



AGENDA

ORDINARY COUNCIL MEETING

TIME: 5.30PM

THURSDAY 14 SEPTEMBER 2017

CITY OF VINCENT

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



**MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING**

8 September 2017

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held in the Council Chambers of the City of Vincent, 244 Vincent Street, Leederville at 5.30 pm on Thursday 14 September 2017.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.

**BRIAN CALLANDER
CHIEF EXECUTIVE OFFICER**

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr R Fishwick JP (Russ) - Chair	City of Joondalup
Cr D Boothman JP (David) – Deputy Chair	City of Stirling
Cr M Norman (Mike)	City of Joondalup
Cr J Adamos (Jim)	City of Perth
Cr A Guilfoyle (Andrew)	City of Stirling
Cr S Jenkinson (Samantha)	City of Stirling
Cr S Proud JP (Stephanie)	City of Stirling
Cr E Cole (Emma)	City of Vincent
Cr R Driver (Russell)	City of Wanneroo
Cr D Newton JP (Dot)	City of Wanneroo
Cr C MacRae (Corinne)	Town of Cambridge
Cr V Maxwell (Vince)	Town of Victoria Park

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3 DECLARATION OF INTERESTS

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

4 PUBLIC QUESTION TIME

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

6 APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Mike Norman requests leave of absence from 4 September to 22 September 2017. The purpose of the leave request is to visit China as part of the City of Joondalup's delegation to Jinan.

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

8.1 ORDINARY COUNCIL MEETING – 6 July 2017

The Minutes of the Ordinary Council Meeting held on 6 July 2017 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 6 July 2017 be confirmed as a true record of the proceedings.

9 CHIEF EXECUTIVE OFFICER REPORTS	
9.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 31 MAY 2017 and 30 JUNE 2017
File No:	FIN/5-07
Appendix(s):	Appendix No. 1 Appendix No. 2 Appendix No. 3 Appendix No. 4
Date:	30 AUGUST 2017
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements attached are for the months ended 31 May 2017 and 30 June 2017 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 12 months to 30 June 2017 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

The results presented are for the full financial year and are still subject to external audit. As a result, the results presented may be adjusted by any audit adjustments required by the auditors.

Summary of results for the year ended 30 June 2017

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	285,003	300,580	(15,577)
Tonnes – Others	15,193	16,400	(1,206)
TOTAL TONNES	300,197	316,980	(16,783)
	\$	\$	\$
Revenue – Members	46,744,475	49,305,771	(2,561,296)
Revenue – Other	5,844,230	8,215,330	(2,371,100)
TOTAL REVENUE	52,588,705	57,521,101	(4,932,396)
Expenses	52,248,110	58,806,648	6,558,538
Profit on sale of assets	62,277	54,207	8,070
Loss on sale of assets	24,489	70,725	46,236
Asset revaluations	380,045	-	(380,045)
NET SURPLUS	(1,661)	(1,302,065)	1,300,404

Commentary

Member tonnes for the year 2017 are tracking 5% behind budget, which is directly attributable to the change in systems for bulk/verge collection implemented by various councils. Trade and casuals are 1,206 tonnes behind budget.

The reduction in member tonnes from what was budgeted translates into a reduced surplus for the 12 months, which has been more than offset by savings in operational expenditures – landfill costs and levy costs avoided, as well as reduced spending on consultants and projects.

This reduction in waste to landfill is consistent with the MRC’s vision of ‘Winning Back Waste’ but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

Overall, the MRC has a breakeven result for the year to date.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 May 2017 and 30 June 2017, respectively, be received.

9.2 LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 31 MAY 2017 AND 30 JUNE 2017	
File No:	FIN/5-06
Appendix(s):	Appendix No. 4 Appendix No. 5
Date:	30 August 2017
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 31 May 2017 and 30 June 2017 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 1 September 2016, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
31 May 2017	General Municipal	Cheques	\$12,315.12
		EFT	\$2,879,451.38
		DP	\$76,210.05
		Inter account transfers	<u>\$1,200,000.00</u>
		Total	\$4,167,976.55
30 June 2017	General Municipal	Cheques	\$22,794.25
		EFT	\$3,590,623.70
		DP	\$209,198.45
		Inter account transfers	<u>\$2,700,000.00</u>
		Total	\$6,517,616.40

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 May 2017 and 30 June 2017, be noted.

9.3	REVIEW OF COUNCIL POLICIES AND DELEGATIONS TO COUNCIL COMMITTEES AND THE CHIEF EXECUTIVE OFFICER
File No:	GOV/27
Appendix(s):	Appendix 6 – Council Policy Manual
Attachment(s):	Attachment 1 – Register of Delegations (Amended)
Date:	30 August 2017
Responsible Officer:	Chief Executive Officer

SUMMARY

The report seeks endorsement of the review undertaken by the Chief Executive Officer (CEO) on the current Council Policies and Delegations to council committees and the CEO.

BACKGROUND

The current Council Policies and Register of Delegations endorsed by Council are operating effectively, providing for efficient and timely administrative decisions and services in relation to discretionary decisions the Council has the ability to make by virtue of the *Local Government Act 1995* (the Act) and other statutes.

DETAIL

In line with good governance practices the Council's policies and delegations to the CEO have been reviewed. The result of the review was that the current policies and delegations to the CEO are adequate for purpose. This report is presented to council annually to ensure that policies of the council and delegations from the council to the CEO and committees are relevant and in compliance with the Act.

A requirement of the Act is that council reviews annually any delegation it has issued to its committees. In previous years this report has only addressed council policies and delegations from the council to the CEO as the administration considered that the council had not issued any delegation to its committees. On review of a question included in the Minister for Local Government's Annual Compliance Audit Return asking "*Has Council reviewed delegations to its committees in the 2015/2016 Financial Year*" it became apparent that the council back on 27 October 2005 delegated to its Audit Committee the authority to meet with the council's Auditors. Section 5.18 of the Act requires that a local government keep a register of delegations provided to its committees and that the delegation is required to be reviewed annually.

This Audit Committee has been meeting with the Auditors in line with this delegation, which has been beneficial as it has allowed the Auditors to engage with the committee on the various reports they prepared in accordance with the Act and other statutes. It also ensures that the Committee is fully informed when presenting reports and recommendations to the Council.

To address this anomaly a Delegation of Authority Register has been developed. This register will include the delegation from the council to the Audit Committee as follows:

COUNCIL TO COMMITTEES

1. AUDIT COMMITTEE				
No.	Reference	Delegation	Condition(s)	Assignee(s)?
1.1	LG Act 1995 s.5.18	Approve the Audit Committee to meet with the Councils Auditors	Nil	NO

The Council to Committees Register will be reviewed annually along with council policies and delegations to the CEO.

Procedurally a committee that has been provided with a delegation by the council is required to be open to the public. This will require the meetings to be advertised providing the public an opportunity to attend the meeting and make a statement or ask a question. These changes will be implemented for any future meetings of the Audit Committee.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 (the Act)

The following extracts from the Act relate to Council's obligations in the areas of policy development and delegations to the CEO.

2.7. Role of council

- (1) *The council —*
 - (a) *governs the local government's affairs; and*
 - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
 - (a) *oversee the allocation of the local government's finances and resources; and*
 - (b) *determine the local government's policies.*

5.18. Register of delegations to committees

A local government is to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

5.42. Delegation of some powers and duties to CEO

- (1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
 - (a) *this Act other than those referred to in section 5.43; or*
 - (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

** Absolute majority required.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) *any power or duty that requires a decision of an absolute majority or 75% majority of the local government;*
- (b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) *appointing an auditor;*
- (d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) *any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- (f) *borrowing money on behalf of the local government;*

- (g) *hearing or determining an objection of a kind referred to in section 9.5;*
- (ha) *the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;*
- (h) *any power or duty that requires the approval of the Minister or the Governor;*
- (i) *such other powers or duties as may be prescribed.”*

7.12A. Duties of local government with respect to audits

- (1) *A local government is to do everything in its power to —*
 - (a) *assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and*
 - (b) *ensure that audits are conducted successfully and expeditiously.*
- (2) ***Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.***

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

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- (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

5.24. Question time for public

- (1) Time is to be allocated for questions to be raised by members of the public and responded to at —
 - (a) every ordinary meeting of a council; and
 - (b) such other meetings of councils or committees as may be prescribed.
- (2) Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

5.25. Regulations about council and committee meetings and committees

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —
 - (a) the matters to be dealt with at ordinary or at special meetings of councils; and
 - (b) the functions of committees or types of committee; and
 - (ba) the holding of council or committee meetings by telephone, video conference or other electronic means; and
 - (c) the procedure to be followed at, and in respect of, council or committee meetings; and
 - (d) methods of voting at council or committee meetings; and
 - (e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and
 - (f) the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings; and
 - (g) the giving of public notice of the date and agenda for council or committee meetings; and
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- (h) the exclusion from meetings of persons whose conduct is not conducive to the proper conduct of the meetings and the steps to be taken in the event of persons refusing to leave meetings; and
 - (i) the circumstances and time in which the unconfirmed minutes of council or committee meetings are to be made available for inspection by members of the public; and
 - (j) the circumstances and time in which notice papers and agenda relating to any council or committee meeting and reports and other documents which could be —
 - (i) tabled at a council or committee meeting; or
 - (ii) produced by the local government or a committee for presentation at a council or committee meeting,
 are to be made available for inspection by members of the public.
- (2) Regulations providing for meetings to be held by telephone, video conference or other electronic means may modify the application of this Act in relation to those meetings to the extent necessary or convenient to facilitate the holding of those meetings in that way.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS

Strategic Community Plan 2018 - 2037	
OBJECTIVE 1	Long Term Viability
Sub Objective	Good Corporate Governance
This report is required by legislation to ensure that the Council has the opportunity to review its current policies and the delegations it has provided to the Chief Executive Officer thus maintaining the relevance of the documents.	

Corporate Business Plan 2018 - 2022		
Strategies	Actions	Responsible Officer
1.1.2	Ensure Council Policies are relevant and reviewed by Council	CEO
1.1.3	Review the relevance of the delegations from the Council and report findings to Council	CEO
These actions ensure that an officer within the organisation, in this case the CEO, has a direct responsibility to review the current Council Policies and Instrument of Delegation and report the review findings to Council.		

COMMENT

The Chief Executive Officer’s review of the current policies and delegations determined that they are adequate for their purpose and therefore no changes are recommended at this point in time.

In addition to the review of policies and delegations from the council to the CEO there is now a review of delegations provided by the council to its committees. At this point in time only one delegation exists being a delegation allowing the Audit Committee to meet with the council's Auditors.

It is important that the Audit Committee has the ability to meet with the Auditors to discuss the outcome of their audits and the various reports they present to the Audit Committee as it assists the members in presenting informed recommendations to Council.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

- 1. retain the existing Council Policies as contained in Appendix 6 of this agenda;**
 - 2. retain the delegations to the Chief Executive Officer as detailed in Attachment 1 of this report; and**
 - 3. endorse the delegation to the Audit Committee allowing it to meet with the Council's Auditor as detailed in Attachment 1 of this report.**
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Attachment 1

MINDARIE REGIONAL COUNCIL – Delegations of Authority Register

COUNCIL TO COMMITTEES

1. AUDIT COMMITTEE				
No.	Reference	Delegation	Condition(s)	Assignee(s)?
1.1	LG Act 1995 s.5.18	Approve the Audit Committee to meet with the Councils Auditors	Nil	NO

COUNCIL TO CHIEF EXECUTIVE OFFICER

1. GOVERNANCE				
No.	Reference	Delegation	Condition(s)	Assignee(s)?
1.1	LGAct 1995 s.9.10	Appoint persons or classes of persons to be authorised for the purposes of performing particular functions	Each authorised person to be issued with a certificate of authorisation	NO
1.2	LGAct 1995 s.5.42	Appoint an employee of the MRC to the position of Acting CEO where the CEO is unable, or expected to be unable by reason of illness, temporary absence from WA, or any other reason, to perform the functions of the position	Not exceeding 3 months in any period of 12 months	NO
2. FINANCE				
2.1		Approve requisitions and purchase orders for the supply of goods and services	Requisitions and purchase orders to be within the budget allocation as reviewed from time to time	YES
2.2	LG(Financial Management Regulations) 1996 Reg.8	Open and close bank accounts, access accounts electronically and transfer funds electronically		YES
2.3	LG(Financial Management Regulations) 1996 Reg.12	Approve and make payment of accounts	1. In accordance with approved procedure set out in Reg.11; 2. Where funds have been provided in the budget and the accounts are acquitted prior to payment; 3. List of accounts paid to be reported to Council as required by Reg.13	YES
2.4	LG(Financial Management Regulations) 1996 Reg.34(1)(a)	Prepare monthly financial reports	In accordance with Reg.34	YES
2.5	LGAct s.6.14	Invest funds surplus to the immediate needs of the Council	Subject to the internal control procedures set out in Reg.19	YES
2.6	LGAct s.6.12	Waive Fees and Write Off Debts	1. Not exceeding a total of \$10,000 for any one debtor in any financial year; 2. Ensure all reasonable effort has been made to recover the debt; 3. Where fees or debts have been waived, or concessions granted, they are to be reported in the mid-year budget review	NO
2.7	LGAct s.3.57	Seek Expressions of Interest	For items listed on the budget and	YES

		and/or call tenders for goods or services	subsequently approved for proceeding by Council	
2.8	LG(Functions & General) Regs.14(2a) and 20	Vary contracts up to \$50,000 or 10% of the contract value, whichever is the lesser	<ol style="list-style-type: none">1. For the RRFA only if it incurs no additional risk or liability to the MRC;2. Variations approved for significant contracts, including all contracts awarded following public tenders, to be reported to the next following council meeting	NO
2.9	LGAct s.3.58(5) and LG(Functions & General) Regs.30(3)	Dispose, which includes writing off, of property (assets)	<ol style="list-style-type: none">1. The value of the property (assets) is less than \$20,000;2. Ensure all reasonable effort has been made to secure current market prices for the item or material	NO

9.4 ENGAGEMENT OF CONSULTANT TO ASSIST IN THE ANNUAL REVIEW OF THE CEO'S PERFORMANCE	
File No:	PER/79
Attachments(s):	
Date:	24 August 2017
Responsible Officer:	Sonia Cherico

SUMMARY

Report seeks approval to appoint a Consultant to assist the CEO Performance Review Committee (the Committee) in reviewing the CEO performance and remuneration as per current contract.

BACKGROUND

At the Ordinary Council Meeting 19 May 2014 JCP Consulting was appointed to assist the CEO Performance Review Committee in conducting the CEO's annual reviews for a three (3) year term. As JCP's term ended after the 2017 review the MRC sought quotations from suitably qualified consultants to assist the Committee in its review of the CEO

DETAILS

On 2 August 2017 request for quotation letters were sent out to seven Specialist Human Resource Consultants seeking quotation for services to assist Council's CEO Performance Review Committee conduct the annual review of the CEO's performance and remuneration. At the time of closing the request for quotation on 18 August 2017 six (6) quotes were received. The following table details the consultants that responded to the request and the price that was quoted:

No.	Consultant Name	Price (\$)
1	JCP Consulting	4,000
2	Richard Curry Consulting	6,950
3	Gerard Daniels	15,000
4	Price	3,982
5	AIM	7,500
6	The Futures Group	7,950

The Committee was presented with a detailed summary of the quotations at the CEO appraisal meeting 21 August 2017. The committee agreed to recommend to Council the appointment of John Phillips from JCP Consulting to perform the CEO Performance Review for a further one (!) year with a two year option. The Committee considered that due to Mr Phillip's prior experience, performance and competitive price that he should be offered to continue for a further one year with a two year option to enable a further review of his performance and if acceptable have Mr Phillip's assist the Committee for the rest of the term of the CEO.

On review of the quotations the administration agree with the recommendation of the Committee and support the continuing services of JCP Consulting for the next three years.

CONSULTATION

NIL

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The costs of engaging the consultant recommended by the Committee of \$4,000 is included in the 2017/18 Budget.

STRATEGIC IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority / Absolute Majority

That the Council appoint JCP Consulting to assist the CEO Performance Review Committee in reviewing the performance and remuneration of the Chief Executive Officer for a further (1) year with a two year option.

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 36

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 36 be received.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 URGENT BUSINESS

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This report is **Confidential** in accordance with Section 5.23 (2)(c) of the Local Government Act 1995 as it is a matter that may result in a contract being entered into.

**14.1 RESOURCE RECOVERY FACILITY (ENERGY FROM WASTE)
AWARD OF TENDER**

File No:	Wst/209-02
Attachments(s):	1. Waste Supply Agreement 2. Participant Agreement for a Waste Supply Agreement 3. Financier Side Deed
Date:	8 September 2017
Responsible Officer:	CHIEF EXECUTIVE OFFICER

This report is **Confidential** in accordance with Section 5.23 (a) of the Local Government Act 1995 as it is a matter that affects the CEO.

**14.2 CEO PERFORMANCE REVIEW COMMITTEE -
CONSIDERATION OF COMMITTEES RECOMMENDATIONS**

File No:	PER/79
Attachments(s):	1. MRC CEO Annual Appraisal 2. MRC CEO Annual Appraisal 2017 (Reviewers Report) 3. MRC CEO Appraisal 2017 (Self-Assessment)
Date:	24 August 2017
Responsible Officer:	Sonia Cherico

15 NEXT MEETING

Next meeting to be held on Thursday 9 November 2017 in the Council Chambers at City of Vincent commencing at 5.30pm.

16 CLOSURE
