84
18/06/2021	EFT-02131	EASISALARY PTY LTD	Staff Salary Sacrifice	\$479.84
18/06/2021	EFT-02132	Australian Super Administration	Staff Superannuation	\$133.81
18/06/2021	EFT-02132	Australian Super Administration	Staff Superannuation	\$119.87
18/06/2021	EFT-02132	Australian Super Administration	Staff Superannuation	\$2,409.25
18/06/2021	EFT-02132	AWARE SUPER	Staff Superannuation	\$3,047.91
18/06/2021	EFT-02132	AWARE SUPER	Staff Superannuation	\$2,989.34
18/06/2021	EFT-02132	AWARE SUPER	Staff Superannuation	\$17,454.25
18/06/2021	EFT-02132	CBus	Staff Superannuation	\$257.29
18/06/2021	EFT-02132	CBus	Staff Superannuation	\$257.73
18/06/2021	EFT-02132	CBus	Staff Superannuation	\$1,416.33
18/06/2021	EFT-02132	Colonial First State	Staff Superannuation	\$1,373.42
18/06/2021	EFT-02132	Commonwealth Bank Group Super	Staff Superannuation	\$59.13

18/06/2021	EFT-02132	Commonwealth Bank Group Super	Staff Superannuation	\$55.18
18/06/2021	EFT-02132	Commonwealth Bank Group Super	Staff Superannuation	\$1,428.88
18/06/2021	EFT-02132	Hesta Super Fund	Staff Superannuation	\$201.83
18/06/2021	EFT-02132	Hesta Super Fund	Staff Superannuation	\$169.93
18/06/2021	EFT-02132	Hesta Super Fund	Staff Superannuation	\$1,022.36
18/06/2021	EFT-02132	HostPlus	Staff Superannuation	\$558.79
18/06/2021	EFT-02132	IOOF Portfolio Service Superannuation Fund	Staff Superannuation	\$140.41
18/06/2021	EFT-02132	IOOF Portfolio Service Superannuation Fund	Staff Superannuation	\$143.52
18/06/2021	EFT-02132	IOOF Portfolio Service Superannuation Fund	Staff Superannuation	\$2,305.10
18/06/2021	EFT-02132	Sunsuper	Staff Superannuation	\$375.72
18/06/2021	EFT-02132	Sunsuper	Staff Superannuation	\$364.91
18/06/2021	EFT-02132	Sunsuper	Staff Superannuation	\$2,036.69
18/06/2021	EFT-02132	TWU Superannuation Fund	Staff Superannuation	\$551.68
18/06/2021	EFT-02133	Biovision 2020 Pty Ltd	Contractor's Fees - May 2021	\$2,959,460.33
18/06/2021	EFT-02134	WesTrac Pty Ltd	Plt139 Landfill Compactor Purchase	\$1,232,726.00
18/06/2021	EFT-02134	WesTrac Pty Ltd	Plt130 - Turbo replacement - Defect repair	\$3,169.13
18/06/2021	EFT-02135	Telstra	Internet Charges - June 2021 Equipment	\$1,210.00
18/06/2021	EFT-02136	A & G Wines Plumbing	Water leak repair - Ed House	\$156.31
18/06/2021	EFT-02136	Advanced Linemarking	Access road line marking	\$8,684.50
18/06/2021	EFT-02136	Airgen Australia	Plt67 - Service of Compressor/dryer at main gate	\$678.15
18/06/2021	EFT-02136	Airwell Group Pty Ltd	Replacement controller for leachate	\$3,213.79
18/06/2021	EFT-02136	Alance Newspaper & Magazine Delivery	Newspapers 15/03/21 to 09/05/2021	\$208.00
18/06/2021	EFT-02136	Allwest Plant Hire Australia	30T Dump Truck Hire 01/05-17/05/21	\$3,369.85
18/06/2021	EFT-02136	Australian Services Union	Staff Union Fees	\$25.90
18/06/2021	EFT-02136	Australian Services Union	Staff Union Fees	\$25.90
18/06/2021	EFT-02136	Australian Training Management	Front End Loader Training Jesse Bodily	\$995.00
18/06/2021	EFT-02136	Benara Nurseries	Plants for recycling, weigbridge & transfer	\$1,007.94
18/06/2021	EFT-02136	Benara Nurseries	Tree Planting Day Plants	\$847.00
18/06/2021	EFT-02136	Bunnings	Weeding Radish weed	\$502.47
18/06/2021	EFT-02136	Bunnings	Sand pack	\$96.50
18/06/2021	EFT-02136	Bunnings	Paint brushes abd gas bottle exchange	\$60.62
18/06/2021	EFT-02136	Bunnings	Sand pack & buckets	\$53.00
18/06/2021	EFT-02136	Bunnings	Magnifying Glasses	\$21.96
18/06/2021	EFT-02136	Cabcharge Australia Ltd	Plt104 to Hazelmere for service	\$222.39
18/06/2021	EFT-02136	Caltex - Ampol Australia Petroleum Pty Ltd	Fuel - May 2021	\$1,010.13
18/06/2021	EFT-02136	Command A Com	Barracuda F180 License renewal	\$2,865.50
18/06/2021	EFT-02136	Crossland & Hardy Pty Ltd	Angle drilling maps, leachate pond	\$1,443.75
18/06/2021	EFT-02136	CSIRO	Ground Water Monitoring - stage 10	\$105,529.96
18/06/2021	EFT-02136	Eco Logical Australia Pty Ltd	Bushland Fuel Load Assessment - 1st instalment	\$2,497.00
18/06/2021	EFT-02136	Excel Carpet Cleaning WA	Window Cleaning May 2021	\$445.00
18/06/2021	EFT-02136	GHEMS Holdings	Additional seeds for quarry revegetation	\$1,980.00
18/06/2021	EFT-02136	Great Southern Fuel Supplies	Fuel May 2021	\$30,123.43
18/06/2021	EFT-02136	Integrity Fencing and Gates	Additional Fencing around Leachate	\$770.00
18/06/2021	EFT-02136	Iron Mountain Australia Pty Ltd	Data Storage - April 2021	\$46.10

18/06/2021	EFT-02136	Kitec Electrical Services	Reuse shop crib room electrical fault	\$2,083.63
18/06/2021	EFT-02136	Landfill Gas & Power Pty Ltd	Electricity - April 2021	\$7,710.46
18/06/2021	EFT-02136	Macri Partners	Review - MRC Fin+Managm't systems/proceedures	\$25,300.00
18/06/2021	EFT-02136	Minuteman Press - Joondalup	Infringement notice books - Local Law 2020	\$248.88
18/06/2021	EFT-02136	Neverfail Springwater Ltd	Bottled water - 6 x 15 ltrs	\$47.52
18/06/2021	EFT-02136	Office National Canning Vale	Vinyl gloves	\$26.71
18/06/2021	EFT-02136	Office National Canning Vale	Binding covers	\$93.88
18/06/2021	EFT-02136	Pro Water Services	Trash pumps - cast iron flexi drive pumps	\$3,267.00
18/06/2021	EFT-02136	SafeWork Laboratories Pty Ltd	Drug and Alcohol Testing 8/05/2021 - tests done	\$30.80
18/06/2021	EFT-02136	SafeWork Laboratories Pty Ltd	Drug and Alcohol Testing 18/05/21 - devices used	\$2,090.39
18/06/2021	EFT-02136	SafeWork Laboratories Pty Ltd	Drug and Alcohol Testing 18/5/2021 - labour & kms	\$667.26
18/06/2021	EFT-02136	Security Specialists Australia Pty Ltd	Cash Collection - February 2021	\$69.83
18/06/2021	EFT-02136	Security Specialists Australia Pty Ltd	Cash Collection - March 2021	\$174.57
18/06/2021	EFT-02136	Security Specialists Australia Pty Ltd	Cash Collection - April 2021	\$139.66
18/06/2021	EFT-02136	Sustainable Consulting	Strategic Community Plan Update - Sessions	\$4,812.50
18/06/2021	EFT-02136	Totally Workwear	Jacket Uniform	\$56.65
18/06/2021	EFT-02136	Tyrecycle P/L	Tyre Recycling x 248 19/05/21	\$2,305.02
18/06/2021	EFT-02136	WA Heritage Tree Surgeons	2 days of Boundary and track maintenance	\$4,950.00
18/06/2021	EFT-02136	WA Local Government Association	Fundamentals of Budgeting Forum - 1 pax	\$1,045.00
18/06/2021	EFT-02136	Waterchem Australia P/L	20 drums of 20 L Eco Sorb (80 applications)	\$27,692.50
18/06/2021	EFT-02136	Winc Australia P/L	Hand Towels & Photo copy paper	\$141.81
18/06/2021	EFT-02136	Winc Australia P/L	Flashdrives	\$26.62
18/06/2021	EFT-02136	Workpower Incorporated	Metal TPE108092 Reimbursment	\$26,511.45
18/06/2021	EFT-02136	Workpower Incorporated	Sims Metal TPE107866	\$35,442.75
18/06/2021	EFT-02136	Workpower Incorporated	Metal TPE108307 Reimbursement	\$17,310.15
18/06/2021	EFT-02136	Wormald	Monthly HHW Fire Panel Inspections and Testing	\$53.81
18/06/2021	EFT-02136	Wren Oil	Waste engine oil collection weekly - May	\$16.50
18/06/2021	EFT-02136	Wren Oil	Waste engine oil collection weekly - May	\$16.50
24/06/2021	EFT-02137	Albert Jacob	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	David Boothman	Member LG Allowances - Chairman (balance)	\$6,010.00
24/06/2021	EFT-02137	David Boothman (SMSF acc)	Member Meeting Fees - Jan - June 2021	\$12,000.00
24/06/2021	EFT-02137	Dot Newton	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Emma Cole	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Frank Cvitan	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Joe Ferrante	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Karen Vernon	Member Meeting Fees - Jan - June 2021	\$8,096.50
24/06/2021	EFT-02137	Keith Sargent	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Keri Shannon	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Rebecca Gordon	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Russ Fishwick	Member Meeting Fees - Jan - June 2021	\$5,650.00
24/06/2021	EFT-02137	Stephanie Proud	Member Meeting Fees - Jan - June 2021	\$5,650.00
25/06/2021	EFT-02138	Airwell Group Pty Ltd	Technician Servicing Pumps May 2021	\$4,169.76
25/06/2021	EFT-02138	Aquion P/L	PRTG License - 19/4/21 - 18/4/22	\$1,037.85
25/06/2021	EFT-02138	Ashton Safety Health Environment	Recycling Contractors Battery licence amendment	\$2,970.00

25/06/2021	EFT-02138	Blackwoods & Atkins	Speed humps & end caps	\$737.59
25/06/2021	EFT-02138	Blackwoods & Atkins	Milwalkee blower	\$976.00
25/06/2021	EFT-02138	Boya Equipment	Plt138 - Service Kits	\$2,643.40
25/06/2021	EFT-02138	Bunnings	Wetting agent, PVC pipe, solvent & gas bottle exchange	\$164.50
25/06/2021	EFT-02138	Cleanaway Co Pty Ltd formally TOX FREE	Comingled Recycling Bin Collection - monthly	\$41.14
25/06/2021	EFT-02138	Command A Com	Telephone Expenses June 2021	\$1,255.55
25/06/2021	EFT-02138	Domus Nursery	Tree Planting Day - plants	\$2,592.42
25/06/2021	EFT-02138	ELO Digital Office AU/NA Pty Ltd	ELO Support Services - Bronze 5 hr per month	\$935.00
25/06/2021	EFT-02138	Enviro Sweep	Monthly Road Sweeping	\$594.00
25/06/2021	EFT-02138	Envirocare Systems	Toilet Roll	\$180.94
25/06/2021	EFT-02138	Go Doors Pty Ltd	Reuse shop automatic door repair	\$341.00
25/06/2021	EFT-02138	Instant Products Group	Chemical toilet monthly hire, restock & cleaning	\$251.50
25/06/2021	EFT-02138	IW Projects	Landfill design planning	\$10,072.70
25/06/2021	EFT-02138	Key2creative P/L	Annual Report Design FY 2021 - 1st instalment	\$770.00
25/06/2021	EFT-02138	Mettler Toledo Limited	Spare load cell inc freight	\$5,489.00
25/06/2021	EFT-02138	Midalia Steel	Steel for the welders shop	\$2,636.86
25/06/2021	EFT-02138	North Star Security	Front gate security service	\$198.00
25/06/2021	EFT-02138	Penske Power Systems	Plt104 Offsite repairs, ECU hydraulics system	\$2,168.03
25/06/2021	EFT-02138	Peter Boland	Work boots reimbursement	\$149.90
25/06/2021	EFT-02138	Plants & Garden Rentals	Office Plants - June 2021	\$220.00
25/06/2021	EFT-02138	Position Partners	Landfill GPS sytems - monthly fee	\$2,200.00
25/06/2021	EFT-02138	ReNew Property Maintenance	Litter, seeding & vetiver grass labour - May 21	\$11,011.00
25/06/2021	EFT-02138	SafeWork Laboratories Pty Ltd	Drug and Alcohol Testing 18/05/2021	\$268.40
25/06/2021	EFT-02138	Smart Waste Solutions Pty Ltd	Polystyrene compactor repair	\$1,211.06
25/06/2021	EFT-02138	Soft Landing	Recycling Mattresses - May 2021	\$11,770.00
25/06/2021	EFT-02138	Soft Landing	CoS RCB Mattresses - May 2021	\$29,342.50
25/06/2021	EFT-02138	Soft Landing	CoS Ondemand Mattresses May 2021	\$30,805.50
25/06/2021	EFT-02138	Spectur Ltd	Remote Camera Subscription - December to February	\$264.00
25/06/2021	EFT-02138	Talis Consultants P/L	Landfill Capping Design Works	\$7,427.75
25/06/2021	EFT-02138	Total Green Recycling Pty Ltd	E-waste recycling for - May	\$2,090.28
25/06/2021	EFT-02138	Trade West Industrial Supplies	PPE order May 2021	\$1,894.81
25/06/2021	EFT-02138	Trade West Industrial Supplies	Bin castors - rigid	\$460.68
25/06/2021	EFT-02138	Tyrecycle P/L	Recycling of 159 tyres	\$1,233.94
25/06/2021	EFT-02138	Vinidex P/L	Electrofussion fittings 63 and 90mm	\$3,597.12
25/06/2021	EFT-02138	WA Local Government Association	WALGA training FOGO 8.6.2021 3 pas	\$225.00

25/06/2021	EFT-02138	Western Tree Recyclers	CoJ Greens Handling - May 2021	\$5,168.68
25/06/2021	EFT-02138	Western Tree Recyclers	CoP Greens Handling - May 2021	\$761.82
25/06/2021	EFT-02138	Workpower Incorporated	WP Battery Rescue MRDC0421	\$1,987.04
25/06/2021	EFT-02138	Wren Oil	Waste engine oil collection weekly - May	\$16.50
30/06/2021	EFT-02140	City of Joondalup	TP Lease - July 2021 - Joondalup	\$11,297.17
30/06/2021	EFT-02140	City of Perth	TP Lease - July 2021 - Perth	\$6,233.33
30/06/2021	EFT-02140	City of Stirling	TP Lease - June 2021 - Stirling	\$24,933.32
30/06/2021	EFT-02140	City of Stirling	TP Lease - July 2021 - Stirling	\$24,933.32
30/06/2021	EFT-02140	City of Vincent	TP Lease - June 2021 - Vincent	\$6,233.33
30/06/2021	EFT-02140	City of Wanneroo	TP Lease - June 2021 - Wanneroo	\$12,466.66
30/06/2021	EFT-02140	Town of Cambridge	TP Lease - June 2021 - Cambridge	\$6,233.33
30/06/2021	EFT-02140	Town of Victoria Park	TP Lease - June 2021 - Vic Park	\$6,864.91
30/06/2021	EFT-02141	A1 Locksmiths	Repair door lock	\$129.00
30/06/2021	EFT-02141	Alinta Energy	Gas 08/06/21 - 08/06/21	\$65.15
30/06/2021	EFT-02141	Allightsykes P/L	Plt114 - seal for alternator	\$94.07
30/06/2021	EFT-02141	Allout Towing Services Pty Ltd	Plt130 - Collect and return to TP	\$250.80
30/06/2021	EFT-02141	Amalgam Recruitment	Bird Scarer (8 hrs x 5 days) - 27 hrs	\$1,121.77
30/06/2021	EFT-02141	Amalgam Recruitment	Data Entry Assistance	\$993.08
30/06/2021	EFT-02141	Amalgam Recruitment	Bird Scarer (8 hrs x 5 days) - 27 hrs	\$934.81
30/06/2021	EFT-02141	Bealeseez	Plt 107 - air con fault & hydraulic fault repairs	\$1,658.25
30/06/2021	EFT-02141	Bealeseez	Plt107 - minor service	\$1,633.50
30/06/2021	EFT-02141	Blackwoods & Atkins	Speed humps metal end caps	\$420.79
30/06/2021	EFT-02141	Blackwoods & Atkins	G clamps for workshop	\$195.10
30/06/2021	EFT-02141	Blackwoods & Atkins	Tap Stock & Button Die Set for workshop	\$702.14
30/06/2021	EFT-02141	Blackwoods & Atkins	Safety step for workshop	\$216.22
30/06/2021	EFT-02141	Blackwoods & Atkins	Wrenches, angle grinder & sprayer	\$1,097.71
30/06/2021	EFT-02141	Blackwoods & Atkins	Socket set, wrenches, clamps, drillset, spanners	\$1,445.84
30/06/2021	EFT-02141	Boya Equipment	New skidsteer Bucket as per quote 6592	\$6,325.00
30/06/2021	EFT-02141	Boya Equipment	Plt130 - Filter	\$164.14
30/06/2021	EFT-02141	Bunnings	Retic valve & piping	\$13.41
30/06/2021	EFT-02141	Bunnings	Squeegee for plant windows	\$116.60
30/06/2021	EFT-02141	Bunnings	Jerry cans for hand washing on plant	\$128.28
30/06/2021	EFT-02141	Bunnings	Nuts, bolts, roller kits for workshop	\$45.27
30/06/2021	EFT-02141	Bunnings	Jerry Cans for hand washing stations	\$239.55
30/06/2021	EFT-02141	Chubb Fire Safety	Plt135 Bomag - Fire Supression System added	\$12,096.70
30/06/2021	EFT-02141	Command A Com	Repair and supply reception headsets	\$1,229.80
30/06/2021	EFT-02141	COVS Parts Pty Ltd	50mm Lay flat hose 20m x 4	\$535.61
30/06/2021	EFT-02141	COVS Parts Pty Ltd	Jerry can holders for hand wash mounts	\$968.00
30/06/2021	EFT-02141	COVS Parts Pty Ltd	Fuel can sceptor kit	\$17.20
30/06/2021	EFT-02141	Deliotte	Legal Fees for the RRF	\$4,042.50

30/06/2021 EFT-02141	Pirtek (Malaga) Pty Ltd	Plt118 hydraulic hose replacement	\$264.30
30/06/2021 EFT-02141	Satellite Security Services P/L	Monthly alarm monitoring - May - Jun 2021	\$1,328.39
30/06/2021 EFT-02141	Satellite Security Services P/L	Alarm defect rectification - Workshop	\$165.00
30/06/2021 EFT-02141	Security Specialists Australia Pty Ltd	Cash Collection - May 2021	\$174.57
30/06/2021 EFT-02141	Starzone Holdings Pty Ltd	Plt118 - repair aircon	\$451.00
30/06/2021 EFT-02141	Starzone Holdings Pty Ltd	Plt107 - diagnose air con fault	\$165.00
30/06/2021 EFT-02141	Starzone Holdings Pty Ltd	Plt132 battery replacements	\$990.00
30/06/2021 EFT-02141	T & C Transport Services	Courier - May 2021	\$74.32
30/06/2021 EFT-02141	The Hire Guys - Wangara	VMS Board Hire	\$330.00
30/06/2021 EFT-02141	Trade West Industrial Supplies	Forklift retractable barriers including freight	\$1,342.00

Total EFT Payments**\$5,330,457.01**

CBA Cheque No. 798 - 801	\$13,653.19
Electronic Payments:	
DP- 01906 to DP- 01912	\$61,354.38
Inter-Account Transfers	\$6,300,000.00
EFT- 02125 to EFT- 02141	\$5,330,457.01
Grand Total	\$11,705,464.58

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 12th August 2021 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

**Credit Card detailed analysis for June 2021
Council Meeting - 12th August 2021**

Date	Payment to	Description	Amount
28-May-21	Red Chilli Burger	Hospitality Meeting	\$24.00
28-May-21	Red Chilli Burger	Hospitality Meeting	\$26.50
28-May-21	ASIC	Creditor Check	\$17.00
01-Jun-21	ASIC	Creditor Check	\$17.00
02-Jun-21	Department of Biodiversity	Licence to Scare Application	\$155.00
02-Jun-21	Wave.Video/Creator	Refund Renewal Subscription	-\$606.65
03-Jun-21	Dominos Mindarie	Tip Talk Catering	\$247.90
04-Jun-21	Dome Currumbine	Hospitality Meeting	\$9.60
08-Jun-21	Secure Parking	Parking	\$12.30
14-Jun-21	The Good Guys	Coffee Machine Staff Room	\$899.00
17-Jun-21	Tunnel Vision	CCTV Servicing	\$687.50
18-Jun-21	Seabreeze Landscape	Pea Gravel 2m3	\$285.00
21-Jun-21	Outback Enterprises	Plant128 Fuel	\$61.47
24-Jun-21	Moore Stephens	July Nuts & Bolts Workshop	\$990.00
24-Jun-21	Moore Stephens	November Nuts and Bolts/GST Workshop	\$1,815.00
24-Jun-21	Seabreeze Landscape	Pea Gravel 4m3	\$530.00
24-Jun-21	ASIC	Creditor Checks	\$34.00
Total CBA Credit Card - 28 May 2021 - 27 June 2021			\$5,204.62

Mindarie Regional Council Meeting Procedures Local Law 2020

Item
9.3

APPENDIX 6

Item
9.3

WESTERN AUSTRALIA

Local Government Act 1995

MINDARIE REGIONAL COUNCIL
Meeting Procedures Local Law 2020ARRANGEMENT

Table of Contents

Part 1 - Preliminary

- 1.1 *Citation*
- 1.2 Commencement
- 1.3 Application and intent
- 1.4 Interpretation
- 1.5 Repeal

Part 2 – Establishment and membership of committees

- 2.1 Establishment of committees
- 2.2 Types of committees
- 2.3 Delegation of some powers and duties to certain committees
- 2.4 Limits on delegation of powers and duties to certain committees
- 2.5 Appointment of committee members
- 2.6 Tenure of committee membership
- 2.7 Resignation of committee members
- 2.8 Register of delegations to committees
- 2.9 Committees to report

Part 3 - Calling and convening meetings

- 3.1 Ordinary and special Council meetings
- 3.2 Calling Council meetings
- 3.3 Convening Council meetings
- 3.4 Calling committee meetings
- 3.5 Public notice of meetings

Part 4 – Presiding Member and quorum*Division 1: Who presides*

- 4.1 Who presides
- 4.2 When the Deputy Chair can act
- 4.3 Who acts if no Chair
- 4.4 Election of Presiding Members of committees
- 4.5 Election of deputy Presiding Members of committees
- 4.6 Functions of deputy Presiding Members
- 4.7 Who acts if no Presiding Member

Division 2 – Quorum

- 4.8 Quorum for meetings
- 4.9 Reduction of quorum for Council meetings
- 4.10 Reduction of quorum for committee meetings
- 4.11 Procedure where no quorum to begin a meeting
- 4.12 Procedure where quorum not present during a meeting
- 4.13 Names to be recorded

Part 5 - Business of a meeting

- 5.1 Business to be specified
- 5.2 Order of business
- 5.3 Reports of the CEO
- 5.4 Motions of which previous notice has been given
- 5.5 New business of an urgent nature
- 5.6 Questions by Members of which due notice has been given
- 5.7 Adoption by exception resolution

Part 6 - Public participation

- 6.1 Meetings generally open to the public
- 6.2 Meetings not open to the public
- 6.3 Question time for the public
- 6.4 Question time for the public at certain meetings
- 6.5 Minimum question time for the public
- 6.6 Procedures for question time for the public
- 6.7 Other procedures for question time for the public
- 6.8 Distinguished visitors
- 6.9 Deputations and Statements
- 6.10 Petitions
- 6.11 Presentations
- 6.12 Participation at committee meetings
- 6.13 Council may meet to hear public submissions
- 6.14 Public Inspection of agenda materials
- 6.15 Confidentiality of information withheld
- 6.16 Recording of proceedings
- 6.17 Media attendance
- 6.18 Prevention of disturbance

Part 7 – Conduct of Members

- 7.1 Members to be in their proper places
- 7.2 Respect to the Presiding Member
- 7.3 Titles to be used
- 7.4 Advice of entry or departure
- 7.5 Members to indicate their intention to speak
- 7.6 Priority of speaking
- 7.7 Presiding Member may take part in debates
- 7.8 Relevance
- 7.9 Speaking twice
- 7.10 Duration of speeches
- 7.11 No speaking after conclusion of debate
- 7.12 No interruption
- 7.13 Personal explanations
- 7.14 No reopening of discussion
- 7.15 Adverse reflection
- 7.16 Withdrawal of offensive language

Part 8 - Preserving order

- 8.1 Presiding Member to preserve order
- 8.2 Point of order
- 8.3 Procedures on a point of order
- 8.4 Calling attention to breach
- 8.5 Ruling by the Presiding Member
- 8.6 Continued breach of order
- 8.7 Right of Presiding Member to adjourn

Part 9 - Motions and amendments

- 9.1 Motions to be stated and in writing
- 9.2 Motions to be seconded
- 9.3 Unopposed business
- 9.4 Only one primary motion at a time
- 9.5 Order of call in debate
- 9.6 Limit of debate
- 9.7 Member may require motion to be read
- 9.8 Consent of seconder required for alteration
- 9.9 Order of amendments
- 9.10 Form of an amendment
- 9.11 Amendment must not negate original motion
- 9.12 Relevance of amendments
- 9.13 Mover of motion may speak on amendment
- 9.14 Effect of an amendment
- 9.15 Withdrawal of motion or amendment
- 9.16 Right of reply

Part 10 - Procedural motions

- 10.1 Permissible procedural motions
- 10.2 No debate
- 10.3 Who may move
- 10.4 Procedural motions - right of reply on primary motion
- 10.5 Debate to be adjourned
- 10.6 Meeting now adjourn
- 10.7 Motion be deferred
- 10.8 Motion to be put
- 10.9 That the item be referred back to the CEO or a committee
- 10.10 Member to be no longer heard
- 10.11 Ruling of the Presiding Member to be disagreed with
- 10.12 The meeting be now closed

Part 11 - Disclosure of interests

- 11.1 Disclosure of interests

Part 12 - Voting

- 12.1 Motion - when put
- 12.2 Voting
- 12.3 Majorities required for decisions
- 12.4 Method of taking vote

Part 13 – Minutes of meetings

- 13.1 Keeping of minutes
- 13.2 Content of minutes
- 13.3 Public inspection of unconfirmed minutes
- 13.4 Confirmation of minutes

Part 14 - Adjournment of meeting

- 14.1 Meeting may be adjourned
- 14.2 Effect of adjournment

Part 15 – Revoking or changing decisions

- 15.1 Requirements to revoke or change decisions
- 15.2 Procedure for moving a revocation motion
- 15.3 Limitations on powers to revoke or change decisions
- 15.4 Implementing a decision

Part 16 - Suspension of local laws

- 16.1 Suspension of local laws

Part 17 - Miscellaneous

- 17.1 Representation on public bodies
- 17.2 Improper use of information
- 17.3 Application to committees
- 17.4 Cases not provided for in this local law

Part 18 - Enforcement

- 18.1 Enforcement

SCHEDULE 1**PETITION TO THE MINDARIE REGIONAL COUNCIL**

LOCAL GOVERNMENT ACT 1995

MINDARIE REGIONAL COUNCIL Meeting Procedures Local Law 2020

Under the powers conferred by the *Local Government Act 1995* and under all other relevant powers, the Mindarie Regional Council resolved on 17 December 2020 to make the following local law.

Part 1 - Preliminary

1.1 **Citation**

This local law may be cited as the Mindarie Regional Council Meeting Procedures Local Law 2020.

1.2 **Commencement**

By virtue of section 3.14 of the Act, this local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 **Application and intent**

- (1) This local law provides rules and guidelines which apply to the conduct of meetings of the Council and its committees.
- (2) All meetings are to be conducted in accordance with the Act, the Regulations and this local law.
- (3) This local law is intended to result in-
 - (a) better decision-making by the Council and committees;
 - (b) the orderly conduct of meetings dealing with Council business;
 - (c) better understanding of the process of conducting meetings; and
 - (d) the more efficient and effective use of time at meetings.

1.4 **Interpretation**

- (1) In this local law unless the context otherwise requires-

absolute majority has the meaning given to it in the Act;

Act means the *Local Government Act 1995*;

CEO means the Chief Executive Officer of the Mindarie Regional Council;

Chair means the Chair of the Mindarie Regional Council or other Presiding Member at a Council meeting under section 5.6 of the Act;

committee means a committee of the Council established under section 5.8 of the Act;

committee meeting means a meeting of a committee;

Council means the Council of the Mindarie Regional Council;

Deputy Chair means the Deputy Chair of the Mindarie Regional Council or other Presiding Member at a Council meeting under section 5.6 of the Act

Local Government means the Mindarie Regional Council;

meeting means a meeting of the Council or a committee, as the context requires;

Member has the meaning given to it in the Act;

Member Council refers to the constituent member local governments of the Mindarie Regional Council;

Minister shall mean the Minister for Local Government;

primary motion means an original motion or an original motion as amended, but does not include an amendment or a procedural motion;

Presiding Member means:

- (a) in respect of the Council, the person presiding under section 5.6 of the Act; and
- (b) in respect of a committee, the person presiding under sections 5.12, 5.13, and 5.14 of the Act;

Regulations means the *Local Government (Administration) Regulations 1996*;

simple majority means more than 50% of the members present and voting.

- (2) Unless otherwise defined in this local law, the terms and expressions used in this local law are to have the meaning given to them in the Act and Regulations.

1.5 Repeal

This local law repeals the *Mindarie Regional Council Standing Orders Local Law 2010* as published in the Government Gazette on 28 July 2011.

Part 2 – Establishment and membership of committees

2.1 Establishment of committees

- (1) The establishment of committees is dealt with in the Act.
- (2) A Council resolution to establish a committee under section 5.8 of the Act is to include-
 - (a) the terms of reference of the committee;
 - (b) the number of Council members, officers and other persons to be appointed to the committee;
 - (c) the names or titles of the Council members and officers to be appointed to the committee;
 - (d) the names of other persons to be appointed to the committee or an explanation of the procedure to be followed to determine the appointments; and
 - (e) details of the delegation of any powers or duties to the committee under section 5.16 of the Act.
- (3) This local law is to apply to the conduct of Committee meetings.

2.2 Types of committees

The types of committees are dealt with in the Act.

2.3 Delegation of some powers and duties to certain committees

The delegation of some powers and duties to certain committees is dealt with in the Act.

2.4 Limits on delegation of powers and duties to certain committees

The limits on the delegation of powers and duties to certain committees are dealt with in the Act.

2.5 Appointment of committee members

The appointment of committee members is dealt with in the Act.

2.6 Tenure of committee membership

Tenure of committee membership is dealt with in the Act.

2.7 Resignation of committee members

The resignation of committee members is dealt with in the Regulations.

2.8 Register of delegations to committees

The register of delegations to committees is dealt with in the Act.

2.9 Committees to report

- A committee-
- (a) is answerable to the Council; and
 - (b) is to report on its activities when, and to the extent, required by the Council.

Part 3 - Calling and convening meetings

3.1 Ordinary and special Council meetings

- (1) Ordinary and special Council meetings are dealt with in the Act.
- (2) An ordinary meeting of the Council, held on a monthly basis or otherwise as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.
- (3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

3.2 Calling Council meetings

The calling of Council meetings is dealt with in the Act.

3.3 Convening Council meetings

- (1) The convening of a Council meeting is dealt with in the Act.
- (2) Subject to clause 3.3(3), the CEO is to give at least 72 hours' notice, for the purposes of section 5.5, in convening a special meeting of the Council.
- (3) Where, in the opinion of the Chair or at least one-third of the Members, there is a need to meet urgently, the CEO may give a lesser period of notice of a special Council meeting.

3.4 Calling committee meetings

The CEO is to call a meeting of any committee when requested by the Chair, the Presiding Member of a committee or any two members of that committee.

3.5 Public notice of meetings

Public notice of meetings is dealt with in the Regulations.

Part 4 – Presiding Member and quorum

Division 1: Who presides

- 4.1 Who presides**
Who presides at a Council meeting is dealt with in the Act.
- 4.2 When the Deputy Chair can act**
When the Deputy Chair can act is dealt with in the Act.
- 4.3 Who acts if no Chair**
Who acts if there is no Chair is dealt with in the Act.
- 4.4 Election of Presiding Members of committees**
The election of Presiding Members of committees and their deputies is dealt with in the Act.
- 4.5 Election of deputy Presiding Members of committees**
The election of deputy Presiding Members of committees is dealt with in the Act.
- 4.6 Functions of deputy Presiding Members**
The functions of deputy Presiding Members are dealt with in the Act.
- 4.7 Who acts if no Presiding Member**
Who acts if there is no Presiding Member is dealt with in the Act.

Division 2 – Quorum

- 4.8 Quorum for meetings**
The quorum for meetings is dealt with in the Act.
- 4.9 Reduction of quorum for Council meetings**
The power of the Minister to reduce the number for a quorum and certain majorities is dealt with in the Act.
- 4.10 Reduction of quorum for committee meetings**
The reduction of a quorum for committee meetings is dealt with in the Act.
- 4.11 Procedure where no quorum to begin a meeting**
The procedure where there is no quorum to begin a meeting is dealt with in the Regulations.
- 4.12 Procedure where quorum not present during a meeting**
If at any time during a meeting a quorum is not present, the Presiding Member -
 - (a) is immediately to suspend the proceedings of the meeting for a period of up to 15 minutes; and
 - (b) if a quorum is not present at the expiry of that period, the Presiding Member is to adjourn the meeting to some future time or date.
- 4.13 Names to be recorded**
At any meeting –
 - (a) at which there is not a quorum present; or
 - (b) which is adjourned for want of a quorum,
 the names of the Members then present are to be recorded in the minutes.

Part 5 - Business of a meeting

5.1 Business to be specified

- (1) No business is to be transacted at any ordinary meeting of the Council or committee other than that specified in the agenda, except for matters which the Act or clause 5.4 allow.
- (2) No business is to be transacted at a special meeting of the Council or committee other than that given in the notice as the purpose of the meeting.
- (3) Subject to clause 5.1(4), no business is to be transacted at an adjourned meeting of the Council other than that-
 - (a) specified in the notice of the meeting which had been adjourned; and
 - (b) which remains unresolved.
- (4) Where a meeting is adjourned to the next ordinary meeting of the Council then, unless the Council resolves otherwise, the business unresolved at the adjourned meeting is to be dealt with before considering reports at that ordinary meeting.
- (5) The CEO may withdraw an item from the agenda of a meeting.

5.2 Order of business

- (1) Unless otherwise decided by the Council the order of business at any ordinary meeting of the Council is to be as follows-
 1. Declaration of Opening/Announcement of Visitors
 2. Noting of Attendance/Apologies/Leaves of Absence
 3. Declaration of interests
 4. Public Question Time
 5. Announcements by the Presiding Person
 6. Applications for Leaves of Absence
 7. Petitions/Deputations/Presentations
 8. Confirmation of minutes
 9. Chief Executive Officer Reports
 10. Members Information Bulletin
 11. Motions of which previous notice has been given
 12. Urgent Business
 13. Questions from Members of which due notice has been given
 14. Matters for which the meeting may be closed to the Public
 15. Next meeting
 16. Closure
- (2) Unless otherwise decided by the Council, the order of business at any special meeting of the Council is to be the order in which that business stands in the agenda of the meeting.
- (3) In determining the order of business for any meeting of the Council, the provisions of the Act and Regulations relating to the time at which public question time is to be held are to be observed.
- (4) At any meeting of the Council the presiding person may announce or raise any matter of interest or matter affecting the Mindarie Regional Council.

- (5) The requirement for members to obtain leave of absence from meetings of the Council is dealt with in the Act.
- (6) A member who requests that leave of absence be granted for a member need not put the request in writing but must state the period of leave and the reasons for the request.
- (7) At the conclusion of all business or when otherwise determined by the meeting, the presiding person is to declare the meeting closed and state the closing time.

5.3 Reports of the CEO

- (1) The functions of the CEO, including to advise the Council and implement decisions, are dealt with in the Act.
- (2) The CEO may prepare or cause to be prepared any report that in the CEO's opinion requires consideration by the Council, including any report of a late or urgent nature.

5.4 Motions of which previous notice has been given

- (1) Unless the Act, Regulations or this local law otherwise provide, a Member may raise at a meeting such business as they consider appropriate, in the form of a motion, of which notice has been given in writing to the CEO, in compliance with this clause 5.4, and which has been included on the agenda.
- (2) A notice of motion under clause 5.4(1) is to be in the form prescribed by the Local Government, to be signed by the Member and given at least 15 clear working days before the meeting at which the motion is to be moved.
- (3) At the time of giving the notice of motion, the Member must also provide a reason for the motion.
- (4) A notice of motion is to relate to a purpose for which the Mindarie Regional Council is established.
- (5) The CEO -
 - (a) may, with the concurrence of the Chair, exclude from the agenda any notice of motion deemed to be, or likely to involve, a breach of any of this local law or any other written law;
 - (b) will inform all Members on each occasion that a notice has been excluded and the reasons for that exclusion as soon as practicable;
 - (c) may, after consultation with the Member where this is practicable, make such amendments to the form but not the substance as will bring the notice of motion into due form; and
 - (d) may provide to the Council relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, strategy, budget and law.
- (6) A motion of which notice has been given is to lapse unless-
 - (a) the Member who gave notice of it, or another Member authorised by the originating Member in writing, moves the motion when called on; or
 - (b) the Council or committee deciding on a motion agrees to defer consideration of the motion to a later stage or date.

- (7) If a notice of motion is given and lapses under clause 5.4(6), notice of a motion in the same terms or to the same effect is not to be given again for at least 3 months from the date of such lapse.
- (8) Where a notice of motion is moved and seconded at a meeting of Council or Committee, it is to be treated as a primary motion.

5.5 New business of an urgent nature

- (1) In cases of extreme urgency or other special circumstances, matters may, through a motion by the Presiding Member that is carried by the meeting, be raised without notice and decided by the meeting.
- (2) In clause 5.5(1), '*cases of extreme urgency or other special circumstances*' means matters that have arisen after the preparation of the agenda that are considered by the Presiding Member to be of such importance and urgency that they are unable to be dealt with administratively by the Local Government and must be considered and dealt with by the Council before the next meeting.
- (3) Before debate begins on a matter under this clause that is not the subject of a written report from the CEO to the meeting –
 - (a) The Presiding Member is to ask the CEO to give; and
 - (b) the CEO, or the CEO's nominee, is to give, a verbal report to the meeting on the matter.
- (4) Where urgent business is considered at a meeting under this clause, the minutes of the meeting are to include-
 - (a) a summary of the verbal report and any recommendations of the CEO or the CEO's nominee; and
 - (b) the reasons for any decision made at the meeting that is significantly different from any recommendations of the CEO or the CEO's nominee.

5.6 Questions by Members of which due notice has been given

- (1) A question on notice is to be given by a Member in writing to the CEO at least 4 clear working days before the meeting at which it is raised.
- (2) If the question referred to in clause 5.6(1) is in order, the answer is, so far as is practicable, to be included in written form in the agenda of the meeting, or otherwise tabled at the meeting.
- (3) Every question and answer is to be submitted as briefly and concisely as possible and no discussion is to be allowed thereon, unless with the consent of the Presiding Person.

5.7 Adoption by exception resolution

- (1) In this clause '*adoption by exception resolution*' means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.
- (2) Subject to clause 5.7(3), the Local Government may pass an adoption by exception resolution.

- (3) An adoption by exception resolution may not be used for a matter
 - (a) in which an interest has been disclosed;
 - (b) that has been the subject of a petition or deputation;
 - (c) that is a matter on which a Member wishes to make a statement; or
 - (d) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

Part 6 - Public participation

6.1 Meetings generally open to the public

Meetings being generally open to the public is dealt with in the Act.

6.2 Meetings not open to the public

- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.
- (2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.
- (3) If a resolution under clause 6.2(2) is carried-
 - (a) the Presiding Member is to:
 - (i) direct all members of the public, other than a person specified in the resolution, to leave the meeting; and
 - (ii) in consultation with the CEO, request specified employees to leave the meeting; and
 - (iii) in consultation with the CEO, request Member Council employees to leave the meeting
 - (b) the meeting is to remain closed to the public until the Council or the committee, resolves to reopen the meeting.
- (4) A person who fails to comply with a direction under clause 6.2(3)(a) may, by order of the Presiding Member, be removed from the meeting.
- (5) While the resolution under clause 6.2(2) remains in force, the operation of clause 7.9 is to be suspended until the Council or the committee, by resolution, decides otherwise.
- (6) A resolution under this clause may be made without notice.
- (7) The Presiding Member is to ensure that any resolution of the Council, and the Members' voting thereon, is to be included in the minutes.
- (8) Once the meeting is reopened to members of the public, the Presiding Member is to ensure that any resolution of the Council made while the meeting was closed and the Members' voting thereon, is to be read out.
- (9) In the event that no member of the public returns to the meeting after it is reopened, any resolution, including the details of any voting, need not be read aloud but be recorded in the minutes of the meeting.

6.3 Question time for the public

Question time for the public is dealt with in the Act.

6.4 Question time for the public at certain meetings

Question time for the public at certain meetings is dealt with in the Regulations.

6.5 Minimum question time for the public

Minimum question time for the public is dealt with in the Regulations.

6.6 Procedures for question time for the public

Procedures for question time for the public are dealt with in the Regulations.

6.7 Other procedures for question time for the public

- (1) A member of the public who raises a question during question time, is to state their name and address.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that-
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to-
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where-
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have three minutes to ask a question.
- (9) The Council, by resolution, may agree to extend public question time.

- (10) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.
- (11) The Presiding Member is to endeavour to have every question responded to at the meeting at which it is asked but where this is not possible, the question is to be taken on notice and where practicable, a written response is to be provided to the person who asked the question and a copy the response is to be included in the agenda of the next ordinary meeting of the Council or committee as the case requires.
- (12) A Member who participates in the role of a councillor during a meeting must not participate as a member of the public without leave of absence granted by the Council;
- (13) A Member who wishes to participate, not in the role of councillor but as a member of the public and sit in the public gallery, during a meeting, may do so only after obtaining the requisite leave of absence from the Council.

6.8 Distinguished visitors

If a distinguished visitor is present at a meeting of the Council, the Presiding Member may acknowledge the presence of the distinguished visitor at an appropriate time during the meeting, and the presence of that visitor shall be recorded in the minutes.

6.9 Deputations and Statements

- (1) Any person or group wishing to be received as a deputation by the Council, or who wishes to make a statement, is to either-
 - (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting, to address the Council.
- (2) The CEO may either-
 - (a) approve a request received under clause 6.9(1)(a) and invite the deputation, or person or group wishing to make a statement, to attend a meeting of the Council; or
 - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation or to allow the statement.
- (3) Unless the Council resolves otherwise, a deputation invited to attend a Council meeting, or an individual or a group wishing to make a statement-
 - (a) is not to exceed 5 persons, only 2 of whom may address the Council, although others may respond to specific questions from Members;
 - (b) is not to address the Council for a period exceeding 10 minutes without the agreement of the Council; and,
 - (c) additional members of the deputation or the group may be allowed to speak with the leave of the Presiding Member.
- (4) Any matter which is the subject of a deputation or a statement to the Council is not to be decided by the Council until the deputation has completed its presentation, or the individual or group wishing to make a statement has done so.

6.10 Petitions

- (1) A petition received by a Member or the CEO is to be presented to the next ordinary Council meeting.
- (2) Any petition to the Council is-
 - (a) as far as practicable to be prepared in the form prescribed in the Schedule 1;
 - (b) to be addressed to the Council and forwarded to a Member or the CEO; and
 - (c) to state the name and address of the person to whom correspondence in respect of the petition may be served.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless-
 - (a) the matter is the subject of a report included in the agenda; and
 - (b) the Council has considered the issues raised in the petition.

6.11 Presentations

- (1) If the CEO determines that it would be beneficial for a presentation to be made, with the agreement of the Presiding Member, the presentation may take place under this order of business or at the time of dealing with that particular item of business.
- (2) The time for the presentation and any questions from members will be determined by the Presiding Member according to the particular case or circumstance.

6.12 Participation at committee meetings

- (1) In this clause, **person** means the Presiding Member or a Member who is not a member of the relevant committee.
- (2) A person may attend, as an observer, any meeting of a committee and is to sit in an area set aside for observers separated from the committee members.
- (3) Without the consent of the Presiding Member, no person is to address a committee meeting.
- (4) A person addressing the committee with the consent of the Presiding Member is to cease that address immediately after being directed to do so by the Presiding Member.
- (5) A person who fails to comply with a direction of the Presiding Member under clause 6.12(4) may, by order of the Presiding Member, be removed from the committee room.

6.13 Council may meet to hear public submissions

- (1) Where an item on the agenda at a Council meeting is contentious and is likely be the subject of a number of deputations, the Council may resolve to meet at another time to provide a greater opportunity to be heard.
- (2) The CEO and the Presiding member shall set the time and date of the meeting to provide the opportunity to be heard.

- (3) Where the Council resolves to meet to provide the opportunity to be heard under clause 6.13(1), the Presiding Member shall-
 - (a) instruct the CEO to provide local public notice of the time and date when the Council will meet to provide an opportunity to be heard;
 - (b) provide a written invitation to attend the meeting to provide the opportunity to be heard to all members of the public who have applied under clause 6.9 to make a deputation on the issue; and
 - (c) cause minutes to be kept of the meeting to provide the opportunity to be heard.
- (4) A meeting held under clause 6.13(1) shall be conducted only to hear submissions, the Council shall not make resolutions at a meeting to provide the opportunity to be heard.
- (5) At a meeting held under clause 6.13(1), each person making a submission shall be provided with the opportunity to fully state their case.
- (6) A member of the public shall be limited to 10 minutes in making an oral submission, but this period may be extended at the discretion of the Presiding Member.
- (7) Once every member of the public has had the opportunity to make a submission the Presiding Member is to close the meeting.
- (8) The CEO is to ensure that a report is included on the agenda of the next Council meeting summarising each submission made at the meeting.
- (9) The Council must not resolve on the matter that is the subject of a meeting to provide the opportunity to be heard until it has received the CEO's report under clause 6.13(8).

6.14 Public Inspection of agenda materials

The right of the public to inspect the documents referred to, and in accordance with, regulation 14 of the Regulations may be exercised at The Administration Building, 1700 Marmion Avenue, Tamala Park WA 6030 and on the Local Government's website.

6.15 Confidentiality of information withheld

- (1) Information withheld by the CEO from the public under regulation 14(2) of the Regulations is to be-
 - (a) identified in the agenda of a Council meeting under the item "Matters for which meeting may be closed";
 - (b) marked "*Confidential*" in the agenda; and
 - (c) kept confidential by officers and Members until the Council resolves otherwise.
- (2) A Member of the MRC in receipt of confidential information under clause 6.15(1) or information that is provided or disclosed during a meeting or part of a meeting that is closed to the public, is not to disclose any of that information to any person other than another Member of the MRC

or an employee of the MRC to the extent necessary for the purpose of carrying out their duties as a Member.

- (3) Clause 16.2(2) does not prohibit a Member from disclosing information -
 - (a) at a closed meeting;
 - (b) to the extent specified by the Council and subject to such other conditions as the Council decides;
 - (c) that is already in the public domain;
 - (d) to an officer of the Department of Local Government;
 - (e) to the Minister;
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

6.16 Recording of proceedings

- (1) A person who uses any electronic, visual or audio recording device or instrument to record the proceedings of a meeting without the permission of the Council commits an offence.
Penalty - \$1000.
- (2) Clause 6.16(1) does not apply if the recording is taken by or at the direction of the CEO with the permission of the Council.
- (3) The Presiding Member is to advise the meeting, immediately before the recording is commenced, that such permission has been given and the nature and extent of that permission.

6.17 Media attendance

Media representatives are permitted to attend meetings of the Council and be seated in that part of the Council chamber or meeting room that may be set aside for their use, but must leave the meeting during any period when the meeting is closed to the public.

6.18 Prevention of disturbance

- (1) A reference in this clause to a person is to a person other than a Member.
- (2) A person addressing the Council shall extend due courtesy and respect to the Council and the processes under which it operates and shall comply with any direction by the Presiding Member.
- (3) A person observing a meeting shall not create a disturbance at a meeting, by interrupting or interfering with the proceedings, whether by expressing approval or dissent, by conversing or by any other means.
- (4) A person shall ensure that their mobile telephone or audible pager is not switched on or used during any meeting of the Council.
- (5) A person shall not behave in a manner that is contrary to section 75 of the Criminal Code.
- (6) Where a person is considered by the Presiding Member to be in breach of clause 6.18 (2) or 6.18 (3) the Presiding Member may direct the offending person to leave the meeting room and the person must immediately comply with that direction.

Part 7 – Conduct of Members

7.1 Members to be in their proper places

- (1) At the first meeting following each ordinary election, the CEO is to allocate a seat in the Council chamber to each Member.
- (2) Each Member is to occupy their allocated position at each Council meeting until the Council decides to reallocate positions.
- (3) The CEO is to sit beside the Presiding Member.

7.2 Respect to the Presiding Member

After the business of a Council has been commenced, a Member is not to enter or leave the meeting without first paying due respect to the Presiding Member.

7.3 Titles to be used

A speaker, when speaking or referring to the Presiding Member or to a councillor or employee, must use the title of that person's office.

7.4 Advice of entry or departure

During the course of a meeting of the Council, a Member is not to enter or leave the meeting without first advising the Presiding Member, in order to facilitate the recording in the minutes of the time of entry or departure.

7.5 Members to indicate their intention to speak

A Member of the Council who wishes to speak –

- (a) is to indicate their intention to speak by raising their hand or by another method determined by the Presiding Member; and
- (b) when invited by the Presiding Member to speak, must address the meeting through the Presiding Member.

7.6 Priority of speaking

- (1) Where two or more Members indicate, at the same time, their intention to speak, the Presiding Member is to decide which Member is entitled to be heard first.
- (2) A decision of the Presiding Member under clause 7.6(1) is not open to discussion or dissent.
- (3) A Member is to cease speaking immediately after being asked to do so by the Presiding Member.

7.7 Presiding Member may take part in debates

The Presiding Member may take part in a discussion of any matter before the Council, subject to compliance with this local law.

7.8 Relevance

- (1) A Member is to restrict their remarks to the motion or amendment under discussion, or to a personal explanation or point of order.
- (2) The Presiding Member, at any time, may-
 - (a) call the attention of the meeting to-
 - (i) any irrelevant, repetitious, offensive or insulting language by a Member; or
 - (ii) any breach of order by a Member; and
 - (b) direct that Member, if speaking, to discontinue their speech.
- (3) A Member is to comply with the direction of the Presiding Member under clause 7.8(2) by immediately ceasing to speak.

7.9 Speaking twice

- (1) A Member is not to address the Council more than once on any motion or amendment except-
 - (a) as the mover of a substantive motion, to exercise a right of reply;
 - (b) to raise a point of order; or
 - (c) to make a personal explanation.
- (2) A Member who asks a question before speaking has not addressed the meeting for the purposes of this clause.

7.10 Duration of speeches

A Member may speak on a motion or an amendment or reply, for a period of only 5 minutes unless an extension of time is granted by the Council without debate, a Member's total speaking time on a motion must not exceed 10 minutes.

7.11 No speaking after conclusion of debate

- A Member is not to speak on any motion or amendment-
- (a) after the mover has replied; or
 - (b) after the motion has been put.

7.12 No interruption

- A Member is not to interrupt another Member who is speaking unless-
- (a) to raise a point of order;
 - (b) to call attention to the absence of a quorum;
 - (c) to make a personal explanation under clause 7.13; or
 - (d) to move a procedural motion that the Member be no longer heard under clause 10(1)(f).

7.13 Personal explanations

- (1) A Member who wishes to make a personal explanation relating to a matter referred to by another Member who is then speaking is to indicate to the Presiding Member their intention to make a personal explanation.
- (2) The Presiding Member is to determine whether the personal explanation is to be heard immediately or at the conclusion of the speech by the other Member.
- (3) A Member making a personal explanation is to confine their observations to a succinct statement relating to a specific part of the speech at which they may have been misunderstood.

7.14 No reopening of discussion

A Member is not to reopen discussion on any Council decision, except to move that the decision be revoked or changed (see Part 15).

7.15 Adverse reflection

- (1) A Member is not to reflect adversely on a decision of the Council except on a motion that the decision be revoked or changed (see Part 15).
- (2) A Member is not-
 - (a) to reflect adversely on the character or actions of another Member or officer; or
 - (b) to impute any motive to a Member or officer, unless the meeting resolves, without debate, that the motion then before the meeting cannot otherwise be adequately considered.
- (3) A Member is not to use offensive expressions in reference to any Member, officer or other person.
- (4) If a Member specifically requests, immediately after their use, that any particular words used by a Member be recorded in the minutes-
 - (a) the Presiding Member is to cause the words used to be taken down and read to the meeting for verification; and
 - (b) the Council may, by resolution, decide to record those words in the minutes.

7.16 Withdrawal of offensive language

- (1) A Member who, in the opinion of the Presiding Member, uses an expression which-
 - (a) in the absence of a resolution under clause 7.15(2)-
 - (i) reflects adversely on the character or actions of another Member or officer; or
 - (ii) imputes any motive to a Member or officer; or
 - (b) uses an expression that is offensive or objectionable must, when directed by the Presiding Member, withdraw the expression and make a satisfactory apology.
- (2) If a Member fails to comply with a direction of the Presiding Member under clause 7.16(1), the Presiding Member may refuse to hear the Member further on the matter then under discussion and call on the next speaker.

Part 8 - Preserving order

8.1 Presiding Member to preserve order

- (1) The Presiding Member is to preserve order, and, whenever they consider it necessary, may call any Member to order.
- (2) When the Presiding Member speaks during a debate, any Member then speaking, or indicating that they wish to speak, is immediately to sit down and every Member present is to preserve strict silence so that the Presiding Member may be heard without interruption.
- (3) Clause 8.1(2) is not to be used by the Presiding Member to exercise the right provided in clause 7.7, but only to preserve order.

8.2 Point of order

- (1) A Member may object, by way of a point of order, only to a breach of-
 - (a) any of this local law; or
 - (b) any other written law.
- (2) A Member expressing a difference of opinion with, or contradicting, a speaker is not to be recognised as raising a point of order.
- (3) Despite anything in this local law to the contrary, a point of order-
 - (a) takes precedence over any discussion; and
 - (b) until determined, suspends the consideration or discussion of any other matter.

8.3 Procedures on a point of order

- (1) A Member who is addressing the Presiding Member is not to be interrupted except on a point of order.
- (2) A Member interrupted on a point of order is to resume their seat until-
 - (a) the Member raising the point of order has been heard; and
 - (b) the Presiding Member has ruled on the point of order, and, if permitted, the Member who has been interrupted may then proceed.
- (3) A Member raising a point of order is to specify one of the grounds of the breach of order before speaking further on the matter.

8.4 Calling attention to breach

A Member may, at any time, draw the attention of the Presiding Member to any breach of this local law.

8.5 Ruling by the Presiding Member

- (1) The Presiding Member is to rule on any point of order which is raised by either upholding or rejecting the point of order.
- (2) A ruling by the Presiding Member on a point of order is to be final unless the majority of Members then present and voting, on a motion moved immediately after the ruling, dissent from the ruling.

- (3) Subject to a motion of dissent being carried under clause 8.5(2), if the Presiding Member rules that-
 - (a) any motion, amendment or other matter before the meeting is out of order, it is not to be considered further; and
 - (b) a statement made or act done by a Member is out of order, the Presiding Member may require the Member to make an explanation, retraction or apology.

8.6 Continued breach of order

If a Member-

- (a) persists in any conduct that the Presiding Member had ruled is out of order; or
 - (b) refuses to make an explanation, retraction or apology required by the Presiding Member under clause 8.5(3),
- the Presiding Member may direct the Member to refrain from taking any further part in the matter under discussion, other than by voting, and the Member is to comply with that direction.

8.7 Right of Presiding Member to adjourn

- (1) For the purpose of preserving or regaining order, the Presiding Member may adjourn the meeting for a period of up to 15 minutes.
- (2) On resumption, the debate is to continue at the point at which the meeting was adjourned.
- (3) If, at any one meeting, the Presiding Member adjourns the meeting more than once for the purpose of preserving or regaining order, the second or subsequent adjournment may be to a later time on the same day or to another day.
- (4) If there is an adjournment under this clause, the names of the Members who have spoken on the motion or amendment before the adjournment are to be recorded in the minutes and those Members are not to speak to the motion when the meeting is resumed.

Part 9 - Motions and amendments

9.1 Motions to be stated and in writing

- (1) The procedure for moving any motion is that-
 - (a) A Member who wishes to move a motion that is different to the officer recommendation, is to give notice of that motion by midday on the day that is 2 business days before the meeting.
 - (b) Any motion for which notice has not been given in accordance with clause 9.1(a) is required to have the consent of the Presiding Member.
 - (c) The mover must state the motion without speaking to it and is to put the motion in writing if required by the Presiding Member.
- (2) Where a Member moves a motion which differs from the relevant recommendation, or an amendment to a motion, the Presiding Member shall ask if the CEO wishes to give a verbal report to the meeting on the matter.

9.2 Motions to be seconded

- (1) A primary motion or an amendment to a primary motion is not open to debate or put to the vote until it has been seconded.
- (2) A nomination to any position is not required to be seconded.
- (3) A Member seconding a motion is to be taken to have reserved the right to speak on the motion later in the debate.
- (4) A motion to revoke or change a decision made at a Council meeting is not open to debate unless the motion has the support required under regulation 10 of the Regulations.

9.3 Unopposed business

- (1) Immediately after a primary motion or amendment has been moved and seconded, the Presiding Member may ask the meeting if any Member opposes it.
- (2) If no Member opposes the motion, the Presiding Member may put the motion to the vote without debate.
- (3) A motion declared carried under this clause is to be recorded in the minutes as a unanimous decision of the Council.
- (4) If a Member opposes a motion, the motion is to be dealt with under this Part 9.
- (5) This clause does not apply to a motion to revoke or change a decision which has been made at a Council meeting (see Part 15).

9.4 Only one primary motion at a time

The Council or committee -

- (a) is not to accept a primary motion while another primary motion is being debated; and
- (b) is not to consider more than one primary motion at any time.
- (c) the Presiding Member may require that a complex primary motion, or a complex amendment to a primary motion, is to be broken down and

put in the form of more than one motion, each of which is to be put in sequence.

9.5 Order of call in debate

The Presiding Member is to call speakers to a primary motion in the following order-

- (a) the mover to state the motion;
- (b) a seconder to the motion;
- (c) the mover to speak to the motion;
- (d) the seconder to speak to the motion;
- (e) other speakers against and for the motion, alternating where possible; and
- (f) mover takes right of reply which closes debate.

9.6 Limit of debate

The Presiding Member may offer the right of reply and put a primary motion to the vote if they believe that sufficient discussion has taken place and where no other Member has given an indication to speak to the motion.

9.7 Member may require motion to be read

A Member may require the motion or matter under discussion to be read at any time during a debate, but not so as to interrupt any other Member who is speaking.

9.8 Consent of seconder required for alteration

The mover of a primary motion may not alter the wording of the motion without the consent of the seconder.

9.9 Order of amendments

Any number of amendments may be proposed to a primary motion, but when an amendment is moved to a primary motion, no second or subsequent amendment is to be moved or considered until the first amendment has been withdrawn, carried or lost.

9.10 Form of an amendment

An amendment must add, delete, or substitute words to the primary motion.

9.11 Amendment must not negate original motion

An amendment to a primary motion cannot negate the original motion or the intent of the original motion.

9.12 Relevance of amendments

Each amendment is to be relevant to the motion in respect of which it is moved.

9.13 Mover of motion may speak on amendment

Any Member may speak during debate on an amendment.

9.14 Effect of an amendment

If an amendment to a primary motion is carried, the motion as amended then becomes the primary motion, on which any Member may speak and any further amendment may be moved.

9.15 Withdrawal of motion or amendment

- (1) Subject to clause 9.15(2), the Council may, without debate, grant leave to withdraw a motion or amendment on the request of the mover of the motion or amendment and with the approval of the seconder.

- (2) Where an amendment has been proposed to a primary motion, the primary motion is not to be withdrawn, except by consent of the majority of Members present, until the amendment proposed has been withdrawn or lost.

9.16 Right of reply

- (1) The mover of a primary motion has the right of reply.
- (2) The mover of any amendment to a primary motion has a right of reply.
- (3) The right of the reply may only be exercised-
 - (a) where no amendment is moved to the primary motion – at the conclusion of the discussion on the motion; or
 - (b) where one or more amendments have been moved to the primary motion – at the conclusion of the discussion on the primary motion and any amendments.
- (4) After the mover of the primary motion has commenced the reply-
 - (a) no other Member is to speak on the motion;
 - (b) there is to be no further discussion on, or any further amendment to, the motion.
- (5) The right of the reply is to be confined to rebutting arguments raised by previous speakers and no new matter is to be introduced.
- (6) At the conclusion of the right of reply, the primary motion, or the primary motion as amended, is immediately to be put to the vote.

Part 10 - Procedural motions

10.1 Permissible procedural motions

In addition to the right to move an amendment to a primary motion (under Part 9), a Member may move the following procedural motions without notice, and if seconded, the procedural motion is to be dealt with immediately-

- (a) that the debate be adjourned;
- (b) that the meeting now adjourn;
- (c) that the motion be deferred;
- (d) that the motion be now put;
- (e) that the item be referred back to the CEO or a committee;
- (f) that the Member be no longer heard;
- (g) that the ruling of the Presiding Member be disagreed with;
- (h) that the meeting be closed to the public (see clause 6.2),
- (i) that the meeting be now closed;
- (j) that the operation of one or more of the provisions of the local law be suspended.

10.2 No debate

- (1) The mover of a motion specified in paragraph (a), (b), (c), (e), (f), (h), (i) or (j) of clause 10.1 may speak to the motion for not more than five minutes, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.
- (2) The mover of a motion specified in clause 10.1(d) or 10.1(g) may not speak to the motion, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

10.3 Who may move

With the exception of clause 10.1(g), a Member who has moved, seconded, or spoken for or against the primary motion, or any amendment to the primary motion, cannot move any procedural motion which, if carried, would close the debate on the primary motion or amendment.

10.4 Procedural motions - right of reply on primary motion

The carrying of a procedural motion which closes debate on the primary motion or amendment and forces a decision on the primary motion or amendment does not deny the right of reply to the mover of the primary motion or amendment.

10.5 Debate to be adjourned

- (1) A motion "that the debate be adjourned"-
 - (a) is to state the time to which the debate is to be adjourned; and
 - (b) if carried, has the effect that all debate on the primary motion or amendment ceases immediately, but continues at the time stated in the motion.
- (2) A motion "that debate be adjourned" must not be moved in respect of the election of a Presiding Member, Chair or Deputy Chair.
- (3) A Member must not, at the same meeting, move or second more than one motion "that the debate be adjourned" in respect of the same item.

10.6 Meeting now adjourn

- (1) A Member is not to move or second more than one motion of adjournment during the same sitting of the Council.
- (2) Before putting the motion for the adjournment of the Council, the Presiding Member may seek leave of the Council to deal first with matters that may be the subject of an adoption by exception resolution (see clause 5.7).
- (3) A motion "that the meeting now adjourn"-
 - (a) is to state the time and date to which the meeting is to be adjourned; and
 - (b) if carried, has the effect that the meeting is adjourned to the time and date specified in the motion.
- (4) A meeting adjourned under clause 10.6(3) is to continue from the point at which it was adjourned, unless the Presiding Member or the Council determines otherwise.

10.7 Motion be deferred

- (1) If a motion "that the motion be deferred", is carried, then all debate on the primary motion and any amendment is to cease and the motion or amendment is to be resubmitted for consideration at a time and date specified in the motion.
- (2) A motion "that the motion be deferred" must not be moved in respect of the election of a Presiding Member, Chair or Deputy Chair.

10.8 Motion to be put

- (1) If the motion "that the motion be now put", is carried during debate on a substantive motion without amendment, the Presiding Member is to offer the right of reply and then put the motion to the vote without further debate.
- (2) If the motion "that the motion be now put" is carried during discussion of an amendment, the Presiding Member is to put the amendment to the vote without further debate.
- (3) This motion, if lost, causes debate to continue.

10.9 That the item be referred back to the CEO or a committee

- (1) If a motion "that the item be referred back to the CEO or a committee" is carried, debate on the primary motion and any amendment is to cease and the primary motion, excluding any amendment, is to be referred back to the CEO or a committee for further consideration.
- (2) If the motion in clause 10.9(1) is lost, debate on the primary motion or amendment is to continue.

10.10 Member to be no longer heard

If the motion "that the member be no longer heard", is carried, the speaker against whom the motion has been moved cannot speak further on the current primary motion, or any amendment relating to it, except to exercise the right of reply if they are the mover of the primary motion.

10.11 Ruling of the Presiding Member to be disagreed with

If the motion “that the ruling of the Presiding Member be disagreed with”, is carried, that ruling is to have no effect and the meeting is to proceed accordingly.

10.12 The meeting be now closed

- (1) If a motion “that the meeting be closed”, is carried, then -
 - (a) the Presiding Member is to close the meeting, and no further business may be transacted; and
 - (b) any business outstanding on the agenda for that meeting shall be carried forward to the agenda for the next ordinary meeting.
- (2) If the motion “that the meeting be now closed” is carried at a meeting of the Council -
 - (a) the names of Members who have spoken on the matter are to be recorded in the minutes; and
 - (b) the provisions of clause 7.9 (speaking twice) apply when the outstanding business is resumed.

Part 11 - Disclosure of interests**11.1 Disclosure of interests**

Disclosure of interests is dealt with in the Act and the Regulations.

Part 12 - Voting**12.1 Motion - when put**

- (1) Immediately after the debate on any motion is concluded and the right of reply has been exercised, the Presiding Member -
 - (a) is to put the motion to the Council; and
 - (b) if requested by any Member, is to again state the terms of the motion.
- (2) A Member is not to leave or cross the meeting room when the Presiding Member is putting any motion.
- (3) A Member must not, while any other member is speaking, pass between the speaker and the Presiding Member or pass behind the Presiding Member.

12.2 Voting

Voting is dealt with in the Act and the Regulations.

12.3 Majorities required for decisions

The majorities required for decisions of the Council and committees are dealt with in the Act.

12.4 Method of taking vote

- (1) Each Council Member and each member of a committee who is present at a meeting of the Council or committee is entitled to one vote.

- (2) Subject to section 5.67 of the Act, each Council Member and each member of a committee to which a local government power or duty has been delegated who is present at a meeting of the Council or committee is to vote.
- (3) If the votes of Members present at a Council meeting or members present at a committee meeting are equally divided, the Presiding Member is to cast a second vote.
- (4) In taking the vote on any motion or amendment, the Presiding Member-
 - (a) is to put the motion, first in the affirmative, and then in the negative;
 - (b) may put the motion in this way as often as may be necessary to enable them to determine whether the affirmative or the negative has the majority of votes;
 - (c) may accept a vote on the voices or may require a show of hands; and,
 - (d) is, subject to this clause, to declare the result.
- (5) If a Member calls for a show of hands, the result of the vote is to be determined on the count of raised hands.
- (6) If a Member of Council or the member of a committee specifically requests that there be recorded -
 - (a) their vote; or,
 - (b) the vote of all Members present,on a matter voted on at a meeting of the Council or committee, the Presiding Member is to cause the vote or votes, as the case may be, to be recorded in the minutes.

Part 13 – Minutes of meetings

13.1 Keeping of minutes

The keeping and confirmation of minutes are dealt with in the Act.

13.2 Content of minutes

The content of minutes is dealt with in the Regulations.

13.3 Public inspection of unconfirmed minutes

The public inspection of unconfirmed minutes is dealt with in the Regulations.

13.4 Confirmation of minutes

- (1) When minutes of an ordinary meeting of the Council are distributed for consideration prior to their confirmation at the next meeting, if a Member is dissatisfied with the accuracy of the minutes, the Member may provide the Local Government with a written copy of the alternative wording to amend the minutes no later than 7 clear working days before the next ordinary meeting of the Council.
- (2) At the next ordinary meeting of the Council, the Member who provided the alternative wording shall, at the time for confirmation of minutes -
 - (a) state the item or items with which they are dissatisfied; and
 - (b) propose a motion clearly outlining the alternative wording to amend the minutes.
- (3) Members must not discuss items of business contained in the minutes, other than discussion as to their accuracy as a record of the proceedings.

Part 14 - Adjournment of meeting

14.1 Meeting may be adjourned

The Council may adjourn any meeting-

- (a) to a later time on the same day; or
- (b) to any other time on any other day, including a time which coincides with the conclusion of another meeting or event.

14.2 Effect of adjournment

Where any matter, motion, debate or meeting is adjourned under this local law-

- (a) the names of Members who have spoken on the matter prior to the adjournment are to be recorded in the minutes;
- (b) debate is to be resumed at the next meeting at the point where it was interrupted; and
- (c) the provisions of clause 7.9 (speaking twice) apply when the debate is resumed.

Part 15 – Revoking or changing decisions

15.1 Requirements to revoke or change decisions

The requirements to revoke or change a decision made at a meeting are dealt with in regulation 10 of the Regulations.

15.2 Procedure for moving a revocation motion

- (1) A motion to revoke or change a decision made at a meeting -
 - (a) must be in writing in a form prescribed by the Local Government;
 - (b) specify the decision proposed to be revoked or changed;
 - (c) include a reason or reasons for the revocation motion;
 - (d) be supported by the number of members required under the Regulations;
 - (e) specify the date of the ordinary or special meeting of the Council or the committee where it is to be presented, as the case may be; and
 - (f) be given to the CEO in accordance with the notice of motion provisions in clause 5.4;
- (2) Any notice of revocation motion given to the CEO must be dealt with in accordance with clause 5.4.

15.3 Limitations on powers to revoke or change decisions

- (1) Subject to clause 15.3(2), the Council or a committee is not to consider a motion to revoke or change a decision-
 - (a) where, at the time the motion is moved or notice is given, any action has been taken under clause 15.4 to implement the decision; or
 - (b) where the decision is procedural in its form or effect.
- (2) The Council or a committee may consider a motion to revoke or change a decision of the kind described in clause 15.3(1)(a) if the motion is accompanied by a written statement of the legal and financial consequences of carrying the motion.

15.4 Implementing a decision

- (1) In this clause-
 - (a) "authorisation" means a licence, permit, approval or other means of authorising a person to do anything;
 - (b) "implement", in relation to a decision, includes-
 - (i) communicate notice of the decision to a person affected by, or with an interest in, the decision; and
 - (ii) take any other action to give effect to the decision; and
 - (c) "valid notice of revocation motion" means a notice of motion to revoke or change a decision that complies with the requirements of the Act, Regulations and this local law and may be considered, but has not yet been considered, by the Council or a committee as the case may be.
- (2) Subject to clause 15.4(4), and unless a resolution is made under clause 15.4(3), a decision made at a meeting is not to be implemented by the CEO or any other person until the afternoon of the first business day after the commencement of the meeting at which the decision was made.

- (3) The Council or a committee may, by resolution carried at the same meeting at which a decision was made, direct the CEO or another person to take immediate action to implement the decision.
- (4) A decision made at a meeting is not to be implemented by the CEO or any other person-
 - (a) if, before commencing any implementation action, the CEO or that person is given a valid notice of revocation motion; and
 - (b) unless and until the valid notice of revocation motion has been determined by the Council or the committee as the case may be.
- (5) The CEO is to ensure that members of the public attending the meeting are informed by an appropriate notice that a decision to grant an authorisation-
 - (a) is to take effect only in accordance with this clause; and
 - (b) cannot be acted upon by the person who has been granted the authorisation unless and until the decision has been implemented in accordance with this clause.

Part 16 - Suspension of local laws

16.1 Suspension of local laws

- (1) A Member may at any time move that the operation of one or more of the provisions of this local law be suspended.
- (2) A Member moving a motion under clause 16.1(1) is to state the reasons for the motion but no other discussion is to take place.
- (3) A motion under clause 16.1(1) which is-
 - (a) seconded; and
 - (b) carried by an absolute majority,
 is to suspend the operation of the clause or clauses to which the motion relates for the duration of the meeting, unless the meeting earlier resolves otherwise.

Part 17 - Miscellaneous

17.1 Representation on public bodies

When the Council is required to appoint or nominate a member/person to a public body, written notice of the vacancy or need for the appointment or nomination is to be given to all Members and the Council is by resolution to determine the appointment or nomination.

17.2 Improper use of information

The improper use of information is dealt with in the Act.

17.3 Application to committees

- (1) Unless otherwise provided in this local law, the provisions of this local law are to apply to meetings of committees with the exception of-
 - (a) clause 7.1 (seating); and
 - (b) clause 7.9 (speaking twice).

- (2) Notwithstanding clause 17.3(1), there is to be no public question time in meetings of committees other than a committee to which the Council has delegated a power or duty under section 5.17 of the Act.

17.4 Cases not provided for in this local law

Where there is no provision or insufficient provision is made in this local law, the Presiding Member is to determine the procedure to be observed.

Part 18 - Enforcement

18.1 Enforcement

The right to prosecute for any offence committed under this local law is dealt with in the Act.

Dated: 17 December 2020

The Common Seal of the Mindarie Regional Council was affixed by the authority of a resolution of Council in the presence of-

DAVID BOOTHMAN
Chairperson

GÜNTHER HOPPE
Chief Executive Officer

SCHEDULE 1

PETITION TO THE MINDARIE REGIONAL COUNCIL

[cl.6.10(2)(a)]

To the Chair and Members of the Mindarie Regional Council

We, the undersigned, all being electors of the Member Councils (ie, City of Joondalup, City of Perth, City of Stirling, City of Vincent, City of Wanneroo, Town of Cambridge and the Town of Victoria Park) of the Mindarie Regional Council do respectfully request that the Council -

[Here set out a concise statement of facts and the action sought]

Example:
Investigate the **possibility** of alternate uses for the methane gas generated by landfill operations at Tamala Park waste facility.)

Correspondence in respect of this petition should be addressed to -

[Here set out the name and address of the person to whom the petition is directed]

Example:
Chief Executive Officer
Mindarie **Regional** Council
P O Box 2746
Clarkson
WA 6030

The names and addresses of your petitioners are as follows -

Date	Full Name	Address	Signature	Opinion
<i>Example</i>				
24.09.2020	John Smith	87 Pederick Street, Wanneroo, WA 6030		Agree/Disagree/ no Opinion

Note - Petitioners may contact the CEO of the Mindarie Regional Council if they wish to withdraw from this petition or change their comment.

*Please refer to clause 6.10 of the Mindarie Regional Council Meeting Procedures
Local Law 2020 for more information on lodging a Petition*

Mindarie Regional Council Waste Facilities Site Local Law 2020

Item
9.3

APPENDIX 7

Item
9.3

Local Government Act 1995
Mindarie Regional Council
Waste Facility Local Law 2020

ARRANGEMENT

Part 1 — Preliminary

1. Title Citation
2. Commencement
3. Principal Local Law Amended
4. Interpretations used in this Local Law
5. Site
6. Permissions

Part 2 — Access to the site

7. Local government may restrict access
8. Unauthorised entry
9. Defence

Part 3 — Regulation of vehicles

10. Traffic signs and directions
11. Parking
12. Emergency vehicles

Part 4 — Protection of the environment

13. Protection of flora and fungi
14. Protection of fauna
15. Protection of rocks, soil, culture heritage etc.
16. Litter/Environmental spill

Part 5 — Control of certain activities

17. Unauthorised structures
18. Unauthorised trading, etc.
19. Commercial photography
20. Unauthorised advertising
21. Lighting fires etc.
22. Explosive devices
23. Camping
24. Unauthorised removal of property

Part 6 — Enforcement

25. Offences
26. Prescribed offences

Part 7— Waste Disposal Services

27. Hours of operation
- 27A. Dispositing waste
- 27B. Fees and Charges

Schedule 1 - Prescribed Offences

Local Government Act 1995
Mindarie Regional Council
Waste Facility Site Local Law 2020

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Mindarie Regional Council resolved on 17 December 2020 to make the following local law.

Part 1 — Preliminary

1. Title Citation

This local law is the *Mindarie Regional Council Waste Facility Site Local Law 2020*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal Local Law Amended

This local law amends the Mindarie Regional Council Waste Facility Site Local Law 2013 as published in the *Government Gazette* on 12 May 2012 and as amended in the *Government Gazette* on 15 March 2013.

4. Interpretations used in this Local Law

In this local law, unless the contrary intention appears —

Act means the *Local Government Act 1995*;

authorised officer means a person authorised by the local government under section 9.10 of the Act, to perform any of the functions under this Local Law;

carriageway has the same meaning as it has in the *Road Traffic Code 2000*;

contamination in relation to land, water or a site, means having a substance present in or on that land, water or site at above background concentrations that presents, or has the potential to present, a risk of harm to human health, the environment or any environmental value.

disability parking permit has the meaning given to it by the *Local Government (Parking for People with Disabilities) Regulations 2014*;

drive has the same meaning as in the *Road Traffic Act 1974*;

emergency vehicle has the same meaning as in the *Road Traffic Code 2000*;

local government means the Mindarie Regional Council;

litter has the same meaning as given in the *Litter Act 1979*;

parking area means an area designated for the parking of vehicles;

permission has the meaning given in clause 6;

protection in relation to the environment, includes conservation, preservation, enhancement and management thereof: *has the same meaning as given in the Environmental Protection Act 1984*;

road has the same meaning as given in the *Road Traffic Act 1974*;

sign includes a traffic sign, inscription, road marking, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;

site has the meaning given in clause 5;

traffic sign has the meaning given to it by the *Road Traffic Code 2000*;

unattended in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle:

- (a) restricting or regulating the use of roads, tracks or paths on the site; or
- (b) prohibiting, restricting or regulating the use, standing or parking of vehicles on the site;

vehicle has the same meaning as given in the *Road Traffic Act 1974*.

5. Site

The site is all of the land being Parcel 39285 = Part Lot 9026 on Deposited Plan 415564 as shown on certificate of title 2971/931 known as 1700 Marmion Avenue, Tamala Park, Western Australia.

6. Permissions

- (1) Where a provision of this local law states that an act or activity must not be done or carried on without permission, the reference to permission is to the permission of the local government.
- (2) For the purposes of any such provision, the local government may refuse permission or in the exercise of its power, it may grant permission —
 - (a) generally or for any specific instance; or
 - (b) on and subject to such terms and conditions as it considers appropriate including terms and conditions as to —
 - (i) the part of the site to which the permission applies;
 - (ii) the class or description of persons to whom the permission extends; or
 - (iii) the payment of any fee or charge whether before the act is done or the activity is commenced or otherwise.
- (3) The local government may amend or revoke a permission that has been granted.
- (4) A permission must be in writing and must be obtained before the act is done or the activity is commenced.
- (5) Where a permission has been given to a person subject to any condition, the permission is to be taken to have lapsed during any period when the condition was not observed or performed according to its tenor by that person.

Part 2 — Access to the site

7. Local government may restrict access

- (1) The local government may —
 - (a) close the site or part of the site; or

- (b) close a road, track or path on the site, or
- (c) otherwise restrict access

to pedestrians or vehicles or both for such period as the local government considers fit.

- (2) Where the local government closes any part of the site including a road, track or path on the site, it shall erect signs to give effect to the closure.
- (3) The inscription on a sign erected or established under this clause operates according to its tenor.
- (4) A person must not, without written permission —
 - (a) enter the site or any part of the site that is for the time being closed under this clause; or
 - (b) drive a vehicle on a road, track, bushland or path that is for the time being closed under this clause.

8. Unauthorised entry

A person must not, without written permission, enter or attempt to enter the site except through an entrance provided by the local government for that purpose.

9. Defence

It is a defence for the defendant to prove that the act complained of was necessary to prevent or mitigate injury to a person or damage to property.

Part 3 — Regulation of vehicles

10. Traffic signs and directions

- (1) The local government may erect or establish traffic signs on the site.
- (2) The inscription on a traffic sign operates according to its tenor.
- (3) A person must comply with —
 - (a) the inscription on a traffic sign erected or established under subclause (1); or
 - (b) a signal or direction by an authorised officer as to the use, parking or movement of a vehicle that is addressed to the person and that is reasonably required for the regulation of traffic on the site.

11. Parking

- (1) A person must not, without permission, park a vehicle, or cause or permit it to be parked, on the site —
 - (a) in a place, other than a parking area, that is off a carriageway;
 - (b) on part of a carriageway, if the parking of vehicles on that part of the carriageway is prohibited by a traffic sign;
 - (c) during a period when the person is not on the site, whether or not the vehicle is parked in a parking area;
 - (d) in a place that is marked with parking bays, unless it is entirely within the confines of a parking bay; or
 - (e) in an area designated for the parking of vehicles of people with a disability,

unless —

- (i) a person with a disability is the driver of, or a passenger in the vehicle; and
- (ii) a disability parking permit is displayed in a prominent position on the vehicle.

- (2) Any person, who commits a parking offence under this local law is liable, upon conviction, to a penalty not exceeding \$1000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100, for each day or part of a day during which the offence has continued.

12. Emergency vehicles

In an emergency situation a driver of an emergency vehicle may park or stop that emergency vehicle at any place on the site at any time when it is expedient and safe to do so.

Part 4 — Protection of the environment

13. Protection of flora and fungi

- (1) In this clause —
flora means any form of plant life including any part, seeds or spores;
fungi means yeast, mould, smuts, mushrooms and toadstools; and
take includes gather, pluck, cut, pull up and dig up.
- (2) A person must not, without written authorisation under another written law, intentionally damage, destroy or take any flora, or fungi living or dead on the site.
- (3) A person must not, without written authorisation, intentionally remove any stake-supporting label on or near;
 - (a) protective fencing; or
 - (b) any flora or fungi living or dead on the site.

14. Protection of fauna

- (1) In this clause —
fauna means any living thing that is not a human being or a plant and the eggs and immature stages of any such living thing; and
take includes remove, catch, trap and snare.
- (2) A person must not, without written authorisation under any other written law, injure, take, or interfere with any fauna on the site.
- (3) A person must not, without written authorisation under any other written law, intentionally carry or have in the person's possession on the site, a trap, cage, net, or other device for taking or transporting fauna.
- (4) A person must not, without written authorisation under any other written law, intentionally lay or place any trap, net or other device for the taking of fauna on the site.
- (5) A person must not, or without written authorisation under another written law,

intentionally interfere with or destroy any nest or habitat of fauna on the site.

15. Protection of rocks, soil, culture heritage etc.

A person must not, without written authorisation under any other written law —

- (a) intentionally remove, damage, interfere with or mark any rock or other geological material on the site;
- (b) intentionally remove or displace soil on the site;
- (c) intentionally otherwise damage or interfere with the natural surface of the site; or
- (d) intentionally disturb and/or remove cultural significant artefacts from the site.

16. Litter/Environmental spill

(1) A person must not,—

- (a) deposit litter, or cause litter to be deposited, on the site unless the litter is deposited in a litter receptacle;
- (b) deposit litter, or cause litter to be deposited, in a litter receptacle on the site if the litter was not generated on the site; or
- (c) discharge liquids/ rubbish to the environment that cause, or are known to cause contamination to the soil, water and/or air

Part 5 — Control of certain activities

17. Unauthorised structures

(1) In this clause —

structure means a building, tent, shelter, fence or other thing that is fixed permanently or temporarily, to land or to anything that is fixed to land.

(2) A person must not, without permission, erect or place a structure on the site.

18. Unauthorised trading, etc.

A person must not, without written authorisation —

- (a) sell or hire, any goods or services;
- (b) provide any service or conduct any business or activity for fee or reward;
- (c) sell, distribute, or offer or expose for sale or distribute any printed or written material on the site.

19. Commercial photography

A person must not, without permission, take still or motion pictures on the site by photographic or electronic means for —

- (a) the purpose of public display, broadcast or transmission; or
- (b) use in the promotion or sale of goods or services.

20. Unauthorised advertising

A person must not, without written permission —

- (a) place any notice, advertisement or document on any structure, object or

natural surface on the site;

- (b) paint, mark or deface any structure, object or natural surface on the site.
- (c) cause any of the acts prohibited by paragraph (a) or (b) to be done by another person.

21. Lighting fires etc.

- (1) A person must not, without written permission —
 - (a) light a fire; or
 - (b) use a gas barbecue or other cooker, on the site.

22. Explosive devices

A person must not, without written permission, possess, throw, set off or ignite a firework, sparkler or other explosive device on the site.

23. Camping

- (1) In this clause —
camp means to stay or lodge, whether in a tent, temporary shelter, vehicle or otherwise.
- (2) A person must not camp on the site without written authorisation.

24. Unauthorised removal of property

- (1) A person must not remove or disturb any property on the site without written authorisation.
- (2) Subclause (1) does not apply to the owner of the property or to any person legally entitled to possession of the property.

Part 6—Enforcement

25. Offences

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$1000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100, for each day or part of a day during which the offence has continued.

26. Prescribed offences

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

Part 7—Waste Disposal Services**27. Hours of operation**

The local government may from time to time determine the hours of operation of a waste facility.

27A. Depositing Waste

- (1) A person must not deposit waste at a waste facility other than—
 - (a) at a location determined by a sign and in accordance with the sign; and
 - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

27B. Fees and charges

- (1) A person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
 - (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
 - (3) Subclause (1) does not apply—
 - (a) to a person who disposes of waste in accordance with the terms of—
 - (i) a credit arrangement with the local government; or
 - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
 - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.
 - (4) All fees and charges applicable under this local law shall be as determined by the local government from time to time in accordance with 6.16 to 6.19 of the Act.
-

Schedule 1

Prescribed Offences

[clause 26]

Modified Penalties

Item Number.	Clause No.	Nature of offence	Modified Penalties \$
1	7(4)(a) and (b)	Enter the site or any part of the site that is closed; or drive a vehicle on a road, track or path that is closed.	100
2	8	Enter the site other than through an entrance without permission.	100
3	11(1) (a)	Park a vehicle, or cause or permit it to be parked, on the site without permission in a place, other than a parking area, that is off a carriageway.	100
4	11(1)(b)	Park a vehicle, or cause or permit it to be parked, on the site without permission on part of a carriageway, if the parking of vehicles on that part of the carriageway is prohibited by a traffic sign.	100
5	11(1)(c)	Park a vehicle, or cause or permit it to be parked, on the site without permission during a period when the person is not on the site, whether or not the vehicle is parked in a parking area.	100
6	11(1)(d)	Park a vehicle, or cause or permit it to be parked, on the site without permission in a place that is marked with parking bays, unless it is entirely within the confines of a parking bay.	100
7	11(1) (e)	Park a vehicle or vehicles in an area designated for a person or persons with a disability, unless the person or persons with a disability is the driver of, or a passenger in, the vehicle and a disability parking permit is displayed in a prominent position on the vehicle.	100
8	13(2)	Damage, destroy or take away flora without permission.	100
9	14(2)	Injure, take, or interfere with any fauna without permission.	100
10	15(d)	Damage, destroy or take cultural sensitive items	100
11	16(1)	Deposit litter other than in a litter receptacle.	100
12	16(d)	Environmental Contamination, discharge liquids/ rubbish to the environment that cause, or are known to cause contamination to the soil, water and/or air.	100
13	20(a)	Place any notice, advertisement or document on any structure, object or natural surface on the site without permission	100
14	20(b)	Paint, mark or deface any structure, object or natural surface on the site without permission.	100
15	21	Light a fire (minor impact, managed on site) or use a gas barbecue or other cooker without permission.	100
16	21	Light a fire – (significant impact e.g. call of DFES)	100
17	24(1)	Disturb or remove property from the site without permission.	100

18	27A(1) (2)	Fail to comply with a sign or direction	100
19	27B(1) (2)	Disposing waste without payment of fee or charge	100
20	27A(1) (2)	Depositing waste contrary to sign or direction	100

Dated 17 December 2020

THE COMMON SEAL of MINDARIE)
 REGIONAL COUNCIL was)
 affixed pursuant to a resolution of the)
 Council in the presence of—



David Boothman
Chairperson




Günther Hoppe
Chief Executive Officer

LOCAL GOVERNMENT ACT 1995
MINDARIE REGIONAL COUNCIL
WASTE FACILITY SITE AMENDMENT LOCAL LAW 2020

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Mindarie Regional Council resolved on 17 December 2020 to make the following local law.

1. Title Citation

This local law may be cited as the *Mindarie Regional Council Waste Facility Site Amendment Local Law 2020*.

2. Commencement

This local law will come into operation 14 days after the day on which it is published in the *Government Gazette*.

3. Principal Local Law Amended

This local law amends the Mindarie Regional Council Waste Facility Site Local Law 2013 as published in the *Government Gazette* on 12 May 2012 and as amended in the *Government Gazette* on 15 March 2013.

4. Clause 4

In clause 4 amend the following definition in alphabetical order:

- (a) Insert **“contamination** in relation to land, water or a site, means having a substance present in or on that land, water or site at above background concentrations that presents, or has the potential to present, a risk of harm to human health, the environment or any environmental value”;
- (b) Insert **“disability parking permit** has the meaning given to it by the *Local Government (Parking for People with Disabilities) Regulations 2014*”;
- (c) Delete **“ACROD sticker** has the same meaning as given in the *Local Government (Parking for Disabled Persons) Regulations 1988*”.

5. Clause 5

Clause 5 is amended as follows:

- (a) Delete “Lot 9504 on Plan 52070” and replace with “Parcel 39285 = Part Lot 9026 on Deposited Plan 415564 as known on certificate of title 2971/931”; and
- (b) Delete “Mindarie” and replace with “Tamala Park”.

6. Clause 7

In clause 7(1) delete “thinks” and replace with “considers”.

7. Clause 11

In Clause 11 delete “an ACROD sticker” and replace with “a disability parking permit”.

8. Clause 13

In Clause 13 amended as follows:

- (a) Removed item 3 “1” and “2” inserted “a” and “b”,
- (b) Removed “around or near”.

9. Clause 15

In Clause 15 amended as follows:

- (a) Inserted to the clause title “culture heritage”

- (b) Insert “(d) intentionally disturb and/or remove cultural significant artefacts from the site”.

10. Clause 16

In Clause 16 amended as follows:

- (a) Inserted to clause title “Environmental spill”
- (b) Insert (c) “discharge liquids/ rubbish to the environment that cause, or are known to cause contamination to the soil, water and/or air
- (c) Delete (2) “Any person found littering under this local law is liable, upon conviction, to a penalty not exceeding \$1000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100, for each day or part of a day during which the offence has continued”.

11. Clause 21

In Clause 21 delete “Any person found lighting fires under this local law is liable, upon conviction, to a penalty not exceeding \$1000”.

12. Part 7 - Waste Disposal Services

Insert “Part 7 - Waste Disposal Services”

Insert Clause 27 as follow:

- (a) Inserted “Hours of operation
The local government may from time to time determine the hours of operation of a waste facility”.
- (b) Inserted 27A “Depositing Waste
 - (1) A person must not deposit waste at a waste facility other than—
 - (a) at a location determined by a sign and in accordance with the sign; and
 - (b) in accordance with the direction of an authorised person.
 - (2) The local government may determine the classification of any waste that may be deposited at a waste facility”.
- (c) Insert 27B “Fees and charges
 - (1) A person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
 - (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
 - (3) Subclause (1) does not apply—
 - (a) to a person who disposes of waste in accordance with the terms of—
 - (i) a credit arrangement with the local government; or
 - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
 - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.
 - (4) All fees and charges applicable under this local law shall be as determined by the local government from time to time in accordance with 6.16 to 6.19 of the Act”.

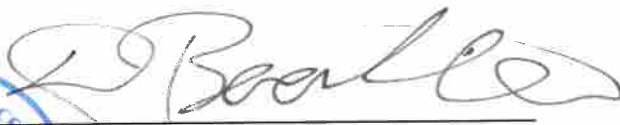
13. Schedule 1



In Schedule 1, delete the existing table and replace with the following

Item Number.	Clause No.	Nature of offence	Modified Penalties \$
1	7(4)(a) and (b)	Enter the site or any part of the site that is closed; or drive a vehicle on a road, track or path that is closed.	100
2	8	Enter the site other than through an entrance without permission.	100
3	11(1) (a)	Park a vehicle, or cause or permit it to be parked, on the site without permission in a place, other than a parking area, that is off a carriageway.	100
4	11(1)(b)	Park a vehicle, or cause or permit it to be parked, on the site without permission on part of a carriageway, if the parking of vehicles on that part of the carriageway is prohibited by a traffic sign.	100
5	11(1)(c)	Park a vehicle, or cause or permit it to be parked, on the site without permission during a period when the person is not on the site, whether or not the vehicle is parked in a parking area.	100
6	11(1)(d)	Park a vehicle, or cause or permit it to be parked, on the site without permission in a place that is marked with parking bays, unless it is entirely within the confines of a parking bay.	100
7	11(1) (e)	Park a vehicle or vehicles in an area designated for a person or persons with a disability, unless the person or persons with a disability is the driver of, or a passenger in, the vehicle and an disability parking permit is displayed in a prominent position on the vehicle.	100
8	13(2)	Damage, destroy or take away flora without permission.	100
9	14(2)	Injure, take, or interfere with any fauna without permission.	100
10	15(d)	Damage, destroy or take cultural sensitive items	100
11	16(1)	Deposit litter other than in a litter receptacle.	100
12	16(d)	Environmental Contamination, discharge liquids/ rubbish to the environment that cause, or are known to cause contamination to the soil, water and/or air.	100
13	20(a)	Place any notice, advertisement or document on any structure, object or natural surface on the site without permission	100
14	20(b)	Paint, mark or deface any structure, object or natural surface on the site without permission.	100
15	21	Light a fire (minor impact, managed on site) or use a gas barbecue or other cooker without permission.	100
16	21	Light a fire – (significant impact e.g. call of DFES)	100
17	24(1)	Disturb or remove property from the site without permission.	100
18	27A(1) (2)	Fail to comply with a sign or direction	100
19	27B(1) (2)	Disposing waste without payment of fee or charge	100
20	27A(1) (2)	Depositing waste contrary to sign or direction	100

Dated: 17 December 2020

The Common Seal of the Mindarie Regional Council was affixed by authority of a resolution of the Council in the presence of:



Cr David Boothman, Chairperson



Mr Gunther Hoppe, Chief Executive Officer