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APPENDICES

Ordinary Council Meeting –
11 April 2019

Financial Statements for the period ended 31 January 2019

Item
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APPENDIX NO. 1

Item
9.1

Mindari Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 31 January 2019

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities						
Member User Charges						
User Charges - City of Perth	2,767,500	1,555,268	1,602,140			
User Charges - City of Wanneroo	13,673,500	7,810,339	8,269,917			
User Charges - City of Joondalup	9,858,860	5,665,690	6,294,971			
User Charges - City of Stirling	7,892,500	4,648,402	6,894,711			
User Charges - Town of Cambridge	1,465,750	841,740	689,916			
User Charges - City of Vincent	2,870,000	1,637,448	1,591,582			
User Charges - Town of Victoria Park	2,562,500	1,448,253	1,448,862			
User Charges - RRF Residues	9,983,500	5,990,100	5,826,262			
	51,074,110	29,597,240	32,618,360	3,021,120	10.21%	
Non Member User Charges						
User Charges - WMRC	4,920,000	-	-	-		
User Charges - Casual Tipping Fees	3,044,976	1,890,145	1,606,575	(283,570)	(15.00%)	
	7,964,976	1,890,145	1,606,575	(283,570)	(15.00%)	
Total User Charges	59,039,086	31,487,385	34,224,935	2,737,550	8.69%	1
Other Charges						
Service Charges						
Sale of Recyclable Materials	897,225	566,251	501,003	(65,248)	(11.52%)	
Gas Power Generation Sales	730,000	88,364	88,364	-	0.00%	
Grants and Subsidies	16,000	4,000	4,000	-	0.00%	
Contributions, Reimbursements & Donations	16,160	10,432	18,943	8,511	81.59%	
Interest Earnings	656,400	382,900	407,640	24,740	6.46%	
Other Revenue	462,258	266,110	273,024	6,914	2.60%	
Total Other Charges	2,778,043	1,318,057	1,292,975	(25,082)	(1.90%)	
Total Revenue from Ordinary Activities	61,817,129	32,805,442	35,517,910	2,712,468	8.27%	
Expenses from Ordinary Activities						
Employee Costs	4,989,575	2,821,544	2,787,212	34,332	1.22%	
Materials and Contracts						
Consultants and Contract Labour	627,340	265,507	347,858	(82,351)	(31.02%)	
Communications and Public Consultation	555,500	291,039	299,655	(8,616)	(2.96%)	
Landfill Expenses	1,240,670	538,546	534,722	3,824	0.71%	
Office Expenses	235,711	128,712	206,589	(77,877)	(60.50%)	
Information System Expenses	178,970	89,587	74,443	15,144	16.90%	
Building Maintenance	132,800	42,939	55,853	(12,914)	(30.08%)	
Plant and Equipment Operating & Hire	738,820	418,192	453,150	(34,958)	(8.36%)	
RRF Other Operating Expenses	29,050,500	17,276,532	17,664,357	(387,825)	(2.24%)	2
WMRC	4,920,000	-	-	-		
Utilities	345,934	195,005	164,079	30,925	15.86%	
Depreciation	1,810,367	1,055,931	1,443,281	(387,350)	(36.68%)	3
Borrowing Costs	56,088	33,959	33,958	1	0.00%	
Insurances	269,940	111,223	98,814	12,409	11.16%	
DEP Landfill Levy	10,622,260	6,065,521	6,570,338	(504,817)	(8.32%)	4
Land Lease/Rental	716,075	416,225	410,474	5,751	1.38%	
Other Expenditure						
Members Costs	247,213	88,601	89,161	(560)	(0.63%)	
Administration Expenses	114,520	36,233	35,926	307	0.85%	
Amortisation for Cell Development	1,187,580	678,130	734,572	(56,442)	(8.32%)	
Amortisation for Decommissioning Asset	545,191	318,026	318,026	-	0.00%	
Capping Accretion Expense	239,255	139,565	139,565	-	0.00%	
Post Closure Accretion Expense	156,333	91,193	91,193	-	0.00%	
RRF Amortisation	462,791	269,961	323,695	(53,734)	(19.90%)	
Total Expenses	59,443,433	31,372,171	32,876,923	(1,504,751)	(4.80%)	
Profit on Sale of Assets	46,339	1,278	7,394	6,116	478.59%	
Loss on Sale of Assets	290,608	-	-	-		
Revaluation of Assets	-	-	-	-		
	(244,269)	1,278	7,394	6,116	478.59%	
Changes in Net Assets Resulting from Operations	2,129,427	1,434,550	2,648,382	1,213,832	84.61%	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of variance where:
		<p>1. Member Revenue (Aggregated) variances greater than \$250,000.</p> <p>2. Non Member Revenue (Aggregated) variances greater than \$100,000.</p> <p>3. Other Revenues Charged (Per Line Item) variances greater than \$100,000.</p> <p>4. All Expense variances (Per Line Item) greater than \$100,000.</p>
1	User Charges - Members and Non Members	<p>Total user charges for the year to date are above budget (\$2,738k) relating to more than budgeted member council waste (\$3,021k) mainly Cities of Joondalup, Stirling and Wanneroo, and less than budgeted non-member waste (283k).</p> <p>The Member Councils have delivered more processable tonnes (19,668t) and less non processable tonnes (3,140t) than budget year to date explained by Cities of Joondalup and Stirling delivering more processable waste than budgeted. RRF residues have delivered slightly less than anticipated (561t) year to date.</p>
2	RRF Operating Expenses	RRF other operating expenses are \$388k above budget mainly due to 1,012 tonnes more being delivered against phased budget.
3	Depreciation	Depreciation is \$387k above budget due to revaluation of assets and prior year adjustments of RRF assets depreciation.
4	DWER Landfill Levy	DWER Landfill Levy is \$505k above budget due to 7,839 tonnes more of levied waste being delivered against budget.

Mindarie Regional Council
OPERATING STATEMENT
For the month ended 31 January 2019

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Remaining Bal of Budget	% Balance
Resource Recovery Facility					
Operating Expenditure					
Employee Costs					
Salaries	-	-	-	-	
Allowances	-	-	-	-	
Workers Compensation Premium	-	-	-	-	
	-	-	-	-	
Consultants and Contract Labour					
Consultancy	-	-	3,350	(3,350)	
Contract Labour External	-	-	-	-	
	-	-	3,350	(3,350)	
Office Expenses					
Cleaning of Buildings					
General cleaning (Enviro Care)	10,600	6,181	6,585	4,015	37.88%
Window cleaning	2,000	816	-	2,000	100.00%
	12,600	6,997	6,585	6,015	47.74%
Information System Expenses					
Computer System Maintenance					
ICT contractors costs	2,000	-	-	2,000	100.00%
Newcastle Weighing Services-Gen Maintenance	11,500	6,706	6,081	5,419	47.12%
Vertical Telecom P/L-Maint of Microwave Ant	6,000	3,500	3,046	2,954	49.24%
	19,500	10,206	9,127	10,373	53.20%
Building Maintenance					
Building Maintenance					
Airconditioning Maintenance	3,000	683	683	2,317	77.23%
Community Education Centre	2,000	2,000	2,646	(646)	(32.31%)
Weighbridge and Calibration	7,500	220	220	7,280	97.07%
Building Security					
Security - Monitoring	-	-	41	(41)	
Security - Alarm maintenance	-	-	-	-	
Security - call out	-	-	-	-	
	12,500	2,903	3,590	8,910	71.28%
RRF Operation Expenses					
Fencing and Gate Maintenance					
Fencing and Gate Maintenance	9,000	920	920	8,080	89.78%
Repair of Boom Gate	-	-	-	-	
Road Maintenance	5,000	-	-	5,000	100.00%
Bores and Pipework					
Bore maint/calibration/electronics	4,500	1,654	1,654	2,846	63.25%
Groundwater sampling	2,500	2,500	3,801	(1,301)	(52.04%)
Bacteria sampling	1,000	-	-	1,000	100.00%
Vermin control	500	-	-	500	100.00%
Spills/leaks/incident management	500	-	-	500	100.00%
Vehicle Wash Facility Operations	-	-	-	-	
Landscaping and Gardens	6,000	700	700	5,300	88.33%
Compost Disposal	433,500	267,958	267,958	165,542	38.19%
Contractor's Fees	28,338,000	17,002,800	17,389,324	10,948,676	38.64%
RRF Maintenance Funding	250,000	-	-	250,000	100.00%
	29,050,500	17,276,532	17,664,357	11,386,143	39.19%
Utilities					
Electricity	15,800	2,940	2,940	12,860	81.39%
Rates	108,894	63,522	62,439	46,455	42.66%
	124,694	66,462	65,379	59,315	47.57%
Insurance					
Municipal Property Insurance	3,500	2,042	1,760	1,740	49.72%
Public Liability Insurance	5,650	3,295	2,661	2,989	52.90%
	9,150	5,337	4,421	4,729	51.69%
Cost of Borrowings					
Interest on Loans					
Loan 10A	56,088	33,959	33,958	22,130	39.46%
Loan Expenses	-	-	-	-	
	56,088	33,959	33,958	22,130	39.46%
Amortisations					
Amortisation Pre-operating Costs	104,784	61,124	89,841	14,943	14.26%
Amortisation Costs	358,007	208,837	233,854	124,153	34.68%
	462,791	269,961	323,695	139,096	30.06%
Depreciation					
Depreciation on Building	25,124	14,654	157,661	(132,537)	(527.53%)
Depreciation on Infrastructure	26,697	15,572	171,727	(145,030)	(543.25%)
	51,821	30,226	329,389	(277,568)	(535.63%)
Total Operating Expenditure	29,799,644	17,702,582	18,443,851	11,500,824	38.59%
Net Total	(29,799,644)	(17,702,582)	(18,443,851)	(11,500,824)	38.59%

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 31 January 2019

Description	Adopted Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities					
Operating Revenues					
General Purpose Funding	61,817,129	32,805,442	35,517,910	2,712,468	8.27%
Community Amenities	-	-	-	-	
Resource Recovery Facility	-	-	-	-	
	61,817,129	32,805,442	35,517,910	2,712,468	8.27%
Profit on Disposal of Assets					
Governance	1,479	1,278	1,598	320	25.05%
Community Amenities	44,860	-	5,796	5,796	
Resource Recovery Facility	-	-	-	-	
	46,339	1,278	7,394	6,116	
Total Revenue	61,863,468	32,806,720	35,525,305	2,718,585	8.29%
Expenses from Ordinary Activities					
Operating Expenditure					
Governance	3,886,114	2,052,005	2,080,165	(28,160)	(1.37%)
Community Amenities	25,757,675	11,617,583	12,352,907	(735,324)	(6.33%)
Resource Recovery Facility	29,743,556	17,668,623	18,409,892	(741,269)	(4.20%)
	59,387,345	31,338,212	32,842,964	(1,504,753)	(4.80%)
Loss on Sale of Assets					
Governance	-	-	-	-	
Community Amenities	290,608	-	-	-	
Resource Recovery Facility	-	-	-	-	
	290,608	-	-	-	
Cost of Borrowings					
Governance	-	-	-	-	
Community Amenities	-	-	-	-	
Resource Recovery Facility	56,088	33,959	33,958	-	0.00%
	56,088	33,959	33,958	-	0.00%
Total Expenditure	59,734,041	31,372,171	32,876,923	(1,504,753)	(4.80%)
Revaluation of Assets	-	-	-	-	
Changes in Net Assets Resulting from Operations	2,129,427	1,434,550	2,648,382	1,213,832	84.61%

Mindarie Regional Council
Balance Sheet
For the month ended 31 January 2019

Description	ACTUAL 2018/2019	Movement	ACTUAL 2017/2018
CURRENT ASSETS			
Cash	1,492,133	(449,932)	1,942,065
Investments	30,076,919	1,519,056	28,557,863
Debtors	5,357,941	2,212,312	3,145,629
Stock	11,470	(4,263)	15,733
Prepayments	329,531	226,952	102,579
Accrued Income	171,683	(108,444)	280,127
Work In Progress - Leachate treatment project	142,107	100,774	41,333
Work In Progress - Landfill Stage2 Phase3 Development	27,973	27,973	-
Work In Progress - Computing Equipment	2,062	2,062	-
Work In Progress - Furniture and equipment	1,055	1,055	-
Work In Progress - Recycling Centre Renovation and Alignment	389,132	107,837	281,294
Work In Progress - Airconditioning Units	2,032	2,032	-
Work In Progress - UHF Radios and Chargers	484	484	-
Work In Progress - 2x Cardboard Compactor	131,600	131,600	-
Other Current Assets	318,837	3,994	314,843
TOTAL CURRENT ASSETS	38,454,958	3,773,493	34,681,465
NON-CURRENT ASSETS			
Land	6,760,000	-	6,760,000
Buildings & Improvements	2,899,239	(339,909)	3,239,148
Furniture & Equipment	143,132	(107,421)	250,552
Computing Equipment	269,231	(115,990)	385,220
Plant & Equipment	2,600,270	(433,437)	3,033,707
Infrastructure - Other	6,329,777	(343,351)	6,673,128
Infrastructure - Excavation	26,180,042	(734,572)	26,914,614
Infrastructure - RRF	3,675,580	(233,854)	3,909,434
Decommissioning Asset	2,972,165	(181,704)	3,153,869
Post Closure	2,161,694	(136,322)	2,298,016
Pre-operating RRF	1,089,588	(89,841)	1,179,429
TOTAL NON-CURRENT ASSETS	55,080,717	(2,716,400)	57,797,117
TOTAL ASSETS	93,535,675	1,057,093	92,478,582
CURRENT LIABILITIES			
Creditors	3,995,200	(2,175,869)	6,171,069
Provisions for Leave	764,014	(111,847)	875,860
Current Loans	30,801	(87,147)	117,948
Accruals	972,449	508,688	463,762
TOTAL CURRENT LIABILITIES	5,762,464	(1,866,175)	7,628,639
NON CURRENT LIABILITIES			
Provisions for Leave	143,148	44,127	99,020
Non Current Loans	855,078	-	855,078
Decommission Provision for Capping	16,180,114	230,758	15,949,356
Other Non Current Liabilities	39,983	-	39,983
TOTAL NON CURRENT LIABILITIES	17,218,323	274,885	16,943,437
TOTAL LIABILITIES	22,980,787	(1,591,289)	24,572,076
NET ASSETS	70,554,889	2,648,382	67,906,506
EQUITY			
Retained Surplus	10,601,844	298,737	10,303,108
Reserves (Cash Back)	25,089,037	2,349,646	22,739,391
Reserves (Non Cash Back)	30,778,281	-	30,778,281
Council Contribution	4,085,726	-	4,085,726
TOTAL EQUITY	70,554,889	2,648,382	67,906,506

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 31 January 2019

Description	ACTUAL 2018/2019
Opening Balance - 1 July 2018	
Site Rehabilitation	10,187,356
Capital Expenditure	9,560,960
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	500,000
Carbon Abatement	491,076
	<u>22,739,391</u>
Interest on Investments	
Site Rehabilitation	-
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	-
Carbon Abatement	-
	-
Transfer from Operating Surplus	
Site Rehabilitation	2,730,758
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	145,831
Carbon Abatement	-
	<u>2,876,589</u>
Total Transfer from Operations	<u>2,876,589</u>
Transfer from Balance Sheet Provisions	
Site Rehabilitation	-
	<u>-</u>
Transfer to Operating Surplus	
Site Rehabilitation	-
Capital Expenditure	526,943
RRF Maintenance Funding	-
Carbon Abatement	-
	<u>526,943</u>
Closing Balance	
Site Rehabilitation	12,918,114
Capital Expenditure	9,034,017
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	645,831
Carbon Abatement	491,076
	<u>25,089,037</u>

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 January 2019

Description	Adopted Budget	YTD Actual	% to Revised Budget
PLANT, VEHICLES AND MACHINERIES			
Plant and Vehicles			
Replacement of Bomag Compactor (Plant100)	1,700,000	-	
Replacement of Sumitomo Excavator (Plant89)	350,000	-	
Replacement of Holden Colorado-OM (Plant112)	45,000	43,400	96.44%
Replacement of VW Amarok-DCS (Plant111)	48,000	47,003	97.92%
Replacement of Ford Falcon G6E-CEO (Plant109)	52,000	50,065	96.28%
Replacement of Toyota Forklift (Plant98)	35,000	-	
Replacement of Komatsu WA470 (Plant93)	385,000	-	
Replacement of Komatsu WA470 (Plant94)	385,000	-	
Replacement of Caterpillar Skidsteer Loader MTL (Plant108)	105,000	-	
Replacement of 30T Dump Truck (Plant90)	415,000	-	
	3,520,000	140,467	3.99%
Machinery and Equipment			
Replacement of 6x Hooklift Bins @ \$12k each	72,000	-	
Replacement of 2x Tarpomatic Tarps	25,000	-	
Small Equipments	5,000	-	
Purchase and install 2 Cardboard Compactors	275,000	131,600	
2way radios	5,000	484	
	382,000	132,084	34.58%
TOTAL PLANT, VEHICLES AND MACHINERIES	3,902,000	272,552	6.98%
FURNITURE AND EQUIPMENT			
Furniture and Fittings			
New Telephone System	15,000	-	
Replacement of Furniture and Fittings	7,300	1,055	14.46%
Replacement of Airconditioning Units	65,000	2,032	3.13%
	87,300	3,087	4.27%
TOTAL FURNITURE AND EQUIPMENT	87,300	3,087	3.54%
COMPUTING EQUIPMENT			
Computing Equipment			
Microsoft Server 2003 upgrade	19,000	2,062	10.85%
Replacement of Admin Server UPS	10,500	1,650	15.72%
Replacement of HP Elite Desktops	16,000	-	
Replacement of Document Management System	60,000	-	
	105,500	3,712	3.52%
TOTAL COMPUTING EQUIPMENT	105,500	3,712	3.52%
LAND AND BUILDINGS			
Building			
Upgrade of kitchen and ablution at Tipface	20,000	-	
Weighbridge - Tamala park	20,000	5,930	
Weighbridge and other infrastructure - Neerabup	20,000	-	
Recycling Centre renovation and alignment phase2	145,296	107,837	
	205,296	113,767	189.61%
TOTAL LAND AND BUILDINGS	205,296	113,767	55.42%

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 31 January 2019

Description	Adopted Budget	YTD Actual	% to Revised Budget
INFRASTRUCTURE			
Operations			
Environmental drilling Prog1 Stage1 north	50,000	-	
Environmental drilling Prog2	50,000	7,176	
Environmental drilling 1x nested groundwater well set	15,000	-	
2x Airwell pumps	16,000	-	
2x Gas monitoring units	35,000	27,465	
Leachate treatment project	500,000	100,774	
3x Leachate extraction risers	22,000	30,720	
Irrigation and garden around Recycling new shop	10,000	7,168	
1x Compressor back-up - or hire as an option @ \$655.00 + gst/week	44,121	-	
Transfer station extension	200,000	-	
	<u>942,121</u>	<u>173,303</u>	
Landfill Infrastructure Phase 3			
Cell Development - Lining (inc. c/f)	203,219	27,973	13.76%
	<u>203,219</u>	<u>27,973</u>	
TOTAL INFRASTRUCTURE	<u>1,145,340</u>	<u>201,276</u>	17.57%

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2018	Principal Drawn Down to 30/06/2019	Principal Repayments	Principal Outstanding	Interest Repayments	Note
						Actual to 31/01/2019	Actual to 31/01/2019	Actual to 31/01/2019	
Community Amenities Regional Resource Recovery Facility Loan 10a - RRF Infrastructure	2,000,000	Apr-25	6.16%	973,026	-	87,147	885,879	33,958	
TOTAL	2,000,000			973,026	-	87,147	885,879	33,958	
						Facility Fee		-	
						Total Borrowing Costs		33,958	

Financial Statements for the period ended 28 February 2019

Item
9.1

APPENDIX NO. 2

Item
9.1

Mindari Regional Council
INCOME STATEMENT BY NATURE AND TYPE
For the month ended 28 February 2019

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance	Note
Revenue from Ordinary Activities							
Member User Charges							
User Charges - City of Perth	2,767,500	2,755,487	1,765,795	1,822,987			
User Charges - City of Wanneroo	13,673,500	13,170,583	8,845,260	9,214,610			
User Charges - City of Joondalup	9,858,860	9,789,432	5,631,259	6,922,876			
User Charges - City of Stirling	7,892,500	12,478,409	7,927,286	7,758,764			
User Charges - Town of Cambridge	1,465,750	1,214,462	702,393	782,134			
User Charges - City of Vincent	2,870,000	2,776,708	1,725,481	1,793,850			
User Charges - Town of Victoria Park	2,562,500	2,551,704	1,597,174	1,629,680			
User Charges - RRF Residues	9,983,500	9,983,500	6,788,780	6,683,022			
	51,074,110	54,720,285	34,983,428	36,607,924	1,624,496	4.64%	
Non Member User Charges							
User Charges - WMRC	4,920,000	4,920,000	-	-	-	-	
User Charges - Casual Tipping Fees	3,044,976	3,044,976	2,118,059	1,800,691	(317,368)	(14.98%)	
	7,964,976	7,964,976	2,118,059	1,800,691	(317,368)	(14.98%)	
Total User Charges	59,039,086	62,685,261	37,101,487	38,408,614	1,307,127	3.52%	1
Other Charges							
Service Charges							
Sale of Recyclable Materials	897,225	886,443	629,681	568,290	(61,391)	(9.75%)	
Gas Power Generation Sales	730,000	1,130,000	88,364	88,364	-	0.00%	
Grants and Subsidies	16,000	16,000	4,000	4,000	-	0.00%	
Contributions, Reimbursements & Donations	16,160	16,660	12,978	22,186	9,208	70.95%	
Interest Earnings	656,400	656,400	437,600	461,574	23,974	5.48%	
Other Revenue	462,258	513,671	307,003	301,492	(5,511)	(1.80%)	
Total Other Charges	2,778,043	3,219,174	1,479,626	1,445,906	(33,720)	(2.28%)	
Total Revenue from Ordinary Activities	61,817,129	65,904,435	38,581,113	39,854,521	1,273,408	3.30%	
Expenses from Ordinary Activities							
Employee Costs	4,989,575	4,977,804	3,057,205	3,037,989	19,216	0.63%	
Materials and Contracts							
Consultants and Contract Labour	627,340	1,303,882	407,452	424,332	(16,880)	(4.14%)	
Communications and Public Consultation	555,500	585,224	327,695	327,742	(47)	(0.01%)	
Landfill Expenses	1,240,670	1,290,837	607,099	602,300	4,799	0.79%	
Office Expenses	235,711	343,525	230,560	217,863	12,697	5.51%	
Information System Expenses	178,970	200,572	107,640	81,359	26,281	24.42%	
Building Maintenance	132,800	148,398	52,821	58,578	(5,757)	(10.90%)	
Plant and Equipment Operating & Hire	738,820	890,340	494,893	501,105	(6,212)	(1.26%)	
RRF Other Operating Expenses	29,050,500	29,051,801	19,581,468	19,939,044	(357,576)	(1.83%)	2
WMRC	4,920,000	4,920,000	-	-	-	-	
Utilities	345,934	345,934	221,829	190,715	31,114	14.03%	
Depreciation	1,810,367	2,140,911	1,539,853	1,597,195	(57,342)	(3.72%)	
Borrowing Costs	56,088	56,088	38,153	38,152	1	0.00%	
Insurances	269,940	202,169	127,930	125,489	2,441	1.91%	
DEP Landfill Levy	10,622,260	11,723,894	7,172,479	7,351,960	(179,481)	(2.50%)	3
Land Lease/Rental	716,075	716,075	476,195	470,174	6,021	1.26%	
Other Expenditure							
Members Costs	247,213	295,213	88,601	91,045	(2,444)	(2.76%)	
Administration Expenses	114,520	122,020	40,243	37,659	2,584	6.42%	
Amortisation for Cell Development	1,187,580	1,462,899	954,045	821,958	132,087	13.84%	4
Amortisation for Decommissioning Asset	545,191	545,191	363,459	363,459	-	0.00%	
Capping Accretion Expense	239,255	239,255	159,503	159,503	-	0.00%	
Post Closure Accretion Expense	156,333	156,333	104,221	104,221	-	0.00%	
RRF Amortisation	462,791	495,552	341,288	365,257	(23,969)	(7.02%)	
Total Expenses	59,443,433	62,213,917	36,494,632	36,907,098	(412,466)	(1.13%)	
Profit on Sale of Assets	46,339	52,455	7,394	7,394	0	0.00%	
Loss on Sale of Assets	290,608	290,608	-	8,870	(8,870)		
Revaluation of Assets	-	-	-	-	-		
	(244,269)	(238,153)	7,394	(1,476)	(8,870)	(119.96%)	
Changes in Net Assets Resulting from Operations	2,129,427	3,452,365	2,093,875	2,945,947	852,072	40.69%	

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

Note #	Description of Item	Nature of variance where:
		<p>1. Member Revenue (Aggregated) variances greater than \$250,000.</p> <p>2. Non Member Revenue (Aggregated) variances greater than \$100,000.</p> <p>3. Other Revenues Charged (Per Line Item) variances greater than \$100,000.</p> <p>4. All Expense variances (Per Line Item) greater than \$100,000.</p>
1	User Charges - Members and Non Members	<p>Total user charges for the year to date are above budget \$1,307k relating to more than budgeted member council waste \$1,624k relating mainly to the City of Joondalup. Non-member waste is \$317k below budget as trade customers find alternative options for waste disposal.</p> <p>The Member Councils have delivered more processable tonnes (9,524t) and less non processable tonnes (1,090t) than budget year to date explained by City of Joondalup delivering more processable waste that budgeted.</p> <p>The mid-year budget adjustments have been posted in month.</p>
2	RRF Operating Expenses	RRF other operating expenses are \$358k above budget mainly due to 920 tonnes more being delivered against phased budget.
3	DWER Landfill Levy	DWER Landfill Levy is \$180k above budget due to 2,787 tonnes more of levied waste being delivered against budget.

Mindarie Regional Council
OPERATING STATEMENT
For the month ended 28 February 2019

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Remaining Bal of Budget	% Balance
Resource Recovery Facility						
Operating Expenditure						
Employee Costs						
Salaries	-	-	-	-	-	
Allowances	-	-	-	-	-	
Workers Compensation Premium	-	-	-	-	-	
	-	-	-	-	-	
Consultants and Contract Labour						
Consultancy	-	1,340	1,340	4,370	(3,030)	(226.12%)
Contract Labour External	-	-	-	-	-	
	-	1,340	1,340	4,370	(3,030)	(226.12%)
Office Expenses						
Cleaning of Buildings						
General cleaning (Enviro Care)	10,600	10,600	7,064	7,400	3,200	30.19%
Window cleaning	2,000	2,000	816	-	2,000	100.00%
	12,600	12,600	7,880	7,400	5,200	41.27%
Information System Expenses						
Computer System Maintenance						
ICT contractors costs	2,000	2,000	-	-	2,000	100.00%
Newcastle Weighing Services-Gen Maintenance	11,500	11,500	7,664	6,950	4,550	39.57%
Vertical Telecom P/L-Maint of Microwave Ant	6,000	6,000	4,000	3,481	2,519	41.99%
	19,500	19,500	11,664	10,431	9,069	46.51%
Building Maintenance						
Building Maintenance						
Airconditioning Maintenance	3,000	3,000	683	683	2,317	77.23%
Community Education Centre	2,000	3,646	2,646	2,646	1,000	27.42%
Weighbridge and Calibration	7,500	7,500	220	220	7,280	97.07%
Building Security						
Security - Monitoring	-	-	-	82	(82)	
Security - Alarm maintenance	-	-	-	-	-	
Security - call out	-	-	-	-	-	
	12,500	14,146	3,549	3,631	10,515	74.33%
RRF Operation Expenses						
Fencing and Gate Maintenance						
Fencing and Gate Maintenance	9,000	9,000	920	920	8,080	89.78%
Repair of Boom Gate	-	-	-	-	-	
Road Maintenance	5,000	5,000	-	-	5,000	100.00%
Bores and Pipework						
Bore maint/calibration/electronics	4,500	4,500	3,210	3,210	1,290	28.66%
Groundwater sampling	2,500	3,801	3,801	3,801	-	0.00%
Bacteria sampling	1,000	1,000	-	-	1,000	100.00%
Vermin control	500	500	-	-	500	100.00%
Spills/leaks/incident management	500	500	-	-	500	100.00%
Vehicle Wash Facility Operations	-	-	-	-	-	
Landscaping and Gardens	6,000	6,000	1,050	1,050	4,950	82.50%
Compost Disposal	433,500	433,500	302,647	302,647	130,853	30.19%
Contractor's Fees	28,338,000	28,338,000	19,269,840	19,627,417	8,710,583	30.74%
RRF Maintenance Funding	250,000	250,000	-	-	250,000	100.00%
	29,050,500	29,051,801	19,581,468	19,939,044	9,112,757	31.37%
Utilities						
Electricity	15,800	15,800	2,940	3,360	12,440	78.73%
Rates	108,894	108,894	72,596	71,359	37,535	34.47%
	124,694	124,694	75,536	74,719	49,975	40.08%
Insurance						
Municipal Property Insurance	3,500	3,500	2,333	2,346	1,154	32.96%
Public Liability Insurance	5,650	5,650	3,766	3,548	2,102	37.20%
	9,150	9,150	6,099	5,894	3,256	35.58%
Cost of Borrowings						
Interest on Loans						
Loan 10A	56,088	56,088	38,153	38,152	17,936	31.98%
Loan Expenses	-	-	-	-	-	
	56,088	56,088	38,153	38,152	17,936	31.98%
Amortisations						
Amortisation Pre-operating Costs	104,784	133,501	98,573	98,573	34,928	26.16%
Amortisation Costs	358,007	362,051	242,715	266,684	95,367	26.34%
	462,791	495,552	341,288	365,257	130,295	26.29%
Depreciation						
Depreciation on Building	25,124	168,129	157,661	159,755	8,374	4.98%
Depreciation on Infrastructure	26,697	186,257	171,727	174,633	11,624	6.24%
	51,821	354,386	329,388	334,388	19,998	5.64%
Total Operating Expenditure	29,799,644	30,139,257	20,396,365	20,783,286	9,344,347	31.00%
Net Total	(29,799,644)	(30,139,257)	(20,396,365)	(20,783,286)	(9,344,347)	31.00%

Mindarie Regional Council
INCOME STATEMENT BY DEPARTMENT
For the month ended 28 February 2019

Description	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	\$ Variance	% Variance
Revenues from Ordinary Activities						
Operating Revenues						
General Purpose Funding	61,817,129	65,904,435	38,581,113	39,854,521	1,273,408	3.30%
Community Amenities	-	-	-	-	-	
Resource Recovery Facility	-	-	-	-	-	
	61,817,129	65,904,435	38,581,113	39,854,521	1,273,408	3.30%
Profit on Disposal of Assets						
Governance	1,479	1,799	1,598	1,598	0	0.01%
Community Amenities	44,860	50,656	5,796	5,796	0	0.00%
Resource Recovery Facility	-	-	-	-	-	
	46,339	52,455	7,394	7,394	0	
Total Revenue	61,863,468	65,956,890	38,588,507	39,861,915	1,273,408	3.30%
Expenses from Ordinary Activities						
Operating Expenditure						
Governance	3,886,114	4,028,871	2,368,863	2,313,690	55,173	2.33%
Community Amenities	25,757,675	28,045,789	13,729,404	13,810,122	(80,718)	(0.59%)
Resource Recovery Facility	29,743,556	30,083,169	20,358,212	20,745,134	(386,922)	(1.90%)
	59,387,345	62,157,829	36,456,479	36,868,946	(412,467)	(1.13%)
Loss on Sale of Assets						
Governance	-	-	-	8,870	(8,870)	
Community Amenities	290,608	290,608	-	-	-	
Resource Recovery Facility	-	-	-	-	-	
	290,608	290,608	-	8,870	(8,870)	
Cost of Borrowings						
Governance	-	-	-	-	-	
Community Amenities	-	-	-	-	-	
Resource Recovery Facility	56,088	56,088	38,153	38,152	1	0.00%
	56,088	56,088	38,153	38,152	1	0.00%
Total Expenditure	59,734,041	62,504,525	36,494,632	36,915,968	(421,336)	(1.15%)
Revaluation of Assets	-	-	-	-	-	
Changes in Net Assets Resulting from Operations	2,129,427	3,452,365	2,093,875	2,945,948	852,073	40.69%

Mindarie Regional Council
Balance Sheet
For the month ended 28 February 2019

Description	ACTUAL 2018/2019	Movement	ACTUAL 2017/2018
CURRENT ASSETS			
Cash	1,332,135	(609,930)	1,942,065
Investments	32,681,765	4,123,902	28,557,863
Debtors	3,710,395	564,766	3,145,629
Stock	11,618	(4,114)	15,733
Prepayments	260,134	157,555	102,579
Accrued Income	169,753	(110,374)	280,127
Work In Progress - Leachate treatment project	159,541	118,209	41,333
Work In Progress - Landfill Stage2 Phase3 Development	28,798	28,798	-
Work In Progress - Computing Equipment	2,062	2,062	-
Work In Progress - Furniture and equipment	1,055	1,055	-
Work In Progress - Recycling Centre Renovation and Alignment	401,932	120,637	281,294
Work In Progress - Airconditioning Units	2,032	2,032	-
Work In Progress - UHF Radios and Chargers	484	484	-
Work In Progress - 2x Cardboard Compactor	131,600	131,600	-
Other Current Assets	294,057	(20,785)	314,843
TOTAL CURRENT ASSETS	39,187,362	4,505,897	34,681,465
NON-CURRENT ASSETS			
Land	6,760,000	-	6,760,000
Buildings & Improvements	2,877,816	(361,332)	3,239,148
Furniture & Equipment	135,767	(114,785)	250,552
Computing Equipment	255,746	(129,475)	385,220
Plant & Equipment	2,827,163	(206,544)	3,033,707
Infrastructure - Other	6,292,361	(380,767)	6,673,128
Infrastructure - Excavation	26,092,656	(821,958)	26,914,614
Infrastructure - RRF	3,642,750	(266,684)	3,909,434
Decommissioning Asset	2,946,207	(207,662)	3,153,869
Post Closure	2,142,219	(155,797)	2,298,016
Pre-operating RRF	1,080,856	(98,573)	1,179,429
TOTAL NON-CURRENT ASSETS	55,053,541	(2,743,576)	57,797,117
TOTAL ASSETS	94,240,903	1,762,321	92,478,582
CURRENT LIABILITIES			
Creditors	3,579,198	(2,591,871)	6,171,069
Provisions for Leave	766,336	(109,524)	875,860
Current Loans	30,801	(87,147)	117,948
Accruals	1,754,406	1,290,645	463,762
TOTAL CURRENT LIABILITIES	6,130,741	(1,497,898)	7,628,639
NON CURRENT LIABILITIES			
Provisions for Leave	149,567	50,547	99,020
Non Current Loans	855,078	-	855,078
Decommission Provision for Capping	16,213,080	263,724	15,949,356
Other Non Current Liabilities	39,983	-	39,983
TOTAL NON CURRENT LIABILITIES	17,257,708	314,271	16,943,437
TOTAL LIABILITIES	23,388,449	(1,183,627)	24,572,076
NET ASSETS	70,852,454	2,945,948	67,906,506
EQUITY			
Retained Surplus	11,311,470	1,008,362	10,303,108
Reserves (Cash Back)	24,676,977	1,937,585	22,739,391
Reserves (Non Cash Back)	30,778,281	-	30,778,281
Council Contribution	4,085,726	-	4,085,726
TOTAL EQUITY	70,852,454	2,945,948	67,906,506

Mindarie Regional Council
STATEMENT OF RESERVES
For the month ended 28 February 2019

Description	ACTUAL 2018/2019
Opening Balance - 1 July 2018	
Site Rehabilitation	10,187,356
Capital Expenditure	9,560,960
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	500,000
Carbon Abatement	491,076
	<u>22,739,391</u>
Interest on Investments	
Site Rehabilitation	-
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	-
Carbon Abatement	-
	-
Transfer from Operating Surplus	
Site Rehabilitation	2,763,724
Capital Expenditure	-
Participants Surplus Reserve	-
RRF Maintenance Funding	166,664
Carbon Abatement	-
	<u>2,930,388</u>
Total Transfer from Operations	<u>2,930,388</u>
Transfer from Balance Sheet Provisions	
Site Rehabilitation	-
	<u>-</u>
Transfer to Operating Surplus	
Site Rehabilitation	-
Capital Expenditure	890,327
RRF Maintenance Funding	102,476
Carbon Abatement	-
	<u>992,803</u>
Closing Balance	
Site Rehabilitation	12,951,080
Capital Expenditure	8,670,633
Participants Surplus Reserve	2,000,000
RRF Maintenance Funding	564,188
Carbon Abatement	491,076
	<u>24,676,977</u>

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 28 February 2019

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget
PLANT, VEHICLES AND MACHINERIES				
Plant and Vehicles				
Replacement of Bomag Compactor (Plant100)	1,700,000	1,061,060	-	
Replacement of Sumitomo Excavator (Plant89)	350,000	245,172	245,172	100.00%
Replacement of Holden Colorado-OM (Plant112)	45,000	45,000	43,400	96.44%
Replacement of VW Amarok-DCS (Plant111)	48,000	48,000	47,003	97.92%
Replacement of Ford Falcon G6E-CEO (Plant109)	52,000	52,000	50,065	96.28%
Replacement of Toyota Forklift (Plant98)	35,000	-	-	
Replacement of Komatsu WA470 (Plant93)	385,000	418,044	-	
Replacement of Komatsu WA470 (Plant94)	385,000	456,973	-	
Replacement of Caterpillar Skidsteer Loader MTL (Plant108)	105,000	95,952	87,152	90.83%
Replacement of 30T Dump Truck (Plant90)	415,000	404,029	-	
	3,520,000	2,826,230	472,791	16.73%
Machinery and Equipment				
Replacement of 6x Hooklift Bins @ \$12k each	72,000	72,000	-	
Replacement of 2x Tarpomatic Tarps	25,000	25,000	-	
Small Equipments	5,000	-	-	
Purchase and install 2 Cardboard Compactors	275,000	275,000	131,600	
2way radios	5,000	5,000	484	
CCTV at Tamala Park	-	37,000	-	
	382,000	414,000	132,084	31.90%
TOTAL PLANT, VEHICLES AND MACHINERIES	3,902,000	3,240,230	604,876	15.50%
FURNITURE AND EQUIPMENT				
Furniture and Fittings				
New Telephone System	15,000	15,000	-	
Replacement of Furniture and Fittings	7,300	7,300	1,055	14.46%
Replacement of Airconditioning Units	65,000	65,000	2,032	3.13%
	87,300	87,300	3,087	3.54%
TOTAL FURNITURE AND EQUIPMENT	87,300	87,300	3,087	3.54%
COMPUTING EQUIPMENT				
Computing Equipment				
Microsoft Server 2003 upgrade	19,000	19,000	2,062	10.85%
Replacement of Admin Server UPS	10,500	21,100	1,650	7.82%
Replacement of HP Elite Desktops	16,000	16,000	12,469	77.93%
Replacement of Document Management System	60,000	60,000	-	
Replacement of DCS at Neerabup	-	16,650	-	
	105,500	132,750	16,180	12.19%
TOTAL COMPUTING EQUIPMENT	105,500	132,750	16,180	12.19%
LAND AND BUILDINGS				
Building				
Upgrade of kitchen and ablution at Tipface	20,000	20,000	-	
Weighbridge - Tamala park	20,000	20,000	5,930	
Weighbridge and other infrastructure - Neerabup	20,000	20,000	-	
Recycling Centre renovation and alignment phase2	145,296	505,296	120,637	
	205,296	565,296	126,567	22.39%
TOTAL LAND AND BUILDINGS	205,296	565,296	126,567	61.65%

Mindarie Regional Council
STATEMENT OF INVESTING ACTIVITIES
For the month ended 28 February 2019

Description	Adopted Budget	Revised Budget	YTD Actual	% to Revised Budget
INFRASTRUCTURE				
Operations				
Environmental drilling Prog1 Stage1 north	50,000	50,000	-	
Environmental drilling Prog2	50,000	50,000	7,176	14.35%
Environmental drilling 1x nested groundwater well set	15,000	15,000	-	
2x Airwell pumps	16,000	16,000	-	
2x Gas monitoring units	35,000	35,000	27,465	
Leachate treatment project	500,000	500,000	118,209	23.64%
3x Leachate extraction risers	22,000	30,720	30,720	100.00%
Irrigation and garden around Recycling new shop	10,000	10,000	7,168	71.68%
1x Compressor back-up - or hire as an option @ \$655.00 + gst/week	44,121	44,121	-	
Transfer station extension	200,000	200,000	-	
	942,121	950,841	190,738	20.06%
Landfill Infrastructure Phase 3				
Cell Development - Lining (inc. c/f)	203,219	203,219	28,798	14.17%
	203,219	203,219	28,798	14.17%
TOTAL INFRASTRUCTURE	1,145,340	1,154,060	219,536	19.17%

INFORMATION ON BORROWINGS

(a) Loan Schedule and Interest Expense

Actual	Value of Loan Approved	Matures	Interest Rates	Principal 01/07/2018	Principal Drawn Down to 30/06/2019	Principal	Principal	Interest	Note
						Repayments Actual to 28/02/2019	Outstanding Actual to 28/02/2019	Repayments Actual to 28/02/2019	
Community Amenities Regional Resource Recovery Facility Loan 10a - RRF Infrastructure	2,000,000	Apr-25	6.16%	973,026	-	87,147	885,879	38,152	
TOTAL	2,000,000			973,026	-	87,147	885,879	38,152	
						Facility Fee		-	
						Total Borrowing Costs		38,152	

Tonnage Report to 28 February 2019

Information relating to landfill, resource recovery & recycling tonnages year to date 2018/19

Month: Feb 2019

TONNAGE								
RRF Actual	Landfill Actual	Total Tonnage	Budget 2018/19	Variance YTD	Target % Year to Date	Note	Actual % Year to Date	Year to date Tonnage previous year

REVENUE				
Actual G/L \$	Budget 2018/19	Target % Year to Date	Note	Actual % Year to Date

MEMBERS

Processable									
Cambridge	19	3,790	3,809	3,736	73	64.8%	1	101.9%	3,841
Joondalup	24,916	8,489	33,405	25,866	7,539	64.8%		129.1%	34,326
Perth	-	8,951	8,951	8,672	279	64.8%		103.2%	9,007
Stirling	-	27,477	27,477	27,429	48	64.8%		100.2%	24,673
Victoria Park	7,476	471	7,947	7,709	238	64.8%		103.1%	8,024
Vincent	5,602	2,245	7,846	7,530	316	64.8%		104.2%	8,052
Wanneroo	34,444	4,488	38,932	37,901	1,031	64.8%		102.7%	38,590
Sub Total Processable	72,457	55,911	128,367	118,844	9,524	64.8%			108.0%
Non-Processable									
Cambridge		32	32	(284)	316	55.0%	1	-11.2%	536
Joondalup		586	586	1,825	(1,239)	55.0%		32.1%	1,269
Perth		3	3	3	-	55.0%		110.9%	3
Stirling		10,646	10,646	11,516	(870)	55.0%		92.4%	11,234
Victoria Park		56	56	135	(80)	55.0%		41.1%	171
Vincent		959	959	942	17	55.0%		101.8%	1,195
Wanneroo		6,316	6,316	5,551	765	55.0%		113.8%	7,637
Sub Total Non-Processable	-	18,598	18,598	19,688	(1,090)	55.0%			94.5%
Other									
Sita Biovision Residues		32,839	32,839	32,667	172	67.1%	1	100.5%	33,279
Wanneroo WRC		-	-	-	-	-		-	115
Sub Total Other	-	32,839	32,839	32,667	172			100.5%	33,395
SUB TOTAL MEMBERS	72,457	107,347	179,804	171,198	8,606	5.03		105.0%	181,954

\$ 775,605	760,682	64.2%	1	102.0%
\$ 6,804,398	5,258,947	64.2%		129.4%
\$ 1,822,420	1,765,199	64.2%		103.2%
\$ 5,632,838	5,119,571	64.2%		110.0%
\$ 1,618,387	1,569,571	64.2%		103.1%
\$ 1,597,773	1,532,921	64.2%		104.2%
\$ 7,933,477	7,721,491	64.2%		102.7%
\$ 26,184,898	\$ 23,728,382	64.2%		110.4%

\$ 6,529	(58,289)	57.5%	1	-11.2%
\$ 118,478	372,312	57.5%		31.8%
\$ 567	596	57.5%		-
\$ 2,125,926	2,807,713	57.5%		75.7%
\$ 11,294	27,606	57.5%		40.9%
\$ 196,077	192,560	57.5%		101.8%
\$ 1,281,133	1,123,771	57.5%		114.0%
\$ 3,740,003	\$ 4,466,268	57.5%		83.7%

\$ 6,683,022	6,696,645	67.1%	1	99.8%
\$ -	-	0.0%		-
\$ 6,683,022	\$ 6,696,645			99.8%
\$ 36,607,924	\$ 34,891,295			104.9%

CASUALS

Trade		7,558	7,558	7,869	(311)	62.4%	1	96.0%	7,574
Cash		1,851	1,851	1,984	(133)	62.4%	1	93.3%	3,277
Sub Total Casuals	-	9,409	9,409	9,853	(444)	62.4%		95.5%	10,851
TOTAL	72,457	116,756	189,212	181,051	8,162				192,805

\$ 1,446,039	1,516,381	62.4%	1	95.4%
\$ 354,652	382,436	62.4%	1	92.7%
\$ 1,800,691	\$ 1,898,818	62.4%		94.8%
\$ 38,408,614	\$ 36,790,112			

RECYCLING

Recycling centre sales									
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\$ 568,290	628,037	70.0%		90.5%
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Notes 1* Based on 17/18 actual tonnages



List of Payments made for the month ended 31 January 2019

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APPENDIX NO. 4

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**Schedule of Payments for January 2019
Council Meeting - 11th April 2019**

Cheque Posting Date	Document No.	Vendor Name	Description	Amount
2/01/2019	601	Australian Services Union	Union Membership Fees - Deducted from staff salary	\$51.80
2/01/2019	602	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$1,426.62
3/01/2019	603	TELSTRA	Telephone Expenses	\$616.43
3/01/2019	604	Cash	Staff lotto - Deducted from staff salary	\$290.00
4/01/2019	605	TELSTRA	Telephone Expenses	\$849.00
11/01/2019	606	Cash - Petty Cash	Reimbursement of petty cash expenses	\$934.05
16/01/2019	607	TELSTRA	Telephone Expenses	\$425.48
16/01/2019	608	Cash	Staff lotto - Deducted from staff salary	\$310.00
18/01/2019	609	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$713.31
18/01/2019	610	CHILD SUPPORT	Child Support Allowance payment - Deduction made from staff salary	\$375.00
18/01/2019	611	TELSTRA	Telephone Expenses	\$1,598.55
Total CBA cheques				\$7,590.24
1/01/2019	DP-01715	linet	Internet monthly fees - Jan 19	\$9.95
2/01/2019	DP-01716	Commonwealth Bank	CBA Merchant Fee Jan19	\$1,499.93
15/01/2019	DP-01717	National Australia Bank	Acct Service Fee Jan 19	\$29.40
15/01/2019	DP-01718	Commonwealth Bank	CommBiz Fees Jan 19	\$42.57
21/01/2019	DP-01719	Australian Taxation Office	BAS Dec 2018	\$202,982.00
29/01/2019	DP-01720	Commonwealth Bank	Loan 10a Repayment	\$43,832.53
Total Direct Payments				\$248,396.38
9/01/2019	Trf 1	Commonwealth Bank	Inter-account transfer	\$1,800,000.00
Total Inter account Transfers				\$1,800,000.00
2/01/2019	EFT-01670	AMP	Employee Superannuation	\$87.72
2/01/2019	EFT-01670	ANZ Smart Choice Super	Employee Superannuation	\$552.40
2/01/2019	EFT-01670	Australian Ethical Super	Employee Superannuation	\$1,992.01
2/01/2019	EFT-01670	Australian Super Administration	Employee Superannuation	\$3,269.64
2/01/2019	EFT-01670	BT Super for Life - SG	Employee Superannuation	\$861.54
2/01/2019	EFT-01670	CBUS	Employee Superannuation	\$1,471.66
2/01/2019	EFT-01670	Colonial First State	Employee Superannuation	\$1,506.44
2/01/2019	EFT-01670	Energy Superannuation	Employee Superannuation	\$278.73
2/01/2019	EFT-01670	HOSTPLUS	Employee Superannuation	\$489.16
2/01/2019	EFT-01670	IOOF Portfolio Service Superannuation Fund	Employee Superannuation	\$1,297.30
2/01/2019	EFT-01670	MLC Master Key Personal Super	Employee Superannuation	\$224.51
2/01/2019	EFT-01670	Netwealth Superannuation	Employee Superannuation	\$557.05
2/01/2019	EFT-01670	Sunsuper	Employee Superannuation	\$3,236.23
2/01/2019	EFT-01670	WALGS PLAN PTY LTD	Employee Superannuation	\$36,246.10
4/01/2019	EFT-01671	MRC	Payroll Employee Wages	\$112,932.04
3/01/2019	EFT-01672	A & G Wines Plumbing	Backflow Prevention Testing	\$330.00
3/01/2019	EFT-01672	Airwell Group Pty Ltd	Leachate Water S/S Risers	\$15,575.56

3/01/2019	EFT-01672	Anne Pettit	Earth carers support Sept - Dec 18	\$905.00
3/01/2019	EFT-01672	BOBJANE TMART	Plant 113 Enviro Ute new tyres	\$398.00
3/01/2019	EFT-01672	BRITEL ENTERPRISES PTY LTD	Advert in WVRS Diary	\$710.00
3/01/2019	EFT-01672	Brodie Atkinson	Roaming Bins - Joondalup Markets	\$200.00
3/01/2019	EFT-01672	Castledine Gregory	Legal Expenses 26/10-6/11/18	\$1,630.20
3/01/2019	EFT-01672	Central Fire Services P/L	HHW Fire System Inspection - July 18	\$73.33
3/01/2019	EFT-01672	Earthwise Community Association	Earthwise Hire 4-9pm Thur 06/12/18	\$50.00
3/01/2019	EFT-01672	Eco Environmental	November Service and Calibration on gas units	\$1,633.50
3/01/2019	EFT-01672	EMRC	Processing of timber	\$424.72
3/01/2019	EFT-01672	Enviro Sweep	Road sweeping for August	\$696.29
3/01/2019	EFT-01672	HCS Group P/L	Cleaning TP - Dec 18	\$2,302.29
3/01/2019	EFT-01672	IRP Pty Ltd	OSH Relief w/e 2/12/18	\$2,430.29
3/01/2019	EFT-01672	Komatsu Australia	Plant 90 repairs	\$204.86
3/01/2019	EFT-01672	Komatsu Australia	Plant 93 filter kit	\$175.69
3/01/2019	EFT-01672	Komatsu Australia	Plant 93 repairs	\$4,510.26
3/01/2019	EFT-01672	Komatsu Australia	Plant 94 repairs	\$3,014.80
3/01/2019	EFT-01672	Merriwa Primary School	Bus subsidy bus hire 2 tours to TO Ed Ctr 6/111	\$400.00
3/01/2019	EFT-01672	Michael Page International P/L	Finance Relief w/e 2/12/18	\$2,083.33
3/01/2019	EFT-01672	Michael Page International P/L	Ops Admin w/e 2/12/18	\$1,662.63
3/01/2019	EFT-01672	Mobile Glass	Break In Glass Door Repair	\$625.90
3/01/2019	EFT-01672	Revolution Cafe & Kitchen - Dallas Lewis Gp	Staff Xmas Function - Catering	\$750.00
3/01/2019	EFT-01672	TOTALLY WORKWEAR	Uniforms/Protective Clothing	\$353.45
3/01/2019	EFT-01672	Trophy Specialists	Desk Name Plates	\$94.00
3/01/2019	EFT-01672	Tutt Bryant Equipment WA	Plant 100 major 2000hr service	\$13,000.88
3/01/2019	EFT-01672	Tutt Bryant Equipment WA	Plant 89 track adjuster replacement	\$2,174.92
3/01/2019	EFT-01672	Wanneroo Primary School	Bus Subsidy for bus hire tour of TP & Ed ctr 26/11	\$200.00

3/01/2019	EFT-01673	Joondalup Office National	Assorted Stationery	\$136.69
3/01/2019	EFT-01673	Saferight Pty Ltd	Alan Gibson and Simon Martinelli WAH Training	\$477.00
3/01/2019	EFT-01673	Satellite Security Services P/L	Ed House & RRF Security System Service - Battery	\$330.00
11/01/2019	EFT-01674	Airwell Group Pty Ltd	Quarterly Controller maintenance	\$1,612.53
11/01/2019	EFT-01674	All Fence U Rent P/L	Fencing hire 12.11.18 - 12.12.18	\$116.88
11/01/2019	EFT-01674	Bunnings	Storage Boxes	\$28.46
11/01/2019	EFT-01674	CALTEX AUSTRALIA PETROLEUM PTY	Plant Fuel Dec 2018	\$868.70
11/01/2019	EFT-01674	Data#3	HP EliteDesk 800 G3 65W - Part No.99857760	\$5,010.36
11/01/2019	EFT-01674	Enviro Sweep	Road sweeping for August	\$701.79
11/01/2019	EFT-01674	Envirocare Systems	Hygiene Services TP Dec	\$621.03
11/01/2019	EFT-01674	Envirocare Systems	Hygiene Services RRF - Dec	\$229.16
11/01/2019	EFT-01674	Fennell Tyres International Pty Ltd	Plant 94 Tyre repairs	\$763.73
11/01/2019	EFT-01674	FILTER SUPPLIES	Tana filter kit	\$384.01
11/01/2019	EFT-01674	Great Southern Fuel Supplies	Fuel	\$28,922.10
11/01/2019	EFT-01674	IRP Pty Ltd	OSH Relief w/e 9/12	\$2,522.74
11/01/2019	EFT-01674	Jim's Mowing (Hillarys Marmion)	Garden management Dec TP	\$435.00
11/01/2019	EFT-01674	Kitec Electrical Services	Install control sensor alarm switch @weighbridge	\$949.63
11/01/2019	EFT-01674	Komatsu Australia	Plant 94 replacement bolt	\$42.64
11/01/2019	EFT-01674	LANDFILL GAS & POWER PTY LTD	November 2018 Electricity	\$14,130.92
11/01/2019	EFT-01674	McIntosh & Son	Plant 76 seat compressor	\$642.09
11/01/2019	EFT-01674	Michael Page International P/L	Ops Admin Relief w/e 9/12/18	\$1,667.24
11/01/2019	EFT-01674	Michael Page International P/L	AP Relief w/e 09/12/18	\$2,119.96
11/01/2019	EFT-01674	Mirco Bros Pty Ltd	irrigation/rainfall/leachate fittings	\$944.00
11/01/2019	EFT-01674	Natural Area Management & Services	Phytophthora Testing for 12 months	\$737.00
11/01/2019	EFT-01674	PIRTEK (MALAGA) PTY LTD	Plant 108 bucket 3 repair	\$667.45
11/01/2019	EFT-01674	PIRTEK (MALAGA) PTY LTD	Plant 108 bucket 3 repair	\$134.38
11/01/2019	EFT-01674	Preferred Training Network Pty Ltd	Supervisor Training 29/30 October	\$399.30
11/01/2019	EFT-01674	Relationships Australia	EAP Program - Intake	\$165.00
11/01/2019	EFT-01674	Spectur Ltd	Quartly Service Acc Dec18 - Feb19	\$198.00
11/01/2019	EFT-01674	Spider Waste Collection Services P/L	Mattress Collection COS-03/12-07/12-18	\$3,857.70
11/01/2019	EFT-01674	Spider Waste Collection Services P/L	Mattress Collection COS - 26/11-30/11-18	\$4,458.30
11/01/2019	EFT-01674	Stephen Michael Terenciuk	Puncture Repair PLT110	\$1,215.00
11/01/2019	EFT-01674	Tapping Primary School	Bus subsidy for bus hire tour 26/11/28	\$200.00
11/01/2019	EFT-01674	Total Eden Pty Ltd	WIP - Leachate System	\$929.15
11/01/2019	EFT-01674	Tutt Bryant Equipment WA	Plant 100 oil cooler housing	\$2,280.36
11/01/2019	EFT-01674	Tyrecycle P/L	Tyre Collection for recycling	\$557.36
11/01/2019	EFT-01674	Tyrerack Wholesale T/A Tyres Your Way	Plant 113 Tyre Repair	\$169.00
11/01/2019	EFT-01674	Tyrerack Wholesale T/A Tyres Your Way	Plant 112 Tyre repair	\$220.00
11/01/2019	EFT-01674	Western Tree Recyclers	Process & Remove stockpiled green waste	\$2,438.11
11/01/2019	EFT-01674	Wren Oil	Oil waste admin fee	\$16.50
11/01/2019	EFT-01675	BOQ Asset Finance & Leasing Pty Ltd	Kyocera Lease Jan 19	\$446.85
11/01/2019	EFT-01675	City of Wanneroo	TP Leases Jan 19 COW	\$10,885.56
11/01/2019	EFT-01675	Fastfwd IT	MRC IT Services 16/12 - 31/12/18	\$7,645.93
18/01/2019	EFT-01676	MRC	Payroll Employee Wages	\$112,475.41
18/01/2019	EFT-01677	BOC Limited	Gas Cylinder Hire November 2019	\$70.04
18/01/2019	EFT-01677	Bunnings	Rapid Set Concrete	\$31.92
18/01/2019	EFT-01677	ChemCentre	CCA Timber Testing Chemicals	\$451.00

18/01/2019	EFT-01677	Couplers Malaga	Leachate - travelator lines plumbing	\$160.78
18/01/2019	EFT-01677	David Moss Corporation P/L	Lower batter Irrigation pipes	\$1,730.80
18/01/2019	EFT-01677	David Moss Corporation P/L	Rainfall irrigation - east cap stage 1	\$744.61
18/01/2019	EFT-01677	David Moss Corporation P/L	Eastern Travellator irrigation	\$1,279.85
18/01/2019	EFT-01677	David Moss Corporation P/L	Western Evaporation mat irrigation	\$1,593.68
18/01/2019	EFT-01677	David Moss Corporation P/L	North cap - irrigation stage 2	\$1,279.85
18/01/2019	EFT-01677	David Moss Corporation P/L	Rainfall North Tank pipe	\$664.73
18/01/2019	EFT-01677	David Moss Corporation P/L	Western Evaporation mat irrigation	\$1,505.96
18/01/2019	EFT-01677	David Moss Corporation P/L	North cap - irrigation stage 2	\$1,637.14
18/01/2019	EFT-01677	Driven Mobile Auto Electics	Plant 119 repairs	\$236.50
18/01/2019	EFT-01677	Driven Mobile Auto Electics	Radio Ariel Repairs	\$126.50
18/01/2019	EFT-01677	Eco Environmental	2 Ambisense gas monitoring units	\$30,211.50
18/01/2019	EFT-01677	ECOLO WA	December 2018 Vapour Units, Pod service	\$3,080.00
18/01/2019	EFT-01677	EMRC	Timber Drop off	\$239.10
18/01/2019	EFT-01677	Excel Carpet Cleaning WA	Window Cleaning Services Tamala Park	\$445.00
18/01/2019	EFT-01677	Excel Carpet Cleaning WA	Window Cleaning Services Tamala Park	\$445.00
18/01/2019	EFT-01677	FILTER SUPPLIES	Plant 118 air con filter	\$158.57
18/01/2019	EFT-01677	FILTER SUPPLIES	Baldwin Cab Air Filter	\$50.39
18/01/2019	EFT-01677	Flick Anticimex P/L	6 Weekly Pest Control	\$286.00
18/01/2019	EFT-01677	Gunther Hoppe	PAG Christmas Lunch	\$1,557.98
18/01/2019	EFT-01677	IRP Pty Ltd	OSH Relief w/e 16/12/18	\$2,430.29
18/01/2019	EFT-01677	Kapish Services Pty Ltd	Kapish A/ Renewal 16/02/19-15/02/20	\$1,211.23
18/01/2019	EFT-01677	Kitec Electrical Services	Rewire New Compressor in workshop	\$522.50
18/01/2019	EFT-01677	Kitec Electrical Services	Washdown Bay lights servicing	\$550.00
18/01/2019	EFT-01677	Komatsu Australia	Plant 93 replacment parts	\$60.37
18/01/2019	EFT-01677	Kyocera Document Solutions	Printing Dec 18	\$487.10
18/01/2019	EFT-01677	MAGNETIC AUTOMATION PTY LTD	RRF Main Gate Fault Repair	\$550.00
18/01/2019	EFT-01677	MARKETFORCE P/L	FYW Social Media Dec 18	\$2,640.00
18/01/2019	EFT-01677	MARKETFORCE P/L	Website Fee - December 18	\$1,408.00
18/01/2019	EFT-01677	Michael Page International P/L	Finance Relief w/e 16/12/18	\$2,100.74
18/01/2019	EFT-01677	Michael Page International P/L	OPs Admin w/e 16/12/18	\$1,156.67
18/01/2019	EFT-01677	Mirco Bros Pty Ltd	irrigation/rainfall/leachate fittings	\$756.00
18/01/2019	EFT-01677	Neverfail Springwater Ltd	15L Water	\$75.50
18/01/2019	EFT-01677	Neverfail Springwater Ltd	Water 15L	\$98.15
18/01/2019	EFT-01677	Plants & Garden Rentals	Plant Hire - January 2019	\$220.00
18/01/2019	EFT-01677	Position Partners	GPS Clarkson - Landfill	\$2,200.00
18/01/2019	EFT-01677	RAICH AND ASSOCIATES	Investigation of dust plume, service, repairs	\$1,363.66
18/01/2019	EFT-01677	RAICH AND ASSOCIATES	Investigation of dust plume, service, repairs	\$4,175.13
18/01/2019	EFT-01677	SafeWork	D&A Testing Weekday Swab and Breath test	\$2,293.78
18/01/2019	EFT-01677	Satellite Security Services P/L	Remote Security Alarm Reset	\$349.97
18/01/2019	EFT-01677	SEEK Limited	Advert Resource Recovery Attendant - part time	\$308.00
18/01/2019	EFT-01677	SOUTHERN METROPOLITAN REGIONAL COUNCIL	Winter audit	\$52,460.87
18/01/2019	EFT-01677	Spider Waste Collection Services P/L	Mattress Collection COS - 10/12-14/12-18	\$5,507.70
18/01/2019	EFT-01677	SurePak (WA) P/L	Asbestos wrapping, bags and tape	\$3,028.74
18/01/2019	EFT-01677	Trade West Industrial Supplies	ProChoice anti fog CLEAR lens	\$302.50
18/01/2019	EFT-01677	Trade West Industrial Supplies	Safety Boots Blundstone Style 994 Penetration Prot	\$264.00
18/01/2019	EFT-01677	Trade West Industrial Supplies	Oliver Penetration Resistant Sole Wheat Size 12 DT	\$111.10
18/01/2019	EFT-01678	Bioivision 2020 Pty Ltd	RRF Fees and Compost Disposal - Dec 18	\$2,612,838.68
18/01/2019	EFT-01679	AMP	Employee Superannuation	\$58.48

18/01/2019	EFT-01679	ANZ Smart Choice Super	Employee Superannuation	\$545.74
18/01/2019	EFT-01679	Australian Ethical Super	Employee Superannuation	\$2,128.95
18/01/2019	EFT-01679	Australian Super Administration	Employee Superannuation	\$3,026.36
18/01/2019	EFT-01679	BT Super for Life - SG	Employee Superannuation	\$743.26
18/01/2019	EFT-01679	CBUS	Employee Superannuation	\$1,456.39
18/01/2019	EFT-01679	Colonial First State	Employee Superannuation	\$2,422.07
18/01/2019	EFT-01679	Energy Superannuation	Employee Superannuation	\$539.82
18/01/2019	EFT-01679	HOSTPLUS	Employee Superannuation	\$563.74
18/01/2019	EFT-01679	IOOF Portfolio Service Superannuation Fund	Employee Superannuation	\$2,400.78
18/01/2019	EFT-01679	MLC Master Key Personal Super	Employee Superannuation	\$288.02
18/01/2019	EFT-01679	Netwealth Superannuation	Employee Superannuation	\$547.48
18/01/2019	EFT-01679	Sunsuper	Employee Superannuation	\$2,474.90
18/01/2019	EFT-01679	WALGS PLAN PTY LTD	Employee Superannuation	\$30,351.12
18/01/2019	EFT-01680	Mindarie Marina P/L	The Pavilion Function Room Hire 13/02/19 Education Team	\$300.00
21/01/2019	EFT-01681	MRC Credit Card	See separate schedule*	\$40,847.22
22/01/2019	EFT-01682	Department of Water & Environment Regulation	DEP Landfill levy Oct-Dec 2018	\$2,837,074.38
23/01/2019	EFT-01683	Australian Services Union	Union Membership Fees - Deducted from staff salary	\$25.90
23/01/2019	EFT-01683	Australian Services Union	Union Membership Fees - Deducted from staff salary	\$25.90
23/01/2019	EFT-01683	BOC Limited	Oxygen Industrial Gas Refill	\$39.53
23/01/2019	EFT-01683	Brendan Twine	Radio Licence Renewal	\$439.00
23/01/2019	EFT-01683	COMMUNITY NEWSPAPER GROUP	Recycling Week adverts	\$2,314.42
23/01/2019	EFT-01683	COVS Parts Pty Ltd	Grease Cartridges	\$370.66
23/01/2019	EFT-01683	COVS Parts Pty Ltd	Grease Castrol	\$92.66
23/01/2019	EFT-01683	COVS Parts Pty Ltd	Degreaser sanding pads	\$93.50
23/01/2019	EFT-01683	COVS Parts Pty Ltd	Plant 76 electrical repairs	\$54.95
23/01/2019	EFT-01683	COVS Parts Pty Ltd	Workshop Consumables	\$124.08
23/01/2019	EFT-01683	COVS Parts Pty Ltd	Plant 112 LED Strobe	\$139.62
23/01/2019	EFT-01683	COVS Parts Pty Ltd	Plant 76 Fuel Filter	\$77.99
23/01/2019	EFT-01683	David Moss Corporation P/L	Rainfall North Tank pipe	\$1,109.97
23/01/2019	EFT-01683	DCM Services	Investigation on Admin A/C	\$341.00
23/01/2019	EFT-01683	EMRC	CCA Timber Disposal	\$543.98
23/01/2019	EFT-01683	EMRC	Timber drop-off	\$208.21
23/01/2019	EFT-01683	Fastfwd IT	MRC IT Services 01/01 - 15/01/19	\$7,936.98
23/01/2019	EFT-01683	FILTER SUPPLIES	Don Air Element Kit	\$297.39
23/01/2019	EFT-01683	InfoTrust	Symantec Antivirus Licence Nov 18	\$5,015.18
23/01/2019	EFT-01683	IRP Pty Ltd	OSH Relief w/e 23/12/18	\$2,535.61
23/01/2019	EFT-01683	MARKETFORCE P/L	Xmas New Year Closure Newspaper advertising	\$810.60
23/01/2019	EFT-01683	MARKETFORCE P/L	FYW shopalites/cinema/facebook	\$21,414.54
23/01/2019	EFT-01683	MARKETFORCE P/L	Mitchell Freeway Billboard - FYW Advert	\$10,175.00
23/01/2019	EFT-01683	MARKETFORCE P/L	FYW Advert from shopalite	\$341.00
23/01/2019	EFT-01683	MARKETFORCE P/L	Mitchell Freeway Billboard - FYW Advert	\$198.00
23/01/2019	EFT-01683	Michael Page International P/L	Finance relief w/e 23/12/18	\$2,087.91
23/01/2019	EFT-01683	Michael Page International P/L	Ops Admin relief w/e 23/12/18	\$2,055.80
23/01/2019	EFT-01683	Natural Area Management & Services	Phytophthora Testing for 12 months	\$368.50
23/01/2019	EFT-01683	Perth City Farm	Hire of barn room for Earth Carer course 12/3/19	\$660.00
23/01/2019	EFT-01683	Soft Landing	Collection of Mattresses COS	\$10,505.00
23/01/2019	EFT-01683	Soft Landing	Collection of Mattresses COS Depot	\$18,067.50
23/01/2019	EFT-01683	Staff Australia	Leachate mats, piping, rainfall and irrigation	\$737.85
23/01/2019	EFT-01683	Staff Australia	Leachate mats, piping, rainfall and irrigation	\$1,229.75
23/01/2019	EFT-01683	Staff Australia	Leachate mats, piping, rainfall and irrigation	\$1,229.75

23/01/2019	EFT-01683	Staff Australia	Leachate mats, piping, rainfall and irrigation	\$1,229.75
23/01/2019	EFT-01683	Summer x Salt Markets	Summer x Salt Market Stall	\$100.00
23/01/2019	EFT-01683	The Hire Guys - Wangara	Skid steer hire	\$2,664.00
23/01/2019	EFT-01683	TOX FREE AUSTRALIA P/L	Disposal of Fluro and gas bottles	\$1,157.75
23/01/2019	EFT-01683	Trade West Industrial Supplies	Steel Blue Argyle (Black) Lace Size 10 Mike	\$269.50
23/01/2019	EFT-01683	Trade West Industrial Supplies	Thorst Hydration Sachets Pk 50 Individual	\$290.95
23/01/2019	EFT-01683	Trade West Industrial Supplies	Eyres Terminator I/O Safety Glasses Black	\$115.50
23/01/2019	EFT-01683	Trade West Industrial Supplies	Steel Blue Argyle + Size7 penetration Black	\$450.34
23/01/2019	EFT-01683	Trade West Industrial Supplies	ProChoice anti fog CLEAR lens	\$1,717.54
23/01/2019	EFT-01683	Tyrecycle P/L	Tyre Collection for recycling	\$1,099.95
23/01/2019	EFT-01683	Tyrerack Wholesale T/A Tyres Your Way	Plant 122 Tyres	\$199.00
23/01/2019	EFT-01683	Ventouras Advertising & Design	Corporate Christmas card 3D	\$1,072.50
23/01/2019	EFT-01683	Vertical Telecoms Pty Ltd	Antenna x 2 01/01-31/03/19	\$1,435.76
23/01/2019	EFT-01683	Wangara Kia	Education vehicle - Kia 15K service	\$522.50
31/01/2019	EFT-01688	City of Joondalup	TP Lease Fee Feb 19 CoJ	\$10,974.70
31/01/2019	EFT-01688	City of Perth	TP Lease Fee Feb 19 CoP	\$5,399.60
31/01/2019	EFT-01688	City of Stirling	TP Lease Fee Feb 19 - CoS	\$21,771.12
31/01/2019	EFT-01688	City of Vincent	TP Lease Fee - CoV Feb 2019	\$5,442.78
31/01/2019	EFT-01688	Town of Cambridge	TP Lease Fee Feb 19 ToC	\$5,442.78

**Credit Card detailed analysis for January 2019
Council Meeting - 11th April 2019**

Date	Payment to	Description	Amount
28-Nov-18	Indian Ocean Brewing	Meeting GH/BC	\$50.00
29-Nov-18	Coles	Staff Amenities	\$108.75
29-Nov-18	Petitcakes	Food for Staff Xmas Party	\$316.00
30-Nov-18	SEC Worldwide	Printing - Operator Daily PreOperation Ct	\$2,029.80
30-Nov-18	Town of Cambridge	Parking	\$5.60
3-Dec-18	Officeworks	Office Chair	\$401.95
3-Dec-18	Seminars Aus	Fringe Benefits Tax Seminar - CO	\$642.60
5-Dec-18	Findmyshift.com	Annual Subscription - Staff Roster System	\$375.43
5-Dec-18	ESEL Pty Ltd	Fujitsu Desk Scanner - Finance	\$597.02
5-Dec-18	Unique Metal Lasers	MRC Trophies	\$386.43
5-Dec-18	ARC Ltd	RRR Licence renewal	\$219.00
7-Dec-18	Coles	Staff Amenities	\$450.48
10-Dec-18	Mullaloo Beach Hotel	LT Lunch	\$342.50
10-Dec-18	Creative Catering	Catering EarthCare EOY Windup	\$895.73
11-Dec-18	Outback Enterprises Paynes Find	Fuel	\$82.94
11-Dec-18	Coles	Staff Amenities	\$161.65
12-Dec-18	New Norcia Services	Fuel	\$120.24
13-Dec-18	Ciy of Perth Council House	Parking	\$10.10
13-Dec-18	Town of Cambridge	Parking	\$4.44
14-Dec-18	Rendevous Hotel Scarborough	SWG Luncheon	\$1,344.50
17-Dec-18	Movember Foundation	Donation matching	\$1,730.00
17-Dec-18	Indian Ocean Brewing	Meeting GH DT	\$80.10
18-Dec-18	Unique Metal Lasers	MRC Trophies	\$386.43
18-Dec-18	Officeworks	Digital Radio	\$99.00
18-Dec-18	Bunnings	Supply of Materials	\$87.42
21-Dec-18	McDonalds Mindarie	COT Team Meeting	\$21.90
21-Dec-18	Zarrafas Franchise	Meeting GH	\$20.90
1-Dec-18	Fraudulent Transactions - To be Reimbursed by Bank	Claim lodged with CBA	\$29,876.31
Total CBA Credit Card - 27th November to 27 December 2018			\$40,847.22

List of Payments made for the month ended 28 February 2019

Item
9.2

APPENDIX NO. 5

Item
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**Schedule of Payments for February 2019
Council Meeting - 11th April 2019**

Cheque Posting Date	Document No.	Vendor Name	Description	Amount
7/02/2019	612	ALINTA ENERGY	Gas 02/11/18 - 16/01/19	\$66.55
7/02/2019	613	TELSTRA	Directory Charges Feb 19	\$848.76
7/02/2019	614	WATER CORPORATION	Water Jan/Feb19	\$1,389.34
7/02/2019	615	Cash	Water Jan/Feb19	\$310.00
15/02/2019	616	Cash	Water Jan/Feb19	\$310.00
15/02/2019	617	TELSTRA	Telephone Usage Jan 19	\$432.75
15/02/2019	618	Cash	Petty cash replenishment	\$855.55
22/02/2019	619	SYNERGY	Electricity Usage 11.12.18-13.02.19	\$83.75
Total CBA cheques				\$4,296.70
1/02/2019	DP-01721	iiNet	iiNet	\$9.95
2/02/2019	DP-01722	Commonwealth Bank	CBA Merchant Fees Jan 19	\$1,258.36
19/02/2019	DP-01724	Australian Tax Office	BAS January 2019	\$188,205.00
2/02/2019	DP-01725	Commonwealth Bank	CBA Merchant Fees Jan 19	\$139.59
14/02/2019	DP-01727	Commonwealth Bank	CommBiz Fees Feb19	\$47.52
14/02/2019	DP-01727	Commonwealth Bank	Acc Serv Trans Fee Feb19	\$22.85
28/02/2019	DP-01728	National Australia Bank	NAB Bank Charges Feb19	\$25.00
Total Direct Payments				\$189,708.27
7/02/2019	Trf 1	Commonwealth Bank	Inter-account Transfer	\$2,000,000.00
22/02/2019	Trf 2	Commonwealth Bank	Inter-account Transfer	\$850,000.00
Total Inter account Transfers				\$2,850,000.00
Posting Date	Document No.	Vendor Name	Details	EFT Amount
1/02/2019	EFT-01686	Payroll Employee Wages	Staff wages	\$115,961.60
1/02/2019	EFT-01687	Brodie Atkinson	Wandering Bins CoJ staff training	\$100.00
1/02/2019	EFT-01687	Brodie Atkinson	Wandering Bins at Kinross event	\$100.00
1/02/2019	EFT-01687	Castledine Gregory	Legal Expenses 21/11/18 - 5/12/18	\$1,931.60
1/02/2019	EFT-01687	Driven Mobile Auto Electrics	Plant 108 Aircon Rebuild/Regas	\$2,822.18
1/02/2019	EFT-01687	Enviro Sweep	December 2018 Service	\$756.25
1/02/2019	EFT-01687	Gary Smith	Safety Glasses - G Smith	\$299.00
1/02/2019	EFT-01687	Gavin Burgess	Battery Collection Dec 2018	\$8,646.00
1/02/2019	EFT-01687	Geoffrey Atkinson	FYW bin movement - trailer hire	\$460.64
1/02/2019	EFT-01687	Geoffrey Atkinson	FYW bin movement - trailer hire	\$1,148.28
1/02/2019	EFT-01687	Instant Products Group	Ed Centre Toilets Hire & clean Dec 18	\$408.12
1/02/2019	EFT-01687	Instant Products Group	Ed Centre toilet hire & clean Nov 18	\$516.60
1/02/2019	EFT-01687	Instant Products Group	Ed Centre Dis-toilet cleaning - Nov18	\$140.25
1/02/2019	EFT-01687	Michael Page International P/L	Finance Officer Contract to Permanent placement	\$7,150.00
1/02/2019	EFT-01687	Security Specialists Australia Pty Ltd	Security Cash Collections Dec 18	\$414.02
1/02/2019	EFT-01687	Soft Landing	Collection of Mattresses TP	\$27,115.00
1/02/2019	EFT-01687	Soft Landing	Collection of Mattresses Wanneroo	\$9,438.00
1/02/2019	EFT-01687	Suez Recycling & Recovery (Perth) P/L	Pickup Confidential Paper	\$52.04

1/02/2019	EFT-01687	T & C Transport Services	Courier services Dec 2018	\$289.83
1/02/2019	EFT-01687	Talis Consultants P/L	Consultancy	\$6,706.22
1/02/2019	EFT-01687	Tyrecycle P/L	Controlled waste - 6023646	\$541.29
1/02/2019	EFT-01687	Tyrecycle P/L	Collection of Tyres	\$247.52
1/02/2019	EFT-01687	United Equipment	Plant 117 service	\$539.00
1/02/2019	EFT-01687	United Equipment	Plant 117 service	\$539.00
1/02/2019	EFT-01687	Ventouras Advertising & Design	Assorted advert designs	\$990.00
1/02/2019	EFT-01687	Western Tree Recyclers	Tspt & Processing greenwste COJ	\$4,592.72
1/02/2019	EFT-01687	Western Tree Recyclers	Tspt & Proccesing of stockpile (CoP)	\$514.98
1/02/2019	EFT-01687	WesTrac Pty Ltd	Plant - Repair and Maintenance	\$387.16
1/02/2019	EFT-01687	Wren Oil	Oil Waste Admin fee	\$16.50
7/02/2019	EFT-01689	A & G Wines Plumbing	Emergency Eyewash Testing	\$330.00
7/02/2019	EFT-01689	AGM Automation North	Main Gate Inbound Servicing	\$643.50
7/02/2019	EFT-01689	All Fence U Rent P/L	Fencing Hire 12.12 to 12.1.19	\$116.88
7/02/2019	EFT-01689	BOQ Asset Finance & Leasing Pty Ltd	Kyocera Lease Feb 19	\$446.85
7/02/2019	EFT-01689	Bunnings	Silicone Roof & Gutter	\$62.30
7/02/2019	EFT-01689	Bunnings	Assorted Parts - Bunnings	\$57.94
7/02/2019	EFT-01689	City of Wanneroo	Lease - Feb 19 - CoW	\$10,885.56
7/02/2019	EFT-01689	Clarkson Holden	Holden Colorado 4x4 LTZ Crew Cab Ute	\$47,951.80
7/02/2019	EFT-01689	Court Security	CCTV Maintenance TP & RRF	\$1,221.00
7/02/2019	EFT-01689	Data#3	HP EliteDesk 800 G3 65W - Part No.99857760	\$12,944.91
7/02/2019	EFT-01689	DCM Services	Aircon Quarterly Maintenance	\$704.00
7/02/2019	EFT-01689	ECOLO WA	January 2019 Vapour pods and units service	\$3,080.00

7/02/2019	EFT-01689	Envirocare Systems	Hygiene Services RRF - Jan 19	\$229.16
7/02/2019	EFT-01689	Envirocare Systems	Hygiene Services TP- Jan 19	\$646.00
7/02/2019	EFT-01689	Fastfwd IT	MRC IT Services 16/01 - 31/01/19	\$8,301.77
7/02/2019	EFT-01689	Fennell Tyres International Pty Ltd	Plant - Tyres and Tubes	\$4,219.70
7/02/2019	EFT-01689	Fennell Tyres International Pty Ltd	PL76 Tractor Tyre Replacement	\$3,440.25
7/02/2019	EFT-01689	Flick Anticimex P/L	3 Monthly Service / Rodents	\$165.00
7/02/2019	EFT-01689	Iron Mountain Australia Pty Ltd	Backup Tape Collection Nov 18	\$47.67
7/02/2019	EFT-01689	Iron Mountain Australia Pty Ltd	Backup Tape Collection Dec 18	\$50.79
7/02/2019	EFT-01689	IRP Pty Ltd	OSH relief w/e 30/12/18	\$465.85
7/02/2019	EFT-01689	IRP Pty Ltd	OSH Officer	\$550.00
7/02/2019	EFT-01689	Jim's Mowing (Hillarys Marmion)	Ed House Pruning / Maintenance	\$840.00
7/02/2019	EFT-01689	Jim's Mowing (Hillarys Marmion)	Monthly Lawn & Garden Main TP	\$435.00
7/02/2019	EFT-01689	Jim's Mowing (Hillarys Marmion)	TP Bushland Maintenance	\$435.00
7/02/2019	EFT-01689	Jim's Mowing (Hillarys Marmion)	RRF Garden Maint Period Qrt	\$385.00
7/02/2019	EFT-01689	Jim's Mowing (Hillarys Marmion)	Pressure Cleaning	\$680.00
7/02/2019	EFT-01689	Komatsu Australia	Parts	\$1,049.57
7/02/2019	EFT-01689	L & T Venables	Grind Wheel Dep/CR	\$14.26
7/02/2019	EFT-01689	Local Government Professionals Australia	LG Professionals Finance Conference 2019	\$1,510.00
7/02/2019	EFT-01689	Mil-Tek Waste Solutions P/L	1st 40% Payment - Cardboard Compactor	\$72,380.00
7/02/2019	EFT-01689	PIRTEK (MALAGA) PTY LTD	Hydraulic failure repair	\$800.69
7/02/2019	EFT-01689	PIRTEK (MALAGA) PTY LTD	Plant 118 Parts	\$198.78
7/02/2019	EFT-01689	Prestige Communications	Ch 1 Radio, Base Station, Ops Manager Office	\$800.00
7/02/2019	EFT-01689	Relationships Australia	EAP Intake Processing	\$165.00
7/02/2019	EFT-01689	Satellite Security Services P/L	GPRS Monitoring	\$982.00
7/02/2019	EFT-01689	Satellite Security Services P/L	GPRS Monitoring - RRF -01/01-30/04/19	\$1,295.98
7/02/2019	EFT-01689	SETON AUSTRALIA PTY LTD	Flammable Liquid Labels x 2000	\$321.20
7/02/2019	EFT-01689	Super Clean Bins	Cleaning of FYW bins	\$319.60
7/02/2019	EFT-01689	Town of Victoria Park	Land Rental - Feb 19 - VicPk	\$5,469.99
7/02/2019	EFT-01689	Town of Victoria Park	Land Rental - Jan19 VicPk	\$5,469.99
7/02/2019	EFT-01689	Trade West Industrial Supplies	Steel Blue Argyle (Black) Lace Size 10 Mike	\$198.00
7/02/2019	EFT-01689	Trade West Industrial Supplies	Water jug Cooler	\$22.00
7/02/2019	EFT-01689	Tutt Bryant Equipment WA	Plant 100 oil cooler fitment	\$2,301.43
7/02/2019	EFT-01689	Tyrecycle P/L	Tyre Collection	\$568.47
7/02/2019	EFT-01689	Winc Australia P/L	Retract Med Blk Box 12	\$192.98
7/02/2019	EFT-01689	Winc Australia P/L	Stationery	\$27.41
15/02/2019	EFT-01692	Payroll Employee Wages	Staff wages	\$115,219.47
14/02/2019	EFT-01693	Bale Data Services	Thermal Rolls	\$265.06
14/02/2019	EFT-01693	Brodie Atkinson	Roaming bins x 2 Sessions	\$150.00
14/02/2019	EFT-01693	Bunnings	Extension Lead	\$50.54
14/02/2019	EFT-01693	Bunnings	Replacement Filter - Old Admin	\$161.40
14/02/2019	EFT-01693	CALTEX AUSTRALIA PETROLEUM PTY	Fuel Jan 19 - BT	\$865.32
14/02/2019	EFT-01693	Central Fire Services P/L	HHW Fire System Inspection - July 18	\$73.33
14/02/2019	EFT-01693	COVS Parts Pty Ltd	Brake Fluid	\$8.29
14/02/2019	EFT-01693	COVS Parts Pty Ltd	Lamp Strobe	\$62.39
14/02/2019	EFT-01693	EMRC	Timber Drop off - Recycled	\$262.55

14/02/2019	EFT-01693	EMRC	CCA Timber - Offiste	\$439.99
14/02/2019	EFT-01693	Equip Health Systems P/L	Tick Protection Clothes Wash	\$297.66
14/02/2019	EFT-01693	Great Southern Fuel Supplies	tana drive oils	\$735.75
14/02/2019	EFT-01693	Great Southern Fuel Supplies	Fuel	\$38,495.02
14/02/2019	EFT-01693	IFAP	Fork License Jody Chinnery 7/2/19	\$477.00
14/02/2019	EFT-01693	Joondalup Office National	Assorted Stationery	\$539.42
14/02/2019	EFT-01693	Komatsu Australia	Plant 93 parts	\$338.87
14/02/2019	EFT-01693	Komatsu Australia	Plant 93 parts	\$286.22
14/02/2019	EFT-01693	Komatsu Australia	Plant 93 parts	\$279.80
14/02/2019	EFT-01693	LANDFILL GAS & POWER PTY LTD	Electricity Dec 18	\$13,877.73
14/02/2019	EFT-01693	Local Government Professionals Australia	Staff Training	\$335.00
14/02/2019	EFT-01693	Local Government Professionals Australia	LG Professionals Finance Conference 2019	\$1,510.00
14/02/2019	EFT-01693	Michael Page International P/L	OPS Admin Relief w/e 6.1.2019	\$813.29
14/02/2019	EFT-01693	Michael Page International P/L	Ops Admin relief w/e 13.1.19	\$2,046.77
14/02/2019	EFT-01693	Mindarie Marina P/L	Projector/Screen Marina Boardroom 13-02-19	\$100.00
14/02/2019	EFT-01693	Neverfail Springwater Ltd	Water 15L Bottles	\$98.15
14/02/2019	EFT-01693	Neverfail Springwater Ltd	15L Water	\$90.60
14/02/2019	EFT-01693	NEWCASTLE WEIGHING SERVICES PT	W2G Software Support 0101-30/06/19	\$11,467.50
14/02/2019	EFT-01693	Plants & Garden Rentals	Plant and Garden Feb 19	\$220.00
14/02/2019	EFT-01693	Relationships Australia	EAP Intake Assess	\$165.00
14/02/2019	EFT-01693	Relationships Australia	EAP Counselling Completed	\$165.00
14/02/2019	EFT-01693	Richard Harrison	Bee Hive Removal	\$150.00
14/02/2019	EFT-01693	Staff Australia	Litter clearance	\$1,854.01
14/02/2019	EFT-01693	Stephen Michael Terenciuk	Plant 83 tyre repairs	\$295.00
14/02/2019	EFT-01693	The Hire Guys - Wangara	Skid Steer Hire 4/1/19-1/2/19	\$4,800.00
14/02/2019	EFT-01693	THE PRINTING FACTORY	Business Cards for Brendan & Jody	\$202.00
14/02/2019	EFT-01693	Trade West Industrial Supplies	Hard Yakka Gloves	\$396.00
14/02/2019	EFT-01693	Trade West Industrial Supplies	Bluesteel Boots for Gareth	\$198.00
14/02/2019	EFT-01693	United Equipment	Cat Forklift Man Cage	\$1,206.12
14/02/2019	EFT-01693	WesTrac Pty Ltd	Plant 118 engine oil	\$2,099.67
14/02/2019	EFT-01693	WesTrac Pty Ltd	Skid Steer Repairs	\$1,809.36
14/02/2019	EFT-01693	WesTrac Pty Ltd	Plant 118 repairs	\$544.50
14/02/2019	EFT-01693	Winc Australia P/L	Stationery	\$197.66
18/02/2019	EFT-01694	Biovision 2020 Pty Ltd	Compost Disposal/contractor fees - Jan 19	\$2,865,847.29
18/02/2019	EFT-01695	Andrew Guilfoyle	A Guilfoyle Meeting Fees Jan - Feb 19	\$1,883.34
19/02/2019	EFT-01696	Payroll Employee Wages	MRC	\$10,181.68
22/02/2019	EFT-01697	A & G Wines Plumbing	Plumbing Investigation for Eye Wash Stations x 3	\$940.50
22/02/2019	EFT-01697	AGM Automation North	Main Gate Maintenance - RRF	\$231.00
22/02/2019	EFT-01697	Airgen Australia	Inspection of two pressure vessels	\$761.20
22/02/2019	EFT-01697	All Air Services	Qrtly Mainten Jan 19 Air conditioning	\$141.90
22/02/2019	EFT-01697	Driven Mobile Auto Electics	Plant 76 repairs	\$1,055.73
22/02/2019	EFT-01697	EMRC	Timber Drop recycled	\$226.51
22/02/2019	EFT-01697	Envirocare Systems	Toilet Roll & Urinal Disk	\$227.15
22/02/2019	EFT-01697	Kitec Electrical Services	Bore Fault Inspection	\$1,725.83

22/02/2019	EFT-01697	Komatsu Australia	Plant 110 bucket pins	\$2,642.40
22/02/2019	EFT-01697	Major Motors Pty Ltd	Plant 110 major service	\$2,976.71
22/02/2019	EFT-01697	MARKETFORCE P/L	Social media (Jan 19)	\$2,640.00
22/02/2019	EFT-01697	Michael Page International P/L	Operations Admin w/e 20/1/19	\$1,911.22
22/02/2019	EFT-01697	Mirco Bros Pty Ltd	Irrigation on hte Lower batter	\$225.00
22/02/2019	EFT-01697	PIRTEK (MALAGA) PTY LTD	Plant 118 hire machine	\$557.40
22/02/2019	EFT-01697	Relationships Australia	EAP Counselling Completed	\$165.00
22/02/2019	EFT-01697	Relationships Australia	EAP Counselling Completed	\$165.00
22/02/2019	EFT-01697	Risk Management Technologies Pty Ltd	ChemAlert Subs Mar19-Mar20	\$2,954.60
22/02/2019	EFT-01697	Trophy Specialists	Vinyl Name x 4	\$91.00
22/02/2019	EFT-01697	Wren Oil	Oil Waste Disposal	\$16.50
26/02/2019	EFT-01698	Komatsu Australia	Komatsu PC200_8M0 CRAWLER EXCAVATOR	\$269,689.20
27/02/2019	EFT-01699	MRC Credit Card	See separate schedule*	\$4,744.54
28/02/2019	EFT-01701	City of Joondalup	TP Lease Fee Mar 19 CoJ	\$10,974.70
28/02/2019	EFT-01701	City of Perth	Lease Fees March 19 CoP	\$5,399.60
28/02/2019	EFT-01701	City of Stirling	TP Lease Feb/Mar 19 CoS	\$21,771.12
28/02/2019	EFT-01701	City of Vincent	Lease fees March 19 CoV	\$5,442.78
28/02/2019	EFT-01701	City of Wanneroo	TP Lease fees Mar19 CoW	\$11,027.07
28/02/2019	EFT-01701	City of Wanneroo	Lease CoW 2019 adj Jan-Feb19	\$283.03
28/02/2019	EFT-01701	Town of Cambridge	TP Lease Fee Mar 19 ToC	\$5,442.78

**Credit Card detailed analysis for February 2019
Council Meeting - 11th April 2019**

Date	Payment to	Description	Amount
28-Dec-19	Fraudulent Transaction	Fraudulent Transaction	\$1,101.01
28-Dec-19	Fraudulent Transaction	Fraudulent Transaction	\$27.53
7-Jan-19	Coles	Staff Birthday Vouchers	\$1,264.85
8-Jan-19	Spotto WA	Taxi Fare CEO	\$92.82
8-Jan-19	ARC Ltd	DeGas Licence renewal	\$225.00
8-Jan-19	Direct2Florist	Flowers - Staff member	\$83.45
9-Jan-19	SAICA	GH Membership Fees	\$710.18
11-Jan-19	Kennards Hire	Pump Hire Charges - Workshop	\$495.00
11-Jan-19	Dome Currambine	Hospitality CEO	\$50.60
16-Jan-19	Geowash Joondalup	Car Wash CEO	\$45.00
17-Jan-19	Vet n Pet Direct	Tick Twisters	\$190.00
21-Jan-19	Leadership WA	Membership Fees DCS	\$280.00
22-Jan-19	Department of Transport	Vehicle Registration copy	\$4.10
23-Jan-19	IPAA	WA Presidents address event	\$175.00
Total CBA Credit Card - 28 December 2018 - 24 January 2019			\$4,744.54

Compliance Audit Return

Item 9.3	APPENDIX NO. 6	Item 9.3
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Department of
Local Government, Sport
and Cultural Industries

Mindarie Regional Council - Compliance Audit Return Regional Local Government 2018

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A		Sonia Cherico
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A		Sonia Cherico
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		Sonia Cherico
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		Sonia Cherico
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Sonia Cherico



Department of
**Local Government, Sport
and Cultural Industries**

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Deborah Toward
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Deborah Toward
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Deborah Toward
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Deborah Toward
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	N/A		Deborah Toward
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Deborah Toward
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Deborah Toward
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Deborah Toward
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Deborah Toward
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Deborah Toward
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Deborah Toward
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes		Deborah Toward
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Deborah Toward

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	N/A		Gunther Hoppe
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A		Gunther Hoppe

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No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Deborah Toward
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Deborah Toward
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	No	One newly designated employee did not complete primary return within three months of start date. The primary return has since been completed (3 months late) and the CEO has provided written acknowledgement of having received this return. The employee has a delegation to approve requisitions and purchase orders for the supply of goods and services up to a limit \$3000.	Gunther Hoppe
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		Deborah Toward
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Deborah Toward
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Deborah Toward
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Deborah Toward
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Deborah Toward
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Deborah Toward
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Deborah Toward



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No	Reference	Question	Response	Comments	Respondent
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Deborah Toward
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Deborah Toward
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Deborah Toward
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Deborah Toward

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Sonia Cherico
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Sonia Cherico

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		ANDREA SLATER
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Deborah Toward
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		ANDREA SLATER
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		ANDREA SLATER



No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes		ANDREA SLATER
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes		ANDREA SLATER
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		ANDREA SLATER
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		ANDREA SLATER
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		ANDREA SLATER
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		ANDREA SLATER
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		ANDREA SLATER
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		ANDREA SLATER
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		ANDREA SLATER
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		ANDREA SLATER
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	Yes		ANDREA SLATER



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No	Reference	Question	Response	Comments	Respondent
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	N/A		ANDREA SLATER
Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 6 April 2017	Sonia Cherico
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Sonia Cherico
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 6 April 2017	Sonia Cherico
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Sonia Cherico
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 6 April 2017	Sonia Cherico
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 6 April 2017	Sonia Cherico
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 6 April 2017	Sonia Cherico



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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	Yes	At the Ordinary Council meeting 9 November 2017 the Council resolved to appoint a recruitment panel and defined the purpose of the panel.	Sonia Cherico
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Sonia Cherico
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	Yes		Sonia Cherico
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	Yes	Logo Appointments and external recruitment agency performed all checks on behalf of the council.	Sonia Cherico
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Sonia Cherico



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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Sonia Cherico
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Sonia Cherico
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Sonia Cherico
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Sonia Cherico
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Sonia Cherico
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Sonia Cherico
Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes	WALGA Preferred supplier program was also utilised.	Aaron Griffiths
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Aaron Griffiths
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Aaron Griffiths
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Aaron Griffiths



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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Aaron Griffiths
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Aaron Griffiths
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Aaron Griffiths
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Aaron Griffiths
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Aaron Griffiths
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Aaron Griffiths
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Aaron Griffiths
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	No Expressions of Interest were received incorrectly.	Aaron Griffiths
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	No Expressions of Interest received were considered satisfactory.	Aaron Griffiths
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes		Aaron Griffiths
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A	The MRC did not seek to establish panels of pre-qualified suppliers in 2018.	Aaron Griffiths
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A	No regional price preferences where given.	Aaron Griffiths
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A	No regional price preferences where given.	Aaron Griffiths
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Aaron Griffiths

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I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Mindarie Regional
Council

Signed CEO, Mindarie Regional Council