



# AGENDA

ORDINARY COUNCIL MEETING

TIME: 6.00 PM

31 MAY 2018

CITY OF STIRLING

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*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*



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**MINDARIE REGIONAL COUNCIL  
NOTICE OF MEETING**

18 May 2018

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held in the Council Chambers of the City of Stirling, 25 Cedric Street, Stirling, at 6.00 pm on 31 May 2018.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.



**GUNTHER HOPPE**  
**ACTING CHIEF EXECUTIVE OFFICER**

**MINDARIE REGIONAL COUNCIL - MEMBERSHIP**

Cr R Fishwick JP (Russ) - <b>Chair</b>	City of Joondalup
Cr D Boothman JP (David) – <b>Deputy Chair</b>	City of Stirling
Cr M Norman (Mike)	City of Joondalup
Cr Eric Lumsden	City of Perth
Cr A Guilfoyle (Andrew)	City of Stirling
Cr K Sargent (Keith)	City of Stirling
Cr S Proud JP (Stephanie)	City of Stirling
Cr E Cole (Emma)	City of Vincent
Cr R Driver (Russell)	City of Wanneroo
Cr F Cvitan JP (Frank)	City of Wanneroo
Cr K Shannon (Keri)	Town of Cambridge
Cr K Vernon (Karen)	Town of Victoria Park

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

**2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**3 DECLARATION OF INTERESTS**

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

Disclosure of Financial and Proximity Interests

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).*
- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

**4 PUBLIC QUESTION TIME**

**5 ANNOUNCEMENTS BY THE PRESIDING PERSON**

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS**

**8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**8.1 ORDINARY COUNCIL MEETING – 22 MARCH 2018**

The Minutes of the Ordinary Council Meeting held on 22 March 2018 have been printed and circulated to members of the Council.

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting of Council held on 22 March 2018 be confirmed as a true record of the proceedings.**

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<b>9 CHIEF EXECUTIVE OFFICER REPORTS</b>
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<b>9.1</b>	<b>FINANCIAL STATEMENTS FOR THE MONTHS ENDED 28 FEBRUARY 2018 AND 31 MARCH 2018</b>
<b>File No:</b>	<b>FIN/5-07</b>
<b>Appendix(s):</b>	<b>Appendix No. 1 Appendix No. 2</b>
<b>Date:</b>	<b>8 May 2018</b>
<b>Responsible Officer:</b>	<b>Acting Director Corporate Services</b>

**SUMMARY**

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

**BACKGROUND**

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

**DETAIL**

The Financial Statements are for the months ended 28 February 2018 and 31 March 2018 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 9 months to 31 March 2018 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

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Summary of results for the nine month period ended 31 March 2018

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
	<b>t</b>	<b>t</b>	<b>t</b>
Tonnes – Members	204,524	205,455	(931)
Tonnes – Others	12,178	12,405	(227)
<b>TOTAL TONNES</b>	<b>216,702</b>	<b>217,860</b>	<b>(1,158)</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Revenue – Members	35,796,405	35,973,149	(176,744)
Revenue – Other	5,360,668	4,324,378	1,036,290
<b>TOTAL REVENUE</b>	<b>41,157,073</b>	<b>40,297,527</b>	<b>859,546</b>
Expenses	39,678,649	40,699,786	1,021,137
Profit on sale of assets	8,585	8,586	(1)
Loss on sale of assets	-	-	-
<b>NET SURPLUS</b>	<b>1,487,009</b>	<b>(393,673)</b>	<b>1,880,682</b>

Commentary

Member tonnes for the year to March 2018 are tracking predominantly against budget. Trade and casuals are 227 tonnes behind budget.

The net variance to budget of \$1,880,682 reflects the ongoing reduction in budgeted tonnage and RRF operating expenditures, offset by tonnage related expenditure (DWER Levy). The Mid Year budgets have been posted within this period which reflects the negative budget figure.

This reduction in waste to landfill is consistent with the MRC's vision of 'Winning Back Waste' but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 28 February 2018 and 31 March 2018 are received.**

<b>9.2</b>	<b>LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 28 FEBRUARY 2018 AND 31 MARCH 2018</b>
<b>File No:</b>	<b>FIN/5-06</b>
<b>Appendix(s):</b>	<b>Appendix No. 4 Appendix No. 5</b>
<b>Date:</b>	<b>10 May 2018</b>
<b>Responsible Officer:</b>	<b>Acting Director Corporate Services</b>

**SUMMARY**

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

**COMMENT**

The lists of payments for the months ended 28 February and 31 March 2018 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 14 September 2017, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

<b>Months Ended</b>	<b>Account</b>	<b>Vouchers</b>	<b>Amount</b>
28 February 2018	General Municipal	Cheques	\$7,441.38
		EFT	\$3,504,844.70
		DP	\$244,661.51
		Inter account transfers	<u>\$2,200,000.00</u>
		<b>Total</b>	<b>\$5,956,947.59</b>
31 March 2018	General Municipal	Cheques	\$5,471.03
		EFT	\$3,147,864.27
		DP	\$228,706.96
		Inter account transfers	<u>\$3,100,000.00</u>
		<b>Total</b>	<b>\$6,482,042.26</b>

**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 28 February 2018 and 31 March 2018 be noted.**

**10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 41**

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Members Information Bulletin Issue No. 41 be received.**

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 URGENT BUSINESS**

**13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

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**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

This report is **Confidential** in accordance with Section 5.23 (2)(c) of the *Local Government Act 1995* as it is a matter that may result in a contract being entered into.

**14.1 CEO RECRUITMENT PANEL RECOMMENDATION**

<b>File No:</b>	<b>PER/96</b>
<b>Attachments(s):</b>	<b>Nil</b>
<b>Date:</b>	<b>18 May 2018</b>
<b>Responsible Officer:</b>	<b>Human Resource Officer</b>

THIS IS A LATE CONFIDENTIAL ITEM, NOT FOR PUBLIC VIEWING

TO BE SENT UNDER SEPARATE COVER TO MEMBER  
COUNCILLORS

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**15 NEXT MEETING**

*Next meeting to be held on Thursday 5 July 2018 in the Council Chambers at City of Vincent commencing at 6.00 pm.*

**16 CLOSURE**

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